



## **Town of Surfside**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Fl  
Surfside, FL 33154

### **TOWN MANAGER'S REPORT MARCH 2015**

#### **COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS**

##### **1. Bus Service - Multi-jurisdictional Study – Bus Service Improvements and Operational Efficiencies**

The Town Manager met with the County's CITT representative, Nestor Toledo, on February 25, 2015 to explore options for re-engaging the County on this initiative. A meeting with Mr. Toledo, the Town Manager, TEDACS Director and representatives from Bal Harbour and Bay Harbor is set for March 5, 2015.

Staff will attempt to restructure the Surf-Bal-Bay routes (Phase I) into a more cohesive and understandable system. Cory Gittner, producer of the Gazette, will be assisting on developing an easy to follow schedule. Each community's schedule will be pieced together into a more cohesive document that is easier to follow. As the Town does not have the relevant transportation software, this task involves time consuming data entry and requires the creation of an Excel spreadsheet from scratch and build from there. It is important to note that while the Commission expressed a desire to ensure the Surf-Bal-Bay routes also connect with Miami Beach and Sunny Isles systems (Phase II), as well as Miami Dade's transit system (Phase III), this entire reworking of the routing is something outside the scope of our expertise. It is imperative to have the County's involvement, however, they do not view this as a priority.

##### **2. Citizen Survey**

A sample survey for the Town Commission to review and recommend changes, additions and/or deletions will be presented at the April 14, 2015 Town Commission meeting.

##### **3. Film Ordinance**

Based on Town Commission feedback at the December 9 meeting, a Film Community discussion meeting was held on February 11, 2015. This date allowed for the Miami Dade Film Commissioner Sandy Lighterman to attend and inform residents on County and State efforts. There were approximately a dozen people in attendance and included both residents and film industry professionals. Of note were the number of residents who are actually industry professionals. The consensus of the group was to hold a workshop to identify and vet all possible recommendations and code compliance issues. April is earmarked for such a workshop with a date to be determined. This workshop will be posted on the Town website and Channel 77, in the April Gazette, and included in

the weekly website e-blasts. Flyers will again be distributed in the Biscaya neighborhood where the issue of filming seems to be an ongoing matter.

#### **4. Miami-Dade Design (Climate Resiliency, Sustainability and Mitigation) Charrette Group 2 / Sustainability Section on Town Website**

The Town's Ad-Hoc Sustainability Committee will receive the information from these meetings and will proceed accordingly. A Sustainability page for the Town's website has been formatted and is awaiting review by the Ad-Hoc committee before going live.

#### **5. Channel 77 Improvements**

With the implementation of SCALA, the content and programming on Channel 77 has improved. Town staff will review previous suggestions for enhanced content (production of interview, add Town facts, information from other governmental agencies) and incorporate where possible, any additional cost for additional programming, and a list of what broadcasts will need to be eliminated. This will be presented to the Town Commission as part of the FY 15/16 budgetary process.

### **DOWNTOWN BUSINESS DISTRICT and TOURISM**

#### **6. Sidewalk Ordinance Implementation**

On February 25, 2015 the Harding Avenue Sidewalk Café master plan was reviewed and approved by Building, Code, Public Works and Tourist Bureau. Copies of the plan are being provided to each applicant for their review. Each applicant will determine the total square footage the operation will reserve and rent, the fee will be determined and collected along with any pending documentation and upon receipt the applicant is granted a document authorizing sidewalk café operations.

#### **7. Parking Structure Feasibility Study**

Based on the direction given at the February Town Commission meeting, Staff has finalized an agreement with Lambert Advisory for Phase II of the negotiation with the owner of the Post Office building. Also based on direction from that meeting, the Town Manager, Planner and TEDACS Director met with resident George Kousoulas on what he is prepared to deliver to the Town gratis and what would incur a cost. Mr. Kousoulas' proposal was received on February 27, 2015. His renderings will be presented to the Town Commission at the March 10 meeting and will be used at a meeting with the private property owner (his stipulation) to occur the week of March 2. Also, the Town Manager met with two private entities interested in developing this site – these were unsolicited meetings. Staff has also met twice since the Town Commission meeting to formulate an action plan for this initiative. This action plan is included in the March Town Commission Agenda for discussion. Linked to agenda item: Post Office (PO) Parking Lot/Structure Update -Action Plan (**Action Item**)

#### **8. Five Year Tourism Strategic Plan**

**Joint Meeting:** A joint meeting of the Town Commission and Tourist Board is set for Monday, May 4, 2015. The agenda will include the proposed changes to the Resort Tax Ordinance, Board governance and composition, policies and procedures as well as ethics.

**Holiday Lights:** At the December 15, 2014 at the meeting of the Tourist Board, the Board voted to have the downtown Harding Avenue tree lights remain on until February 16, 2015. The Tourist Board voted to extend the period through to the end of April at their February 2, 2015 meeting responding to requests from the resident and business communities. The vendor committed to leaving the lights up until March 29, 2015 at no additional charge.

Town Exhibit A section of the vendor contract, clarifies the vendor's commitment to the Town as well as the limits of their willingness to extend the lighting period at no additional cost. This information was incorporated from feedback at the July 7, 2014 Tourist Board meeting. It is only upon reviewing that meeting and reading the entire contract that a true view of what has transpired, and what is legally possible, can be attained. The vendor has provided a letter to the Tourist Board outlining their commitment to the terms of their contract and that they are only able to offer the extension of the period that the lights are up until March 29 at no extra charge. The vendor attended the March 2, 2015 Tourist Board meeting and committed to keep the lights up through April. Therefore the vendor is providing 10 additional weeks of service and inspections at no cost to the Town. The removal could occur as soon as the last full weekend in April and not the actual end of the month on April 30. The vendor will work with the Town to ensure minimum disruption to traffic and the business district.

**Mobile App:** Staff is working with the vendor on having the app operational by April's Third Thursday for an official launch at the event. The vendor presented a prototype of the App and explained its functionality at the March 2, 2015 Tourist Board meeting.

**Tourism Social Media Policy:** As part of their March 2, 2015 meeting, the Tourist Board reviewed a draft social media policy that addresses tourism marketing initiatives only. This policy will be brought before the Town Commission at the April 14 meeting.

**Mom & Pop Grant / Sign Code Compliance:** Applications for Commissioner Sally Heyman's County grant program for small businesses were hand delivered to every business in Surfside's downtown twice and mailed to each business. Staff is working with those businesses impacted from the recent adopted changes to the Town's sign code ordinance to apply for this grant to assist with procuring new signs. Staff has also provided each business with information on State backed loans for small businesses through ourmicrolending.com. Staff will inform the Town Commission of the outcome once received from Commissioner Heyman's office.

## **INFRASTRUCTURE AND UTILITIES**

### **9. Town Hall Improvements**

#### **Town Hall**

The A/C replacement is about 75% complete. The new chiller unit is installed on the roof as well as all of the piping. A new electric service had to be installed to accommodate the new chiller system. We had a three-week wait time for FPL to connect the new service, which is now complete. The air handler units have been delivered to Town Hall and are scheduled to be installed on the roof by the second week of March.

The remediation and replacement part of the inside (Commission Chambers, Code Compliance Office, and the Training Room) will begin when the A/C is scheduled for the end of March. The Police Chief's Office is now completed by Public Works staff.

### **10. Flooding Incident – February 28, 2015**

The Police Department and Public Works, worked hand in hand with coordination and hourly updates between departments during the entire rain event which occurred on Saturday, February 28.

11:30 Public Works Director received a call from Sgt. McKenna apprising him of the situation on local flooding in Town at 94th Street, 96th/Harding, 92nd/Abbott and 93rd/Harding.

11:45 Public Works staff was called in to access the situation, check pump stations making sure that they were working properly and to clean inlets of debris.

12:15 Public Works staff arrived.

12:40 Public Works staff discovered that the FDOT pump at 94th Street did not turn on automatically and had to be turned on manually by our staff. This would account for the localized flooding on 92nd, 93rd and 90th.

The FDOT pump station on 94<sup>th</sup> Street did not operate properly, therefore the Town had to run it manually. After further investigation, Public Works discovered the collection box (8' x 8', 15' deep) was completely blocked with debris collected from the roadway. Once the pump was running for approximately an hour, the water levels receded in that area and drainage moved normally. Public Works is cleaning out the FDOT stations (2 each) which the Town is responsible for per our agreement. Cleaning occurs twice a year, however, to avoid another similar situation, cleaning will occur quarterly.

It is important to note that the Town only sweeps our streets two times a month, however, ideally the streets should be swept two times a week. This is a perfect example of why sweeping needs to be increased.

1:00 to 3:00 Public Works staff cleaned and checked all of the inlets throughout Town making sure they were clean and free of debris to allow the storm water to drain.

Between the Police Chief, his staff and Public Works Director and his staff communication went on all day keeping each other informed of the situation and the day ended with a dry Town. Our pumping system is very good but there needs to be an understanding that with a large amount of rain accumulating in a short period of time, there will always be a lull in the system between accumulation and removal of water. There will always be an accumulation to start with and once the pumps turn on it does not take long for the water to be gone. Water was moving through the inlets as fast as it could as our pumps were on and running. Imagine the only way to remove the rain fall of this magnitude as fast as it comes down would be to have all of our streets be a continuous grate. Also we are on a

barrier Island so it does not take long during a rain event to accumulate water in the road and property. In comparison to surrounding communities during these events, Surfside fared well.

## **PLANNING, ZONING AND DEVELOPMENT**

### **11. Historic Preservation**

The Miami-Dade Historic Preservation Board (Board) has recently designated 9149 Collins Avenue and 9340 Collins Avenue as historic.

Miami-Dade County's Office of Historic Preservation has issued a moratorium on permits for the following addresses: 9016 Collins, 9024 Collins, 9025 Harding, 9033 Harding, 9040 Collins, 9048 Collins, 9056 Collins, and 9064 Collins. A designation hearing has been deferred on these properties until March 18, 2015. The condominium board of 9241 Collins, Seaside Terrace, requested historic designation from the County, which was designed historic at their February 18, 2015 meeting. The Seaway Villas was designed historic in December. A resident has filed a petition to appeal the designation. The Board of County Commissioners will hear the appeal at their March 17, 2015 meeting. Miami-Dade County Commissioner Sally Heyman has sponsored an ordinance which relates to Historic Preservation and passed first reading on the December 2, 2014. This ordinance proposes to amend section 16A-10 of the Miami-Dade County Code as it pertains to owner-initiated petitions for historic designation. The proposed amendments will require at least 75 percent of unit owners in a condominium or cooperative property to join a petition to initiate an historical designation proceeding. A public hearing to consider the ordinance was scheduled by the Chairman for the Metropolitan Services Committee meeting on February 11, 2015 but has been deferred to the March 11, 2015 meeting. The meeting will take place in the County Commission Chambers located in the Stephen P. Clark Building, 111 NW 1st Street, 2nd Floor.

### **12. Land Development Regulations – Block between Harding and Collins Avenues**

At the September 30, 2013, Joint Planning and Zoning and Town Commission meeting, there was a discussion about the block between Collins and Harding Avenues and the high interest in redevelopment of this corridor. In an effort to stay ahead of the new construction, there was interest from both boards to prepare criteria to help guide future development into the desired development pattern. Based on that, a budget item was included for an analysis and preparation of zoning criteria which includes the following:

- Preparation of new zoning criteria and comparison of existing conditions
- A review of green book traffic engineering standards as well as Miami-Dade County and FDOT as it relates to mid-block accessibility, walkways, pedestrian activity
- Impacts to existing buildings and strategies for potential non-conformities such as if there is a modification to an existing building, under what circumstances would the entire development need to be brought up to the proposed code
- Consistency of new criteria with comprehensive plan, including the 1989 Comprehensive Plan, which provided for a study of this corridor
- Consistency of new criteria with other sections of the zoning code such as off-street parking, signs, accessory structures, conditional uses, landscaping
- Requirements for open space in terms of landscaping, public space

- Coordination with legal in terms of vested rights, reduced density or intensity resulting from new zoning criteria
- Design criteria for pedestrian walkways

At the June 2014 Planning and Zoning meeting, the Board voted unanimously to establish this as a top priority. This project was funded in the FY 14/15 budget. The work authorization with CGA was approved on November 6, 2014. Work has commenced and an initial discussion with the Planning and Zoning Board occurred on February 18, 2015. The recommendation from the February 18, 2015 meeting will be presented at the Planning and Zoning Board's March 26, 2015 meeting at 6pm.

### **13. Ten Year Water Supply Plan**

The Town is required to update its Ten Year Water Supply Plan including identifying any alternate water supply sources and analyzing/updating data from our current supplier. Funds for this project have been included in the FY 14/15 Budget. Work Authorization No. 89 – Ten Year Water Supply Plan has been executed with CGA in the amount of \$7,466.92. This will be scheduled for the March 26, 2015 Planning and Zoning Board meeting and first reading by the Commission in April.

## **TOWN DEPARTMENTS**

### **14. FEMA National Flood Insurance Program (NFIP)**

The follow-up visit date is pending and has not been determined.

### **15. Community Rating System (CRS)**

The community verification visit was held February 18, 2015. On February 20, 2015, the Insurance Services Office provided a letter requesting additional information to complete the Town of Surfside's CRS application.

### **16. Forty Year Building Certification for Collins, Harding, Abbott Avenues and Surfside Blvd.**

The 40 Year Building Certification Program is progressing as follows:

Reported certifications: 122 in present case file  
Completed certifications: 44  
Time extensions granted: 2  
Exempt from Certification: 3  
Vacant commercial properties: 9  
Sent to Code Enforcement for non-compliance: 8  
150 day repair order: 6  
On hold: 4  
Inspections: 0

## **17. Development Projects**

The Chateau - Coastal has completed the second story slab and is progressing through the third story supporting columns and shear walls.

The Surf Club - Coastal is completing work on the fifth and sixth floors.

The Marriott - Miller is scheduled to complete the pool deck this month.

## **18. Document Scanning**

We are not scanning plans as the scanner and program are outdated. We are collecting funds for outsourcing through our expired permits program. The sale of the scanner is pending.

## **Finance Department**

### **19. Enterprise Resource Planning – (ERP)**

ERP is a business management software that allows an organization to use a system integration of internal and external management of information across the entire Town organization and departments. Project goals are to find a qualified vendor that will meet the Town's enterprise-wide operational needs for all departments and one vendor be responsible for all project requirements. The conversion of existing data to a new system is a priority.

Department Heads have reviewed the functional requirements. The RFP for the Enterprise Resource Planning software was released on Monday, February 23, 2015. Implementation of the ERP has been funded for the initial amount of \$100,000 in the 2014-15 budget. The final cost will be determined based on vendor responses to the RFP that are due April 23, 2015.

### **20. Electronic Check Signatures**

The procedure that the Town currently has in place for signing Accounts Payable (AP) checks requires the signature of an Elected Official and the Town Manager. The AP checks are processed every two weeks and the average number of checks requiring signatures is one hundred twenty (120). After the Town Manager signs the checks, an Elected Official has to be contacted, and whoever is available either has the checks delivered to them or held in Police Dispatch to be picked up. This process is outdated and inefficient. This item was in the Town Manager Report for the Commission Meeting of February 10, 2014.

Finance is moving forward to implement the electronic check signature process and is working with Information Technology of comparing cost of various printers and the cost of programming. This new electronic check signatures would continue to allow Elected Officials to review all Accounts Payable checks, the check register and all back up documents. The equipment necessary to implement the electronic check signatures is a laser printer and software changes for an estimated total cost of \$3,000.

## **Parks and Recreation**

### **21. Beach Management Agreement**

Progress on a Town/Miami-Dade County Beach Management Agreement is dependent upon the County receiving specific authorization from FDEP permitting the County to assign certain management responsibilities to local municipalities. The County sent a letter to FDEP on March 17, 2014 requesting a determination that the County can assign maintenance/regulations to local governments. The County once again has received a denial from the State to move forward with this request. Town Attorney's Office has contacted FDEP in regards to moving the upland lease application process forward.

### **22. Silver Sneakers Program**

Silver Sneakers is the leading fitness program designed specifically for active older adults. It is delivered through a nationwide network of participating fitness locations such as wellness centers, gyms and other facilities. Healthways has been providing innovative health benefits for older adults for more than two decades. Today more than 65 Medicare health plans offer the program as a benefit to members across the nation. Regular participation in the program has been proven to help older adults manage their health and increase strength, balance and endurance. At the request of the Vice Mayor the Parks and Recreation Department has completed an application to host this National Program. We have listed the Surfside Community Center as the host site. Healthways has provided materials to the Parks and Recreation Department to hand out during the Town's Health and Wellness Program held on January 9, 2015 at the Community Center. The Parks and Recreation Department is in contact with Healthways on a monthly basis to confirm the consideration of hosting the Silver Sneakers Program. Updates will follow. No update to the status has been provided from the Silver Sneakers Program at this time. The Parks and Recreation Department has added a participant request sheet at Town Hall and The Community Center. This sheet will be forwarded to Healthways to help provide support to have Surfside host the program.

### **23. 96<sup>th</sup> Street Park Renovation**

The number two item on the Parks and Recreation 5 Year Capital Plan, approved by the Town Commission, was the renovation of the 96<sup>th</sup> Street Park. This item has now moved to the forefront of the 5 year Capital Plan. This was brought before the Town Commission during the October meeting. The Community Center Second Floor Expansion Committee requested and approved a 2 year hold on the second floor project. The recommendation was to consider moving forward with the 96<sup>th</sup> Street Park renovation. This was an agenda item for the Parks and Recreation Committee in December. The committee at this time is reviewing recommendations on 96<sup>th</sup> street Park provided to the Town during the 2006 Charrette. The committee met again in January to review the Charrette and Parks and Recreation Department's recommendations and provide a priority list of Items need to be renovated or replaced during the renovation process. The items listed in order are:

1. Green Space/Athletic Field
2. Two age specific playgrounds
3. Building / Pavilion

4. Recreational Basketball Court
5. Minimal field Lighting
6. Landscaping

The funding options along with a project timeline will be reviewed during the March Parks and Recreation Committee Meeting. The recommendation's to move forward will be provided to the Town Commission during the April Town Managers report.

#### **24. Tri-Town July 4<sup>th</sup> Celebration**

The Parks and Recreation Department had preliminary talks with the Bal Harbour on the possibility of working on a joint Tri-Town July 4<sup>th</sup> Celebration to be held at 96<sup>th</sup> street beach. The proposal was presented to the Parks and Recreation Committee during the January 27, 2015 meeting. The Parks and Recreation Committee voted unanimously to keep the Town's existing 4<sup>th</sup> of July celebration as is. The Committee felt that it was a great idea to have a special event to include Bay Harbor, Bal Harbour and Indian Creek in the future. The recommendation was to possibly have the event include all the parks within the Towns. This item will be followed up by the Parks and Recreation Department moving forward.

#### **25. 4<sup>th</sup> of July Fireworks**

The Parks and Recreation Committee once again has requested to have fireworks during the 2015 4<sup>th</sup> of July event. The funds have been budgeted through the Parks and Recreation 2014-2015 operating budget. The contract for the fireworks will be presented to the Town Commission during the April 2015 commission meeting.

#### **Police Department**

#### **26. Traffic Issues**

Town and Police Department staff met with representatives of the Florida Department of Transportation on December 18 to discuss requests from residents for the installation of traffic signals at 96 Street and Abbott Avenue, 91 Street and Collins Avenue, 92 Street and Harding Avenue, and 90 Street and Harding Avenue. FDOT reviewed and reported that 96 Street and Abbott Avenue, 91 Street and Collins Avenue, and 92 Street and Harding Avenue Town and do not meet the minimum requirements for installation. We are waiting on a response for the other intersections. PD staff and the Town Manager held a community meeting for Byron Avenue residents on January 20, 2015 on traffic issues. A Miami-Dade County Traffic Division representative was also present to answer concerns. PD had a daily detail in place during rush hour as well as temporary road closures for speed enforcement and to control cut through traffic. Although the road closures reduced the traffic intrusion onto Byron Avenue, they did create heavy traffic congestion on Abbott Avenue. Miami-Dade County will conduct a traffic count on Byron Avenue. Town staff has recommended a traffic engineering study for a more permanent solution as well as loop detections at the traffic signals on Collins and Harding Avenues. Future meetings are necessary to determine the preferred options. Town staff has met with Miami-Dade County Commissioner Sally Heyman, Dr. Joan Shen – Chief of Miami-Dade County Traffic Engineering Division, Ayman Elbermawy – Section Head Miami-Dade

Traffic Operations, William Paz – Traffic Signals Operations Engineer, Ramon Sierra – FDOT Assistant District Traffic Operations Engineer, Omar Meitin – FDOT District Traffic Operations Engineer, Khalil Maarouf – FDOT Traffic Operations Analyst, and traffic engineers from Calvin, Giordano and Associates on these traffic issues. Daily traffic enforcement details have been in effect for three months for speeding, running stop signs, illegal parked vehicles, and no through trucks and have resulted in hundreds of citations and warnings.

## **27. Pilot Residential Parking Program**

A ninety day pilot residential parking program was implemented in February for the 9400 and 9500 blocks of Byron Avenue to address parking issues. A community meeting and community survey were conducted in December with overall support from residents living on these two blocks for the project. The program was also advertised in the Gazette and on the Town website. Signage has been installed on the two blocks to restricting parking to these residents only. Parking permits can be picked up by residents of Byron Avenue as of February 3, 2015. The program has been effective for the first month.

## **28. Pay by Phone Parking**

The Parking Department has researched the Pay by Phone System as a payment option for use in Surfside. The Pay by Phone System operates independent of our existing Pay Stations and is an easy and convenient way to pay for parking using a smartphone. Drivers find the system easy to use and appreciate the many user friendly options including the ability to receive text message reminders before their parking session expires. Drivers simply follow the step-by-step instructions and can add more time from any phone without returning to their vehicle. With the Pay by Phone system there is no receipt to display in the vehicle windshield.

Parking Enforcement Officers will soon be able to use their existing handheld device (Auto Cite) or any cell phone/tablet to verify who has paid. Miami-Dade County is in the process of upgrading Auto Cite so that the device will be able to work in real time to verify payment from the Pay by Phone System. The County plans to launch this system in March of 2015 and there will be no additional equipment for the Town to purchase or maintain.

When using Pay by Phone, the drivers parking status is displayed on Auto Cite and our Parking Enforcement Officers can verify the parking time purchased by entering the license plate number. There are several companies operating the Pay by Phone system in our area. Most companies charge \$0.35 per transaction and the Town has the option to add that cost to the parking rate. For example, if a driver purchased two (2) hours of parking it would cost them \$2.85 (\$1.25 per hour plus \$0.35 transaction fee). The Town would receive a monthly payment for the number of parking hours purchased and the transaction fees would go to the Pay by Phone company.

The six month pilot program with the Pay By Phone Company will be implemented in March 2015 to see how the system works for the Town. The signs will be provided by the company at no cost to the Town. At the end of the six month period the Town can cancel the service or piggyback off a competitively bid contract that was recently awarded by the Miami Parking Authority. There are no additional costs to the Town for this service.

### **29. Automated Vehicle Location System**

The installation of the AVLS has been completed in all patrol vehicles, the Community Service Aide vehicle and vehicles assigned to the Criminal Investigations Unit. The Communications Unit and all Patrol Supervisors will have the ability to view the live Track Star system and monitor vehicle activity. Administrative Directive #07-08 regarding the Vehicle Location System (AVLS) was created and distributed. All personnel were provided training on the system. The cost for the AVLS and the installation was expended from the forfeiture fund.

### **30. Law Enforcement Reaccreditation**

The Commission for Florida Law Enforcement Accreditation has scheduled an assessment to determine the candidacy of the Surfside Police Department for reaccredited status. The full compliance assessment will be August 4-6, 2015. Surfside Police Department achieved accreditation in 2009 and was reaccredited in 2012.

### **31. IPFone System**

The Police Department had several failures of their phone system last year. In order to correct this critical mistake, we researched several other companies for a better product. On March 17, IT, the Finance Director and Chief met with the CEO and VP of IPFone, our current vendor. IPFone advised us that they had moved to another carrier and had corrected the backup redundancy problem. We have not had a failure since the previous ones. IPFone offered us a savings of \$18,264 reduction (\$15,336 for year one and \$2,928 for year two and three) to extend our current contract. Town staff recommended that we move forward with the extension. The extended contract was signed and completed on February 26, 2015.

### **32. Traffic Grant**

SPD has been awarded a grant for \$12,600 from FDOT and the University of South Florida as part of the State's Pedestrian and Bicycle Safety Enforcement Campaign. The grant will pay for overtime for Police Officers to educate and enforce pedestrian and bicycle laws in the business district through May 2015.

### **33. Uniform Traffic Citations by the four Patrol Squads - December, January and February**

**3 months - Total issued = 1291**

In the month of January, during the peak of the Byron Avenue detail officers issued the following:

**January - Total issued = 631**

The majority of citations issued in the residential area occurred on Byron Avenue. Officers conducted radar enforcement throughout Byron Avenue at rush hours and issued numerous speeding violations, primarily in the 9500 block of Byron. Other blocks heavily enforced were from 90<sup>th</sup>. Street to 93<sup>rd</sup>. Street. The speeding violations were mostly in the 30 mph range, with the occasional driver clocked in the low 40 mph range. A continuous focus was directed at 95 Street & Byron Avenue where there were constant violations of running the stop signs. Often drivers would complain that the traffic circle (Calming device) confused them and that was the reason they did not come to a complete stop. Verbal traffic warnings well exceeded the number of citations issued.

### **34. Community Blood Mobile**

The PD will sponsor a community blood mobile March 24, 2015, 1:00 pm - 4:00 pm in the Town Hall lot.

## **Projects Progress Updates**

### **35. Information Technology & TV Broadcasts**

Trackstar GPS software has been installed for the police vehicles in order to track vehicle location. The IT Department is working with a vendor to provide a quote for WIFI service for the entire Town Hall for employees and guests. The eReport upgrade has been completed for all police officer laptops. The panic button installations throughout Town Hall have been completed. IT is gathering quotes to upgrade the broadcast system in phases due to faulty and obsolete equipment. IT will be meeting with the Town regarding the recommendations for Channel 77 enhancements.

### **36. Public Utilities / Engineering – Public Utilities / Engineering**

The 1 year warranty video of the sanitary sewer mains has commenced and is 100% complete. The engineers have reviewed 72 of the main line sewer runs and have accepted 43 of them. The unaccepted sewer mains will require the line be cleaned and re-televised or require minor repairs that will be completed by the Contractor at no cost to the Town. The Contractor is currently working with his subcontractor to schedule the main line repairs. Also, CGA and the Town met with the City of Miami Beach for a fourth time to finalize the sewer credit for the estimated period of billing while the sewage meters were down for construction. We are hopeful that credits will be issued on the remaining sewage bills in this fiscal year.

**Funding Summary** –

<b><u>Funding Status:</u></b>	<b><u>Amount</u></b>	<b><u>Amount Received</u></b>
FDEP Grant	\$873,500	\$873,500
FDEP Grant	\$125,000	\$125,000
FDEP Grant	\$100,000	\$100,000
FDEP State Revolving Fund Loan	\$9,312,881	\$7,339,928 *
BBC Bond	\$859,000	\$859,000
<b>TOTAL</b>	<b>\$11,270,381</b>	<b>\$9,225,928</b>

**\*Request # 3 has been submitted for the full \$9,312,881. The final report has been submitted to the State.**

**37. Town-Owned Seawall Repair**

This item was presented at the November 6, 2014 Special Commission Meeting and received direction to proceed with Option 5 (total of 5 walls) for the budgeted amount of \$1,138,000.00 (additional grant received for \$38,000 from the state). CGA has received approval from FIND to commence with Option 5. The Contract Documents have been executed by Pac Com, Inc. The Pre Construction meeting and issuance of the Notice to Proceed is scheduled for March 2015. The project is scheduled to be complete 160 days from issuance of the Notice to Proceed.

**38. Biscaya Island Drainage Project**

This project has been completed with the exception of the installation of the second tide flex check valve at the bridge side of the project. The remaining tide flex valve has been received and will be installed in early March 2015. The final landscaping restoration was completed in January 2015.

Respectfully submitted by:

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Guillermo Olmedillo, Town Manager