



TOWN MANAGER'S REPORT JUNE 2016

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

1. See Click Fix -- Report attached.

PLANNING, ZONING AND DEVELOPMENT

2. Development Applications

A. 9133-9149 Collins Avenue – A site plan application for the Surf Club II has been received and a Development Review meeting was held on September 4, 2015. The plans include restoring a 16 dwelling unit historic building (the Seaway Villas) and adding a 34 unit, 12 story building immediately north of the Surf Club I. The plans were resubmitted on March 18. The second Development Review meeting was held on April 18, 2016. A DIC meeting will be scheduled after the plans are resubmitted and all comments are addressed.

B. 9011 Collins Avenue – A site plan amendment application for the northwest building at the Surf Club has been received. A Development Review meeting was held on May 16, 2016. Once the plans are revised and resubmitted, a second Development Review meeting will be scheduled.

C. 9011 Collins Avenue – A site plan amendment application to add one pool and modify the landscaping at the rear of the Surf Club site has been received. A Development Impact Committee meeting was held on February 11, 2016. The Planning and Zoning Board heard this application in May. This item will be scheduled for an upcoming Town Commission meeting.

D. 9300 Collins Avenue – A site plan application for 68 townhouse units, replacing 101 multifamily units, has been submitted. A Development Review meeting was held on March 10, 2016. A second Development Review meeting was held on April 27, 2016. A DIC meeting was held on May 23, 2016 and Planning and Zoning is tentatively scheduled for July 16, 2016.

E. 8851 Harding Avenue – A site plan application for 23 units was submitted in 2014. A Development Review meeting was held in January 2015. No resubmittal has been received to date.

TOWN DEPARTMENTS

Code Compliance

3. Code Compliance Cases

- A. Code Violation Cases – as of May 18, 2016, the Code Compliance Unit is managing 115 open cases, 30 cases that are scheduled for a hearing before the Special Master, and 17 lien cases.

- B. Harding Avenue Commercial Property Maintenance Cases – between March 22 and April 4, 2016, the Code Compliance Unit opened thirty (30) commercial property maintenance violations relating to the Harding Avenue businesses. Of these cases, 15 violations have been closed by compliance, 7 violations have been scheduled for a hearing before the Special Master, and 8 cases are still open but still working towards compliance by their respective property owners and tenants.

- C. Collected Civil Penalty Fines - unresolved Code Compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due. The following is a summary by fiscal year of the fine amounts collected:

FY 15/16: 90 cases have submitted payments totaling \$111,457 (thru May 18, 2016)

FY 14/15: 26 cases paid/settled for a total of \$86,869

FY 13/14: 6 cases paid/settled for a total of \$67,293

FY 12/13: 9 cases paid/settled for a total of \$15,750

FY 11/12: 8 cases paid/settled for a total of \$16,875

4. Prohibitions Regarding the Sale or Use of Expanded Polystyrene Food Service Articles

On November 10, 2015, the Town Commission passed and adopted Town Ordinance 15-1639, which amended Chapter 34 (Environment). The amendment created Section 34-10, Prohibitions Regarding the Sale or Use of Expanded Polystyrene Food Service Articles. This section applies to all food service providers and store doing business in Surfside. Under the Definitions section of this code, food service providers is defined as chain food service providers, restaurant, fast food restaurants, cafes, sidewalk cafes, delicatessens, coffee shops, grocery stores, markets, supermarkets, drug stores, pharmacies, bakeries, caterers, gas stations, vending trucks or carts, and cafeterias. Effective June 1, 2016, the Code Compliance Division is authorized to enforce the provisions of this code section.

5. Code Compliance Workshop

The Town of Surfside will hold a public Code Compliance Workshop on June 22, 2016 from 5:00 to 7:00 p.m. The purpose of the Workshop is to inform the public about the Town's Code Compliance Division - its mission statement, responsibilities, the code enforcement process, established enforcement priorities, and established schedule of civil fines. At the conclusion of the presentation, questions from the public will be answered.

Parks and Recreation

6. Programs

- a. The Parks and Recreation Committee voted to move the Hawthorne Tot Lot renovation to the number one priority for the Parks and Recreation 5 year Capital Plan. This was done during the May 16, 2016 meeting. A proposal for the renovation will be presented to the Town Commission in the August meeting. Funding will be provided through the Developers Contributions that have been collect for Parks and Recreation Capital Projects.

- b. As of May 13, 2016 the Parks and Recreation Department 2016 summer camp was officially filled to capacity. The summer camp is a staple of the Town and the Parks and Recreation Department. We look forward to another busy and fun filled summer.

Police Department

7. May Significant Incidents

Missing Juvenile/ Recovered- May 5, 2016

Missing Endangered Elderly with Dementia /Recovered- May 7, 2016

8. Traffic Management Report

In the May 10, 2016 Town Commission Meeting, the Town Commission directed Staff to prepare a traffic mitigation plan proposing short term, mid and long term solutions. The Commission has received numerous updates of actions and recommendation over the past couple of years (see attached documentation). A Traffic & Parking Mitigation Town meeting was held on April 19, 2016. Approximately seventy (70) residents attended the meeting. Florida Department of Transportation representatives were also in attendance. Staff made a presentation of the traffic and parking mitigation actions that have been implemented along with several ideas and recommendations for the future. In the end, the residents were not in agreement on any of the proposals except installing additional stop bar reflectors and speed calming tables. In response to the Commission's request for additional proposals / actions the following is respectfully submitted:

Add stops signs for east west traffic at:

- 91 Street & Abbott Avenue
- 91 Street & Carlyle Avenue
- 91 Street & Emerson Avenue

Add Stop Bar Reflectors to all stops bars on 91st Street

Add stops signs for north south traffic at:

- 89 Street & Abbott Avenue

Add speed bumps to 88 Street:

- Between Hawthorne Avenue & Garland Avenue
- Between Emerson Avenue & Dickens Avenue
- In front of 1272 Biscaya Drive

The aforementioned traffic mitigation devices have been ordered and are scheduled to be installed June 27, 28, 29 and 30. The estimated total cost of this project is \$16,000.

The ongoing loop detector project engineering cost totaled \$84,994. The final design is pending. Traffic mitigation actions over the past 18 months including the 9500 block of Byron Avenue improvements as well as the current speed bumps added to Byron Avenue, Bay Drive, Abbott Avenue and new stops signs at 93 Street & Byron Avenue have totaled a cost of \$33,026.

Thus far, the costs of our traffic mitigation actions have totaled \$134,020, funded from the Citizens Independent Transportation Trust (CITT).

Upon completion of the latest traffic mitigation actions, a 90 day evaluation period will be conducted. Additionally, at the May 10, 2016 Town Commission meeting, the Town Commission directed the Town Administration to develop a charter for an Ad Hoc Citizen Traffic Mitigation Advisory Committee to be presented to the Town Commission at the June 14th Commission Meeting for ratification and appointments. The purpose of the Committee is to act as a sounding board for residents from various segments of the community to the development of the Comprehensive Traffic Mitigation Program to provide further short term, plus mid-term and long term solutions, proposals and ideas. Membership will include: Five (5) residents each appointed by an Elected Official, two (2) that reside on Collins or Harding Avenue, one (1) that resides on Byron Avenue north of 94th Street, one (1) that resides south of Surfside Boulevard and one (1) that resides north of Surfside Boulevard. The staff liaison will be the Town Manager. There will be a representative from the Public Works Department, Police Department and a Traffic Engineer from Calvin, Giordano and Associates at an hourly rate of \$175. The Committee meetings will be open to members of the public. The Committee will comply with all applicable provisions of law on the Florida Sunshine Law, public hearings, public notice and all applicable code of ethics and conflict of interest laws.

A crucial aspect of a long term traffic plan will include a town wide traffic model including the creation of the Synchro SIMTRAFFIC simulation. The Calvin, Giordano & Associates estimated cost for such a model is \$100,000. The model will collect new a.m./p.m. peak hour manual turning movement counts at the following 76 intersections (59 stop controlled and 17 signalized):

- 88th and Collins
- 88th and Harding
- 89th and Collins (stop)
- 89th and Harding (stop)
- 90th and Collins
- 90th and Harding (stop)
- 91st and Collins (stop)
- 91st and Harding
- 92nd and Collins (stop)
- 92nd and Harding (stop)
- 93rd and Collins
- 93rd and Harding
- 94th and Collins
- 94th and Harding
- 95th and Collins
- 95th and Harding
- 96th and Collins
- 96th and Harding
- Collins and Harding
- Collins and Harbour Way
- 96th and Byron Avenue
- 96th and Abbott Avenue (stop)
- 96th and 500 block
- 96th and Bay Drive (stop/channelized)

- 96th and Bay Harbor Drive
- 95th and Byron (roundabout)
- 95th and Bay Drive (stop)
- 95th and Abbot Avenue (stop)
- 95th and Carlyle (stop)
- 94th and Bay Drive (stop)
- 94th and Carlyle (stop)
- 94th and Abbott Avenue (stop)
- 94th and Byron Avenue (stop)
- 93rd and Bay Drive (stop)
- 93rd and Dickens (stop)
- 93rd and Carlyle (stop)
- 93rd and Byron Avenue (stop)
- 93rd and Abbott Avenue (stop)
- 92nd and Bay Drive (stop)
- 92nd and Froude Ave (stop)
- 92nd and Dickens (stop)
- 92nd and Emerson (stop)
- 92nd and Carlyle (stop)
- 92nd and Byron Ave (stop)
- 92nd and Abbott Ave (stop)
- 91st and Bay (stop)
- 91st and Garland Ave (stop)
- 91st and Froude (stop)
- 91st and Emerson (stop)
- 91st and Dickens (stop)
- 91st and Carlyle (stop)
- 91st and Byron Ave (stop)
- 91st and Abbott Ave (stop)
- 90th and Bay Drive (stop)
- 90th and Hawthorne (stop)
- 90th and Froude (stop)
- 90th and Emerson (stop)
- 90th and Dickens (stop)
- 90th and Carlyle (stop)
- 90th and Byron Ave (stop)
- 90th and Abbott Ave (stop)
- 89th and Garland Ave (stop)
- 89th and Froude Ave (stop)
- 89th and Emerson (stop)
- 89th and Dickens (stop)
- 89th and Carlyle (stop)
- 89th and Byron Ave (stop)
- 89th and Abbott Ave (stop)
- 88th and Hawthorne (stop)
- 88th and Garland Ave (stop)
- 88th and Froude Ave (stop)
- 88th and Emerson (stop)

- 88th and Dickens Ave (stop)
- 88th and Carlyle (stop)
- 88th and Byron Ave (stop)
- 88th and Abbott Ave (stop)

The traffic model will include each of the stop controlled and signal controlled intersections. CGA will incorporate the current Miami Dade County Traffic Department signal timings in the model. This does not include any traffic forecasting of new trips from new developments or geometric or signal modifications to intersections, etc. This is to create an existing conditions model based on one scenario of the worst case condition (am/pm peak hour) from the new collected intersection turning movement counts. This is based on the assumption that the work product files (including Synchro files, etc.) from the traffic study completed by ATEC in August of 2014 and the FDOT simulation model along 96th Street (from recent traffic workshop) will be provided to CGA by the Town/FDOT for incorporation. This estimated fee does not include attendance at any public hearings, workshops or meetings. This will be an additional fee based on the number of meetings requested. Final modifications to this estimated fee will be provided once feedback is received from the Town of Surfside.

9. Sergeant's Promotional Examination

The Miami-Dade College School of Justice Assessment Center will direct a Sergeant of Police examination for the Surfside Police Department on June 21, 2016. The assessment examination will be a Behavioral Assessment Dimension Guided Evaluation (BADGE). Candidates are presented with job related scenarios (5) that are intense and challenging situations that require immediate decisions and action. Candidates will have 25 to 30 minutes to respond to all scenarios and the sessions are video-taped. The candidate is to answer each scenario in free-response manner and must arrange their own time. Candidate video-taped responses will be evaluated by an assessor team at a later date/time.

The Eligibility List for candidates will be posted by July 13, 2016 at 5:00 pm.

10. Opening for Community Service Aide Position

We are anticipating an opening for the position of Community Service Aide to replace Danny Sanchez who has been hired by the Broward Sheriff's Office as a police officer and will attend the police academy in June. Human Resources has advertised the position. Interviews will be conducted as soon as possible. Congratulations to Danny Sanchez.

11. Trial Program - Surfside Residential Overnight Parking

The Town of Surfside has initiated a "Trial Program" that allows Town residents to park their vehicles overnight at designated locations between the hours of 9:00pm – 7:00am each day of the week. Town Residents will utilize the present Town Parking Permit that is affixed to their vehicle's front windshield as an identifier for the overnight parking. Residents will be permitted to park overnight at on-street parking spaces that are currently pay for parking spaces and to also park overnight at Town of Surfside Parking Lots with the following exceptions:

- No overnight parking will be permitted in the Abbott Parking Lot
- No overnight parking in the on-street spaces in the 9400 block of Harding Avenue and the 9500 block of Harding Avenue (Business District)

- No overnight parking will be permitted in the on-street parking spaces in the 300 block of 94th Street (between Harding Avenue and Abbott Avenue)
- No overnight parking will be permitted in the on-street parking spaces in the 300 block of 95th Street (between Harding Avenue and Abbott Avenue)

This “Trial Program” will be offered from May 3, 2016 through July 31, 2016 at which time the program will be evaluated to determine if it will continue or if any modifications are necessary. To ensure the success of this program we are asking that all residents parking their vehicles overnight to please move them by 7:00am. This “Trial Program” is the result of resident requests for additional parking options.

12. Multi-Agency Traffic Educational/Enforcement Event

A traffic educational/enforcement detail conducted on May 18, 2016 was a success. The purpose of this operation was for the apprehension and/or citation of drivers and for public education and awareness of the dangers of driving under the influence, aggressive driving, distracted driving, speeding, red-light running, move-over law violation, seat belt compliance, and general traffic safety. This operation was conducted at various locations in unincorporated Miami-Dade County.

Through the mutual-aid agreement and the Community Traffic Safety Team (CTST) program, participating agencies (Surfside Police Department, Miami-Dade Police Department, Florida Highway Patrol, and Sunny Isles Beach Police Department) were effectively able to educate the general public on traffic safety and those that violated traffic safety laws were cited accordingly. The event yielded 58 citations, one arrest and over 20 educational items were also distributed to support the on-going Drive Safe – Aggressive Driving Awareness Campaign and general traffic safety. The NE CTST team plans to conduct a similar operation next month.

13. Police Events

- The Surfside Police Department hosted a community blood drive on June 1, 2016
- The Monthly Crime Stoppers' Board of Directors meeting met June 1, 2016 in Doral. NRO Dianna Hernandez attended.
- Surfside PD, Sunny Isles Beach PD, Indian Creek PD and Bal Harbour PD hosted a Shred a Thon on June 11, 2016 at Bill Bird Marina (Haulover Park). NRO Dianna Hernandez coordinated this event.
- The Police Teen Summer Program in conjunction with the Parks and Recreation Teen Camp begins on June 14 and concludes on August 4 with a graduation for the teenagers. The presentations will include K-9, Florida Fish and Wildlife Conservation Commission, Officer Survival, Crime Scene Investigation, SWAT and visits to the Coast Guard Air Base and Fire Rescue Department Station 21 in Haulover.
- The Surfside Police Department will host a Mobile Department of Motor Vehicles event for residents to apply for and renew their driver's licenses on June 15, 2016 from 9:30 a.m. to 2:30 p.m. in the Police Training Room.
- The Southeast Florida Crime Prevention Association will meet June 22, 2016 at 10:30 a.m. The location is to be determined. NRO Dianna Hernandez will attend.
- Coffee with the Cops will be June 24, 2016 at Starbucks at 10:00 a.m. The monthly Bike with the Chief will be June 29, 2016 at Town Hall at 5:00 p.m.

Public Works

14. New Recycling Program

Public Works began its new recycle program on June 1, 2016. Letters were sent out to all residents notifying the new pick up day, what can be recycled, what container to use, and what not to recycle. Also, all commercial, businesses and condo buildings were notified as well.

PROJECTS PROGRESS UPDATES

15. Information Technology and TV Broadcasts

IT is gathering quotes for a records management system for the Building Department to have files scanned and posted to a cloud provider. Parks and Recreation has ordered a replacement ID printer. The MailArchiva software has been upgraded. IT is going to set up training for the Town Website. IT and the GIS Department from CGA are working on updating maps for the Police Department.

Respectfully submitted:

Guillermo Olmedillo, Town Manager