



## **TOWN MANAGER'S REPORT NOVEMBER 2015**

### **COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS**

1. See Click Fix -- Report attached.

### **PLANNING, ZONING AND DEVELOPMENT**

#### **2. Ten Year Water Supply Plan**

The Town is required to update its Ten Year Water Supply Plan including identifying any alternate water supply sources and analyzing/updating data from our current supplier. Funds for this project are included in the FY 14/15 Budget. Work Authorization No. 89 – Ten Year Water Supply Plan has been executed with CGA in the amount of \$7,466.92. This was unanimously recommended for approval to the Town Commission by the Planning and Zoning Board at their March 26, 2015 meeting. The Town Commission approved this item until May 12, 2015, on first reading and transmitted it to the State of Florida for review and comment. Once the comments are addressed, we will schedule the item for second reading. It is tentatively scheduled for second reading at the November 2015 Town Commission meeting.

#### **3. Development Applications**

- a) 8851 Harding Avenue – A site plan application for a 23 unit development has been submitted to the Town. Staff held a Development Review Meeting with the applicant in January. A resubmittal addressing staff comments has not been received.
- b) 8800 Collins Avenue – A site plan application for a 25 unit development has been submitted to the Town. Staff held a Development Review Meeting with the applicant in March and June and a Development Impact Committee was held on July 22, 2015. Approximately 25 conditions were presented to the applicant and the project was reviewed and approved with conditions at the August 27, 2015 Planning and Zoning Board hearing.
- c) 9415-9421 Harding Avenue – A site plan application for a 145 square foot addition at the rear of the building abutting the alley has been submitted. Staff reviewed the application with the applicant and a Development Impact Committee meeting was held June 23, 2015. The applicant has indicated that they may no longer wish to proceed and has asked to stop any further reviews as this time.
- d) 9011 Collins Avenue – A site plan amendment application for the Surf Club has been received relating to elevation changes and interior breakdown of uses for the north west building. The application is under review and a Development Review meeting has not been scheduled at this time.

e) 9133-9149 Collins Avenue – A site plan application for the Surf Club II has been received and a Development Review meeting was held on September 4, 2015. The applicant received staff comments and will be required to resubmit revisions prior to scheduling of future meetings. The plans include restoring a 16 dwelling unit historic building (the Seaway Villas) and adding a 34 unit, 12 story building immediately north of the Surf Club I.

#### **4. Alleyway Improvements**

Staff has observed overflowing trash containers throughout the alleys in the business district and is considering providing multiple banks of dumpsters in enclosures for the businesses. However, there is limited space, which may be due to illegal additions or parking that was never permitted. In order to start the conversation with the business district on upgrades to the alleys with dumpster enclosures, staff will send out a letter to the property owners notifying them that violations have been observed in the alley and if their property is in violation, they can come in an pull permits within 30 days of the letter without penalty. After 30 days, the Town will do a sweep of the alley and determine outstanding violations and proceed with code enforcement mechanisms. This will be the first step to improving the conditions within the alleys.

### **TOWN DEPARTMENTS**

#### **Code Compliance**

##### **5. Code Compliance Cases Settled**

Code compliance cases settled via settlement agreements after compliance was attained:

Since March of 2012 approximately \$186,787 has been collected (or settled with monthly payment plans) for Code Compliance violation related civil penalties, after mitigation or negotiated settlement.

The following is a summary by Fiscal Year:

FY 11/12: 8 cases settled for a total of \$16,875

FY 12/13: 9 cases settled for a total of \$15,750

FY 13/14: 6 cases settled for a total of \$67,293

FY 14/15: To date, 26 cases settled for a total of \$86,869, and a pending settlement for \$40,000

FY 15/16: 5 cases have submitted payments totaling \$7,300

#### **Parks and Recreation**

##### **6. Hawthorne Tot Lot – Playground Equipment**

Staff is researching the possibly of replacing an outdated piece of playground equipment at Hawthorne Tot Lot. Replacing it with a new apparatus that would fit in the space and would be able to be used again once the Tot lot renovation goes into place. At this time the Parks and Recreation Department has received \$2,400 in grant funds for playground equipment replacement.

## **7. New Programs**

The Parks and Recreation Department at the request of residents and the Parks and Recreation Committee have implemented a competitive soccer team in the age group 8 and under. This team competes in the Sunny Isles competitive league and to date has been a very successful program. The Parks and Recreation Department has also started a pilot flag football program in the 12 and under age group. The team is competing in the Galbut Family Miami Beach JCC flag football league.

## **Police Department**

### **8. Police Department Re-Accreditation**

The Commission for Florida Law Enforcement Accreditation, Inc. (CFA) was established by charter on December 13, 1994 and incorporated on February 9, 1995. It is an independent, tax-exempt, not-for-profit corporation designated as the accrediting body for Florida law enforcement agencies, corrections agencies, pretrial, and Inspectors General Offices. The Commission's purpose is to establish a program for accreditation that can be achieved by all Florida law enforcement agencies.

The Accreditation Assessment Team of the CFA is an independent reviewing authority that determines if a law enforcement agency has met specific requirements and prescribed standards. To be accredited the agency must be in compliance with hundreds of standards established by the Commission for Florida Law Enforcement Accreditation. These standards address all facets of the agency including administration, internal affairs operations, investigations, patrol, personnel, training, traffic, response to resistance, support services functions and more. Many of the over 260 current standards are critical to life, health and safety issues. The Certificate of Accreditation is awarded for a three year period.

The Surfside Police Department applied to participate in the CFA Accreditation process in 2009. The department passed the rigorous process and received initial accreditation status. Every three years CFA Accredited law enforcement agencies must again go through the accreditation process, called re-accreditation, to ensure that they are maintaining the highest standards of professionalism. The Surfside Police Department went through the re-accreditation process in 2012 and successfully passed.

Beginning December 1, 2015 the Surfside Police Department will begin its second re-accreditation process with The Commission for Florida Law Enforcement Accreditation. A team of assessors from the CFA will arrive at the Surfside Police Department to conduct the on-site inspection, interviews, and necessary file reviews as part of the department's re-accreditation process.

The Surfside Police Department has proudly attained and maintains accredited status demonstrating to the community that the agency is committed to the highest standards of professional law enforcement service.

### **9. LEO Foundation Awards**

The Law Enforcement Officer's Charitable Foundation requested nominations for finalists for the 16<sup>th</sup> annual LEO Awards ceremony to recognize the most deserving sworn and civilian personnel in Miami-Dade County law enforcement. This prestigious award and charitable event through the LEO

Foundation and the Miami-Dade County Association of Chiefs of Police benefits the Police Officers Assistance Trust. I have submitted the following Surfside Police Department personnel to the LEO Awards Committee for nominations as finalists:

- LEO Safety Award – Officer Craig Lovellette and Communications Operator Peter Filiberto for tracking, locating, and sending Police and Fire to save a victim intent on committing suicide in a different county.
- LEO Safety Award – Executive Assistant Dina Goldstein for excelling at her many administrative duties as well as implementing and managing the Police Department's many community engagement activities.
- LEO Support Services Award – Parking Operations Manager Elinor Joseph for his exceptional management of the Parking Enforcement Unit and parking services, overseeing the Property and Evidence Unit, and assisting the Communications Unit.
- LEO Support Services Award – Community Service Aide Daniel Sanchez for his outstanding work as a CSA, Quartermaster, and assistant fleet manager.

## **10. Police Department Events**

- Women's Self-Defense Classes will be held at the Community Center, Thursday nights throughout the month of November from 6:15 to 8:15 pm.
- The Annual Career Fair at the Law Enforcement Memorial High School is November 4<sup>th</sup> from 8:00 am to 12:00 pm. NRO Dianna Hernandez will attend.
- Community Service Aide Daniel Sanchez will oversee the Surfside/ Bal Harbour/ Bay Harbor Islands Police Explorer Program meetings on November 4<sup>th</sup> and November 18 from 6:00 p.m. to 8:00 pm at Ruth K. Broad K-8 Center in Bay Harbor Islands.
- The Police Explorers are taking part in a homeless project on November 7 from 11:30 am-1:30 pm at Miami-Dade North College Benjamin Leon School of Nursing. CSA Sanchez will attend.
- The Miami-Dade County Animal Services Department along with the Office of the State Attorney is forming an Anti-Animal Cruelty Task Force. There will be an organizational meeting on November 12 from 9:00 am to 1:00 pm at the Miami-Dade Fire Rescue Training Center in Doral. NRO Hernandez will attend.
- The mock on-site assessment for re-accreditation of the Police Department is scheduled for November 12 and 13. Three assessors from other law enforcement agencies will evaluate our policies and procedures to help prepare us for the re-accreditation process in December.
- The Police Department is hosting a Shred-a-Thon with Record Shred on November 14 from 9:00 am to 12:00 pm in the Town Hall municipal parking lot. NRO Hernandez will coordinate and attend.
- The 14<sup>th</sup> Surfside Citizens Police Academy graduation is November 17<sup>th</sup> at 6:00 pm in the Commission Chambers. The classes have included Patrol Procedures, Fire Rescue, Aviation, K-9, Crime Scene, Marine Patrol, Driving Range, Homicide Investigation, Legal and the Court System, and the Firearms Range.
- The monthly Bike with the Chief will be November 18, 2015 at Town Hall; Coffee with the Cops will be November 20, 2015 at Starbucks.

- The Miami Beach Police Athletic League is hosting their 37<sup>th</sup> annual Thanksgiving Basket on November 24 at Nautilus Middle School at 9:30 am. Chief Allen and NRO Hernandez will represent Surfside.
- The Miami-Dade County Association of Chiefs of Police will be providing homeless veterans with a Thanksgiving luncheon on November 25 from 12:00 pm to 4:00 pm at 900 S.W. 1<sup>st</sup> Street. Chief Allen will attend.

## **Projects Progress Updates**

### **11. Information Technology and TV Broadcasts**

IT will be configuring the point-to-point connection between the Community Center and Town Hall to enable faster file transfers and server access. AVI will be upgrading the cameras, speakers, and broadcast system before the end of the year. IT will be replacing the battery backup in the Community Center server room. IT is waiting on an updated quote for the surveillance camera in the parking lot. IT will be completing the migration to the new fileshare. IT will be ordering equipment and software for the mechanics department. IT is working with the PD to transition from CopLink to LINX.

### **12. Town-Owned Seawall Repair**

All onsite work is completed for the first group of seawalls. CGA was successful in obtaining FIND grant money for the second group of seawalls and is awaiting Town direction and allocation of matching funds.

### **13. Traffic Circle**

A speed table was installed on Byron Avenue in between the newly installed bulb outs to further reduce vehicle speed. We have installed signage and road marking to let drivers know that the speed table is there. This new addition with the bulb outs has reduced the speed of the cars. The traffic circle landscaping has been re-designed and we are waiting for pricing from our landscape contract.

Respectfully submitted:

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Guillermo Olmedillo, Town Manager