



TOWN MANAGER'S REPORT SEPTEMBER 2017

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

1. **See Click Fix** -- Report attached.

2. **Interlocal Shuttle Update:** Due to the time required for the three municipalities' administrations (Surfside, Bal Harbour and Bay Harbor Islands) and FIU's team to vet the interlocal MOU, the October 2017 meetings of the three municipalities' elected officials are now earmarked for this item. FIU would begin work on the initiative that month.

3. **Development Application Status**

A. 9116 Harding – A site plan application for a 4 unit townhouse development has been received. A Development Review meeting was held November 2, 2016. Comments were provided and corrections were required. The plans were resubmitted and the second Development Review Group (DRG) was held on February 7, 2017 and a third DRG was held on May 18, 2017. The DIC meeting was held on June 1, 2017. The property has recently been sold and the new owner has added one property to the site for additional landscape purposes.

B. Surf Club Northwest Building – A site plan amendment was submitted on February 9, 2017. The DRG meeting was held on March 9. Revisions were required and were received on April 24, 2017. A DRG meeting was held on May 11, 2017. The DIC meeting was held on June 1, 2017. The Planning and Zoning Board meeting was held on August 31, 2017. A Town Commission hearing will be scheduled.

C. 8995 Collins – A site plan was submitted on May 19, 2017. A DRG meeting was held on June 19, 2017. The applicant has submitted the revised drawings and a second DRG meeting was held on August 24, 2017. Revisions are still required.

4. **Miami-Dade County League of Cities Meeting:** The Town of Surfside will be hosting the November 2017 Miami-Dade League of Cities meeting together with Bal Harbour and Bay Harbor Islands at a shared cost. The meeting will take place at the Sea View Hotel in Bal Harbour and the Town will contribute \$1,500.

TOWN DEPARTMENTS

5. **Code Compliance**

A. **Code Violation Cases:** As of August 28, 2017, the total number of active, open cases being managed is 154; of these cases, 85 cases are still under investigation and are working towards compliance, 4 cases are on-hold, 15 are in the Special Master hearing queue; 10 cases are in post-Special Magistrate action status, and 40 cases have been liened and remain unpaid. Properties with unpaid liens are sent reminder letters on a quarterly basis.

- B. Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due. The following is a summary by fiscal year of the fine amounts collected:

FY 16/17: 109 cases have paid/settled through August 28, 2017 for a total collection of \$37,787
FY 15/16: 152 cases paid/settled for a total of \$137,282

- C. Part-Time Code Compliance Officer: The position has been filled, and the Officer is working weekends and holidays.

6. Finance

- A. Budget to Actual Monthly Report – Reports attached: May, June, July 2017

B. Enterprise Resource Planning (ERP): The Town received two ERP proposals from Tyler Technologies, Inc. and Accela/Springbrook to replace the current SunGard computer software applications to a new central platform system to be used by all Town departments. Both proposals have been carefully reviewed with on-site presentations of their applications, off-site visits to other municipalities that use these ERP applications. Telephone calls were placed to distant cities that were not visited but were interviewed on their recommendations regarding the two ERP vendors and their ERP solutions. The Town is moving forward with Tyler Technologies, Inc. as the ERP provider by having the software as a Service Agreement reviewed by an attorney at Weiss Serota. The Attorney's review of the agreement is almost complete in order to move forward with a recommendation to the Town Commission for the September 12 meeting.

7. Information Technology

- IT is working with USA software to setup Email Notifications for the PD; scheduled completion for September 2017.
- IT is working with AT&T to finish the Metro E Upgrade to 100MB; scheduled completion for September 2017.
- IT has completed the Firewall and Exchange upgrades.
- IT is working on setting up a Public Wi-Fi for the Employees in Town Hall Building.

8. Police Department

- A. August 2017 Significant Incidents/Arrests

- Grand Theft Arrest - 08/08/2017: 8900 block of Carlyle Avenue. Two subjects were arrested and one was issued a juvenile civil citation.
- Attempted Occupied Burglary/Resisting with Violence/Simple Battery Arrest - 08/18/2017: 9000 block of Collins Avenue. The subject was arrested.

- B. Uniform Crime Report (UCR) January -June 2017

The Florida Department of Law Enforcement Uniform Crime Report for January – June 2017 has been released. Surfside had a significant reduction in Total Crimes, Violent Crimes and Property Crimes as

compared to the first six months of 2016. There were decreases in most Part 1 Crimes including Aggravated Assault, Burglary, and Larceny. Motor Vehicle Theft remained the same at three. Part 1 Crimes are Murder, Sexual Battery, Robbery, Aggravated Assault, Burglary, Larceny, and Motor Vehicle Theft. More significantly, our clearance rate increased from 27.5% to 45.5%. So the crimes that have committed, many have been cleared by arrests. Arrests for Part 1 Total Crimes increased by 4.2%. Overall arrests for all incidents decreased from 117 in 2016 to 56 in 2017. The reduction is most notable in narcotic and traffic arrests.

| YEAR | INDEX TOTAL CRIMES | % CHANGE | VIOLENT CRIME | % CHANGE | PROPERTY CRIME | % CHANGE |
|------|--------------------------|-------------|------------------|-------------|-------------------|----------|
| 2013 | 69 | -15.9 | 5 | -37.5 | 64 | -13.5 |
| 2014 | 88 | 27.5 | 2 | -60.0 | 86 | 34.4 |
| 2015 | 60 | -31.8 | 5 | 150.0 | 55 | -36.0 |
| 2016 | 91 | 51.7 | 9 | 80.0 | 82 | 49.1 |
| 2017 | 55 | -39.6 | 5 | -44.4 | 50 | -39.0 |

C. Traffic Mitigation Update:

| # | Initiatives | Update(s) |
|---|---|--|
| | Short Term (0 – 6 months) | |
| 1 | <p>95 Street & Harding Avenue (westbound), left Turn lane added.</p> <p>300 block of 95th Street (eastbound), right turn lane added.</p> | <p>On 04-27-2017, the traffic lanes in the 200 block of 95 Street, between Collins Avenue and Harding Avenue were modified to improve the traffic flow. New lane pavement markers delineate the new vehicular traffic flow for westbound traffic on 95 Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes west of the alleyway with one lane designated for travel westbound only on 95 Street across Harding Avenue, and the other lane designated as a left turn only lane for vehicles turning southbound onto Harding Avenue. Three parking spaces on the North East side of 95 Street & Harding Avenue have been eliminated to allow for a westbound travel lane.</p> <p>As of Tuesday 08-22-2017, the traffic flow in the 300 block of 95th Street, between Abbott Avenue and Harding Avenue, has been altered. The new lane pavement markers delineate the new vehicular traffic flow for eastbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel</p> |

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|---|--|---|
| | | <p>in two lanes east of the alleyway with one lane designated for travel eastbound only on 95th Street across Harding Avenue, and the other lane designated as a right turn only lane for vehicles turning southbound onto Harding Avenue. The loading zone at this location has been eliminated to allow for a right turn only lane. Please refer to the traffic diagram below.</p>  |
| 2 | New Stop Signs at all intersections west of Harding Avenue | <p>Public Works installed stop signs at the following locations:</p> <ul style="list-style-type: none"> • 89th Street & Byron Avenue (east-west) • 90th Street & Abbott Avenue (east-west) • 90th Street & Carlyle Avenue (east-west) • 92nd Street & Abbott Avenue (east-west) • 92nd Street & Carlyle Avenue (east-west) |
| 3 | New Stop Bar Reflectors | Completed |
| 4 | New Speed Bumps | <p>New speed bumps have been installed at the following locations:</p> <ul style="list-style-type: none"> • 8900 block of Abbott Avenue • 9100 block of Abbott Avenue • 9300 block of Abbott Avenue |
| 5 | Revisit Street Closure <ul style="list-style-type: none"> ○ 94th Street / Abbott Avenue | Commission approved a motion against revisiting this item. |
| 6 | New Street Closure <ul style="list-style-type: none"> ○ Byron Avenue (northbound) at 88th Street | Requires study, Miami-Dade County and Miami Beach approval. Pending meetings / agreements. |
| 7 | Loop Detector Installation | CGA was authorized to move forward with the preparation of the bid documents for the traffic loops at three signalized intersections along Harding Avenue. CGA will need to provide |

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| | | <p>updated scope of services and fee in order to provide traffic counts and traffic analysis at subject intersections (before and after traffic analysis) per commission request at 05/09/17 meeting.</p> <p>The east Stop Bar at 93 Street & Harding Avenue will be moved back.</p> <p>August 8, 2017, CGA submitted their additional service agreement for completing the before and after traffic analysis at the signalized intersections along Harding Avenue that new traffic loops are being installed. At the Commission meeting where the Post Design Services contract was approved, the Mayor and Commission asked if CGA could do a before and after analysis in order to evaluate the change in traffic operations at these subject intersections. The traffic counts are currently scheduled for the 29th, 30th or 31st of August (second week of regular school).</p> |
| 8 | Install a centerline curb on 95 th Street between Abbott and Byron Avenues | Public Works installed delineators to deter trucks from traveling west on 95 th Street. |
| 9 | Eliminate Crosswalks on Collins (north) & Harding (south) Avenues | FDOT stated that eliminating crosswalks would hinder pedestrian travel and further study would be required before they can agree to that recommendation. |
| 10 | Create Vehicular Circulation Plans for New Construction Projects <ul style="list-style-type: none"> o Minimize lane closures | MOT's and circulation plans for new construction projects was a primary topic of discussion with FDOT and the surrounding jurisdictions representatives. A plan to improve the coordination of projects and to enhance communication by FDOT providing notice well in advance of all approved MOT's to the three jurisdictions was agreed upon. The early notice system has shown an improvement. |
| 11 | Evaluate Sidewalk Options | Commission approved a motion to continue to evaluate pedestrian safety options in Surfside. |
| 12 | Install traffic light at 96 th Street & Abbott Avenue Eliminate left hand turn at 96 th Street & Byron Avenue | Town Manager Olmedillo, Chief Allen, Captain Yero and Randy Stokes, from the Town and Eric Czerniejewsky from CGAS, spent a few hours with Ramon Sierra, FDOT District 6. Several simulations were run, and the result is that the back-up traffic in the east bound direction made |

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| | | <p>congestion worse on 96th Street. This will not allow the vehicles turning right from Byron to move, causing a longer back-up on Byron and creating additional congestion on Harding and Collins.</p> <p>FDOT will not eliminate the left turn at 96 Street & Byron Avenue.</p> |
| 13 | Install a crosswalk at 90 th Street & Harding Avenue (north side) | FDOT agreed to reconsider installing a traffic signal at the location, pending study (count). The Town installed traffic delineators designed to allow a left turn only onto Harding Avenue, preventing vehicles from traveling westbound across the intersection. |
| 14 | Send demand letters to mapping companies | Completed |
| | Intermediate Term (7 – 18 months) | |
| 15 | <p>Create 1-Way Streets</p> <ul style="list-style-type: none"> o 88th, 89th, 90th and 91st Street between Collins & Harding Avenues | A Town meeting was held July 18 th , 2017, to present a new traffic pattern plan making 89 th Street one-way only for westbound vehicular traffic from Collins Avenue to Hawthorne Avenue and 90 th Street one-way only for eastbound vehicular traffic from Bay Drive to Collins Avenue. |
| 16 | <p>Design 91st Street Improvements</p> <ul style="list-style-type: none"> o Sidewalk, landscaping and buried utilities | Pending design and engineering cost estimates. |
| | Long Term (19+ months) | |
| 17 | Gate the area west of Harding Avenue and create a special taxing district | This item is back in the commission discussion stage. |
| # | Parking / Taxis | Update |
| 1 | The Town of Surfside added 18 new single parking spaces and 2 loading zones in the streets that are east of Collins Avenue. These new parking spaces provide additional parking options for residents and visitors to our Town. The additional loading zones provide a safe location for trucks and other vehicles to deliver goods and services to residents. | <p>The additional parking spaces are located in the following locations:</p> <ul style="list-style-type: none"> • 100 block of 88th Street (4 spaces) effective 06-01-2017 • 100 block of 90th Street (4 spaces) effective upon completion of on-going construction project • 100 block of 92nd Street (4 spaces) effective 06-01-2017 |

| | | |
|---|---|---|
| | <p>The total number of single parking spaces added is now 12.</p> | <ul style="list-style-type: none"> • 100 block of 96th Street (6 spaces) six single pay parking spaces were removed and the area was designated a Tow-Away Zone. <p>The additional loading zones are located in the following locations:</p> <ul style="list-style-type: none"> • 100 block of 89th Street - effective 06-01-2017 • 100 block of 94th Street - effective 06-01-2017 |
| 2 | <p>Taxi Cab Stands added and changed.</p> | <ul style="list-style-type: none"> • The Taxi Cab Stand at 94th Street & Collins Avenue was reduced from (4) vehicles to (2) vehicles. • 94th Street & Harding Avenue (across from Publix) will have a (2) vehicle Taxi Cab Stand. * One metered parking space has been added. • In the 200 block of 92nd Street (North side in front of the Marriott) one metered parking space was removed and replaced with a (1) vehicle Taxi Cab Stand. • A (2) vehicle Taxi Cab Stand has been added to the south side of the 200 block of Collins Avenue. |

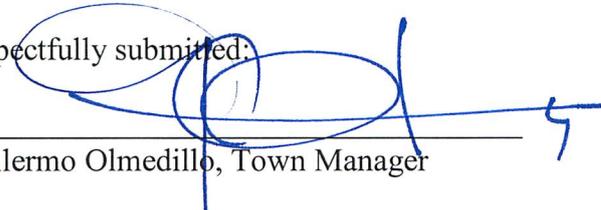
D. High Holiday Detail: The High Holiday services begin on Wednesday evening, September 20, 2017 and end Saturday, October 14, 2017. The Surfside Police Department has increased police presence with assigned details for high visibility during the High Holidays in the areas of The Shul 9540 Collins Avenue, Young Israel 9592 Harding Avenue, Hechal Shalom Sephardic Congregation 310 95th Street and Magen David Sephardic Congregation 9348 Harding Avenue. The enhanced patrols will be concentrated before and after services when congregants from the surrounding area and neighboring communities are walking to and from these locations. In addition, Bal Harbour and Bay Harbor Islands Police Departments will assign officers to further augment patrols in the area.

E. Back to School: The new public school year began Monday, August 21, 2017. SPD conducted a First Week of School Plan that involves assisting Bay Harbor Islands PD with their school drop off and pick up zones. A Community Service Aide and a Parking Enforcement Officer were assigned to Bay Harbor Islands in the morning (drop off) and afternoon (pick up) peak times. Surfside officers were also assigned to monitor traffic in the 9500 block of Byron Avenue and the 96th Street Park area.

F. Police Events

- The 16th Citizens Police Academy class began on September 7, 2017 and will conclude on November 16, 2017 with a graduation ceremony. The classes will include K-9 Unit, Crime Scene Investigation, Homicide Investigation, Marine Patrol, SWAT, Police Involved Shootings, Officer Survival, Driving Range, Firearms Range, Fundamentals of Law and Miami-Dade Fire Rescue Department.
- The monthly Bike with the Chief is September 27 at Town Hall at 5:00 p.m.
- Coffee with the Cops is September 28 at Starbucks at 10:00 a.m.

Respectfully submitted:



Guillermo Olmedillo, Town Manager



Town of Surfside, FL

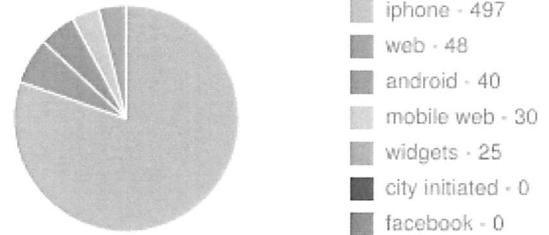
Between Jul 01, 2014 and Aug 21, 2017

640 issues were opened

630 issues were closed

The average time to close was 28.9 days.

Issues by Source



| SERVICE REQUEST TYPE | OPENED | CLOSED | DAYS TO CLOSE |
|----------------------------------|--------|--------|---------------|
| Other | 160 | 158 | 20.0 |
| Beach Issue | 103 | 96 | 13.1 |
| Parking Issue | 70 | 70 | 3.4 |
| Police (Safety Concern) | 65 | 66 | 8.7 |
| Code Compliance (Violation) | 53 | 51 | 56.4 |
| Street lights (PW) | 35 | 35 | 182.5 |
| Code Compliance (Safety Concern) | 38 | 38 | 56.7 |
| Utilities (Water/Sewer) (PW) | 19 | 19 | 10.9 |
| Construction Issues | 17 | 17 | 11.5 |
| Barking Dog | 12 | 12 | 20.0 |
| Dog Stations (P & R) | 12 | 12 | 5.7 |
| Drainage/Flooding (PW) | 12 | 12 | 22.7 |
| Solid Waste (Residential) (PW) | 13 | 12 | 20.0 |
| Surfside Dog Park (P & R) | 6 | 6 | 1.4 |
| 96 Street Park (P & R) | 5 | 5 | 0.2 |

| | | | |
|-------------------------------|---|---|------|
| Community Center (P & R) | 4 | 4 | 0.1 |
| Hawthorne Tot-Lot (P & R) | 4 | 4 | 5.2 |
| Beach Patrol | 3 | 3 | 0.7 |
| Dead Animal | 3 | 3 | 21.0 |
| Pothole (PW) | 3 | 3 | 52.8 |
| Graffiti (PW) | 1 | 2 | 35.4 |
| Solid Waste (Commercial) (PW) | 2 | 2 | 0.1 |
| Graffiti (in park) (P & R) | 0 | 0 | 0.0 |
| Veterans Park (P & R) | 0 | 0 | 0.0 |

TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2016/2017

AS OF

July 31, 2017

83% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

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Agenda Date: September 12, 2017

| GOVERNMENTAL FUNDS | ACTUAL | ANNUAL BUDGETED | % BUDGET |
|---|---------------------|-----------------|----------|
| GENERAL FUND | | | |
| REVENUE | \$ 12,733,549 | \$13,531,474 | 94% |
| EXPENDITURES | 10,454,113 | \$13,531,474 | 77% |
| Net Change in Fund Balance | 2,279,436 | | |
| Fund Balance-September 30, 2016 (Audited) | 7,368,408 | | |
| Fund Balance-July 31, 2017 (Reserves) | <u>\$ 9,647,844</u> | | |
| TOURIST RESORT FUND | | | |
| REVENUE | \$ 555,154 | \$735,031 | 76% |
| EXPENDITURES | 552,335 | \$735,031 | 75% |
| Net Change in Fund Balance | 2,819 | | |
| Fund Balance-September 30, 2016 (Audited) | 363,407 | | |
| Fund Balance-July 31, 2017 (Reserves) | <u>\$ 366,226</u> | | |
| POLICE FORFEITURE FUND | | | |
| REVENUE | \$ 58,088 | \$50,592 | 115% |
| EXPENDITURES | 35,429 | \$50,592 | 70% |
| Net Change in Fund Balance | \$ 22,659 | | |
| Fund Balance-September 30, 2016 (Audited) | 141,755 | | |
| Fund Balance-July 31, 2017 (Reserves) | <u>\$ 164,414</u> | | |
| TRANSPORTATION SURTAX FUND | | | |
| REVENUE | \$ 184,369 | \$294,799 | 63% |
| EXPENDITURES | 144,797 | \$294,799 | 49% |
| Net Change in Fund Balance | 39,572 | | |
| Fund Balance-September 30, 2016 (Audited) | 354,264 | | |
| Fund Balance-July 31, 2017 (Reserves) | <u>\$ 393,836</u> | | |
| BUILDING FUND | | | |
| REVENUE | \$ 2,191,011 | \$1,927,983 | 114% |
| EXPENDITURES | 694,417 | \$1,927,983 | 36% |
| Net Change in Fund Balance | 1,496,594 | | |
| Fund Balance-September 30, 2016 (Audited) | 0 | | |
| Fund Balance-July 31, 2017 (Reserves) | <u>\$ 1,496,594</u> | | |
| CAPITAL PROJECTS FUND | | | |
| REVENUE | \$ 246,863 | \$973,818 | 25% |
| EXPENDITURES | 840,694 | \$973,818 | 86% |
| Net Change in Fund Balance | (593,831) | | |
| Fund Balance-September 30, 2016 (Audited) | 1,154,352 | | |
| Fund Balance-July 31, 2017 (Reserves) | <u>\$ 560,521</u> | | |

NOTES:

* Many revenues for July 2017 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

- A. Includes \$2,000,000 available for hurricane/emergencies. Includes \$198,405 of Prepaid Expenses. The balance of \$5,170,003 is unassigned fund balance (reserves).
- B. Resort Tax Revenues total collected through July 2017 is \$1,605,290 (\$555,154 is the Tourist Resort Fund and \$1,050,136 is the General Fund).

| ENTERPRISE FUNDS | ACTUAL | ANNUAL BUDGETED | % BUDGET |
|--|------------------------|--------------------|-------------|
| WATER & SEWER FUND | | | |
| REVENUE | \$ 2,711,913 | \$3,359,624 | 81% |
| EXPENDITURES | 2,263,260 | \$3,359,624 | 67% |
| Change in Net Position | 448,653 | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | (2,827,890) | | |
| Restricted Net Position | 1,765,319 C1 | | |
| Unrestricted Net Position-July 31, 2017 (Reserves) | <u>\$ (613,918) C2</u> | | |
| MUNICIPAL PARKING FUND | | | |
| REVENUE | \$ 931,102 | \$1,706,356 | 55% |
| EXPENDITURES | 1,137,396 | \$1,706,356 | 67% |
| Change in Net Position | (206,294) | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | 1,111,941 | | |
| Unrestricted Net Position-July 31, 2017 (Reserves) | <u>\$ 905,647</u> | | |
| SOLID WASTE FUND | | | |
| REVENUE | \$ 1,579,034 | \$1,786,275 | 88% |
| EXPENDITURES | 1,392,397 | \$1,786,275 | 78% |
| Change in Net Position | 186,637 | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | 245,941 | | |
| Unrestricted Net Position-July 31, 2017 (Reserves) | <u>\$ 432,578</u> | | |
| STORMWATER FUND | | | |
| REVENUE | \$ 440,269 | \$684,143 | 64% |
| EXPENDITURES | 315,470 | \$684,143 | 46% |
| Change in Net Position | 124,799 | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | 3,392,370 | | |
| Restricted Net Position | 347,140 C3 | | |
| Unrestricted Net Position-July 31, 2017 (Reserves) | <u>\$ 3,664,309</u> | | |

NOTES:(con't)

C1. The Restricted Net Position of \$1,765,319 includes \$1,522,319 for renewal and replacement, and \$243,000 for State Revolving Loan reserves.

C2. The reserves balance of (\$613,918) is the result of a change in current net position as of July 2017 of \$448,653 net position as of September 30, 2016 of (\$2,827,890) includes Restricted Net Position of \$1,765,319.

C3. The Restricted Net Position of \$347,140 includes \$266,140 for renewal and replacement, \$81,000 for State Revolving Loan reserves.



Donald G. Nelson, Finance Director



Guillermo Olmedillo, Town Manager

Town of Surfside
Fund Balance (Reserves)
7/31/2017

| FUND | 9/30/2014 | 9/30/2015 | 9/30/2016 | 7/31/2017 |
|-----------------------|---------------------|---------------------|----------------------|----------------------|
| General | \$ 6,366,391 | \$ 5,905,726 | \$ 7,368,408 | \$ 9,647,844 |
| Tourist Resort | 180,297 | 339,396 | 363,407 | 366,226 |
| Police Forfeiture | 159,626 | 113,431 | 141,755 | 164,414 |
| Transportation Surtax | 396,740 | 440,662 | 354,264 | 393,836 |
| Building | - | - | - | 1,496,594 |
| Capital Projects | 849,445 | 182,903 | 1,154,352 | 560,521 |
| Water & Sewer | (3,501,884) | (2,705,871) | (2,827,890) | (613,918) |
| Municipal Parking | 1,000,355 | 1,089,165 | 1,111,941 | 905,647 |
| Solid Waste | 116,662 | 340,391 | 245,941 | 432,578 |
| Stormwater | 3,838,412 | 4,051,768 | 3,392,370 | 3,864,309 |
| Total | \$ 9,406,044 | \$ 9,757,571 | \$ 11,304,548 | \$ 17,218,051 |

TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2016/2017

AS OF

June 30, 2017

75% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

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Agenda Date: September 12, 2017

| GOVERNMENTAL FUNDS | ACTUAL | ANNUAL BUDGETED | % BUDGET |
|---|----------------------|-----------------|----------|
| GENERAL FUND | | | |
| REVENUE | \$12,215,347 | \$13,531,474 | 90% |
| EXPENDITURES | 9,391,439 | \$13,531,474 | 69% |
| Net Change in Fund Balance | 2,823,908 | | |
| Fund Balance-September 30, 2016 (Audited) | 7,368,408 | | |
| Fund Balance-June 30, 2017 (Reserves) | <u>\$ 10,192,316</u> | | |
| TOURIST RESORT FUND | | | |
| REVENUE | \$ 501,586 | \$735,031 | 68% |
| EXPENDITURES | 500,209 | \$735,031 | 68% |
| Net Change in Fund Balance | 1,377 | | |
| Fund Balance-September 30, 2016 (Audited) | 363,407 | | |
| Fund Balance-June 30, 2017 (Reserves) | <u>\$ 364,784</u> | | |
| POLICE FORFEITURE FUND | | | |
| REVENUE | \$ 58,075 | \$50,592 | 115% |
| EXPENDITURES | 32,409 | \$50,592 | 64% |
| Net Change in Fund Balance | \$ 25,666 | | |
| Fund Balance-September 30, 2016 (Audited) | 141,755 | | |
| Fund Balance-June 30, 2017 (Reserves) | <u>\$ 167,421</u> | | |
| TRANSPORTATION SURTAX FUND | | | |
| REVENUE | \$ 159,577 | \$294,799 | 54% |
| EXPENDITURES | 130,951 | \$294,799 | 44% |
| Net Change in Fund Balance | 28,626 | | |
| Fund Balance-September 30, 2016 (Audited) | 354,264 | | |
| Fund Balance-June 30, 2017 (Reserves) | <u>\$ 382,890</u> | | |
| BUILDING FUND | | | |
| REVENUE | \$ 2,154,113 | \$1,927,983 | 112% |
| EXPENDITURES | 635,309 | \$1,927,983 | 33% |
| Net Change in Fund Balance | 1,518,804 | | |
| Fund Balance-September 30, 2016 (Audited) | 0 | | |
| Fund Balance-June 30, 2017 (Reserves) | <u>\$ 1,518,804</u> | | |
| CAPITAL PROJECTS FUND | | | |
| REVENUE | \$ 246,624 | \$973,818 | 25% |
| EXPENDITURES | 840,694 | \$973,818 | 86% |
| Net Change in Fund Balance | (594,070) | | |
| Fund Balance-September 30, 2016 (Audited) | 1,154,352 | | |
| Fund Balance-June 30, 2017 (Reserves) | <u>\$ 560,282</u> | | |

NOTES:

* Many revenues for June 2017 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

A. Includes \$2,000,000 available for hurricane/emergencies. Includes \$198,405 of Prepaid Expenses. The balance of \$5,170,003 is unassigned fund balance (reserves).

B. Resort Tax Revenues total collected through June 2017 is \$1,447,930 (\$501,586 is the Tourist Resort Fund and \$946,344 is the General Fund).

| |
|-------------------------|
| ENTERPRISE FUNDS |
|-------------------------|

| |
|---------------|
| ACTUAL |
|---------------|

| | |
|----------------------------|---------------------|
| ANNUAL BUDGETED | % BUDGET |
|----------------------------|---------------------|

WATER & SEWER FUND

| | |
|--|------------------------|
| REVENUE | \$ 2,455,551 |
| EXPENDITURES | 1,955,569 |
| Change in Net Position | 499,982 |
| Unrestricted Net Position-September 30, 2016 (Audited) | (2,827,890) |
| Restricted Net Position | 1,765,319 C1 |
| Unrestricted Net Position-June 30, 2017 (Reserves) | <u>\$ (562,589) C2</u> |

| | |
|-------------|-----|
| \$3,359,624 | 73% |
| \$3,359,624 | 58% |

MUNICIPAL PARKING FUND

| | |
|--|-------------------|
| REVENUE | \$ 810,286 |
| EXPENDITURES | 1,065,555 |
| Change in Net Position | (255,269) |
| Unrestricted Net Position-September 30, 2016 (Audited) | 1,111,941 |
| Unrestricted Net Position-June 30, 2017 (Reserves) | <u>\$ 856,672</u> |

| | |
|-------------|-----|
| \$1,706,356 | 47% |
| \$1,706,356 | 62% |

SOLID WASTE FUND

| | |
|--|-------------------|
| REVENUE | \$ 1,443,032 |
| EXPENDITURES | 1,296,778 |
| Change in Net Position | 146,254 |
| Unrestricted Net Position-September 30, 2016 (Audited) | 245,941 |
| Unrestricted Net Position-June 30, 2017 (Reserves) | <u>\$ 392,195</u> |

| | |
|-------------|-----|
| \$1,786,275 | 81% |
| \$1,786,275 | 73% |

STORMWATER FUND

| | |
|--|---------------------|
| REVENUE | \$ 397,105 |
| EXPENDITURES | 279,703 |
| Change in Net Position | 117,402 |
| Unrestricted Net Position-September 30, 2016 (Audited) | 3,392,370 |
| Restricted Net Position | 347,140 C3 |
| Unrestricted Net Position-June 30, 2017 (Reserves) | <u>\$ 3,856,912</u> |

| | |
|-----------|-----|
| \$684,143 | 58% |
| \$684,143 | 41% |

NOTES:(con't)

C1. The Restricted Net Position of \$1,765,319 includes \$1,522,319 for renewal and replacement, and \$243,000 for State Revolving Loan reserves.

C2. The reserves balance of (\$562,589) is the result of a change in current net position as of June 2017 of \$499,982 net position as of September 30, 2016 of (\$2,827,890) includes Restricted Net Position of \$1,765,319.

C3. The Restricted Net Position of \$347,140 includes \$266,140 for renewal and replacement, \$81,000 for State Revolving Loan reserves.


Donald G. Nelson, Finance Director


Guillermo Olmedillo, Town Manager

Town of Surfside
Fund Balance (Reserves)
6/30/2017

| FUND | 9/30/2014 | 9/30/2015 | 9/30/2016 | 6/30/2017 |
|-----------------------|---------------------|---------------------|----------------------|----------------------|
| General | \$ 6,366,391 | \$ 5,905,726 | \$ 7,368,408 | \$ 10,192,316 |
| Tourist Resort | 180,297 | 339,396 | 363,407 | 364,784 |
| Police Forfeiture | 159,626 | 113,431 | 141,755 | 167,421 |
| Transportation Surtax | 396,740 | 440,662 | 354,264 | 382,890 |
| Building | - | - | - | 1,518,804 |
| Capital Projects | 849,445 | 182,903 | 1,154,352 | 560,282 |
| Water & Sewer | (3,501,884) | (2,705,871) | (2,827,890) | (562,589) |
| Municipal Parking | 1,000,355 | 1,089,165 | 1,111,941 | 856,672 |
| Solid Waste | 116,662 | 340,391 | 245,941 | 392,195 |
| Stormwater | 3,838,412 | 4,051,768 | 3,392,370 | 3,856,912 |
| Total | \$ 9,406,044 | \$ 9,757,571 | \$ 11,304,548 | \$ 17,729,687 |

TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2016/2017

AS OF

May 31, 2017

67% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

Page

1 of 3

Agenda Date: September 12, 2017

| GOVERNMENTAL FUNDS | ACTUAL | ANNUAL BUDGETED | % BUDGET |
|---|----------------------|-----------------|----------|
| GENERAL FUND | | | |
| REVENUE | \$11,288,794 | \$13,531,474 | 83% |
| EXPENDITURES | 8,339,313 | \$13,531,474 | 62% |
| Net Change in Fund Balance | 2,949,481 | | |
| Fund Balance-September 30, 2016 (Audited) | 7,366,408 | | |
| Fund Balance-May 31, 2017 (Reserves) | <u>\$ 10,317,889</u> | | |
| TOURIST RESORT FUND | | | |
| REVENUE | \$ 425,884 | \$735,031 | 58% |
| EXPENDITURES | 469,566 | \$735,031 | 64% |
| Net Change in Fund Balance | (43,682) | | |
| Fund Balance-September 30, 2016 (Audited) | 363,407 | | |
| Fund Balance-May 31, 2017 (Reserves) | <u>\$ 319,725</u> | | |
| POLICE FORFEITURE FUND | | | |
| REVENUE | \$ 26,539 | \$50,592 | 52% |
| EXPENDITURES | 30,518 | \$50,592 | 60% |
| Net Change in Fund Balance | \$ (3,979) | | |
| Fund Balance-September 30, 2016 (Audited) | 141,755 | | |
| Fund Balance-May 31, 2017 (Reserves) | <u>\$ 137,776</u> | | |
| TRANSPORTATION SURTAX FUND | | | |
| REVENUE | \$ 143,577 | \$294,799 | 49% |
| EXPENDITURES | 117,510 | \$294,799 | 40% |
| Net Change in Fund Balance | 26,067 | | |
| Fund Balance-September 30, 2016 (Audited) | 354,264 | | |
| Fund Balance-May 31, 2017 (Reserves) | <u>\$ 380,331</u> | | |
| BUILDING FUND | | | |
| REVENUE | \$ 1,728,758 | \$1,927,983 | 90% |
| EXPENDITURES | 547,970 | \$1,927,983 | 28% |
| Net Change in Fund Balance | 1,180,788 | | |
| Fund Balance-September 30, 2016 (Audited) | 0 | | |
| Fund Balance-May 31, 2017 (Reserves) | <u>\$ 1,180,788</u> | | |
| CAPITAL PROJECTS FUND | | | |
| REVENUE | \$ 221,413 | \$973,818 | 23% |
| EXPENDITURES | 807,309 | \$973,818 | 83% |
| Net Change in Fund Balance | (585,896) | | |
| Fund Balance-September 30, 2016 (Audited) | 1,154,352 | | |
| Fund Balance-May 31, 2017 (Reserves) | <u>\$ 568,456</u> | | |

NOTES:

* Many revenues for May 2017 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

A. Includes \$2,000,000 available for hurricane/emergencies. Includes \$198,405 of Prepaid Expenses. The balance of \$5,170,003 is unassigned fund balance (reserves).

B. Resort Tax Revenues total collected through May 2017 is \$1,225,827 (\$425,844 is the Tourist Resort Fund and \$799,983 is the General Fund).

| |
|-------------------------|
| ENTERPRISE FUNDS |
|-------------------------|

| |
|---------------|
| ACTUAL |
|---------------|

| | |
|----------------------------|---------------------|
| ANNUAL BUDGETED | % BUDGET |
|----------------------------|---------------------|

WATER & SEWER FUND

| | | | |
|--|-----------------|-------------|-----|
| REVENUE | \$ 2,151,521 | \$3,359,624 | 64% |
| EXPENDITURES | 1,839,579 | \$3,359,624 | 55% |
| Change in Net Position | 311,942 | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | (2,827,890) | | |
| Restricted Net Position | 1,765,319 C1 | | |
| Unrestricted Net Position-May 31, 2017 (Reserves) | \$ (750,629) C2 | | |

MUNICIPAL PARKING FUND

| | | | |
|--|------------|-------------|-----|
| REVENUE | \$ 723,433 | \$1,706,356 | 42% |
| EXPENDITURES | 973,855 | \$1,706,356 | 57% |
| Change in Net Position | (250,422) | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | 1,111,941 | | |
| Unrestricted Net Position-May 31, 2017 (Reserves) | \$ 861,519 | | |

SOLID WASTE FUND

| | | | |
|--|--------------|-------------|-----|
| REVENUE | \$ 1,297,491 | \$1,786,275 | 73% |
| EXPENDITURES | 1,154,596 | \$1,786,275 | 65% |
| Change in Net Position | 142,895 | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | 245,941 | | |
| Unrestricted Net Position-May 31, 2017 (Reserves) | \$ 388,836 | | |

STORMWATER FUND

| | | | |
|--|--------------|-----------|-----|
| REVENUE | \$ 353,021 | \$684,143 | 52% |
| EXPENDITURES | 258,379 | \$684,143 | 38% |
| Change in Net Position | 94,642 | | |
| Unrestricted Net Position-September 30, 2016 (Audited) | 3,392,370 | | |
| Restricted Net Position | 347,140 C3 | | |
| Unrestricted Net Position-May 31, 2017 (Reserves) | \$ 3,834,152 | | |

NOTES:(con't)

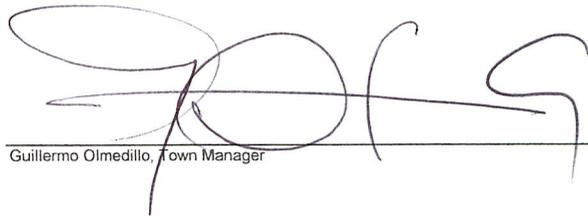
C1. The Restricted Net Position of \$1,765,319 includes \$1,522,319 for renewal and replacement, and \$243,000 for State Revolving Loan reserves.

C2. The reserves balance of (\$750,629) is the result of a change in current net position as of May 2017 of \$311,942 net position as of September 30, 2016 of (\$2,827,890) includes Restricted Net Position of \$1,765,319.

C3. The Restricted Net Position of \$347,140 includes \$266,140 for renewal and replacement, \$81,000 for State Revolving Loan reserves.



Donald G. Nelson, Finance Director



Guillermo Olmedillo, Town Manager

Town of Surfside
Fund Balance (Reserves)
5/31/2017

| FUND | 9/30/2014 | 9/30/2015 | 9/30/2016 | 5/31/2017 |
|-----------------------|---------------------|---------------------|----------------------|-------------------|
| General | \$ 6,366,391 | \$ 5,905,726 | \$ 7,368,408 | 10,317,889 |
| Tourist Resort | 180,297 | 339,396 | 363,407 | 319,725 |
| Police Forfeiture | 159,626 | 113,431 | 141,755 | 137,776 |
| Transportation Surtax | 396,740 | 440,662 | 354,264 | 380,331 |
| Building | - | - | - | 1,180,788 |
| Capital Projects | 849,445 | 182,903 | 1,154,352 | 568,456 |
| Water & Sewer | (3,501,884) | (2,705,871) | (2,827,890) | (750,629) |
| Municipal Parking | 1,000,355 | 1,089,165 | 1,111,941 | 861,519 |
| Solid Waste | 116,662 | 340,391 | 245,941 | 388,836 |
| Stormwater | 3,838,412 | 4,051,768 | 3,392,370 | 3,834,152 |
| Total | \$ 9,406,044 | \$ 9,757,571 | \$ 11,304,548 | 17,238,843 |