



## **TOWN MANAGER'S REPORT**

**SEPTEMBER 12, 2018**

### **COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS**

- I. SEE CLICK FIX REPORT** – See Attachment “A”
- II. SOCIAL MEDIA REPORT** – See Attachment “B”
- III. DEVELOPMENT APPLICATIONS STATUS**

**A. 8851 Harding** – The applicant has resubmitted plans for a 28 unit development. The DIC meeting was held on March 26, 2018. A Planning and Zoning Board meeting will be scheduled once the applicant addresses outstanding comments.

**B. 8995 Collins** – A site plan was submitted on May 19, 2017. Three DRG meetings were held on June 19, 2017, August 24, 2017, and September 28, 2017. The DIC meeting was held on November 16, 2017. The application was heard at the February 22, 2018 Planning and Zoning Board meeting where it was deferred. Since, it has been deferred five times for different reasons, such as, revision of the traffic analysis, lack of quorum, and the applicant's request for a deferral. The application will be scheduled for a Town Commission meeting, once the Planning and Zoning Board issues its recommendation on September 27, 2018.

**C. 9300 Collins** – A site plan was submitted on May 31, 2018 for a 207 room hotel development. The plans were reviewed by staff and a DRG meeting was held on June 27, 2018. The applicant has submitted revisions and a second DRG meeting was held on August 30, 2018. Once all DRG technical comments are met, a DIC meeting will be scheduled.

### **IV. TOWN DEPARTMENTS**

#### ***Code Compliance Division***

**A. Code Violation Cases:** As of August 28, 2018, the total number of active, open cases being managed is 202; of these cases, 109 cases are still under investigation and are working

towards compliance; 4 cases are on-hold; 27 are in the Special Master hearing queue; 1 case is in post-Special Magistrate action status; and 61 cases have been issued liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a quarterly basis.

**B. Collected Civil Penalty Fines:** Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected:

- FY 17/18: 87 cases have paid/settled through August 28, 2018 for a total collection of \$27,877.00
- FY 16/17: 117 cases have paid/settled through September 25, 2017 for a total collection of \$40,842.00
- FY 15/16: 152 cases paid/settled for a total of \$137,282.00

### ***Finance Department***

Monthly Budget to Actual Summary as of July 31, 2018 – See Attachment "C"

### ***Police Department***


#### ***A. August 2018 Significant Incidents/Arrests:***

- Auto Burglaries - 08/03/2018: 9300-9500 block of Bay Drive. Six unlocked vehicles were entered at different locations and \$25.00 dollars in bills and coins were stolen. A surveillance video camera captured three male subjects attempting to enter unlocked vehicles.
- Disorderly Conduct and Resisting Officer without Violence Arrest - 08/13/2018 at 2349 hours: 9400 block of Collins Avenue. During a traffic stop, the officer issued a citation. Upon completion, the driver exited his vehicle and began yelling at the officer. The driver ignored the officer's commands to return to his vehicle and resisted arrest.
- Assault on Law Enforcement Officer and Resisting Arrest without Violence Arrest-08/18/2018 at 0234 hours: 9293 Harding Avenue. During a traffic stop at the residence home, the driver's husband began yelling at the officers on scene and threatened to harm the initiating officer. Shortly after, the husband walked into the SPD parking lot approached the officer who issued the traffic violation and made verbal threats. The subject was arrested. His wife was informed of the arrest and drove to the police station where she approached officers cursing, acting belligerent and was ultimately arrested.

**B. Traffic Mitigation Program Status Report**

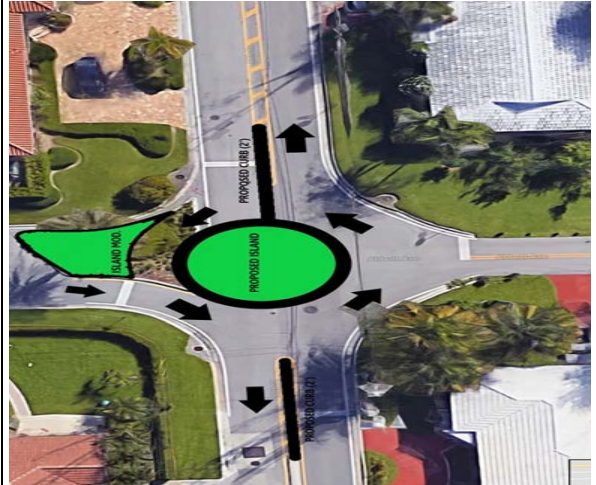
Public safety is the number one priority for the Town of Surfside. Along with public safety, quality of life is a focus of the Town. One element that impacts both public safety and quality of life is traffic. Traffic has increased significantly in recent years on Collins Avenue and Harding Avenue regionally as well as locally in Surfside. These roadways are major north/south thoroughfares for vehicles to avoid I-95 and Biscayne Boulevard traffic congestion. Lane closures at developments in Surfside and neighboring jurisdictions add to this traffic overcrowding. Drivers have learned they can avoid the backup on Collins Avenue and Harding Avenue by traveling west into the residential neighborhoods. There are no sidewalks in the single-family home areas of Surfside and with many families and children who play, walk and bike on the streets, traffic mitigation strategies are continuous for the Town Commission and Staff in our goal to keep Surfside safe and enjoyable. In order to accomplish our goals Staff works in partnership with the State of Florida Department of Transportation and Miami-Dade County authorities who have jurisdiction over the roads in Surfside. The following chart illustrates and tracks the progress of this ongoing effort.

#	Timeframe	Initiatives	Status	Update(s)
1	<b>Short Term (0 – 6 months)</b>	<p>95<sup>th</sup> Street &amp; Harding Avenue (westbound), left Turn lane added.</p> <p>300 block of 95<sup>th</sup> Street (eastbound), right turn lane added.</p>	Closed	<p>On 04-27-2017, the traffic lanes in the 200 block of 95 Street, between Collins Avenue and Harding Avenue were modified to improve the traffic flow. New lane pavement markers delineate the new vehicular traffic flow for westbound traffic on 95 Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes west of the alleyway with one lane designated for travel westbound only on 95 Street across Harding Avenue, and the other lane designated as a left turn only lane for vehicles turning southbound onto Harding Avenue. Three parking spaces on the North East side of 95 Street &amp; Harding Avenue have been eliminated to allow for a westbound travel lane.</p> <p>As of 08-22-2017, the traffic flow in the 300 block of 95th Street, between Abbott Avenue and Harding Avenue, has been altered. The new lane pavement markers delineate the new vehicular traffic flow for eastbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes east of the alleyway with one lane designated for travel eastbound only on 95th Street across Harding Avenue, and the other lane designated as a right turn only lane for vehicles turning southbound onto Harding Avenue. The loading zone at this location has been eliminated to allow for a right turn only lane. Please refer to the traffic diagram</p>

				below. 
2		New Stop Signs at all intersections west of Harding Avenue	Closed	Public Works installed stop signs at the following locations: <ul style="list-style-type: none"> <li>• 89<sup>th</sup> Street &amp; Byron Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Carlyle Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Carlyle Avenue (east-west)</li> </ul>
3		New Stop Bar Reflectors	Closed	Installed
4		New Speed Bumps	Closed	New speed bumps have been installed at the following locations: <ul style="list-style-type: none"> <li>• 8900 block of Abbott Avenue</li> <li>• 9100 block of Abbott Avenue</li> <li>• 9300 block of Abbott Avenue</li> <li>• 9500 block of Byron Avenue (second speed bump)</li> </ul>
5		Revisit Street Closure <ul style="list-style-type: none"> <li>○ 94<sup>th</sup> Street / Abbott Avenue</li> <li>○</li> </ul>	Closed	Town Commission approved a motion against revisiting this item.
6		New Street Closure <ul style="list-style-type: none"> <li>○ Byron Avenue (northbound) at 88<sup>th</sup> Street</li> </ul>	In progress	Requires study, Miami-Dade County and Miami Beach approval.  On 11-29-17, Town Manager, Chief Allen and Public Works Director attended a meeting with Miami-Dade County and City of Miami Beach administration regarding the closure of northbound traffic at 88 <sup>th</sup> Street and Byron Avenue.  The above meeting resulted in a plan to add curbing to the 88 <sup>th</sup> Street median extending it to Abbott Avenue. The result will prohibit drivers from executing illegal U turns disrupting the traffic flow

and area residents which has been a continuous problem.

The following traffic modification Project has been developed to improve the traffic flow at 88<sup>th</sup> Street and Abbott Avenue.




Public Works completed the installation of the pictured vehicular traffic pattern at 88<sup>th</sup> Street & Abbott Avenue. On March 12, 2018, a 60-day testing period will begin before final approval.

The 60-day trial period before final approval continues. There have been no traffic accidents reported and no matters of concern have been brought to the attention of the Police Department.

This item will be brought before the Town Commission at the May Commission Meeting for final approval.

At the Special Town Commission Meeting held May 22, 2018, the Town Commission approved the below traffic pattern design (Option A) for 88<sup>th</sup> Street and Abbott Avenue. A traffic circle at Abbott Avenue on 88<sup>th</sup> Street will allow traffic to flow east, west and south. Traffic islands on Abbott Avenue and Byron Avenue at 88<sup>th</sup> Street will prevent vehicles from traveling north on those avenues from 88<sup>th</sup> Street.

				 <p>Public Works has begun work on the new traffic mitigation design on 88<sup>th</sup> Street &amp; Abbott Avenue. The project is estimated to be completed by mid-July.</p> <p><b>Project completed.</b></p>
7		Loop Detector Installation	In progress	<p>CGA was authorized to move forward with the preparation of the bid documents for the traffic loops at three signalized intersections along Harding Avenue. CGA will need to provide updated scope of services and fee in order to provide traffic counts and traffic analysis at subject intersections (before and after traffic analysis) per commission request at 05-09-17 meeting.</p> <p>The east Stop Bar at 93 Street &amp; Harding Avenue will be moved back.</p> <p>On August 8, 2017, CGA submitted their additional service agreement for completing the before and after traffic analysis at the signalized intersections along Harding Avenue that new traffic loops are being installed. At the Commission meeting where the Post Design Services contract was approved, the Mayor and Commission asked if CGA could do a before and after analysis in order to evaluate the change in traffic operations at these subject intersections. The traffic counts are currently</p>

			<p>scheduled for the 29th, 30th or 31st of August (second week of regular school).</p> <p>Loop detectors have been approved for Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup> and 94<sup>th</sup> Streets.</p> <p>On November 3, 2017, CGA submitted for review and approval Work Authorization No. 106 for Surfside Traffic Signal Modification – Traffic Analysis. The scope of the project includes Pre – Post Construction Analysis of four intersections on Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup>, 94<sup>th</sup> and 95<sup>th</sup> Streets. Total cost not to exceed \$14,200.62.</p> <p>On January 29, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 10:30 a.m. The Assistant Town Manager, CGA, Public Works and Police Department representatives attended. No bidders attended.</p> <p>On March 8, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 2:00 p.m. The Town has received two bids. The Public Works Department and CGA are evaluating the bids. Once the bids are evaluated and ranked, Town staff will present their recommendation for final bid selection and award to the Town Commission.</p> <p>In a letter dated April 16, 2018, reference Town of Surfside Traffic Signal Modifications ITB No. 2018-01 and CGA Project No. 15-8083, CGA Director of Construction Engineering, Robert McSweeney, provided an analysis of the two bids received for the Surfside Traffic Signal Modification Project and recommendation for award of Contract. Under Power Corp. was the apparent low bidder with a Base Bid of \$109,045.23. Upon review, they found the bid is complete and appropriate for the proposed work. In keeping with the Town to award a Contract to the most responsible and responsive bidder whose bid is in conformance with the Bidding Documents and is in the best interest of the Town, they recommend that the Town of Surfside award the contract for the referenced project to Under Power Corp.</p> <p>At the June 12<sup>th</sup>, 2018 Commission Meeting, the Town Commission voted to approve the recommendation from CGA awarding the contract to Under Power Corp. The project is moving forward pending CGA Notice to Proceed and required permitting.</p>
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			<p>CGA has collected traffic counts and completed intersection analysis at the Harding Avenue and 88th Street, Harding Avenue and 93rd Street, Harding Avenue and 94th Street and Harding Avenue and 95th Street intersections. Next step is to complete new traffic counts and intersection analysis once the traffic loops at all four intersections have been installed. This traffic analysis will be summarized in a memorandum.</p> <p>Public Works Department and CGA held a pre-con meeting. Contractor applied for County permit. A Notice to Proceed (NTP) will be given when contractor has permit. 30 to 45 days for completion after start.</p> <p><b><u>On 8-8-2018, the awarded contractor, Under Power Corporation, submitted the following permit applications to Miami Dade County:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Permit No. 2018006371 – Harding Av &amp; 88 St</u></b></li> <li>• <b><u>Permit No. 2018006374- Harding Ave &amp; 93 St</u></b></li> <li>• <b><u>Permit No. 2018006373 – Harding Ave &amp; 943 St</u></b></li> </ul> <p><b><u>On 8-21-2018, Miami-Dade Traffic Engineering Division provided comments on their already approved plans. They had asked for one of the pedestrian signal phases to be modified.</u></b></p> <p><b><u>On 8-22-2018, Under Power Corporation picked up 18 revised signed and sealed sets from CGA.</u></b></p> <p><b><u>On 8-23-2018, the revised plans were submitted to the County for permitting by the contractor. It seems that the County has a 12-day turn-around for these permits. Bob McSweeney has been keeping track of the County’s review time and the contractor has kept CGA informed every step of this process.</u></b></p> <p><b><u>For Harding Avenue and 95<sup>th</sup> Street, CGA received an email from David Hayes (Miami-Dade County) stating that they could not sign-off on the project because they needed revised plans to reflect the same pedestrian phase modifications requested at 88<sup>th</sup> Street, 93<sup>rd</sup> Street, and 94<sup>th</sup> Street. Revised plans for</u></b></p>
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				<b><u>Harding Avenue and 95<sup>th</sup> Street will be submitted to Miami-Dade County on Monday 8/27.</u></b>
8		Install a centerline curb on 95 <sup>th</sup> Street between Abbott and Byron Avenues	Closed	Public Works installed delineators to deter trucks from traveling west on 95 <sup>th</sup> Street.
9		Eliminate Crosswalks on Collins (north) & Harding (south) Avenues	Closed	FDOT stated that eliminating crosswalks would hinder pedestrian travel and further study would be required before they can agree to that recommendation.
10		Create Vehicular Circulation Plans for New Construction Projects <ul style="list-style-type: none"> <li>o Minimize lane closures</li> </ul>	Closed	MOT's and circulation plans for new construction projects was a primary topic of discussion with FDOT and the surrounding jurisdictions representatives. A plan to improve the coordination of projects and to enhance communication by FDOT providing notice well in advance of all approved MOT's to the three jurisdictions was agreed upon. The early notice system has shown an improvement.
11		Evaluate Sidewalk Options	Open	Town Commission approved a motion to continue to evaluate pedestrian safety options in Surfside.
12		Install traffic light at 96 <sup>th</sup> Street & Abbott Avenue  Eliminate left hand turn at 96 <sup>th</sup> Street & Byron Avenue	Closed	Town Manager Olmedillo, Chief Allen, Captain Yero and Randy Stokes, from the Town and Eric Czerniejewsky from CGA, spent a few hours with Ramon Sierra, FDOT District 6. Several simulations were run, and the result is that the back-up traffic in the east bound direction made congestion worse on 96 <sup>th</sup> Street. This will not allow the vehicles turning right from Byron to move, causing a longer back-up on Byron and creating additional congestion on Harding and Collins.  FDOT will not eliminate the left turn at 96 Street & Byron Avenue.
13		Install a crosswalk at 90 <sup>th</sup> Street & Harding Avenue (north side)	Open	FDOT agreed to reconsider installing a traffic signal at the location, pending study (count). The Town installed traffic delineators designed to allow a left turn only onto Harding Avenue, preventing vehicles from traveling westbound across the intersection.  The 200 block of 90 <sup>th</sup> Street has been converted to one-way traffic eastbound only. This new traffic pattern has eliminated the hazard of vehicles traveling west across Harding Avenue at 90 <sup>th</sup>

				<p>Street where a curve hindered line of sight for drivers.</p> <p><b><u>No Turn on Red signage has been installed at 90<sup>th</sup> Street &amp; Collins Avenue for vehicles traveling eastbound in the 200 block of 90<sup>th</sup> Street.</u></b></p>
14		<p>Send demand letters to mapping companies</p> <p>Waze – Free Community-based GPS, Maps &amp; Traffic Navigation App</p>	Closed	<p>The Town became a Participating Member of the Connected Citizens Program. This is the Town’s effort to address in real-time reported accidents and improve navigation throughout the Town.</p>
15	<b>Intermediate Term (7 – 18 months)</b>	<p>Create One-Way Streets</p> <ul style="list-style-type: none"> <li>o 88<sup>th</sup>, 89<sup>th</sup>, 90<sup>th</sup> and 91<sup>st</sup> Street between Collins &amp; Harding Avenues</li> </ul>	Closed	<p>A Town meeting was held July 18<sup>th</sup>, 2017, to present a new traffic pattern plan making 89<sup>th</sup> Street one-way only for westbound vehicular traffic from Collins Avenue to Hawthorne Avenue and 90<sup>th</sup> Street one-way only for eastbound vehicular traffic from Bay Drive to Collins Avenue.</p> <p>The Town Commission approved to conduct a test of a new streetscape design on 89<sup>th</sup> and 90<sup>th</sup> Streets, between Harding and Hawthorne. The test consists of creating a safe pedestrian path and a green area in what is currently the paved area of those streets. Because width of the street will be narrowed during the test, the streets will be changed to a one-way system, with 89<sup>th</sup> Street traffic moving from east to west and 90<sup>th</sup> Street traffic moving from west to east. The streets will be marked with paint to designate the pedestrian area as well as the green/parking area. The test is scheduled to begin in early December and run for a period of 60 days. At the end of the test period, staff will present a report to the Town Commission.</p> <p>The new streetscape testing was initiated December 14, 2018. The testing has gone smoothly with no incidents to report thus far. A main focus has been directed toward providing information, answering questions and educating residents and all who travel the area on the details and goals of the project.</p> <p>At the February 13<sup>th</sup>, 2018 Town Commission Meeting the Town Administration was granted time extension of sixty days to the One-Way Street Project in order to survey the streets for ADA</p>

				<p>compliance in the pedestrian lanes and to acquire more data on traffic counts.</p> <p>A One-Way Streets Town Hall Meeting was held on March 28<sup>th</sup>, 2018. Notifications for the March 28<sup>th</sup> One-Way Streets Town Hall Meeting have been distributed via the following channels:</p> <ul style="list-style-type: none"> <li>• Publicly Noticed Meetings and Agenda Packets (Town Commission &amp; Planning &amp; Zoning)</li> <li>• Letter mailed to residences on 89<sup>th</sup> and 90<sup>th</sup> streets for first meeting held in July (similar to planning &amp; zoning notices)</li> <li>• Door hangers to residences on 89<sup>th</sup> and 90<sup>th</sup> streets</li> <li>• Posted notice at Publix and Starbucks</li> <li>• Multiple e-blasts</li> <li>• Website notices on the calendar and town news</li> <li>• Included in multiple gazette newsletters</li> <li>• Channel 93</li> <li>• Nextdoor postings on the Town’s page</li> </ul> <ul style="list-style-type: none"> <li>• Delivery of meeting notices to residencies on 89<sup>th</sup> and 90<sup>th</sup> streets for second meeting held in March</li> <li>• Surveys on Nextdoor and SurveyMonkey</li> </ul> <p>Town collected resident feedback through a number of these channels including emails and phone calls.</p> <p>At the April 10<sup>th</sup>, 2018 Town Commission Meeting, the Town Commission approved a motion to terminate the One-Way Street Project tested on 89<sup>th</sup> Street and 90<sup>th</sup> Street.</p> <p>On April 16<sup>th</sup>, 2018, Public Works returned the traffic pattern on 89<sup>th</sup> Street and 90<sup>th</sup> Street to two-way traffic west of Harding Avenue.</p>
16		<p>Design 91<sup>st</sup> Street Improvements</p> <ul style="list-style-type: none"> <li>○ Sidewalk, landscaping and buried utilities</li> </ul>	Open	Awaiting the study of walkability by FIU.
17		Road closure of 95 <sup>th</sup> Street and Abbott Avenue	Closed	On November 7, 2017, CGA submitted for review and approval Work Authorization No. 108 for Traffic Feasibility Study for Abbott Avenue and 95 <sup>th</sup> Street. The project includes Traffic Analysis and

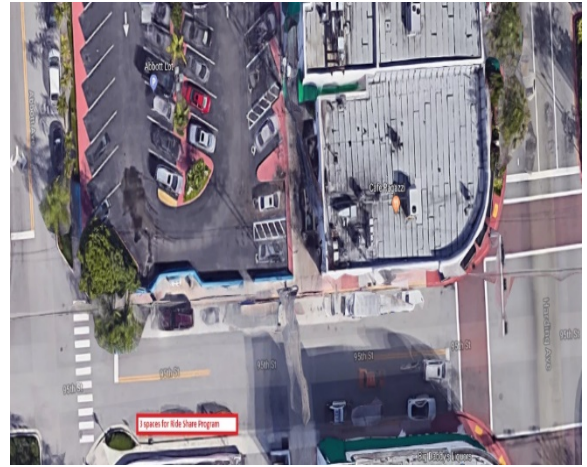
				<p>Modeling of the road closure at 95<sup>th</sup> Street and Abbott Avenue. Total cost will not exceed \$20,149.58.</p> <p>On January 29, 2018, the Town Manager held a meeting with CGA Traffic Engineer Eric Czerniejewski, Asst. Town Manager Duncan Tavares, Public Works Director Randy Stokes and Captain Yero to review and discuss the Feasibility Study results.</p>
18	<b>Long Term (19+ months)</b>	Gate the area west of Harding Avenue and create a special taxing district.	Open	This item is provided here as a place holder.

#	Parking / Taxis	Status	Update
1	<p>The Town of Surfside added 18 new single parking spaces and 2 loading zones in the streets that are east of Collins Avenue. These new parking spaces provide additional parking options for residents and visitors to our Town. The additional loading zones provide a safe location for trucks and other vehicles to deliver goods and services to residents.</p> <p>The total number of single parking spaces added is now 12.</p>	Closed	<p>The additional parking spaces are located in the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 88<sup>th</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 90<sup>th</sup> Street (4 spaces) effective upon completion of on-going construction project</li> <li>• 100 block of 92<sup>nd</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 96<sup>th</sup> Street (6 spaces) six single pay parking spaces were removed and the area was designated a Tow-Away Zone.</li> </ul> <p>The additional loading zones are located at the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 89<sup>th</sup> Street - effective 06-01-2017</li> <li>• 100 block of 94<sup>th</sup> Street - effective 06-01-2017</li> </ul>
2	Taxi Cab Stands added and changed	Closed	<ul style="list-style-type: none"> <li>• The Taxi Cab Stand at 94<sup>th</sup> Street &amp; Collins Avenue was reduced from (4) vehicles to (2) vehicles.</li> <li>• 94<sup>th</sup> Street &amp; Harding Avenue (across from Publix) will have a (2) vehicle Taxi Cab Stand. *One metered parking space has been added.</li> <li>• In the 200 block of 92<sup>nd</sup> Street (North side in front of the Marriott) one metered</li> </ul>

			<p>parking space was removed and replaced with a (1) vehicle Taxi Cab Stand.</p> <ul style="list-style-type: none"> <li>• A (2) vehicle Taxi Cab Stand has been added to the south side of the 200 block of Collins Avenue.</li> </ul> <p>On 11-15-17, Chief Allen met with the management of the Azure Condominium regarding the taxi stand at 94<sup>th</sup> Street and Collins Avenue. They had no complaints regarding the location of the stand and were not aware of complaints or traffic concerns from residents of the condo. The taxis crossing Collins Avenue do not interfere with the exiting of cars from their building. The manager was happy that the stand was reduced from four to two taxis.</p> <p>One person has voiced opposition with the location of the taxi stand being across the street because it is unsightly and wants it moved.</p> <p>Chief Allen next met with the valet manager of the Grand Beach Hotel who said the two taxi stand is working out well and when a taxi is needed they signal for one from the stand. Chief Allen also met with the General Manager of the hotel regarding the concern and asked for one space for a taxi on the hotel property. The GM agreed. The space is just inside the garage and is now opened for taxi use.</p>
<p>3</p>	<p>2018 Parking Permits for the 9400 and 9500 blocks of Byron Avenue</p>	<p>Closed</p>	<p>The 2018 Byron Avenue Parking Permits are only for residents and their guests on the 9400 &amp; 9500 blocks of Byron Avenue. The application and the registration process instructions were included in the December 2017 Surfside Gazette. Residents must provide proof of residency and may obtain up to 3 permits per household. Only residents and their guests may park in these areas with the proper permit all other vehicles are subject to being issued a parking citation.</p>
<p>4</p>	<p>Ride Share Pick-up &amp; Drop Off</p>	<p>In progress</p>	<p>Background: There has been a proliferation of citizens utilizing Ride Share services such as Uber and Lyft which has impacted the efficient flow of traffic in the Town of Surfside. The operators for these services have been observed picking up and dropping off their customers in the Surfside Business District occupying Town parking spaces</p>


and double parking while picking up or dropping off customers.

The Surfside Police Department recommends that a 90 day "Town of Surfside Ride Share Pick-Up & Drop-Off Trial Program" be conducted in the 300 block of 95th Street on the south-side of the roadway encompassing three parking spaces closest to Abbott Avenue. See below picture (Red Box Area).



**Budget Impact:** There will be a reduction in the Town Parking revenue stream due to three (3) less parking spaces being available for paid parking. There will be incurred costs for procuring signage and possible repainting of the parking spaces.

On 07-20-18 the signs for the Ride Share location were ordered and the expected delivery date is in early August 2018. On 07-26-2018, Captain Bambis and Parking Manager Joseph met with Mr. Javier Correoso (Public Affairs Manager) from Uber ride share regarding the new Pick-up and Drop-off site proposed for the 300 block of 95<sup>th</sup> Street in Surfside. Mr. Correoso was enthusiastic about the trial program that was discussed with him and he is willing to participate and utilize the location in the Uber application for the Pick-up location. He will be contacted days before going live with the location so that he could initiate the information in the Uber application. Mr. Correoso also provided information for his counterpart at Lyft ride share so we could contact them to have the same information on their Lyft application.

			<p><b><u>Effective 08-13-2018, the Ride Share Pick-Up and Drop-Off location in the 300 block of 95<sup>th</sup> Street was completed:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>All signs installed (2 signs)</u></b></li> <li>• <b><u>Curb line was painted yellow</u></b></li> <li>• <b><u>Vehicle space lines were painted yellow</u></b></li> <li>• <b><u>UBER Ride Share Company has agreed to add the location to their application</u></b></li> </ul> <p><b><u>The Ride Share Trial Program commenced and will be in place until 11-11-2018.</u></b></p> 
<p><b>5</b></p>	<p><b><u>Parking Rate Increase for Off-Street Parking (Municipal Parking Lots)</u></b></p>	<p>Completed</p>	<p>Town of Surfside Resolution No. 18-2517 was adopted by the Town Commission on 07-10-2018 stipulating a parking rate fee increase from \$1.50 per hour to \$1.75 per hour for all Off-Street (Municipal Parking Lot) spaces.</p> <ul style="list-style-type: none"> <li>• New Parking rate decals were ordered for the Parking Pay Stations with an anticipated delivery date of mid-August 2018.</li> <li>• Temporary Parking Fee Decals with the new rate were placed on the affected Parking Pay Stations.</li> <li>• Effective 07-25-18 at 12:00 pm the \$1.75 Parking rate commenced. Both the Pay Station System and Pay-By-Phone System were updated with the new parking rate for off-street parking.</li> <li>• Notifications of the parking rate change were hand-delivered to Surfside businesses on 07-24-2018.</li> </ul>

		<ul style="list-style-type: none"> <li>• Email notification of the parking rate change was sent out on 07-25-2018.</li> <li>• Notification of the parking rate change was posted on the Town website on 07-25-2018.</li> <li>• On 07-25-2018, the Town website "Parking" section was reviewed and the areas requiring the new rate change were updated by CGA (Adrian).</li> </ul> <p><b><u>New Parking rate decals were received and they were affixed to the Parking Pay Stations in the Municipal Parking Lots on 08-22-2018.</u></b></p>
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**C. Police Events:**

- The 17<sup>th</sup> Citizens Police Academy class began on September 6, 2018 and will conclude on November 15, 2018 with a graduation ceremony. The topics covered include Law, Patrol Operations, Homicide Investigation, Crime Scene Investigation, K-9, SWAT and Marine Patrol. Participants get to experience the police driving range, firearms range, firearms simulator and a visit to the Miami-Dade Fire Rescue Department.
- The Surfside Police Department hosted a community blood drive on September 5 from 12:00 p.m. – 3:00 p.m. The blood mobile was located in the Town Hall lot.
- The monthly Bike with the Chief is September 26 at Town Hall at 5:00 p.m.
- Coffee with the Cops is September 27 at Starbucks at 10:00 a.m.

Respectfully submitted:

by:

Guillermo Olmedillo, Town Manager





# Town of Surfside, FL

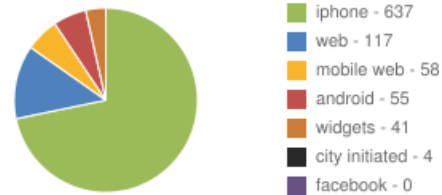
## Between Jan 01, 2014 and Aug 20, 2018

912 requests were opened

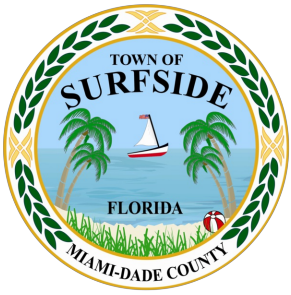
901 requests were closed

The average time to close was 27.7 days.

Requests by Source



REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Other	213	209	23.5
Beach Issue	150	146	23.7
Parking Issue	86	86	3.6
Code Compliance (Violation)	113	112	34.4
Police (Safety Concern)	74	74	8.6
Code Compliance (Safety Concern)	63	63	43.1
Street lights (PW)	40	40	168.8
Construction Issues	32	32	11.1
Utilities (Water/Sewer) (PW)	29	28	11.5
Drainage/Flooding (PW)	18	18	22.9
Solid Waste (Residential) (PW)	17	17	31.9
Dog Stations (P & R)	14	14	5.0
Barking Dog	12	12	20.0
96 Street Park (P & R)	10	10	3.2
Surfside Dog Park (P & R)	8	8	1.1
Community Center (P & R)	7	7	0.1
Solid Waste (Commercial) (PW)	6	6	8.4
Hawthorne Tot-Lot (P & R)	6	5	4.8
Pothole (PW)	5	5	31.7
Beach Patrol	3	3	0.7
Dead Animal	3	3	21.0
Graffiti (PW)	3	3	25.2
Graffiti (in park) (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



# Town of Surfside, FL

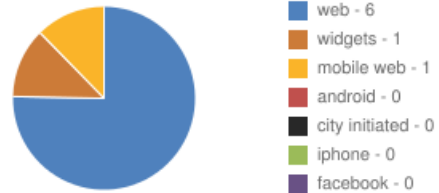
Between Aug 01, 2018 and Aug 20, 2018

8 requests were opened

4 requests were closed

The average time to close was 0.7 days.

Requests by Source



REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Police (Safety Concern)	1	1	0.6
Dog Stations (P & R)	1	1	1.7
Other	2	0	0.0
Solid Waste (Residential) (PW)	1	1	0.0
Utilities (Water/Sewer) (PW)	1	1	0.4
Beach Issue	1	0	0.0
Code Compliance (Violation)	1	0	0.0
96 Street Park (P & R)	0	0	0.0
Barking Dog	0	0	0.0
Beach Patrol	0	0	0.0
Code Compliance (Safety Concern)	0	0	0.0
Community Center (P & R)	0	0	0.0
Construction Issues	0	0	0.0
Dead Animal	0	0	0.0
Drainage/Flooding (PW)	0	0	0.0
Graffiti (in park) (P & R)	0	0	0.0
Graffiti (PW)	0	0	0.0
Hawthorne Tot-Lot (P & R)	0	0	0.0
Parking Issue	0	0	0.0
Pothole (PW)	0	0	0.0
Solid Waste (Commercial) (PW)	0	0	0.0
Street lights (PW)	0	0	0.0
Surfside Dog Park (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



**TOWN OF SURFSIDE**  
MUNICIPAL BUILDING  
9293 HARDING AVENUE  
SURFSIDE, FLORIDA, 33154-3009  
Telephone (305) 861-4863

**TO: Town Commission**

**FROM: Guillermo Olmedillo, Town Manager**

**DATE: August 29, 2018**

**SUBJECT: August Social Media Report**

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In August, the Town's Public Information Representative continued to monitor and post important notices on Nextdoor in order to keep Surfside residents informed. Refer to Exhibit "A" for Nextdoor updates that took place in August.

Nextdoor provides monthly metrics on the 5<sup>th</sup> of each month for the previous month to track resident engagement. A summary for August is currently unavailable. However in July, Nextdoor reported a total of 802 verified Surfside residents in the Nextdoor community. The Town's Public Information Representative posted 17 messages over the course of the month, resulting in 2,350 views and 1,910 opened emails.

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website ([www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)) and/or by contacting the Town directly.

**NEXTDOOR POSTS**

**7/31: Surfside August Gazette – now available...**

Extra, extra! Read all about it! The August Town Gazette is out. To learn about the latest happenings in Surfside, be sure to pick up a copy at Town Hall or visit [https://issuu.com/surfsidegazette/docs/gazette-aug2018?utm\\_source=Single+Town+News+Article&utm\\_medium=newsletter&utm\\_campaign=Gazette-August2018](https://issuu.com/surfsidegazette/docs/gazette-aug2018?utm_source=Single+Town+News+Article&utm_medium=newsletter&utm_campaign=Gazette-August2018)

**8/2: Traffic Alert: Lane closure tonight starting at 9 p.m.**

The Town of Surfside wants you to be aware that the Florida Department of Transportation has authorized a double lane closure along the 8900 block of Collins Avenue (SR A1A North) for today (Thursday) from 9:00 p.m. to 5:00 a.m. Surfside Police Officers will be on site to assist with traffic control. Please plan your commute routes accordingly and drive safely. For more information, please call the Surfside Police Department at 305-861-4862.

**8/2: Join Surfside's Tourism Board for First Fridays beach party tomorrow, Aug. 3**

This is a friendly reminder to join Friday Beach and Surfside's Tourism Board for a Savasana on the Sand-themed First Fridays event tomorrow, August 3. For further details and to RSVP, visit <https://www.eventbrite.com/e/savasana-on-the-sand-tickets-48031358085>.

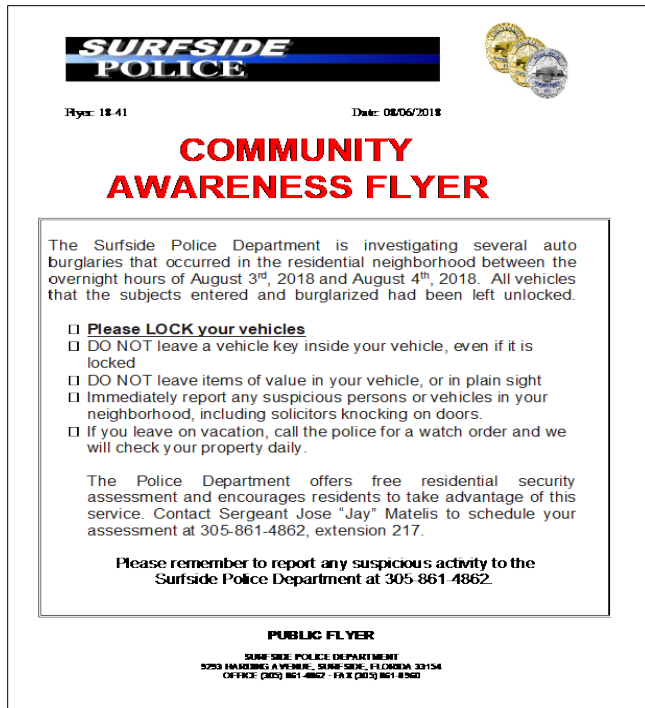
**8/6: Sea turtle nesting season update**

Sea turtle nesting season is underway and we're happy to report an abundance of activity on our beautiful beach. As a reminder, please steer clear of nesting turtles and leave adult turtles and hatchlings undisturbed. For our residents' convenience, nesting sites are marked by wooden posts and neon orange tape. Refer to the attached flyer.

In addition, the Town's Code Compliance Department continues to monitor the beach for any buildings east of Collins Avenue between 88th Street and 96<sup>th</sup> Street that appear to be in violation of the new lighting regulations. We appreciate our residents due diligence in reporting excessive lighting. Please know your comments and updates to SeeClickFix are being heard and addressed quickly through the citation of offending properties. Thank you.

**8/6: Community Awareness Advisory: Recent Vehicle Burglaries**

Please find attached an important notice from the Surfside Police Department regarding recent vehicle burglaries. Thank you!



### ***8/7: "Sargassum harasses South Florida during worst seaweed assault on record"***

We came across two recent articles about the spread of sargassum seaweed on our South Florida beaches. Here are web links to both in case interested in learning more:

<http://weatherplus.blog.palmbeachpost.com/2018/08/01/sargassum-harasses-south-florida-during-worst-seaweed-assault-on-record/>

<https://www.miamiherald.com/news/local/environment/article214195509.html>

### ***8/8: Parking Rate Increase for Off-Street Municipal Parking Lot Spaces***

During the Town Commission meeting held on July 10, 2018, the Town of Surfside adopted a resolution to increase the parking rate by \$0.25 per hour, from \$1.50 per hour to \$1.75 per hour for all off-street municipal parking lot spaces. Increased maintenance and operational costs necessitate the rate increase. The new parking rate of \$1.75 per hour also is comparable to the hourly rates of surrounding jurisdictions.

Surfside residents may participate in the annual Resident Parking Program and purchase up to three parking permits per household by completing a Resident Parking Permit application found on page 15 & 16 of the current Town Gazette. It is also available at Surfside Town Hall during regular business hours and on the Town website at [www.townofsurfsidefl.gov/departments-services/parking](http://www.townofsurfsidefl.gov/departments-services/parking).

### ***8/9: Surfside's Citizens Police Academy Registration Is Now Open***

The Surfside Police Department's Citizens Police Academy program offers citizens an opportunity to interact with members of the Surfside Police Department, Command Staff, and a view into the police department's inner workings through a series of demonstrations, lectures, and discussions. Each session is facilitated by an expert in the field. The topics covered include Law, Patrol Operations, Homicide Investigation, Crime Scene Investigation, K-9, SWAT and Marine Patrol.

Participants get to experience the police driving range, firearms range, firearms simulator and a visit to the Miami-Dade Fire Rescue Department. The Citizen's Academy encourages residents and members of the department to work together as a team in maintaining a high quality of life within our community.

The Town of Surfside's 17th Citizens Police Academy begins on September 6, 2018 and concludes on November 15, 2018 with a graduation ceremony. Classes will take place on Thursday nights from 6:00 p.m. - 9:00 p.m. Registration is limited and the last day to submit an application for the Citizens Police Academy is August 30, 2018. For registration and further information, please contact Dina Goldstein at (305) 861-4862 or [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

***8/13: It's Back to School on August 20 – Drive Carefully***

Monday, August 20 is the first day of the new school year, a time when children are at their highest risk of transportation-related injuries from pedestrian, bicycle, school bus and motor-vehicle crashes.

Drivers should use caution as children walk and rides their bikes to school. There will be increased traffic on the roadways with parents dropping off children at school, school buses, school speed zones and traffic enforcement. Please proceed with extra caution especially during school hours.

The Surfside Police Department wants to remind drivers to:

- Slow down
- Eliminate distractions
- Be careful when backing up
- Make complete stops
- Watch for bicycles
- Abide by speed limits especially in school zones

***8/14: Regular Town Commission Meeting***

Surfside Town Commission will convene tonight for a Regular Town Commission meeting starting at 7 p.m. The meeting will be held in the 2<sup>nd</sup> floor Town Hall Commission Chambers. All residents are invited to join!

***8/15: Mobile DMV in Surfside on Thurs., August 16***

Community Outreach Specialists from the Department of Highway Safety and Motor Vehicles will set-up a mobile DMV at Town Hall from 10 a.m. until 2 p.m. in the Commission Chambers tomorrow, Thursday, August 16. For more information, please contact Dina Goldstein at (305) 861-4862 or [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

***8/16: Mobile DMV canceled for Thursday, August 16, 2018***

Due to unforeseen circumstances, the MOBILE DMV has been canceled for Thursday, August 16, 2018. The DMV services have been rescheduled for Thursday, August 30, 2018 from 10:00 a.m. to 2:00 p.m. in the Police Training Room. We apologize for any inconvenience this may have caused. Thank you. For further information, please contact Dina Goldstein at 305-861-4862.

**8/21: Construction Work Times and Prohibited Noise**

Did you know Surfside has ordinances that regulate the days and hours of construction work and prohibited noises? All residents, businesses, developers and contractors are required to adhere to and follow the ordinance requirements. To learn more, pick-up a copy of this month's Town Gazette or you can view the ordinance online at [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

**8/23: Primary Miami-Dade County Election on Tues., Aug. 28**

Be sure to vote in the primary election for Miami-Dade County. Polls will be open on Tues., August 28 between 7 a.m. to 7 p.m. in the 2<sup>nd</sup> floor Town Hall Commission Chambers, located at 9293 Harding Avenue.

**8/28: Bike with the Police Chief and enjoy Coffee With The Cops - this week!**

Join the Surfside Police Department for a spin through town at this Wednesday's (8/29) Bike with the Police Chief, starting at 5 p.m. in the parking lot across from Town Hall. This is an excellent way to meet Police Chief Julio Yero, as well as discuss community matters of importance. Residents can also participate in Coffee with the Cops, a community-wide initiative that takes place at the Surfside Starbucks on the last Thursday of every month. The next Coffee with the Cops will be held at 10 a.m. this Thursday, August 30. For more information, please contact Dina Goldstein at (305) 861-4862 or email [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

**8/29: Sign-up for Surfside's Citizens Police Academy today!**

Have you ever wanted to know what it is like to be a police officer? Now is your chance to learn what our men and women in blue do by participating in an interactive Citizens Police Academy. During the 11-week course, residents will interact with members of the Surfside Police Department and Command Staff, plus enjoy a series of exciting demonstrations, lectures and discussions.

Participate in an interactive firearms simulator, go on a ride-along with a police officer, visit Miami-Dade Fire Rescue Department, and much more. The Citizen's Academy is an excellent way for residents to enjoy a behind-the-scenes glimpse into the Surfside Police Department.

Surfside's Police Academy begins September 6, 2018 and concludes on November 15, 2018 with a graduation ceremony. Classes take place Thursday nights from 6:00 to 9:00 p.m. The last day to register is tomorrow, August 30. For registration and further information, contact Dina Goldstein at (305) 861-4862 or [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

**8/30: Free Coffee with NBC 6 News Café and Y100 on Fri., September 7 in Surfside**

Wake up and join our friends from NBC 6 News Café for free coffee, croquettes and giveaways from 9 to 11:30 a.m. in front of the Surfside Community Center on Friday, September 7. NBC 6 is rolling into Surfside to do a special spotlight on our beautiful Town - and just in time for the next First Fridays beach event! All residents are invited to attend.

You'll have the opportunity to meet NBC Miami's popular morning news crew including co-anchors Sheli Muniz and Roxanne Vargas, along with weatherman Adam Berg and the newest member of the team, Kristin Sanchez. Plus, Y100, Miami's #1 hit music station, will be on-site to conduct giveaways to upcoming concerts and events.

You don't want to miss this exciting opportunity to showcase the Town of Surfside. See you there!



***8/31: Town Hall closed in observance of Labor Day on Monday, Sept. 3***

In observance of Labor Day, Surfside Town Hall will be closed this Monday, September 3. However, all parks & recreation facilities will be open during regular operating hours.



**TOWN OF SURFSIDE, FLORIDA**  
**MONTHLY BUDGET TO ACTUAL SUMMARY**

**FISCAL YEAR 2017/2018**

**AS OF**

**July 31, 2018**

**83% OF YEAR EXPIRED (BENCHMARK)**

Page

1 of 3

Agenda Date: September 12, 2018

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<b>GENERAL FUND</b>			
REVENUE	\$ 14,123,398	\$14,598,096	97%
EXPENDITURES	10,551,376	\$14,598,096	72%
Net Change in Fund Balance	3,572,022		
Fund Balance-September 30, 2017 (Audited)	8,460,802 <sup>A</sup>		
Fund Balance-July 31, 2018 (Reserves)	<u>\$ 12,032,824</u>		
<b>TOURIST RESORT FUND</b>			
REVENUE	\$ 856,416 <sup>B</sup>	\$1,081,553	79%
EXPENDITURES	959,435	\$1,081,553	89%
Net Change in Fund Balance	(103,019)		
Fund Balance-September 30, 2017 (Audited)	469,880		
Fund Balance-July 31, 2018 (Reserves)	<u>\$ 366,861</u>		
<b>POLICE FORFEITURE FUND</b>			
REVENUE	\$ 30,218	\$78,192	39%
EXPENDITURES	31,431	\$78,192	40%
Net Change in Fund Balance	\$ (1,213)		
Fund Balance-September 30, 2017 (Audited)	164,933		
Fund Balance-July 31, 2018 (Reserves)	<u>\$ 163,720</u>		
<b>TRANSPORTATION SURTAX FUND</b>			
REVENUE	\$ 189,541	\$434,250	44%
EXPENDITURES	307,980	\$434,250	71%
Net Change in Fund Balance	(118,439)		
Fund Balance-September 30, 2017 (Audited)	388,363		
Fund Balance-July 31, 2018 (Reserves)	<u>\$ 269,924</u>		
<b>BUILDING FUND</b>			
REVENUE	\$ 2,018,089	\$1,657,000	122%
EXPENDITURES	850,208	\$1,657,000	51%
Net Change in Fund Balance	1,167,881		
Fund Balance-September 30, 2017 (Audited)	1,742,910		
Fund Balance-July 31, 2018 (Reserves)	<u>\$ 2,910,791</u>		
<b>CAPITAL PROJECTS FUND</b>			
REVENUE	\$ 1,270,423	\$1,552,911	82%
EXPENDITURES	111,820	\$1,552,911	7%
Net Change in Fund Balance	1,158,603		
Fund Balance-September 30, 2017 (Audited)	576,122		
Fund Balance-July 31, 2018 (Reserves)	<u>\$ 1,734,725</u>		

**NOTES:**

\* Many revenues for July 2018 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$6,286,341 is unassigned fund balance (reserves).

B. Resort Tax Revenues total collected through July 2018 is \$2,502,246 (\$856,416 is the Tourist Resort Fund and \$1,645,830. is the General Fund).

**WATER & SEWER FUND**

REVENUE	\$ 3,569,681	\$3,677,158	97%
EXPENDITURES	2,375,796	\$3,677,158	65%
Change in Net Position	1,193,885		
Unrestricted Net Position-September 30, 2017 (Audited)	(3,048,579)		
Unrestricted Net Position-July 31, 2018 (Reserves)	<u>\$ (1,854,694) C1</u>		

**MUNICIPAL PARKING FUND**

REVENUE	\$ 1,065,926	\$1,203,158	89%
EXPENDITURES	847,370	\$1,203,158	70%
Change in Net Position	218,556		
Unrestricted Net Position-September 30, 2017 (Audited)	811,013		
Unrestricted Net Position-July 31, 2018 (Reserves)	<u>\$ 1,029,569</u>		

**SOLID WASTE FUND**

REVENUE	\$ 1,602,469	\$1,767,886	91%
EXPENDITURES	1,374,975	\$1,767,886	78%
Change in Net Position	227,494		
Unrestricted Net Position-September 30, 2017 (Audited)	429,743		
Unrestricted Net Position-July 31, 2018 (Reserves)	<u>\$ 657,237</u>		

**STORMWATER FUND**

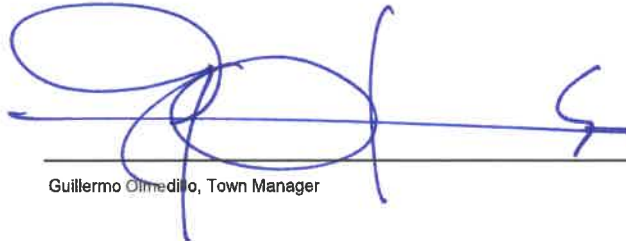
REVENUE	\$ 527,313	\$691,330	76%
EXPENDITURES	331,714	\$691,330	48%
Change in Net Position	195,599		
Unrestricted Net Position-September 30, 2017 (Audited)	3,264,379		
Unrestricted Net Position-July 31, 2018 (Reserves)	<u>\$ 3,459,978</u>		

**NOTES:(con't)**

C1. The reserves balance of (\$1,854,694) is the result of a change in current net position as of July 2018 of \$1,193,885, net position as of September 30, 2017 (Audited) of (\$3,048,579).



Christopher Wallace, Interim Finance Director



Guillermo Olmedillo, Town Manager

**Town of Surfside**  
**Fund Balance (Reserves)**  
**7/31/2018**

FUND		9/30/2015		9/30/2016		9/30/2017		7/31/2018
General	\$	5,905,726	\$	7,368,408	\$	8,460,802	\$	12,032,824
Tourist Resort		339,396		363,407		469,880		366,861
Police Forfeiture		113,431		141,755		164,933		163,720
Transportation Surtax		440,662		354,264		388,363		269,924
Building		-		-		1,742,910		2,910,791
Capital Projects		182,903		1,154,352		576,122		1,734,725
Water & Sewer		(2,705,871)		(2,827,890)		(3,048,579)		(1,854,694)
Municipal Parking		1,089,165		1,111,941		811,013		1,029,569
Solid Waste		340,391		245,941		429,743		657,237
Stormwater		4,051,768		3,392,370		3,264,379		3,459,978
<b>Total</b>	<b>\$</b>	<b>9,757,571</b>	<b>\$</b>	<b>11,304,548</b>	<b>\$</b>	<b>13,259,566</b>	<b>\$</b>	<b>20,770,935</b>