

TOWN MANAGER'S REPORT DECEMBER 11, 2018

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- I. SEE CLICK FIX REPORT See Attachment "A"
- II. SOCIAL MEDIA (NEXTDOOR) REPORT See Attachment "B"
- III. ADMINISTRATIVE SCRIVENER'S ERROR CORRECTION TO RESOLUTION NO. 2018-2537 ADOPTING FINAL MILLAGE RATE

The final millage rate Resolution No. 2018-2537 adopted on September 26th, 2018 was amended to correct a scrivener's error in the rolled-back rate and percentage by which the final millage rate is less than the rolled-back rate. Section 3 of the Resolution was corrected to read: The proposed millage rate of 4.5000 mills is less than the rolled-back rate of 4.8463 4.8090 mills computed pursuant to Section 200.065, Florida Statutes, by 7.15 6.43%.

IV. DEVELOPMENT APPLICATIONS STATUS

- **A.** 8851 Harding The applicant has resubmitted plans for a 28 unit development. The DIC meeting was held on March 26, 2018. The plans have been resubmitted and a DRG meeting was held on November 29, 2018. A Planning and Zoning Board meeting will be scheduled once the applicant addresses outstanding comments.
- **B.** 8995 Collins A site plan was submitted on May 19, 2017. Three DRG meetings were held on June 19, 2017, August 24, 2017, and September 28, 2017. The DIC meeting was held on November 16, 2017. The application was heard at the February 22, 2018 Planning and Zoning Board meeting where it was deferred. Since, it has been deferred five times for different reasons, such as, revision of the traffic analysis, lack of quorum, and the applicant's request for a deferral. The application will be scheduled for a Town Commission meeting, once the Planning and Zoning Board issues its recommendation.

C. 9300 Collins – A site plan was submitted on May 31, 2018 for a 207 room hotel development. The plans were reviewed by staff and a DRG meeting was held on June 27, 2018. The applicant has submitted revisions and a second DRG meeting was held on August 30, 2018. The applicant resubmitted the plans on October 23, 2018 and a final DRG met on November 1, 2018. The Planning and Zoning Board heard this application on November 29, 2018 and recommended approval with conditions. Town Commission meeting will be scheduled.

V. <u>TOWN DEPARTMENTS</u>

Code Compliance Division

- **A.** Code Violation Cases: As of November 27, 2018, the total number of active, open cases being managed is 158; of these cases, 65 cases are still under investigation and are working towards compliance; 4 cases are on-hold; 19 are in the Special Master hearing queue; 2 cases are in post-Special Magistrate action status; 2 cases have pending liens, and 66 cases have been issued liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a quarterly basis.
- **B.** Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected:

- FY 18/19: Through November 27, 2018, 12 cases have paid/settled for a total collection of \$2,738.50
- FY 17/18: 92 cases have paid/settled for a total collection of \$29,576
- FY 16/17: 117 cases have paid/settled for a total collection of \$40,842
- FY 15/16: 152 cases paid/settled for a total of \$137,282

Finance Department

Monthly Budget to Actual Summary as of October 31, 2018 – See Attachment "C"

Police Department

A. November 2018 Significant Incidents/Arrests:

- Narcotics Arrest 11/02/2018 at 0130 hours: 9200 block of Collins Avenue. An officer initiated a traffic stop and detected a strong odor of marijuana emitting from inside the vehicle. A search of the vehicle revealed a total of 58.1 grams of marijuana, cannabis oil extract, a grinder, and a scale. The driver was arrested and charged with one count of Possession of Marijuana with Intent to Sell, three counts of Possession of Cannabis Oil, and four counts of Possession of Drug Paraphernalia with Intent to Use.
- O Bomb Threat 11/04/2018 at 1657 hours: 9293 Harding Avenue. Officers responded to a call of a bomb threat in the parking lots surrounding the police station involving a white van. A bomb sweep utilizing a Police K-9 unit was conducted which did not reveal any explosive devices. The area was deemed safe at approximately 1825 hours. The bomb threat was a hoax.
- o Found Property 11/07/2018 at 0930 hours: 9300 block of the beach. A suspicious package, appearing to be cocaine, was found on the shoreline along the 8800 block of the beach and turned into to personnel at the Lifeguard tower. The Miami-Dade Police Department Narcotics Bureau will lead this investigation and took possession of the narcotics from Surfside PD.
- Burglary MV 11/16/2018 at 0840 hours: 9100 block of Abbott Avenue. An unknown subject(s) burglarized an unlocked vehicle parked in the driveway of a residence. A cellular phone charger was missing from the vehicle.

B. Traffic Mitigation Program Status Report

Public safety is the number one priority for the Town of Surfside. Along with public safety, quality of life is a focus of the Town. One element that impacts both public safety and quality of life is traffic. Traffic has increased significantly in recent years on Collins Avenue and Harding Avenue regionally as well as locally in Surfside. These roadways are major north/south thoroughfares for vehicles to avoid I-95 and Biscayne Boulevard traffic congestion. Lane closures at developments in Surfside and neighboring jurisdictions add to this traffic overcrowding. Drivers have learned they can avoid the backup on Collins Avenue and Harding Avenue by traveling west into the residential neighborhoods. There are no sidewalks in the single-family home areas of Surfside and with many families and children who play, walk and bike on the streets, traffic mitigation strategies are continuous for the Town Commission and Staff in our goal to keep Surfside safe and enjoyable. In order to accomplish our goals Staff works in partnership with the State of Florida Department of Transportation and Miami-Dade County authorities who have jurisdiction over the roads in Surfside. The following chart illustrates and tracks the progress of this ongoing effort.

#	Timeframe	Initiatives	Status	Update(s)
1	Short Term (0 – 6 months)	95 th Street & Harding Avenue (westbound), left Turn lane added. 300 block of 95 th Street (eastbound), right turn lane added.	Closed	On 04-27-2017, the traffic lanes in the 200 block of 95th Street, between Collins Avenue and Harding Avenue were modified to improve the traffic flow. New lane pavement markers delineate the new vehicular traffic flow for westbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes west of the alleyway with one lane designated for travel westbound only on 95 Street across Harding Avenue, and the other lane designated as a left turn only lane for vehicles turning southbound onto Harding Avenue. Three parking spaces on the North East side of 95 Street & Harding Avenue have been eliminated to allow for a westbound travel lane. As of 08-22-2017, the traffic flow in the 300 block of 95th Street, between Abbott Avenue and Harding Avenue, has been altered. The new lane pavement markers delineate the new vehicular traffic flow for eastbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes east of the alleyway with one lane designated for travel eastbound only on 95th Street across Harding Avenue, and the other lane designated as a right turn only lane for vehicles turning southbound onto Harding Avenue. The loading zone at this location has been eliminated to allow for a right turn only lane. Please refer to the traffic diagram below.
2		New Stop Signs at all intersections west of Harding Avenue	Closed	Public Works installed stop signs at the following locations: • 89 th Street & Byron Avenue (east-west) • 90 th Street & Abbott Avenue (east-west) • 90 th Street & Carlyle Avenue (east-west) • 92 nd Street & Abbott Avenue (east-west) • 92 nd Street & Carlyle Avenue (east-west)

			In September 2018, Public Works relocated the stop sign and stop bar at Carlyle Avenue and 90 th Street (for Northbound traffic on Carlyle Avenue) 15 feet north to allow for an enhanced traffic sight cone at the intersection.
3	New Stop Bar Reflectors	Re-Opened 09-2018	In September 2018, Public Works conducted an inspection of the Stop Bar Reflectors and determined which reflectors were non-operational. The vendor will be replacing the non-operational reflectors under warranty. Public Works ordered 24 new reflectors that will be installed at the following locations: • 90 th Street and Froude (all directions) • 90 th Street and Byron (all directions) • 90 th Street and Abbott Avenue (East and West directions) • Yellow reflectors will be installed prior to the speed bumps in the 9500 block of Byron Avenue to alert drivers. During November 2018 all non-operational Stop Bar Reflectors were replaced and are now functional. Additionally, new Stop Bar Reflectors were installed at the following locations: • 90 th Street and Froude (all directions) • 90 th Street and Byron (all directions) • 90 th Street and Abbott Avenue (East and West directions) • 90 th Street and Byron (all directions) • Reflectors will be installed prior to the speed bumps in the 9500 block of Byron Avenue to alert drivers.

4	New Speed Bum		New speed bumps have been installed at the following locations: 8900 block of Abbott Avenue 9100 block of Abbott Avenue 9300 block of Abbott Avenue 9500 block of Byron Avenue (second speed bump)
5	Revisit Street Clo o 94 th Street Abbott Av	:/	Town Commission approved a motion against revisiting this item.
6	New Street Close Byron A (northbound at 88th S)	venue ound)	Requires study, Miami-Dade County and Miami Beach approval. On 11-29-17, Town Manager, Chief Allen and Public Works Director attended a meeting with Miami-Dade County and City of Miami Beach administration regarding the closure of northbound traffic at 88th Street and Byron Avenue. The above meeting resulted in a plan to add curbing to the 88th Street median extending it to Abbott Avenue. The result will prohibit drivers from executing illegal U turns disrupting the traffic flow and area residents which has been a continuous problem. The following traffic modification Project has been developed to improve the traffic flow at 88th Street and Abbott Avenue.

Abbott Avenue. On March 12, 2018, a 60-day testing period will begin before final approval. The 60-day trial period before final approval continues. There have been no traffic accidents reported and no matters of concern have been brought to the attention of the Police Department. At the Special Town Commission Meeting held May 22, 2018, the Town Commission approved the below traffic pattern design (Option A) for 88th Street and Abbott Avenue. A traffic circle at Abbott Avenue on 88th Street will allow traffic to flow east, west and south. Traffic islands on Abbott Avenue and Byron Avenue at 88th Street will prevent vehicles from traveling north on those avenues from 88th Street. Public Works has begun work on the new traffic mitigation design on 88th Street & Abbott Avenue. The project is estimated to be completed by mid-July. Project completed. 7 **Loop Detector** In progress CGA was authorized to move forward with the Installation preparation of the bid documents for the traffic loops at three signalized intersections along Harding Avenue. CGA will need to provide updated scope of services and fee in order to provide traffic counts and traffic analysis at subject intersections

(before and after traffic analysis) per commission request at 05-09-17 meeting.

The east Stop Bar at 93 Street & Harding Avenue will be moved back.

On August 8, 2017, CGA submitted their additional service agreement for completing the before and after traffic analysis at the signalized intersections along Harding Avenue that new traffic loops are being installed. At the Commission meeting where the Post Design Services contract was approved, the Mayor and Commission asked if CGA could do a before and after analysis in order to evaluate the change in traffic operations at these subject intersections. The traffic counts are currently scheduled for the 29th, 30th or 31st of August (second week of regular school).

Loop detectors have been approved for Harding Avenue at 88^{th} , 93^{rd} and 94^{th} Streets.

On November 3, 2017, CGA submitted for review and approval Work Authorization No. 106 for Surfside Traffic Signal Modification – Traffic Analysis. The scope of the project includes Pre – Post Construction Analysis of four intersections on Harding Avenue at 88th, 93rd, 94th and 95th Streets. Total cost not to exceed \$14,200.62.

On January 29, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 10:30 a.m. The Assistant Town Manager, CGA, Public Works and Police Department representatives attended. No bidders attended.

On March 8, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 2:00 p.m. The Town has received two bids. The Public Works Department and CGA are evaluating the bids. Once the bids are evaluated and ranked, Town staff will present their recommendation for final bid selection and award to the Town Commission.

In a letter dated April 16, 2018, reference Town of Surfside Traffic Signal Modifications ITB No. 2018-01 and CGA Project No. 15-8083, CGA Director of Construction Engineering, Robert McSweeney, provided an analysis of the two bids received for the Surfside Traffic Signal Modification Project and recommendation for award of Contract. Under Power Corp. was the apparent low bidder with a Base Bid of \$109,045.23. Upon review, they found

the bid is complete and appropriate for the proposed work. In keeping with the Town to award a Contract to the most responsible and responsive bidder whose bid is in conformance with the Bidding Documents and is in the best interest of the Town, they recommend that the Town of Surfside award the contract for the referenced project to Under Power Corp.

At the June 12th, 2018 Commission Meeting, the Town Commission voted to approve the recommendation from CGA awarding the contract to Under Power Corp. The project is moving forward pending CGA Notice to Proceed and required permitting.

CGA has collected traffic counts and completed intersection analysis at the Harding Avenue and 88th Street, Harding Avenue and 93rd Street, Harding Avenue and 94th Street and Harding Avenue and 95th Street intersections. Next step is to complete new traffic counts and intersection analysis once the traffic loops at all four intersections have been installed. This traffic analysis will be summarized in a memorandum.

Public Works Department and CGA held a pre-con meeting. Contractor applied for County permit. A Notice to Proceed (NTP) will be given when contractor has permit. 30 to 45 days for completion after start.

On 8-8-2018, the awarded contractor, Under Power Corporation, submitted the following permit applications to Miami Dade County:

Permit No. 2018006371 – Harding Av & 88 St Permit No. 2018006374- Harding Ave & 93 St Permit No. 2018006373 – Harding Ave & 94 St

On 8-21-2018, Miami-Dade Traffic Engineering Division provided comments on their already approved plans. They had asked for one of the pedestrian signal phases to be modified.

On 8-22-2018, Under Power Corporation picked up 18 revised signed and sealed sets from CGA. On 8-23-2018, the revised plans were submitted to the County for permitting by the contractor. It seems that the County has a 12-day turnaround for these permits. Bob McSweeney has

			been keeping track of the County's review time and the contractor has kept CGA informed every step of this process. For Harding Avenue and 95th Street, CGA received an email from David Hayes (Miami-Dade County) stating that they could not sign-off on the project because they needed revised plans to reflect the same pedestrian phase modifications requested at 88th Street, 93rd Street, and 94th Street. Revised plans for Harding Avenue and 95th Street will be submitted to Miami-Dade County on 8-27-2018. Under Power Corp., project manager Guillermo Vado, left the company on 09-14-18, and the new project manager is Eddie Macias e.macias@underpowercorp.com. GCA contacted FDOT Operations concerning the Construction Agreement renewal and loop material revision, and were referred to the FDOT Permits Department. GCA have a call/message into them, and will advise as to any potential delay once we have more information. On 11-27-18 a meeting was conducted with Town Administration, Public Works, Police Department, and CGA regarding the Loop Detector Installation. It was determined that the project can commence on 12-10-2018 and the work hours will be 8:00 AM – 6:00 PM, Monday-Friday. The Police Department will provide personnel to assist with lane closures. The contractor, Under Power Corp., was contacted and advised to provide a construction schedule, work plan narrative, and MOTs regarding the program prior to commencing work.
8	Install a centerline curb on 95 th Street between Abbott and Byron Avenues	Closed	Public Works installed delineators to deter trucks from traveling west on 95 th Street.
9	Eliminate Crosswalks on Collins (north) & Harding (south) Avenues	Closed	FDOT stated that eliminating crosswalks would hinder pedestrian travel and further study would be required before they can agree to that recommendation.
10	Create Vehicular Circulation Plans for	Closed	MOT's and circulation plans for new construction projects was a primary topic of discussion with

11	New Construction Projects O Minimize lane closures Evaluate Sidewalk	Open	FDOT and the surrounding jurisdictions representatives. A plan to improve the coordination of projects and to enhance communication by FDOT providing notice well in advance of all approved MOT's to the three jurisdictions was agreed upon. The early notice system has shown an improvement. Town Commission approved a motion to continue
	Options	Ореп	to evaluate pedestrian safety options in Surfside.
12	Install traffic light at 96 th Street & Abbott Avenue Eliminate left hand turn at 96 th Street & Byron Avenue	Closed	Town Manager Olmedillo, Chief Allen, Captain Yero and Randy Stokes, from the Town and Eric Czerniejewsky from CGA, spent a few hours with Ramon Sierra, FDOT District 6. Several simulations were run, and the result is that the back-up traffic in the east bound direction made congestion worse on 96th Street. This will not allow the vehicles turning right from Byron to move, causing a longer back-up on Byron and creating additional congestion on Harding and Collins. FDOT will not eliminate the left turn at 96 Street & Byron Avenue.
13	Install a crosswalk at 90 th Street & Harding Avenue (north side)	Open	FDOT agreed to reconsider installing a traffic signal at the location, pending study (count). The Town installed traffic delineators designed to allow a left turn only onto Harding Avenue, preventing vehicles from traveling westbound across the intersection. The 200 block of 90 th Street has been converted to one-way traffic eastbound only. This new traffic pattern has eliminated the hazard of vehicles traveling west across Harding Avenue at 90 th Street where a curve hindered line of sight for drivers. No Turn on Red signage has been installed at 90 th Street & Collins Avenue for vehicles traveling eastbound in the 200 block of 90 th Street.
14	Send demand letters to mapping companies Waze – Free Community-based GPS, Maps & Traffic Navigation App	Closed	The Town became a Participating Member of the Connected Citizens Program. This is the Town's effort to address in real-time reported accidents and improve navigation throughout the Town.

15	On-Street Parking Reconfiguration - 200 block of 90 th Street	Closed	On Monday 10-08-18, Public Works advised that the 200 block of 90 th Street On-Street Parking Reconfiguration would begin in October 2018, with Police/Parking Officers blocking off the street to complete the stripping. Stripping Reconfiguration diagram below. 200 BLOCK OF 90TH STREET On Monday 10-29-18, the striping and reconfiguration was completed.
16	Collins Ave and Harding Ave. Request for additional speed limit signs & pavement markings within Town of Surfside. FDOT CTP 2018-03-0031	Open	Per Arthuro Patulot, Traffic Operations D6, Florida Dept of Transportation (FDOT) 305-470-5303, arthuro.patulot@dot.state.fl.us: FDOT Traffic Operations office conducted a field review along the subject roadway segment from 88th to 96th streets both NB and SB directions and has decided to install five (5) additional posted speed limit signs 30 MPH and three (3) sets of pavement markings 30 MPH for better exposure and driver's compliance at the following locations: Collins Avenue facing Northbound traffic Two (2) additional 30 MPH speed limit signs (Right & Left of roadway) and 30 MPH pavement markings north of 90th Street One (1) additional 30 MPH speed limit sign (Right of roadway) north of 92nd Street Two (2) additional 30 MPH speed limit signs (Right & Left of roadway) north of 94th Street Harding Avenue facing Southbound traffic 30 MPH pavement markings for the three lanes across from existing speed limit signs south of 96th Street 30 MPH pavement markings for the three lanes across from existing speed limit signs south of 92nd Street

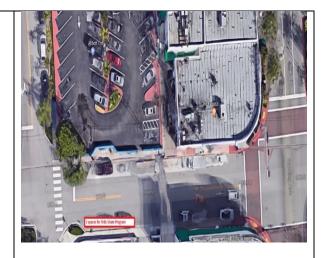
				The proposed improvements will be completed by FDOT maintenance when workload and schedule permit. No anticipated completion dates were provided.
17	Intermediate Term (7 – 18 months)	Create One-Way Streets	Closed	A Town meeting was held July 18th, 2017, to present a new traffic pattern plan making 89th Street one-way only for westbound vehicular traffic from Collins Avenue to_Hawthorne Avenue and 90th Street one-way only for eastbound vehicular traffic from Bay Drive to Collins Avenue. The Town Commission approved to conduct a test of a new streetscape design on 89th and 90th Streets, between Harding and Hawthorne. The test consists of creating a safe pedestrian path and a green area in what is currently the paved area of those streets. Because width of the street will be narrowed during the test, the streets will be changed to a one-way system, with 89th Street traffic moving from east to west and 90th Street traffic moving from west to east. The streets will be marked with paint to designate the pedestrian area as well as the green/parking area. The test is scheduled to begin in early December and run for a period of 60 days. At the end of the test period, staff will present a report to the Town Commission. The new streetscape testing was initiated December 14, 2018. The testing has gone smoothly with no incidents to report thus far. A main focus has been directed toward providing information, answering questions and educating residents and all who travel the area on the details and goals of the project. At the February 13th, 2018 Town Commission Meeting the Town Administration was granted time extension of sixty days to the One-Way Street Project in order to survey the streets for ADA compliance in the pedestrian lanes and to acquire more data on traffic counts. A One-Way Streets Town Hall Meeting was held on March 28th, 2018. Notifications for the March 28th One-Way Streets Town Hall Meeting have been distributed via the following channels: • Publicly Noticed Meetings and Agenda Packets (Town Commission & Planning & Zoning)

			 Letter mailed to residences on 89th and 90th streets for first meeting held in July (similar to planning & zoning notices) Door hangers to residences on 89th and 90th streets Posted notice at Publix and Starbucks Multiple e-blasts Website notices on the calendar and town news Included in multiple gazette newsletters Channel 93 Nextdoor postings on the Town's page Delivery of meeting notices to residencies on 89th and 90th streets for second meeting held in March Surveys on Nextdoor and SurveyMonkey Town collected resident feedback through a number of these channels including emails and phone calls. At the April 10th, 2018 Town Commission Meeting, the Town Commission approved a motion to terminate the One-Way Street Project tested on 89th Street and 90th Street. On April 16th, 2018, Public Works returned the traffic pattern on 89th Street and 90th Street to two-way traffic west of Harding Avenue.
18	Design 91st Street Improvements Sidewalk, landscaping and buried utilities	Open	Awaiting the study of walkability by FIU.
19	Road closure of 95 th Street and Abbott Avenue	Closed	On November 7, 2017, CGA submitted for review and approval Work Authorization No. 108 for Traffic Feasibility Study for Abbott Avenue and 95th Street. The project includes Traffic Analysis and Modeling of the road closure at 95th Street and Abbott Avenue. Total cost will not exceed \$20,149.58. On January 29, 2018, the Town Manager held a meeting with CGA Traffic Engineer Eric Czerniejewski, Asst. Town Manager Duncan Tavares, Public Works Director Randy Stokes and Captain Yero to review and discuss the Feasibility Study results.

				This item has been deferred due to the impact of closing the 95th Street would generate.
20	Long Term (19+ months)	Gate the area west of Harding Avenue and create a special taxing	Open	This item is provided here as a place holder.
		district.		

			1
#	Parking / Taxis	Status	Update
1	The Town of Surfside added 18 new single parking spaces and 2 loading zones in the streets that are east of Collins Avenue. These new parking spaces provide additional parking options for residents and visitors to our Town. The additional loading zones provide a safe location for trucks and other vehicles to deliver goods and services to residents. The total number of single parking spaces added is now 12.	Closed	The additional parking spaces are located in the following locations: • 100 block of 88th Street (4 spaces) effective 06-01-2017 • 100 block of 90th Street (4 spaces) effective upon completion of on-going construction project • 100 block of 92nd Street (4 spaces) effective 06-01-2017 • 100 block of 96th Street (6 spaces) six single pay parking spaces were removed and the area was designated a Tow-Away Zone. The additional loading zones are located at the following locations: • 100 block of 89th Street - effective 06-01-2017 • 100 block of 94th Street - effective 06-01-2017
2	Taxi Cab Stands added and changed	Closed	 The Taxi Cab Stand at 94th Street & Collins Avenue was reduced from (4) vehicles to (2) vehicles. 94th Street & Harding Avenue (across from Publix) will have a (2) vehicle Taxi Cab Stand. *One metered parking space has been added. In the 200 block of 92nd Street (North side in front of the Marriott) one metered parking space was removed and replaced with a (1) vehicle Taxi Cab Stand. A (2) vehicle Taxi Cab Stand has been added to the south side of the 200 block of Collins Avenue. On 11-15-17, Chief Allen met with the management of the Azure Condominium

			regarding the taxi stand at 94 th Street and Collins Avenue. They had no complaints regarding the location of the stand and were not aware of complaints or traffic concerns from residents of the condo. The taxis crossing Collins Avenue do not interfere with the exiting of cars from their building. The manager was happy that the stand was reduced from four to two taxis. One person has voiced opposition with the location of the taxi stand being across the street because it is unsightly and wants it moved. Chief Allen next met with the valet manager of the Grand Beach Hotel who said the two taxi stand is working out well and when a taxi is needed they signal for one from the stand. Chief Allen also met with the General Manager of the hotel regarding the concern and asked for one space for a taxi on the hotel property. The GM agreed. The space is just inside the garage and is now opened for taxi use.
3	2018 Parking Permits for the 9400 and 9500 blocks of Byron Avenue	Closed	The 2018 Byron Avenue Parking Permits are only for residents and their guests on the 9400 & 9500 blocks of Byron Avenue. The application and the registration process instructions were included in the December 2017 Surfside Gazette. Residents must provide proof of residency and may obtain up to 3 permits per household. Only residents and their guests may park in these areas with the proper permit all other vehicles are subject to being issued a parking citation.
4	Ride Share Pick-up & Drop Off	In progress	Background: There has been a proliferation of citizens utilizing Ride Share services such as Uber and Lyft which has impacted the efficient flow of traffic in the Town of Surfside. The operators for these services have been observed picking up and dropping off their customers in the Surfside Business District occupying Town parking spaces and double parking while picking up or dropping off customers. The Surfside Police Department recommends that a 90 day "Town of Surfside Ride Share Pick-Up & Drop-Off Trial Program" be conducted in the 300 block of 95th Street on the south-side of the road way encompassing three parking spaces closest to Abbott Avenue. See below picture (Red Box Area).



Budget Impact: There will be a reduction in the Town Parking revenue stream due to three (3) less parking spaces being available for paid parking. There will be incurred costs for procuring signage and possible repainting of the parking spaces.

On 07-20-18 the signs for the Ride Share location were ordered and the expected delivery date is in early August 2018. On 07-26-2018, Captain Bambis and Parking Manager Joseph met with Mr. Javier Correoso (Public Affairs Manager) from Uber ride share regarding the new Pick-up and Drop-off site proposed for the 300 block of 95th Street in Surfside. Mr. Correoso was enthusiastic about the trial program that was discussed with him and he is willing to participate and utilize the location in the Uber application for the Pick-up location. He will be contacted days before going live with the location so that he could initiate the information in the Uber application. Mr. Correoso also provided information for his counterpart at Lyft ride share so we could contact them to have the same information on their Lyft application.

Effective 08-13-2018, the Ride Share Pick-Up and Drop-Off location in the 300 block of 95th Street was completed:

- All signs installed (2 signs)
- Curb line was painted yellow
- Vehicle space lines were painted yellow
- UBER Ride Share Company has agreed to add the location to their application

			The Ride Share Pick-up & Drop Off Trial Program concluded on 11-11-18. A Staff Memorandum regarding the program was prepared and submitted by the Police Department which stated that overall impact of the Ride Share Pick-Up & Drop-Off Program has been positive and led to efficiencies of the traffic flow in and around the business district of Surfside. The Police Department recommended that the Ride Share Pick-Up & Drop-Off Program continue as a full-time initiative.
5	Parking Rate Increase for Off-Street Parking (Municipal Parking Lots)	Completed	Town of Surfside Resolution No. 18-2517 was adopted by the Town Commission on 07-10-2018 stipulating a parking rate fee increase from \$1.50 per hour to \$1.75 per hour for all Off-Street (Municipal Parking Lot) spaces. • New Parking rate decals were ordered for the Parking Pay Stations with an anticipated delivery date of mid-August 2018. • Temporary Parking Fee Decals with the new rate were placed on the affected Parking Pay Stations. • Effective 07-25-18 at 12:00 pm the \$1.75 Parking rate commenced. Both the Pay Station System and Pay-By-Phone System were updated with the new parking rate for off-street parking. • Notifications of the parking rate change were hand-delivered to Surfside businesses on 07-24-2018. • Email notification of the parking rate change was sent out on 07-25-2018.

 Notification of the parking rate change was posted on the Town website on 07-25-2018. On 07-25-2018, the Town website "Parking" section was reviewed and the areas requiring the new rate change were updated by CGA (Adrian).
New Parking rate decals were received and they were affixed to the Parking Pay Stations in the Municipal Parking Lots on 08-22-2018.

C. Police Events:

- The Miami Beach Police Athletic League hosted their 40th annual Thanksgiving Basket Giveaway on November 20th at the North Beach Bandshell at 6:00 p.m. Chief Yero and Officer Lorente participated.
- The Miami-Dade County Association of Chiefs of Police hosted their 5th Annual Veterans Thanksgiving lunch on November 21st from 12:00 p.m. to 3:00 p.m. at Marlins Park. This event has Command Staff members from Miami-Dade County police agencies serve homeless veterans a warm Thanksgiving meal. The special day has grown from serving 20 veterans the first year to well over 150 this year. Chief Yero and Lieutenant Marciante were privileged to serve and share some company with those who gave so much.
- During the holidays, the Police Officer Assistance Trust (POAT) collects donations for the families of fallen officers at several malls in Miami-Dade County. Officer Donoso, Officer Luke and Executive Assistant Goldstein volunteered at the Aventura Mall on December 1st from 10:00 a.m. to 2:00 p.m.
- o The Surfside Police Department hosted a community blood drive on December 5th from 11:00 a.m. − 1:30 p.m. The blood mobile will be in the Town Hall lot.
- o The Shul of Bal Harbour hosted their annual Community Menorah Lighting Ceremony at their Chanukah Street Fair on December 9th at 5:00 p.m. on 95th Street. Chief Yero attended the event.
- Chief Charles Press, the Key Biscayne Police Department and the Miami Children's Initiative will host their annual Family Holiday Event on December 15th from 11:00 a.m. to 3:00 p.m. at Key Biscayne Beach Park. Lieutenant Healy and CSA Smith will represent the SPD.
- The Surfside Police Department will host a Mobile Department of Motor Vehicles event for residents to apply for and renew their driver's licenses on December 20th from 10:00 a.m. to 2:00 p.m. in the Commission Chambers.
- The Police Department is collecting toys this holiday season for our Tenth Annual Holiday Toy
 Drive. Please show your support by bringing new unwrapped toys for children ages 1-13 to

the Police Department. The last day to donate is Thursday December 20. The Holiday Party and Toy Giveaway Event is December 21st at 3:30 p.m. in the Commission Chamber

- o The monthly Bike with the Chief is December 26th at Town Hall at 5:00 p.m.
- o Coffee with the Cops is December 27th at Starbucks at 10:00 a.m.

Respectfully submitted by:

Guillermo Olmedillo, Town Manager



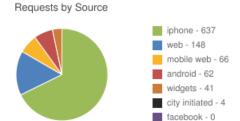
Town of Surfside, FL

Between Jan 01, 2014 and Nov 30, 2018

958 requests were opened

938 requests were closed

The average time to close was 27.1 days.



REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Other	218	213	23.2
Beach Issue	156	151	24.2
Code Compliance (Violation)	127	126	31.7
Parking Issue	86	86	3.6
Police (Safety Concern)	74	74	8.6
Code Compliance (Safety Concern)	69	68	40.1
Street lights (PW)	42	41	164.7
Utilities (Water/Sewer) (PW)	31	30	11.3
Construction Issues	32	32	11.1
Drainage/Flooding (PW)	24	21	20.5
Solid Waste (Residential) (PW)	20	20	27.3
Dog Stations (P & R)	14	14	5.0
Barking Dog	12	12	20.0
96 Street Park (P & R)	10	10	3.2
Surfside Dog Park (P & R)	8	8	1.1
Community Center (P & R)	8	7	0.1
Solid Waste (Commercial) (PW)	6	6	8.4
Hawthorne Tot-Lot (P & R)	6	5	4.8
Pothole (PW)	5	5	31.7
Beach Patrol	4	3	0.7
Dead Animal	3	3	21.0
Graffiti (PW)	3	3	25.2
Graffiti (in park) (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



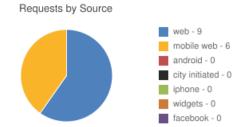
Town of Surfside, FL

Between Nov 01, 2018 and Nov 30, 2018

15 requests were opened

9 requests were closed

The average time to close was 26.0 days.



REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Code Compliance (Violation)	6	7	10.8
Code Compliance (Safety Concern)	2	1	7.8
Beach Issue	1	1	150.7
Community Center (P & R)	1	0	0.0
Drainage/Flooding (PW)	2	0	0.0
Beach Patrol	1	0	0.0
Other	1	0	0.0
Street lights (PW)	1	0	0.0
96 Street Park (P & R)	0	0	0.0
Barking Dog	0	0	0.0
Construction Issues	0	0	0.0
Dead Animal	0	0	0.0
Dog Stations (P & R)	0	0	0.0
Graffiti (in park) (P & R)	0	0	0.0
Graffiti (PW)	0	0	0.0
Hawthorne Tot-Lot (P & R)	0	0	0.0
Parking Issue	0	0	0.0
Police (Safety Concern)	0	0	0.0
Pothole (PW)	0	0	0.0
Solid Waste (Commercial) (PW)	0	0	0.0
Solid Waste (Residential) (PW)	0	0	0.0
Surfside Dog Park (P & R)	0	0	0.0
Utilities (Water/Sewer) (PW)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



MEMORANDUM

To: Guillermo Olmedillo, Town Manager

From: Rachel Pinzur, Public Information Representative

Date: November 26, 2018

Subject: November Social Media (NextDoor) Report

In November, the Town's Public Information Representative (PIR) continued to monitor and post content to Nextdoor in an effort to keep Surfside residents on the platform informed of upcoming events and Town happenings. As part of the Town's communication strategy, the PIR aims to provide residents with helpful and positive information. Nextdoor is only one of several communication channels used to reach residents.

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website (www.townofsurfsidefl.gov) and/or by contacting the Town directly.

Nextdoor provides monthly metrics on the 5th of each month for the previous month to track resident engagement. A summary for November is currently unavailable. However in October, Nextdoor reported a total of 856 verified Surfside residents in the Nextdoor community. The Town's Public Information Representative posted 24 messages over the course of the month, resulting in 6,063 impressions.

Small Business Saturday is today...

We hope you are having an excellent holiday weekend. Just a friendly reminder that today, Saturday, November 24th is Small Business Saturday. The national initiative gives American Express cardholders exclusive discounts on deals at participating small businesses. In Surfside, we are fortunate to have a wide selection of local, homegrown businesses. For a list of participating Surfside shops, please visit https://www.americanexpress.com/us/small- business/shop-small/. Happy shopping!







Sheryl G.

, Town of Surfside 1d ago We're the participants on Harding???







Public Information Representative Rachel Pinzur

⋅17m ago

Hello Sheryl, Hope you had a nice Thanksgiving! There were a number of Shop Small participants on Harding Avenue including, for example, Gourmet Temptations, Kosherland, Rolling Pin Bakery, Alexia & Frankie's Beauty, to name a few. Thank you.

Wishing you a Happy Thanksgiving!

On behalf of the Town of Surfside, we want to wish you a Happy Thanksgiving and holiday weekend. We are grateful for our residents who make this community so special and hope you enjoy quality time with your family and friends. As a reminder, Town Hall will be closed tomorrow and Friday in observance of the holiday. Thank you.



Give kids an adventure this Wednesday!

Calling all parents! Looking to keep your kids entertained and productive this Wednesday? Bring them to the Community Center for an all-day lineup of fun and safe events from 8 a.m. to 6 p.m. Activities include sports, arts and crafts, indoor events, swimming and more. Please refer to the attached flyer for resident and non-resident pricing. Proof of residency is required. For more information and to reserve a spot, call 305-866-3635. Visit www.townofsurfsidefl.gov.



Thanksgiving holiday schedule notice

An exciting holiday week is right around the corner. Please refer to the attached flyer for upcoming schedule changes and closures in observance of Thanksgiving. Wishing everyone a healthy and happy holiday season!



Join us for tonight's Regular Town Commission Meeting

A Regular Commission Meeting will take place tonight at Town Hall at 7 p.m. Prior to that, there will be a Code Compliance Workshop held at 6 p.m. Surfside residents are invited and encouraged to participate at these meetings. We hope to see you there!



Town Hall is closed in honor of Veterans Day

We salute all the brave men and women who have fought for the great freedoms we enjoy in our country. A friendly reminder that Town Hall is closed today in observance of Veterans Day and will reopen at 9 a.m. tomorrow, November 13th.

IN OBSERVANCE OF VETERANS DAY

Town Hall will be closed today

We will resume our normal hours tomorrow Tue, Nov. 13



VETERANS, WE THANK YOU FOR YOUR SERVICE



Surfside pays tribute to brave veterans on Veterans Day

Today we paid tribute to the military veterans in our community who have made sacrifices in order to protect our country. We are grateful to you for your service. We'd like to send a very special thank you to Surfside's Parks and Recreation Department for coordinating a beautiful annual ceremony and to everyone in attendance, including our elected officials, special guests and residents.



FDOT Hosts Annual Work Program Public Hearing this Tuesday

The Florida Department of Transportation (FDOT) will be hosting its annual Work Program public hearing for Miami-Dade County this coming Tuesday, November 13th. The event will take place from 6 p.m. to 8 p.m. at the FDOT District Six Auditorium located at 1000 NW 111 Ave, Miami, Florida 33172. If you can't make it out to the hearing in person, you can still participate via webcast and Facebook Live at the same time. The presentation is set to begin at 6:45 p.m.





PUBLIC HEARING INVITATION

Come Learn About the Florida Department of Transportation's District Six

TENTATIVE FIVE-YEAR WORK PROGRAM

MIAMI-DADE COUNTY

6 p.m. to 8 p.m. Tuesday, November 13, 2018

FDOT District Six Auditorium

1000 NW 111 Avenue, Miami, Florida 33172

Surfside is installing new and improved benches at 8 street ends

As part of our continued commitment to keep Surfside pedestrian-friendly, our Public Works Department will begin installing three-seater benches later this month. The benches will provide a resting spot under shaded vegetation for pedestrians. This project is made possible in part with funding from the Florida Inland Navigation District (FIND) Grant, which aims to create more pedestrian-friendly streets. The Town of Surfside was awarded the FIND Grant for the replacement of the seawalls. In order to meet the obligations of the grant, Surfside will further enhance street ends with the new benches. The project will be carried out on the following street ends: 89th Street 90th Street 93rd Street 94th Street 95th Street Bay Drive Biscaya Drive Froude Avenue We will make sure to keep everyone updated on the progress of the project through our various communication channels. Please also check back for updates on our website at www.townofsurfsidefl.gov.



Surfside Salutes its Veterans this Sunday, Nov. 11

We are honored to pay tribute to the brave men and women who have sacrificed for our freedom and for our country. Join us for our annual Veterans Day ceremony starting at 10 a.m. this Sunday, November 11th. This touching event will take place at Veterans Park, 8791 Collins Avenue. Mayor Daniel Dietch will serve as Master of Ceremonies. The event will also include a Presentation of Colors, local scout groups and special guest speakers. Light refreshments will be served and the public is welcome to attend. There is no cost to participate. For more information, contact 305-866-3635 or visit www.townofsurfsidefl.gov. To all our veterans, we thank you for your service.



It's Election Day!

REMINDER: Today is THE day and If you have not done so already, please make sure to get out and vote -- a polling station can be found at Town Hall, located at 9293 Harding Avenue, until 7 p.m. When you vote, it's our democracy that wins! #ElectionDay



Celebrate Surfside's entrepreneurs during Small Business Saturday on Nov. 24

Did you know Saturday, November 24th is Small Business Saturday? In case you have any holiday shopping, this is the perfect day to shop for friends and family on your list. Small Business Saturday is a national initiative, which was launched by American Express nine years ago with the mission of encouraging customers to support local, homegrown businesses. Surfside is proud to host an eclectic array of small businesses which go above and beyond to serve their customers. For a list of participating businesses and any related specials or discounts, please visit https://www.americanexpress.com/us/small-business/shop-small/.

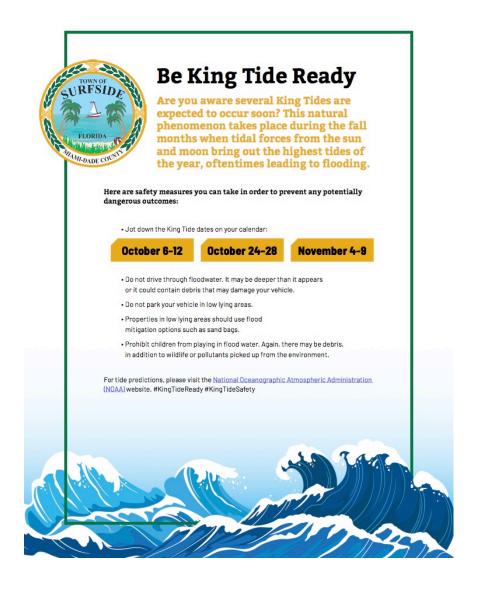


Update: Streets are open and the area has been deemed safe

Please note according to an update from the Surfside Police Department, streets are now open and the area has been deemed safe. Thank you. Previous message: Dear residents, The Surfside Police Department received a bomb threat a short while ago, which is currently being investigated. Out of an abundance of caution, traffic has been averted for the safety of our residents and commuters. We will continue to provide updates. Thank you.

King Tide returns November 4 - 9

Please be #KingTideReady this coming Sunday, November 4th through Friday, November 9th when the King Tide is slated to return. King Tides are the highest tides of the year, and oftentimes lead to flooding. Please refer to the attached flyer for safety tips regarding this phenomenon. Stay safe, Surfsiders!



Yearly pressure washing + sidewalk staining in Downtown District

After this weekend, the Downtown District in Surfside will sparkle and shine. Yearly pressure cleaning and sidewalk staining starts today through Saturday, November 3rd. Cleaning is scheduled to take place overnight from 10 p.m. to 7 a.m. in order to not impact business operations. The work will cover 94th Street to 96th Street along Harding Avenue.



Read about exciting events in November! The monthly Gazette has arrived.

There's plenty to do and celebrate in Surfside during the month of November. Read all about it by grabbing a copy of the November Town Gazette at Town Hall or by checking out the digital version here: https://townofsurfsidefl.gov/news-and-events/news-detail/2017/11/30/gazette





GAZETTE

NOVEMBER 2018

Message from the Town Manager

November brings us election month. We strongly encourage our residents who are registered voters to visit the polls. Whether casting your ballot on Election Day (Tuesday, November 6th) at Surfside's Town Hall or at an early voting site, your civic participation is important. Become familiar with the candidates and make an educated vote on the legislators and policies that best represent your values or interests.

As long as you participate, it is a win for our democracy!

The month of November also heralds in the holidays. The holidays are a good time for reflection and gratitude. Additionally, they serve as an opportunity to take a respite from life's hectic pace and spend quality time with friends and family.

On behalf of the Town of Surfside, we would like to express our sincere appreciation for our men and women in uniform who work hard to keep our community safe. We also thank our residents and businesses who call Surfside home. It is because of you that Surfside continues to be a special place to live, work and play.

- Guillermo Olmedillo, Town Manager

0%

9%

5%

7%

0%

1%

0%

7%

6%

7%

TOWN OF SURFSIDE, FLORIDA

MONTHLY BUDGET TO ACTUAL SUMMARY

FISCAL YEAR 2018/2019

As of October 31, 2018

8.3% OF YEAR EXPIRED (BENCHMARK)

70,418

1,434,498

(1,364,081)

9,264,153

10,628,234 A

\$16,622,251

\$16,622,251

\$2,940,500

\$2,940,500

\$113,800

\$113,800

\$231,262

\$231,262

\$1,427,535

\$1,427,535

1 of 3 Agenda Item# Page

ACTUAL	ANNUAL	
ACTUAL	BUDGET	% BUDGET

TOURIST RESORT FUND - 102	

REVENUE	\$ 158,134
EXPENDITURES	213,816
Net Change in Fund Balance	(55,683)
Fund Balance-September 30, 2018 (Unaudited)	305,877
Fund Balance-October 31, 2018 (Reserves)	\$ 250,194

POLICE FORFEITURE FUND - 105

REVENUE	\$	-
EXPENDITURES		1,123
Net Change in Fund Balance	\$	(1,123)
Fund Balance-September 30, 2018 (Unaudited)		159,527
Fund Balance-October 31, 2018 (Reserves)	\$	158,404

TRANSPORTATION SURTAX FUND - 107

REVENUE	\$	-
EXPENDITURES		16,371
Net Change in Fund Balance	11.71	(16,371)
Fund Balance-September 30, 2018 (Unaudited)		247,445
Fund Balance-October 31, 2018 (Reserves)	\$	231,074

BUILDING FUND - 150

REVENUE
EXPENDITURES
Net Change in Fund Balance
Fund Balance-September 30, 2018 (Unaudited)
Fund Balance-October 31, 2018 (Reserves)

CAPITAL PROJECTS FUND - 301

KEVENUE
EXPENDITURES
Net Change in Fund Balance
Fund Balance-September 30, 2018 (Unaudited)
Fund Balance-October 31, 2018 (Reserves)

•	2,825,208 2,814,794	
Ψ	2,014,754	
\$		\$1,470,00
	9,271	\$1,470,00
	(9,271)	

86,271

96,685

(10,414)

2,158,902

2,149,631

\$1,470,000	0%	
\$1,470,000	1%	

NOTES:

REVENUE

EXPENDITURES

Net Change in Fund Balance

Fund Balance-September 30, 2018 (Unaudited)

Fund Balance-October 31, 2018 (Reserves)

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$7,264,153 is unassigned fund balance (reserves).

\$

\$

^{*} Many revenues for September 2018 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

ENTERPRISE FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
WATER & SEWER FUND - 401 REVENUE EXPENDITURES Change in Net Position Unrestricted Net Position-September 30, 2018 (Unaudited) Unrestricted Net Position-October 31, 2018 (Reserves)	\$ 379,158 161,590 217,568 (1,705,883) \$ (1,488,315) B	\$3,807,941 \$3,807,941	10% 4%
MUNICIPAL PARKING FUND - 402 REVENUE EXPENDITURES Change in Net Position Unrestricted Net Position-September 30, 2018 (Unaudited) Unrestricted Net Position-October 31, 2018 (Reserves)	\$ 12,646 90,927 (78,281) 1,024,087 \$ 945,806	\$1,219,000 \$1,219,000	1% 7%
SOLID WASTE FUND - 403 REVENUE EXPENDITURES Change in Net Position Unrestricted Net Position-September 30, 2018 (Unaudited) Unrestricted Net Position-October 31, 2018 (Reserves)	\$ 129,029 143,359 (14,330) 641,977 \$ 627,647	\$1,910,182 \$1,910,182	7% 8%
STORMWATER FUND - 404 REVENUE EXPENDITURES Change in Net Position Unrestricted Net Position-September 30, 2018 (Unaudited) Unrestricted Net Position-October 31, 2018 (Reserves)	\$ 105,570 25,363 80,207 3,487,252 \$ 3,567,459	\$753,064 \$753,064	14% 3%
FLEET MANAGEMENT FUND - 501 REVENUE EXPENDITURES Change in Net Position Unrestricted Net Position-September 30, 2018 (Unaudited) Unrestricted Net Position-October 31, 2018 (Reserves)	\$ - 39,578 (39,578) 0 \$ (39,578)	\$1,237,057 \$1,237,057	0% 3%

NOTES:(con't)

B. The Unrestricted Net Postion of (\$1,488,315) reflects an improvement over the September 30, 2017, Unrestricted Net Position deficit of (\$3,048,579). The FY2018 estimated net improvement to Unrestricted Net Position was \$1,560,264. The October improvement was \$217,568. The average net monthly improvement is expected to be about \$110,000 during FY2019.

Christopher Wallace, Interim Finance Director

Guillermo Olmedillo, Town Manager

Town of Surfside Net Funds Historical Balances Period 2015 - October 2018

FUND	9/30/2015	9/30/2016	9/30/2017	9/30/2018	of October 31, 2	CAGR ^(a)
General	\$ 5,905,726	\$ 7,368,408	\$ 8,460,802	\$ 10,628,234	\$ 9,264,153	11.9%
Tourist Resort	339,396	363,407	469,880	305,877	250,194	-7.3%
Police Forfeiture	113,431	141,755	164,933	159,527	158,404	8.7%
Transportation Surtax	440,662	354,264	388,363	247,445	231,074	-14.9%
Building	-	-	1,742,910	2,825,208	2,814,794	27.1%
Capital Projects	182,903	1,154,352	576,122	2,158,902	2,149,631	85.2%
Water & Sewer	(2,705,871)	(2,827,890)	(3,048,579)	(1,705,883)	(1,488,315)	-13.9%
Municipal Parking	1,089,165	1,111,941	811,013	1,024,087	945,806	-3.5%
Solid Waste	340,391	245,941	429,743	641,977	627,647	16.5%
Stormwater	4,051,768	3,392,370	3,264,379	3,487,252	3,567,459	-3.1%
Fleet Management		-	-	-	(39,578)	N/A
Total	\$ 9,757,571	\$ 11,304,548	\$ 13,259,566	\$ 19,772,626	\$ 18,481,271	17.3%

⁽a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.