



## **TOWN MANAGER'S REPORT APRIL 2017**

### **COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS**

**1. See Click Fix --** Report attached.

#### **2. Development Application Status**

- A. 9116 Harding – A site plan application for a 4 unit townhouse development has been received. A Development Review meeting was held November 2, 2016. Comments were provided and corrections were required. The plans were resubmitted and the second Development Review Group (DRG) was held on February 7, 2017. A DIC meeting has not been scheduled at this time.
- B. 228 89<sup>th</sup> Street – Casa de Jesus – a Special Exception application has been submitted related to an afterschool program. A Development Review meeting was held on December 6, 2016. Comments were provided and corrections were required. The plans were resubmitted and a DIC meeting was held on February 7, 2017. The item has not been scheduled yet for a Planning and Zoning Board meeting.
- C. 8851 Harding Avenue – a 25 unit condominium development was submitted in January 2015. A Development Review meeting was held on January 22, 2016. The applicant resubmitted the plan on August 1, 2016 and a second Development Review meeting was held on August 18, 2016. Comments were provided and corrections were required. The applicant resubmitted the plans and comments were provided on January 26, 2017. A DIC meeting will be scheduled in the future.
- D. Surf Club II – A site plan application was submitted on August 12, 2015. The Development Review meeting was held on September 4, 2015. A second DRG meeting was held on April 18, 2016. The plans were resubmitted on June 13, 2016 and DIC was held on July 27, 2016. The application was heard by Planning and Zoning on August 25, 2016. The applicant has revised the request and resubmitted the plans. The DRG and DIC meetings were held on March 9. Revisions are required. The next DRG and DIC meetings have not been scheduled yet.
- E. Surf Club North West building – A site plan amendment was submitted on February 9, 2017. The DRG meeting was held on March 9. Revisions are required. The next DRG meeting has not been scheduled.

### **TOWN DEPARTMENTS**

#### **3. Code Compliance**

##### **Code Compliance Cases**

- A. Code Violation Cases: As of March 28, 2017, the total number of active, open cases being managed is 124; of these cases, 54 cases are still under investigation and are working towards

compliance, 5 cases are on-hold, 21 are in the Special Master hearing queue; 4 cases are in post-Special Magistrate action status, and 40 cases have been liened and remain unpaid. Properties with unpaid liens are sent letters on a quarterly basis.

B. Collected Civil Penalty Fines: Unresolved Code Compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due. The following is a summary by fiscal year of the fine amounts collected:

FY 16/17: 75 cases have paid/settled through March 28, 2017 for a total collection of \$26,675

FY 15/16: 152 cases paid/settled for a total of \$137,282

FY 14/15: 26 cases paid/settled for a total of \$86,869

FY 13/14: 6 cases paid/settled for a total of \$67,293

FY 12/13: 9 cases paid/settled for a total of \$15,750

FY 11/12: 8 cases paid/settled for a total of \$16,875

#### **4. Finance**

**Budget to Actual Monthly Report** – Report attached.

#### **5. Police Department**

##### A. March 2017 Significant Incidents/Arrests

- Case Update- 03/12/2017: 9301 Collins Avenue. A bicycle thief responsible for taking two bicycles from the Community Center between 6/28/16-7/28/16 was identified after a thorough investigation and arrested.
- Petit Theft Arrest – 03/17/2017: 9225 Harding Avenue. The subject was apprehended and arrested.

##### B. 2016 LEO AWARDS WINNER

Parking Operations Manager Elinor Joseph won a prestigious LEO award in the Support Services category at the annual Miami-Dade County Law Enforcement Officer of the Year Gala on March 18, 2017. Joseph was recognized for overseeing the parking program and supervision of the parking enforcement officers as well as serving as the administrator for the Property and Evidence Unit.

##### C. Police Events

- SPD will host a Mobile Department of Motor Vehicles event for residents to apply for and renew their driver's licenses on April 20 from 9:30 a.m. to 2:00 p.m. in the Commission Chambers.
- Coffee with the Cops is April 25 at Starbucks at 10:00 a.m.
- The monthly Bike with the Chief is April 26 at Town Hall at 5:00 p.m.
- Surfside PD, Sunny Isles Beach PD, Bay Harbour Islands PD, Bal Harbour PD and Aventura PD will host a Shred a Thon and DEA Drug Take Back on April 29 at Bill Bird Marina (Haulover Park) from 10:00 a.m. to 2:00 p.m.

## **PROJECTS PROGRESS UPDATES**

### **6. IT**

- IT will replace the firewall and complete the upgrade to Microsoft Exchange by April 30; is ordering AutoCAD for Public Works and Town Manager; and is obtaining quotes for battery backup for server room at the Community Center, quotes should be in hand by April 15.
- IT is working with the Town's copier leasing company to renew the copier for the front desk staff.
- IT is working with the Finance Director to replace the access card system. The subcontractor, Triad is providing quotes.
- IT is working with the Video System Controller and Server subcontractor, LexisNexus HD to obtain quotes for replacement of the system. The first quote obtained from AVI came in at \$12,440. IT will work with the Finance Director on the next steps for approval and replacement.

Respectfully submitted:

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Guillermo Olmedillo, Town Manager