



## **TOWN MANAGER'S REPORT**

**January 14, 2020**

### **COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS**

- I. SEE CLICK FIX REPORT – Attachment “A”**
- II. SOCIAL MEDIA (NEXTDOOR) REPORT – Attachment “B”**
- III. DEVELOPMENT APPLICATION PROCESS (2009 – PRESENT) – Attachment “C”**
- IV. BEACH RENOURISMENT PROJECT STATUS UPDATE**

Town Administration has been participating in Weekly Project Coordination meetings. As of January 8, 2020, there have been four meetings: 12/4/2019, 12/11/2019, 12/18/2019 and 1/8/2020.

Attached are the minutes from the meetings held on 12/4/2019, 12/11/2019 and 12/18/2019 – Attachment “D”

### **V. TOWN DEPARTMENTS**

#### ***Code Compliance Division***

**A. Code Violation Cases:** As of December 25, 2019, the total number of active, open cases being managed is 202; of these cases, 65 cases are still under investigation and are working towards compliance; 15 cases are on-hold; 18 are in the Special Master hearing queue; 8 cases are in post-Special Magistrate action status; 1 case has pending liens, 36 code cases have been issued liens and remain unpaid and 59 service liens that have been issued and remain unpaid. Properties with unpaid liens are sent reminder letters on a quarterly basis.

**B. Collected Civil Penalty Fines:** Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid,

resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected:

- FY 19/20: Through December 25, 2019, 24 cases have paid/settled for a total collection of \$61,550.
- FY 18/19: 143 cases paid/settled for a total collection of \$35,654.
- FY 17/18: 92 cases paid/settled for a total collection of \$29,576.
- FY 16/17: 117 cases paid/settled for a total collection of \$40,842.

FY 15/16: 152 cases paid/settled for a total of \$137,282

### ***Finance Department***

Monthly Budget to Actual Summary as of November 30, 2019 – *Attachment "E"*

### ***Police Department***

#### ***A. Police Department Statistics (December 1 – December 23, 2019)***

- Traffic Citations – 259
- Parking Citations – 437
- Arrests – 7
- Dispatch Events – 1,487
- Incident/Crime Reports - 65
- Suspicious Person Checks – 25

#### ***B. Law Enforcement Officer Foundation (LEO) Awards Nominees***

Chief Yero nominated the following outstanding candidates in the following categories for the 2019 Law Enforcement Officer Foundation (LEO) Award which honors and recognizes deserving sworn and civilian personnel:

- LEO Investigative Services Award – Sergeant Marian Cruz and Detective Diana Dulaney for their investigative skills, tenacity, work ethic and dedication. One investigation led to the identification and apprehension of a bicycle that was responsible for a rash of bicycle thefts in town.
- LEO Uniform Services Award – Officer Tammy Campbell for her leadership and handling of emergency situations with proficiency and calmness. In particular, back to back events that included the unfortunate death of a construction worker by electrocution and an armed suicidal man that was taken into custody safely and received the help he needed.

- LEO Support Services Award – Parking Enforcement Officer Josue Castro for his professionalism, high level of customer service and overall dedication to the Police Department and community he serves. PEO Castro was instrumental in the capture of several felony subjects he observed driving recklessly and then running from the car they parked. The subjects had previously fled from a Bal Harbour officer after committing a Fraud. The same subjects were wanted for a previous Frauds in Bal Harbour and Aventura.

Congratulations to all! We are very proud and wish all the best of luck!

### *C. Police Events*

- The Police Department collected toys this holiday season for our 11<sup>th</sup> Annual Holiday Toy Drive. The Holiday Toy Giveaway Event took place on December 20, 2019 at 3:30 p.m. at Town Hall and was a tremendous success with over 90 children in attendance.
- Chief Charles Press, the Key Biscayne Police Department and the Miami Children's Initiative hosted their 7<sup>th</sup> Annual Family Holiday Event on December 21, 2019 from 1:00 p.m. to 4:00 p.m. at Key Biscayne Beach Park. Officer Mendoza represented the SPD.
- The monthly Bike with the Chief is January 29, 2020 at Town Hall at 4:00 p.m.
- Coffee with the Cops is January 30, 2020, at Starbucks at 10:00 a.m.

### *D. Traffic Mitigation Program Status Report*

Public safety is the number one priority for the Town of Surfside. Along with public safety, quality of life is a focus of the Town. One element that impacts both public safety and quality of life is traffic. Traffic has increased significantly in recent years on Collins Avenue and Harding Avenue regionally as well as locally in Surfside. These roadways are major north/south thoroughfares for vehicles to avoid I-95 and Biscayne Boulevard traffic congestion. Lane closures at developments in Surfside and neighboring jurisdictions add to this traffic overcrowding. Drivers have learned they can avoid the backup on Collins Avenue and Harding Avenue by traveling west into the residential neighborhoods. There are no sidewalks in the single-family home areas of Surfside and with many families and children who play, walk and bike on the streets, traffic mitigation strategies are continuous for the Town Commission and Staff in our goal to keep Surfside safe and enjoyable. In order to accomplish our goals Staff works in partnership with the State of Florida Department of Transportation and Miami-Dade County authorities who have jurisdiction over the roads in Surfside. The following chart illustrates and tracks the progress of this ongoing effort.

#	TIMEFRAME	INITIATIVES	STATUS	UPDATE(S)
<b>Short Term (0 – 6 months)</b>				
1.		Loop Detector Installation	In progress	<p>CGA was authorized to move forward with the preparation of the bid documents for the traffic loops at three signalized intersections along Harding Avenue. CGA will need to provide updated scope of services and fee in order to provide traffic counts and traffic analysis at subject intersections (before and after traffic analysis) per commission request at 05-09-17 meeting.</p> <p>The east Stop Bar at 93 Street &amp; Harding Avenue will be moved back.</p> <p>On August 8, 2017, CGA submitted their additional service agreement for completing the before and after traffic analysis at the signalized intersections along Harding Avenue that new traffic loops are being installed. At the Commission meeting where the Post Design Services contract was approved, the Mayor and Commission asked if CGA could do a before and after analysis in order to evaluate the change in traffic operations at these subject intersections. The traffic counts are currently scheduled for the 29th, 30th or 31st of August (second week of regular school).</p> <p>Loop detectors have been approved for Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup> and 94<sup>th</sup> Streets.</p> <p>On November 3, 2017, CGA submitted for review and approval Work Authorization No. 106 for Surfside Traffic Signal Modification – Traffic Analysis. The scope of the project includes Pre – Post Construction Analysis of four intersections on Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup>, 94<sup>th</sup> and 95<sup>th</sup> Streets. Total cost not to exceed \$14,200.62.</p> <p>On January 29, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 10:30 a.m. The Assistant Town Manager, CGA, Public Works and Police Department representatives attended. No bidders attended.</p> <p>On March 8, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 2:00 p.m. The Town has received two bids. The Public Works Department and CGA are evaluating the bids. Once the bids</p>

			<p>are evaluated and ranked, Town staff will present their recommendation for final bid selection and award to the Town Commission.</p> <p>In a letter dated April 16, 2018, reference Town of Surfside Traffic Signal Modifications ITB No. 2018-01 and CGA Project No. 15-8083, CGA Director of Construction Engineering, Robert McSweeney, provided an analysis of the two bids received for the Surfside Traffic Signal Modification Project and recommendation for award of Contract. Under Power Corp. was the apparent low bidder with a Base Bid of \$109,045.23. Upon review, they found the bid is complete and appropriate for the proposed work. In keeping with the Town to award a Contract to the most responsible and responsive bidder whose bid is in conformance with the Bidding Documents and is in the best interest of the Town, they recommend that the Town of Surfside award the contract for the referenced project to Under Power Corp.</p> <p>At the June 12<sup>th</sup>, 2018 Commission Meeting, the Town Commission voted to approve the recommendation from CGA awarding the contract to Under Power Corp. The project is moving forward pending CGA Notice to Proceed and required permitting.</p> <p>CGA has collected traffic counts and completed intersection analysis at the Harding Avenue and 88th Street, Harding Avenue and 93rd Street, Harding Avenue and 94th Street and Harding Avenue and 95th Street intersections. Next step is to complete new traffic counts and intersection analysis once the traffic loops at all four intersections have been installed. This traffic analysis will be summarized in a memorandum.</p> <p>Public Works Department and CGA held a pre-con meeting. Contractor applied for County permit. A Notice to Proceed (NTP) will be given when contractor has permit. 30 to 45 days for completion after start.</p> <p>On 8-8-2018, the awarded contractor, Under Power Corporation, submitted the following permit applications to Miami Dade County:</p>
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			<p>Permit No. 2018006371 – Harding Av &amp; 88 St                  Permit No. 2018006374- Harding Ave &amp; 93 St                  Permit No. 2018006373 – Harding Ave &amp; 94 St</p> <p>On 8-21-2018, Miami-Dade Traffic Engineering Division provided comments on their already approved plans. They had asked for one of the pedestrian signal phases to be modified.</p> <p>On 8-22-2018, Under Power Corporation picked up 18 revised signed and sealed sets from CGA.</p> <p>On 8-23-2018, the revised plans were submitted to the County for permitting by the contractor. It seems that the County has a 12-day turn-around for these permits. Bob McSweeney has been keeping track of the County’s review time and the contractor has kept CGA informed every step of this process.</p> <p>For Harding Avenue and 95<sup>th</sup> Street, CGA received an email from David Hayes (Miami-Dade County) stating that they could not sign-off on the project because they needed revised plans to reflect the same pedestrian phase modifications requested at 88<sup>th</sup> Street, 93<sup>rd</sup> Street, and 94<sup>th</sup> Street. Revised plans for Harding Avenue and 95<sup>th</sup> Street will be submitted to Miami-Dade County on 8-27-2018.</p> <p>Under Power Corp., project manager Guillermo Vado, left the company on 09-14-18, and the new project manager is Eddie Macias e.macias@underpowercorp.com.</p> <p>GCA contacted FDOT Operations concerning the Construction Agreement renewal and loop material revision, and were referred to the FDOT Permits Department. GCA have a call/message into them, and will advise as to any potential delay once we have more information.</p> <p>On 11-27-18 a meeting was conducted with Town Administration, Public Works, Police Department, and CGA regarding the Loop Detector Installation. It was determined that the project can commence on 12-10-2018</p>
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			<p>and the work hours will be 8:00 AM – 6:00 PM, Monday-Friday. The Police Department will provide personnel to assist with lane closures. The contractor, Under Power Corp., was contacted and advised to provide a construction schedule, work plan narrative, and MOTs regarding the program prior to commencing work.</p> <p>Loop Detector installation work began the week of 12-17-2018 and FDOT advised that the contractor has a 90-day window to complete the work. Traffic advisories were emailed to residents and posted on the Town website regarding the construction work and anticipated lane closures on Harding Avenue.</p> <p>FDOT halted the installation to obtain additional permits. They were not able to perform directional drilling at the intersections. FDOT and the Town have a scheduled meeting on Thursday 01-31-2019 to discuss the new project timeline.</p> <p>As of February 2019, due to unforeseen field conditions encountered by Contractor, loop detection project construction drawings are being revised. The revised drawings will be submitted to FDOT for re-permitting since the changes require trenching of roadway. Engineer of Record is currently working on construction drawings for re-submittal.</p> <p>According to the Town Public Works Department we are awaiting a cost on the Change Order.</p> <p>In April 2019, Public Works advised that an RFP will have to be re-issued as the contractor has withdrawn from the project.</p> <p>The Loop Detectors are a discussion item for the November 2019 Commission Meeting.</p> <p>The Loop Detectors were deferred as a discussion item for the December 2019 Commission Meeting.</p> <p><b><u>At the December 2019 Town Commission Meeting, the Loop Detectors item was deferred.</u></b></p>
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<p>2.</p>		<p>Install a crosswalk at 90<sup>th</sup> Street &amp; Harding Avenue (north side) and 89<sup>th</sup> Street &amp; Harding Avenue (north side)</p>	<p>Open</p>	<p>FDOT agreed to reconsider installing a traffic signal at the location, pending study (count). The Town installed traffic delineators designed to allow a left turn only onto Harding Avenue, preventing vehicles from traveling westbound across the intersection.</p> <p>The 200 block of 90<sup>th</sup> Street has been converted to one-way traffic eastbound only. This new traffic pattern has eliminated the hazard of vehicles traveling west across Harding Avenue at 90<sup>th</sup> Street where a curve hindered line of sight for drivers.</p> <p>No Turn on Red signage has been installed at 90<sup>th</sup> Street &amp; Collins Avenue for vehicles traveling eastbound in the 200 block of 90<sup>th</sup> Street.</p> <p>Crosswalk markings (Thermoplastic) installation will be performed in February 2019.</p> <p>Crosswalk markings (Thermoplastic) installation was delayed until March 2019 to allow the new pavement to properly cure.</p> <p>Crosswalk markings (Thermoplastic) installation was completed at the 89<sup>th</sup> Street &amp; Harding Avenue (north side) location in March 2019. The Crosswalk markings (Thermoplastic) installation at 90<sup>th</sup> Street &amp; Harding Avenue (north side) is still pending with no definitive date set.</p>
<p>3.</p>		<p><b>Collins Ave and Harding Ave. Request for additional speed limit signs &amp; pavement markings within Town of Surfside. FDOT CTP 2018-03-0031</b></p>	<p>Open</p>	<p>Per Arturo Patulot, Traffic Operations D6, Florida Department of Transportation (FDOT) 305-470-5303, arthuro.patulot@dot.state.fl.us:</p> <p>FDOT Traffic Operations office conducted a field review along the subject roadway segment from 88<sup>th</sup> to 96<sup>th</sup> streets both NB and SB directions and has decided to install five (5) additional posted speed limit signs 30 MPH and three (3) sets of pavement markings 30 MPH for better exposure and driver’s compliance at the following locations:</p> <p><i>Collins Avenue facing Northbound traffic</i></p>




			<p>Two (2) additional 30 MPH speed limit signs (Right &amp; Left of roadway) and 30 MPH pavement markings north of 90<sup>th</sup> Street                  One (1) additional 30 MPH speed limit sign (Right of roadway) north of 92<sup>nd</sup> Street                  Two (2) additional 30 MPH speed limit signs (Right &amp; Left of roadway) north of 94<sup>th</sup> Street</p> <p><i>Harding Avenue facing Southbound traffic</i>                  30 MPH pavement markings for the three lanes across from existing speed limit sign south of 96<sup>th</sup> Street</p> <p>30 MPH pavement markings for the three lanes across from existing speed limit signs south of 92<sup>nd</sup> Street                  The proposed improvements will be completed by FDOT maintenance when workload and schedule permit. No anticipated completion dates were provided.</p> <p>FDOT was notified by email for an update on the status and Public Works is awaiting their response.</p> <p>Town Public Works advised that FDOT confirmed that a work order has been completed and pending a start date for the work.</p> <p><u>Town Public Works Administration contacted FDOT on 09-23-2019, and obtained the following update from Arturo Patulot (FDOT Traffic Operations D6):</u></p> <ul style="list-style-type: none"> <li>• <u>FDOT traffic service request (TSR #87-0033-18) with the FDOT maintenance office is being processed and they will be expediting the implementation of the proposed improvements for Surfside on A1A</u></li> <li>• <u>The FDOT contractor is scheduled to start installing the pavement markings and signage the first week of October 2019.</u></li> </ul> <p>FDOT began installing the pavement markings and signage the week of October 21, 2019.</p>
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				<p>As of November 2019, the status of the pavement markings is as follows:</p> <ol style="list-style-type: none"> <li>1. 9500 Block of Harding (Completed)</li> <li>2. 9300 Block of Harding (Completed)</li> <li>3. 9100 Block of Harding (Completed)</li> <li>4. 9000 Block of Collins (Completed)</li> <li>5. 9200 Block of Collins (Not Completed)</li> <li>6. 9400 Block of Collins (Not Completed)</li> </ol>
4.		Install a crosswalk at 92nd Street & Collins Avenue (FDOT Project)	Open	<p>Based on citizen concerns, the Town Administration contacted FDOT regarding the installation of a crosswalk at 92<sup>nd</sup> Street and Collins Avenue to enhance pedestrian safety for Town residents and hotel guests of the Residence Inn by Marriott Hotel.</p> <p>Town Public Works contacted FDOT for an update on this project on 09-23-2019, and was advised that the project is approved under FDOT Project #FM 250629-5-32-01 and is awaiting project funding.</p>
5.		Evaluate Sidewalk Options	Open	Town Commission approved a motion to continue to evaluate pedestrian safety options in Surfside.
6.		New Speed Bumps	Closed	<p>New speed bumps have been installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 8900 block of Abbott Avenue</li> <li>• 9100 block of Abbott Avenue</li> <li>• 9300 block of Abbott Avenue</li> <li>• 9500 block of Byron Avenue (second speed bump)</li> <li>•</li> </ul> <p>November/December 2018: new speed bump location in the 9400 block of Abbott Avenue being evaluated.</p> <p>The location of the speed bump was determined and installation scheduled for February 2019.</p> <p>During February 2019, new speed bumps were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 9300 block of Abbott Avenue</li> <li>• 9400 block of Abbott Avenue</li> <li>• 9500 block of Carlyle Avenue</li> </ul>

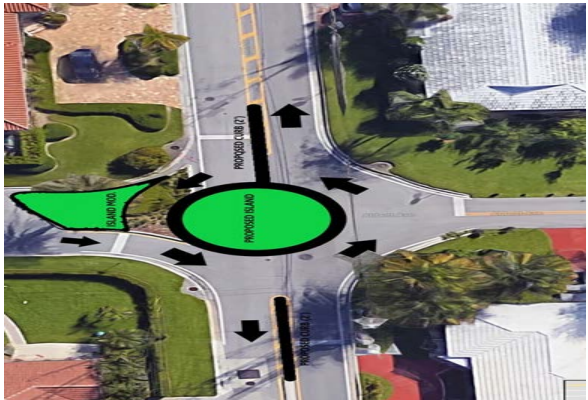
				<p>New speed bumps implementation is being evaluated for the 8800 block of Carlyle Avenue.</p> <p>In May 2019, a speed bump was installed in the 8800 block of Carlyle Avenue.</p> <p>On October 23, 2019 one speed bump was removed from 88<sup>th</sup> Street due to its proximity to an existing stop sign.</p>
7.		Stop Signs in Surfside checked for compliance with Miami-Dade County regulations.	Closed	<p>During September 2019, Town Public Works personnel checked and adjusted all stop signs in Town to ensure that they were upright, and were in compliance with the 7 foot height per Miami-Dade County regulations.</p>
8.		Pedestrian Crosswalk Safety at the 93 <sup>rd</sup> Street and Collins Avenue Crosswalk	Closed	<p>Based on citizen concerns and traffic crash data, the Town Manager and the Police Department initiated the following actions to enhance pedestrian safety at the crosswalk located at 93rd Street and Collins Avenue that is used to primarily access the Town’s Community Recreational Center.</p> <p>In June 2019, the Town Manager met with Florida State Senator Jason Pizzo, Kevin J. Thibault (Secretary of Transportation), Miami-Dade County Commissioner Sally Heyman, and Jim Wolfe (Secretary of District 6, Florida DOT) and he presented the safety issues regarding the pedestrian crossing at 93rd Street and Collins Avenue and sought input and recommendations to mitigate those concerns.</p> <p>The Police Department conducted on-going proactive traffic details in the 9200 block of Collins Avenue targeting speeding vehicles and vehicles running the red light. Additionally, the Police Department partnered with FDOT representatives to conduct a pedestrian safety educational awareness day that included the 93rd Street and Collins Avenue intersection and pedestrian crossing to educate citizens and provide safety tips.</p>

			<p>The Police Department contacted both FDOT and the Miami-Dade Traffic Department of Transportation and Public Works Traffic Signals and Signs Division Administration to request that the timing of the traffic signal at 93rd Street and Collins Avenue be increased to allow additional time for pedestrians to cross Collins Avenue for eastbound and westbound travel. This effort was successful and the County agreed to increase the pedestrian crossing time by an additional 3 seconds which was implemented on August 27, 2019. The pedestrian walk time now reflects a minimum of 7 seconds prior to the 16 second countdown timer of the flashing “DON’T WALK” notification, providing pedestrians a total of 23 seconds of crossing time.</p> <p>Isis Sotolongo, FDOT Bike and Pedestrian Traffic Specialist II–District Traffic Operations Division, sent an email to Town Manager Olmedillo on 11-15-19 regarding a completed FDOT engineering study for 93rd Street intersections at Collins Avenue and Harding Avenue. The email is copied below:</p> <p>Subject: CTP 2019-08-0006, Sections: 87060000 &amp; 870600001, SR A1A / Collins Avenue and SR A1A / Harding Avenue at 93rd Street. Request for Pedestrian Safety improvements.</p> <p>Good morning Mr. Olmedillo,  This is a follow-up to a request you forwarded to our office on August 26, 2019 to further evaluate pedestrian and bicycle mobility at the subject intersections. The Florida Department of Transportation completed a traffic engineering study which included turning movement counts, pedestrian counts, review of crash data, field observations and assessment for potential pedestrian/bicycle safety and mobility enhancements. Based on the results of the study, the Department has decided to implement the following safety improvements at SR A1A/Harding Avenue and 93rd Street and SR A1A/Collins Avenue and 93rd Street.</p>
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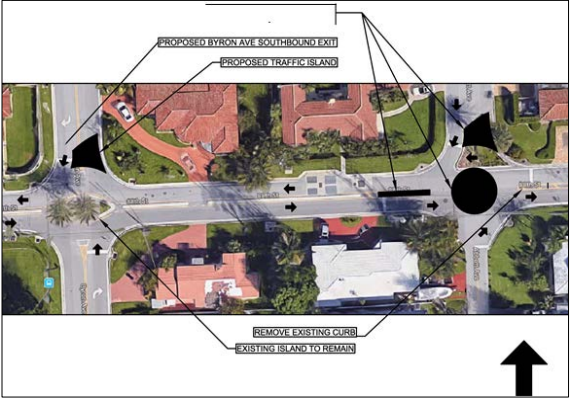
				<ul style="list-style-type: none"> <li>• Coordinate with Miami-Dade County Traffic Signals and Signs Division to add three seconds of “WALK” time indication to the north and south leg crosswalks at the intersection of SR A1A/Harding Avenue and 93rd Street.</li> <li>• Coordinate with Miami-Dade County Traffic Signals and Signs Division to add three seconds of “Flashing Don’t Walk” (FDW) time to the east and west leg crosswalks at the intersection of SR A1A/Harding Avenue and 93rd Street.</li> <li>• Install “Special Emphasis” crosswalk markings on the south and west legs of the intersection of SR A1A/Collins Avenue and 93rd Street similar to the ones provided on SR A1A/Harding Avenue and 93rd Street.</li> <li>• Relocate the post mounted “Pedestrian Crossing” (W11-2) sign and “One Way” (R6-1) sign located on the southwest corner of the intersection of SR A1A / Harding Avenue and 93rd Street to allow full visibility of countdown pedestrian signal heads for the south and west crosswalks.</li> <li>• Replace existing detectable warnings on all corners of the intersection of SR A1A/Harding Avenue and 93rd Street with ADA compliant yellow detectable warnings.</li> </ul> <p>The Department appreciates the time and effort you have taken in bringing this matter to our attention, and looks forward to address your concerns.</p>
9.		<p>95<sup>th</sup> Street &amp; Harding Avenue (westbound), left Turn lane added.</p> <p>300 block of 95<sup>th</sup> Street (eastbound), right turn lane added.</p>	Closed	<p>On 04-27-2017, the traffic lanes in the 200 block of 95th Street, between Collins Avenue and Harding Avenue were modified to improve the traffic flow. New lane pavement markers delineate the new vehicular traffic flow for westbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes west of the alleyway with one lane designated for travel westbound</p>


				<p>only on 95 Street across Harding Avenue, and the other lane designated as a left turn only lane for vehicles turning southbound onto Harding Avenue. Three parking spaces on the North East side of 95 Street &amp; Harding Avenue have been eliminated to allow for a westbound travel lane.</p> <p>As of 08-22-2017, the traffic flow in the 300 block of 95th Street, between Abbott Avenue and Harding Avenue, has been altered. The new lane pavement markers delineate the new vehicular traffic flow for eastbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes east of the alleyway with one lane designated for travel eastbound only on 95th Street across Harding Avenue, and the other lane designated as a right turn only lane for vehicles turning southbound onto Harding Avenue. The loading zone at this location has been eliminated to allow for a right turn only lane. Please refer to the traffic diagram below.</p> 
10.		New Stop Signs at all intersections west of Harding Avenue	Closed	<p>Public Works installed stop signs at the following locations:</p> <ul style="list-style-type: none"> <li>• 89<sup>th</sup> Street &amp; Byron Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Carlyle Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Carlyle Avenue (east-west)</li> </ul> <p>In September 2018, Public Works relocated the stop sign and stop bar at Carlyle Avenue and 90<sup>th</sup> Street (for Northbound traffic on Carlyle Avenue) 15 feet north to allow for an</p>

				<p>enhanced traffic sight cone at the intersection.</p> 
<p>11.</p>		<p>New Stop Bar Reflectors</p>	<p>Closed</p>	<p>New Stop Bar Reflectors Installed</p> <p>In September 2018, Public Works conducted an inspection of the Stop Bar Reflectors and determined which reflectors were non-operational. The vendor replaced the non-operational reflectors under warranty.</p> <p>Public Works ordered 24 new reflectors that were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Froude (all directions)</li> <li>• 90<sup>th</sup> Street and Byron (all directions)</li> <li>• 90<sup>th</sup> Street and Abbott Avenue (East and West directions)</li> <li>• Yellow reflectors were installed prior to the speed bumps in the 9500 block of Byron Avenue to alert drivers.</li> </ul> <p>During November 2018 all non-operational Stop Bar Reflectors were replaced and are now functional. Additionally, new Stop Bar reflectors were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Froude (all directions)</li> <li>• 90<sup>th</sup> Street and Byron (all directions)</li> <li>• 90<sup>th</sup> Street and Abbott Avenue (East and West directions)</li> </ul>
<p>12.</p>		<p>Revisit Street Closure</p> <ul style="list-style-type: none"> <li>○ 94<sup>th</sup> Street / Abbott Avenue</li> </ul>	<p>Closed</p>	<p>Town Commission approved a motion against revisiting this item.</p>

<p>13.</p>		<p>New Street Closure Byron Avenue (northbound) at 88<sup>th</sup> Street</p>	<p>Closed</p>	<p>Requires study, Miami-Dade County and Miami Beach approval.</p> <p>On 11-29-17, Town Manager, Chief Allen and Public Works Director attended a meeting with Miami-Dade County and City of Miami Beach administration regarding the closure of northbound traffic at 88<sup>th</sup> Street and Byron Avenue.</p> <p>The above meeting resulted in a plan to add curbing to the 88<sup>th</sup> Street median extending it to Abbott Avenue. The result will prohibit drivers from executing illegal U turns disrupting the traffic flow and area residents which has been a continuous problem.</p> <p>The following traffic modification Project has been developed to improve the traffic flow at 88<sup>th</sup> Street and Abbott Avenue.</p>  <p>Public Works completed the installation of the pictured vehicular traffic pattern at 88<sup>th</sup> Street &amp; Abbott Avenue. On March 12, 2018, a 60-day testing period will begin before final approval.</p> <p>The 60-day trial period before final approval continues. There have been no traffic accidents reported and no matters of concern have been brought to the attention of the Police Department.</p> <p>At the Special Town Commission Meeting held May 22, 2018, the Town Commission approved the below traffic pattern design (Option A) for 88<sup>th</sup> Street and Abbott Avenue. A traffic circle at Abbott Avenue on 88<sup>th</sup> Street will allow traffic to flow east, west and south. Traffic islands on Abbott Avenue and Byron Avenue at 88<sup>th</sup> Street will prevent vehicles</p>
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				<p>from traveling north on those avenues from 88<sup>th</sup> Street.</p>  <p>Public Works has begun work on the new traffic mitigation design on 88<sup>th</sup> Street &amp; Abbott Avenue. The project is estimated to be completed by mid-July.</p> <p>Project completed.</p>
14.	Install a centerline curb on 95 <sup>th</sup> Street between Abbott and Byron Avenues	Closed	Public Works installed delineators to deter trucks from traveling west on 95 <sup>th</sup> Street.	
15.	Eliminate Crosswalks on Collins (north) & Harding (south) Avenues	Closed	FDOT stated that eliminating crosswalks would hinder pedestrian travel and further study would be required before they can agree to that recommendation.	
16.	Create Vehicular Circulation Plans for New Construction Projects Minimize lane closures	Closed	MOT’s and circulation plans for new construction projects was a primary topic of discussion with FDOT and the surrounding jurisdictions representatives. A plan to improve the coordination of projects and to enhance communication by FDOT providing notice well in advance of all approved MOT’s to the three jurisdictions was agreed upon. The early notice system has shown an improvement.	
17.	Install traffic light at 96 <sup>th</sup> Street & Abbott Avenue  Eliminate left hand turn at 96 <sup>th</sup> Street & Byron Avenue	Closed	Town Manager Olmedillo, Chief Allen, Captain Yero and Randy Stokes, from the Town and Eric Czerniejewsky from CGA, spent a few hours with Ramon Sierra, FDOT District 6. Several simulations were run, and the result is that the back-up traffic in the east bound direction made congestion worse on 96 <sup>th</sup> Street. This will not allow the vehicles turning right from Byron to move,	

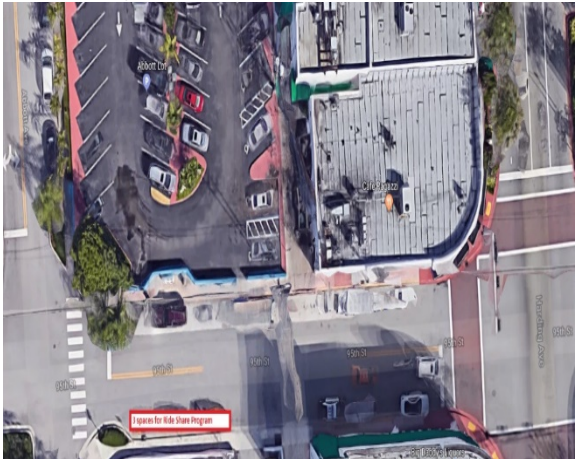
				<p>causing a longer back-up on Byron and creating additional congestion on Harding and Collins.</p> <p>FDOT will not eliminate the left turn at 96 Street &amp; Byron Avenue.</p>
18.		<p>Send demand letters to mapping companies</p> <ul style="list-style-type: none"> <li>o Waze – Free Community-based GPS, Maps &amp; Traffic Navigation App</li> </ul>	Closed	<p>The Town became a Participating Member of the Connected Citizens Program. This is the Town’s effort to address in real-time reported accidents and improve navigation throughout the Town.</p>
19.		<p>On-Street Parking Reconfiguration - 200 block of 90<sup>th</sup> Street</p>	Closed	<p>On Monday 10-08-18, Public Works advised that the 200 block of 90<sup>th</sup> Street On-Street Parking Reconfiguration would begin in October 2018, with Police/Parking Officers blocking off the street to complete the stripping. Stripping Reconfiguration diagram below.</p>  <p>On Monday 10-29-18, the stripping and reconfiguration was completed.</p>
<b>Intermediate Term (7-18 months)</b>				
1.		<p>Design 91<sup>st</sup> Street Improvements</p> <ul style="list-style-type: none"> <li>o Sidewalk, landscaping and buried utilities</li> </ul>	Open	<p>Awaiting the study of walkability by FIU.</p>
2.		<p>Create One-Way Streets 88<sup>th</sup>, 89<sup>th</sup>, 90<sup>th</sup> and 91<sup>st</sup> Street between Collins &amp; Harding Avenues</p>	Closed	<p>A Town meeting was held July 18<sup>th</sup>, 2017, to present a new traffic pattern plan making 89<sup>th</sup> Street one-way only for westbound vehicular traffic from Collins Avenue to Hawthorne Avenue and 90<sup>th</sup> Street one-way only for eastbound vehicular traffic from Bay Drive to Collins Avenue.</p>

			<p>The Town Commission approved to conduct a test of a new streetscape design on 89<sup>th</sup> and 90<sup>th</sup> Streets, between Harding and Hawthorne. The test consists of creating a safe pedestrian path and a green area in what is currently the paved area of those streets. Because width of the street will be narrowed during the test, the streets will be changed to a one-way system, with 89<sup>th</sup> Street traffic moving from east to west and 90<sup>th</sup> Street traffic moving from west to east. The streets will be marked with paint to designate the pedestrian area as well as the green/parking area. The test is scheduled to begin in early December and run for a period of 60 days. At the end of the test period, staff will present a report to the Town Commission.</p> <p>The new streetscape testing was initiated December 14, 2017. The testing has gone smoothly with no incidents to report thus far. A main focus has been directed toward providing information, answering questions and educating residents and all who travel the area on the details and goals of the project.</p> <p>At the February 13<sup>th</sup>, 2018 Town Commission Meeting the Town Administration was granted time extension of sixty days to the One-Way Street Project in order to survey the streets for ADA compliance in the pedestrian lanes and to acquire more data on traffic counts.</p> <p>A One-Way Streets Town Hall Meeting was held on March 28, 2018. Notifications for the March 28 One-Way Streets Town Hall Meeting have been distributed via the following channels:</p> <ul style="list-style-type: none"> <li>• Publicly Noticed Meetings and Agenda Packets (Town Commission &amp; Planning &amp; Zoning)</li> <li>• Letter mailed to residences on 89<sup>th</sup> and 90<sup>th</sup> streets for first meeting held in July (similar to planning &amp; zoning notices)</li> <li>• Door hangers to residences on 89<sup>th</sup> and 90<sup>th</sup> streets</li> <li>• Posted notice at Publix and Starbucks</li> <li>• Multiple e-blasts</li> </ul>
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				<ul style="list-style-type: none"> <li>• Website notices on the calendar and Town news</li> <li>• Included in multiple gazette newsletters</li> <li>• Channel 93</li> <li>• Nextdoor postings on the Town’s page</li> <li>• Delivery of meeting notices to residencies on 89<sup>th</sup> and 90<sup>th</sup> streets for second meeting held in March</li> <li>• Surveys on Nextdoor and SurveyMonkey</li> </ul> <p>Town collected resident feedback through a number of these channels including emails and phone calls.</p> <p>At the April 10, 2018 Town Commission Meeting, the Town Commission approved a motion to terminate the One-Way Street Project tested on 89<sup>th</sup> Street and 90<sup>th</sup> Street.</p> <p>On April 16, 2018, Public Works returned the traffic pattern on 89<sup>th</sup> Street and 90<sup>th</sup> Street to two-way traffic west of Harding Avenue.</p>
3.		Road closure of 95 <sup>th</sup> Street and Abbott Avenue	Closed	<p>On November 7, 2017, CGA submitted for review and approval Work Authorization No. 108 for Traffic Feasibility Study for Abbott Avenue and 95th Street. The project includes Traffic Analysis and Modeling of the road closure at 95th Street and Abbott Avenue. Total cost will not exceed \$20,149.58.</p> <p>On January 29, 2018, the Town Manager held a meeting with CGA Traffic Engineer Eric Czerniejewski, Asst. Town Manager Duncan Tavares, Public Works Director Randy Stokes and Captain Yero to review and discuss the Feasibility Study results.</p> <p>This item has been deferred due to the impact of closing the 95th Street would generate.</p>
<b>Long Term (19+ months)</b>				
1.		Gate the area west of Harding Avenue and create a special taxing district.	Open	This item is provided here as a place holder.

#	PARKING / TAXIS	STATUS	UPDATE
1.	<p><u>Create a Resident Only Parking Zone in the north-west section of the 9400 block of Abbott Avenue</u></p>	<p><u>Open</u></p>	<p><u>Based on resident requests, a Resident Only Parking Zone was established in the latter part of December 2019 encompassing four parking spaces in the north-west section of the 9400 block of Abbott Avenue. Signage denoting the Parking Zone was procured and installed. Resident only parking decals should be available in January 2020.</u></p>  

<p>2.</p>	<p>The Town of Surfside added 18 new single parking spaces and 2 loading zones in the streets that are east of Collins Avenue. These new parking spaces provide additional parking options for residents and visitors to our Town. The additional loading zones provide a safe location for trucks and other vehicles to deliver goods and services to residents. The total number of single parking spaces added is now 12.</p> <p>Additional commercial loading zone for the 300 block of 95 Street.</p>	<p><b><u>Closed</u></b></p>	<p>The additional parking spaces are located in the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 88<sup>th</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 90<sup>th</sup> Street (4 spaces) effective upon completion of on-going construction project</li> <li>• 100 block of 92<sup>nd</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 96<sup>th</sup> Street (6 spaces) six single pay parking spaces were removed and the area was designated a Tow-Away Zone.</li> </ul> <p>The additional loading zones are located at the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 89<sup>th</sup> Street - effective 06-01-2017</li> <li>• 100 block of 94<sup>th</sup> Street - effective 06-01-2017</li> </ul> <p>An additional loading zone was added at the following location effective Monday 04-22-2019:</p> <ul style="list-style-type: none"> <li>• 300 block of 95 Street on the north-west corner encompassing three parking spaces. The loading zone is effective between 6:00AM – 10:00AM only.</li> </ul> <p>In July 2019, an additional loading zone was decided for the 300 block of 95 Street on the south side in the Ride Share zone between the hours of 6AM-10AM. Monday-Friday, to help alleviate commercial truck congestion in the Business District in the early morning hours. The loading zone will be established in August 2019, after ordering and deploying the signs. The new loading zone will be evaluated for a three-month period.</p> <p>In August 2019, the additional loading zone became operational in the Ride Share parking spaces located in the 300 block of 95 Street (south-side) with functional hours of Monday-Friday, 6AM-10AM. The loading zone will be evaluated for a three month</p>
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			<p>period beginning August 1, 2019 and ending on November 1, 2019.</p> <p>The loading zone will be evaluated for a three-month period beginning August 1, 2019 and ending on November 1, 2019.</p> <p>A memorandum was submitted to the Town Manager regarding the loading zone evaluation for the three-month period beginning August 1, 2019 and ending on November 1, 2019. The memorandum is in support of continuing the loading zone.</p> <p>The additional loading zone in the 300 block of 95 Street (south-side) was approved on a permanent basis with functional hours of Monday-Friday, 6AM-10AM.</p>
<p>3.</p>	<p>Ride Share Pick-up &amp; Drop Off</p>	<p>Closed</p>	<p>Background: There has been a proliferation of citizens utilizing Ride Share services such as Uber and Lyft which has impacted the efficient flow of traffic in the Town of Surfside. The operators for these services have been observed picking up and dropping off their customers in the Surfside Business District occupying Town parking spaces and double parking while picking up or dropping off customers.</p> <p>The Surfside Police Department recommends that a 90 day “Town of Surfside Ride Share Pick-Up &amp; Drop-Off Trial Program” be conducted in the 300 block of 95th Street on the south-side of the road way encompassing three parking spaces closest to Abbott Avenue. See below picture (Red Box Area).</p> 

Budget Impact: There will be a reduction in the Town Parking revenue stream due to three (3) less parking spaces being available for paid parking. There will be incurred costs for procuring signage and possible repainting of the parking spaces.

On 07-20-18 the signs for the Ride Share location were ordered and the expected delivery date is in early August 2018. On 07-26-2018, Captain Bambis and Parking Manager Joseph met with Mr. Javier Correoso (Public Affairs Manager) from Uber ride share regarding the new Pick-up and Drop-off site proposed for the 300 block of 95<sup>th</sup> Street in Surfside. Mr. Correoso was enthusiastic about the trial program that was discussed with him and he is willing to participate and utilize the location in the Uber application for the Pick-up location. He will be contacted days before going live with the location so that he could initiate the information in the Uber application. Mr. Correoso also provided information for his counterpart at Lyft ride share so we could contact them to have the same information on their Lyft application.

Effective 08-13-2018, the Ride Share Pick-Up and Drop-Off location in the 300 block of 95<sup>th</sup> Street was completed:

- All signs installed (2 signs)
- Curb line was painted yellow
- Vehicle space lines were painted yellow
- UBER Ride Share Company has agreed to add the location to their application





		<p>The Ride Share Pick-up &amp; Drop Off Trial Program concluded on 11-11-18. A Staff Memorandum regarding the program was prepared and submitted by the Police Department which stated that overall impact of the Ride Share Pick-Up &amp; Drop-Off Program has been positive and led to efficiencies of the traffic flow in and around the business district of Surfside. The Police Department recommended that the Ride Share Pick-Up &amp; Drop-Off Program continue as a full-time initiative.</p> <p>The Ride Share Pick-up &amp; Drop-off Program became a permanent on-going program effective November 2018.</p> <p>In July 2019, an additional loading zone will be added in the 300 block of 95 Street on the south side in the Ride Share spaces (zone) between the hours of 6AM-10AM, Monday-Friday to help alleviate commercial truck congestion in the Business District in the early morning hours. The loading zone will be established in August 2019, after ordering and deploying the signs and an evaluation period of three months. Based on the loading zone hours added to the current Ride Share spaces an additional Ride Share space will be established in the 200 block of 95 Street on the south side of the street adjacent to or near the loading zone at that location.</p> <p>In August 2019, an additional loading zone became operational in the Ride Share parking spaces located in the 300 block of 95 Street (south-side) with functional hours of Monday-Friday, 6AM-10AM.</p> <p>An additional Ride Share parking zone (single space) is being established in the 200 block of 95 Street (south side) with an anticipated completion date in September 2019, after the Ride Share signage is received.</p> <p>The additional Ride Share parking space in the 200 block of 95 Street (south side) was completed and became operational on</p>
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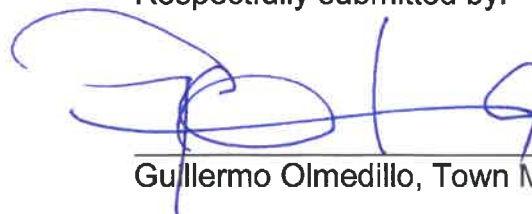
			<p>Wednesday 09-25-2019. The space was painted and proper signage installed by Town Public Works personnel.</p>
<p>4.</p>	<p>Parking Rate Increase for Off-Street Parking (Municipal Parking Lots)</p>	<p>Closed</p>	<p>Town of Surfside Resolution No. 18-2517 was adopted by the Town Commission on 07-10-2018 stipulating a parking rate fee increase from \$1.50 per hour to \$1.75 per hour for all Off-Street (Municipal Parking Lot) spaces.</p> <ul style="list-style-type: none"> <li>• New Parking rate decals were ordered for the Parking Pay Stations with an anticipated delivery date of mid-August 2018.</li> <li>• Temporary Parking Fee Decals with the new rate were placed on the affected Parking Pay Stations.</li> <li>• Effective 07-25-18 at 12:00 pm the \$1.75 Parking rate commenced. Both the Pay Station System and Pay-By-Phone System were updated with the new parking rate for off-street parking.</li> <li>• Notifications of the parking rate change were hand-delivered to Surfside businesses on 07-24-2018.</li> <li>• Email notification of the parking rate change was sent out on 07-25-2018.</li> <li>• Notification of the parking rate change was posted on the Town website on 07-25-2018.</li> <li>• On 07-25-2018, the Town website “Parking” section was reviewed and the areas requiring the new rate change were updated by CGA (Adrian).</li> </ul> <p>New Parking rate decals were received and they were affixed to the Parking Pay Stations in the Municipal Parking Lots on 08-22-2018.</p> <p>At the June 20, 2019, meeting of the Downtown Vision Advisory Committee (DVAC), the Committee formalized recommendations for the Town Commission to consider regarding changing the Off-Street Parking Rates. At the July 9, 2019, Town Commission Meeting the Town Commission discussed and approved</p>

			<p>parking rate changes for all Town Off-Street Parking (Municipal Parking Lots) as follows:</p> <ul style="list-style-type: none"> <li>• Weekends/Holidays: <ul style="list-style-type: none"> <li>○ 9:00 AM - 5:00 PM \$3.00/hour with a 4-hour limit that is not renewable</li> <li>○ 5:00 PM – 9:00 AM \$2.00/hour with a 4-hour limit that is renewable</li> </ul> </li> <li>• Weekdays: <ul style="list-style-type: none"> <li>○ 9:00 AM - 5:00 PM \$2.00/hour with a 4-hour limit that is not renewable</li> <li>○ 5:00 PM – 9:00 AM \$2.00/hour with a 4-hour limit that is renewable</li> </ul> </li> </ul> <p>For the August 13, 2019, Town Commission Meeting the Police Department submitted a memorandum for Approval to Modify the Parking Rate and Parking Time Limits for Off-Street Parking (Municipal Parking Lots) through Town Resolution.</p> <p>At the August 13, 2019, Town Commission meeting the Commission approved the Off-Street (Municipal Parking Lots) Modifications to the Parking Rates and Parking Time Limits as previously described. Notifications regarding the new rates and time limits were posted on the Town website and were sent out on social media. Effective August 19, 2019, the new Off-Street Parking Rates and Parking Time Limits commenced.</p>
5.	Variable Parking Rate for On-Street Parking Spaces in the Business District (9400 and 9500 blocks of Harding Avenue)	Closed	<p>At the 03-12-19, Town Commission meeting the Town Commission approved the following changes to a staff recommendation to initiate a Variable Parking Rate for On-Street Parking Spaces in the Business District (9400 and 9500 blocks of Harding Avenue). The Variable Parking Rate will be as follows: Weekdays (Mon-Fri) only between 10:00 AM – 4:00 PM will be \$4.00/hour with a 2-hour limit (after the expiration of 2 hours the parking space is not renewable between the hours of 10:00 AM – 4:00 PM and the vehicle will not be permitted to park in an On-Street parking space in the Business District until after 4:00PM).</p>

			<p>The Town Commission requested a review be conducted regarding the effects of the On-Street Variable-Rate in the Business District, and the review be submitted two months after the rate change implementation date. The resolution will be voted on at the Town Commission Meeting on 04-09-19.</p> <p>The resolution was approved by the Town Commission and on Monday 04-15-2019, the Variable Parking Rate was implemented without issue for the Parking Pay Stations and Pay-By-Phone Systems. A two-month evaluation of the program will be submitted in June 2019.</p> <p>On June 18, 2019, the Police Department submitted the two-month evaluation report for the Business District Variable Parking Rate change. The report was available to the Town Commission for review. At the July 9, 2019 Commission Meeting the Business District Variable Parking Rate change was approved on a permanent basis.</p>
6.	Taxi Cab Stands added and changed	Closed	<ul style="list-style-type: none"> <li>• The Taxi Cab Stand at 94<sup>th</sup> Street &amp; Collins Avenue was reduced from (4) vehicles to (2) vehicles.</li> <li>• 94<sup>th</sup> Street &amp; Harding Avenue (across from Publix) will have a (2) vehicle Taxi Cab Stand. *One metered parking space has been added.</li> <li>• In the 200 block of 92<sup>nd</sup> Street (North side in front of the Marriott) one metered parking space was removed and replaced with a (1) vehicle Taxi Cab Stand.</li> <li>• A (2) vehicle Taxi Cab Stand has been added to the south side of the 200 block of Collins Avenue.</li> </ul> <p>On 11-15-17, Chief Allen met with the management of the Azure Condominium regarding the taxi stand at 94<sup>th</sup> Street and Collins Avenue. They had no complaints regarding the location of the stand and were not aware of complaints or traffic concerns from residents of the condo. The taxis crossing Collins Avenue do not interfere with the exiting of cars from their building. The manager was happy that the stand was reduced from four to two taxis.</p>

			<p>One person has voiced opposition with the location of the taxi stand being across the street because it is unsightly and wants it moved.</p> <p>Chief Allen next met with the valet manager of the Grand Beach Hotel who said the two taxi stand is working out well and when a taxi is needed they signal for one from the stand. Chief Allen also met with the General Manager of the hotel regarding the concern and asked for one space for a taxi on the hotel property. The GM agreed. The space is just inside the garage and is now opened for taxi use.</p>
7.	2018 Parking Permits for the 9400 and 9500 blocks of Byron Avenue	Closed	<p>The 2018 Byron Avenue Parking Permits are only for residents and their guests on the 9400 &amp; 9500 blocks of Byron Avenue. The application and the registration process instructions were included in the December 2017 Surfside Gazette. Residents must provide proof of residency and may obtain up to 3 permits per household. Only residents and their guests may park in these areas with the proper permit all other vehicles are subject to being issued a parking citation.</p>
8.	Replacement of No Parking Signs and additional No Parking Signs 9400 block of Abbott Avenue	Closed	<p>Based on Police Department observations the replacement of No Parking Signs that are in poor condition, and additional No Parking Signs will be installed in the 9400 block of Abbott Avenue. Public Works is working in conjunction with the Parking Department to complete this project.</p> <p>The signs were received and installed the week of February 25, 2019.</p>

Respectfully submitted by:



Guillermo Olmedillo, Town Manager

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**Between Dec 01, 2019 and Dec 31, 2019**

14 requests were opened

14 requests were closed

The average time to close was 1.7 days.

REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Street lights (PW)	4	4	1.1
Police (Safety Concern)	2	2	0.1
Other	3	2	1.7
Parking Issue	1	2	2.0
Beach Issue	2	2	2.0
Pothole (PW)	1	1	4.6
Solid Waste (Residential) (PW)	1	1	3.8
96 Street Park (P & R)	0	0	0.0
Barking Dog	0	0	0.0
Beach Patrol	0	0	0.0
Code Compliance (Safety Concern)	0	0	0.0
Code Compliance (Violation)	0	0	0.0
Community Center (P & R)	0	0	0.0
Construction Issues	0	0	0.0
Dead Animal	0	0	0.0
Dog Stations (P & R)	0	0	0.0
Drainage/Flooding (PW)	0	0	0.0
Graffiti (in park) (P & R)	0	0	0.0
Graffiti (PW)	0	0	0.0
Hawthorne Tot-Lot (P & R)	0	0	0.0
Solid Waste (Commercial) (PW)	0	0	0.0
Surfside Dog Park (P & R)	0	0	0.0
Utilities (Water/Sewer) (PW)	0	0	0.0
Veterans Park (P & R)	0	0	0.0

# Town of Surfside, FL

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## Between Jan 01, 2014 and Dec 31, 2019

1120 requests were opened

1102 requests were closed

The average time to close was 25.9 days.

REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Other	244	242	25.0
Beach Issue	193	183	21.8
Code Compliance (Violation)	147	146	28.6
Parking Issue	99	99	3.3
Police (Safety Concern)	79	79	8.0
Code Compliance (Safety Concern)	88	88	32.5
Street lights (PW)	57	56	126.0
Construction Issues	40	40	15.3
Utilities (Water/Sewer) (PW)	34	33	11.5
Drainage/Flooding (PW)	30	28	30.0
Solid Waste (Residential) (PW)	24	24	23.7
Dog Stations (P & R)	15	15	4.7
Barking Dog	12	12	20.0
Surfside Dog Park (P & R)	9	9	1.3
96 Street Park (P & R)	10	10	3.2
Community Center (P & R)	10	9	12.8
Solid Waste (Commercial) (PW)	7	7	7.3
Pothole (PW)	6	6	27.2
Hawthorne Tot-Lot (P & R)	6	6	39.2
Beach Patrol	4	4	3.8
Dead Animal	3	3	21.0
Graffiti (PW)	3	3	25.2
Graffiti (in park) (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



## **MEMORANDUM**

**To:** Guillermo Olmedillo, Town Manager

**From:** Rachel Pinzur, Public Information Representative

**Date:** December 26, 2019

**Subject:** **December Social Media (Nextdoor) Report**

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In December, the Town's Public Information Representative (PIR) continued to monitor and post content to Nextdoor in an effort to keep Surfside residents on the platform informed about Town news, special notifications and upcoming events. As part of the Town's communication strategy, the PIR aims to provide residents with helpful and positive information. Nextdoor is only one of several communication channels used to reach residents.

Over the month, Nextdoor posts included reminders, notifications and further information on events, meetings and initiatives. The month started with posts about the December Gazette being available and reminders about the Surfside Recycling Workshop and the Mayor's Town Hall Meeting taking place early in the month. Other posts included promotions of Town events for the month, such as the Winter Wonderland celebration, registration for the Parks and Recreation Winter Camp, and ongoing posts about the 11th Annual Holiday Toy Drive, in addition to monthly reminders about events from the Police Department and official Town meetings, such as the Regular Town Commission Meeting. In addition, Nextdoor was utilized to inform residents about several traffic alerts and to inform residents about the rescheduled street sweeper procedure for the end of the month. Furthermore, Nextdoor was utilized to remind residents about special holiday hours. Residents also received important updates via the Town website, e-blasts, the Gazette, flyers on community boards, and Channel 663.

In the month of December, the Town's Public Information Representative published 33 posts on Nextdoor. There are currently 1,310 verified Surfside residents in the Nextdoor community (up from November's 1,253).

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website ([www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)) and/or by contacting the Town directly.



**December Gazette Now Available**



It is December already! Read all about upcoming events, such as the Recycling Workshop on December 3rd, the Mayor’s Town Hall Meeting on December 4th, and the Winter Wonderland celebration on December 15th in this month’s edition of the Town Gazette on the Town website: <https://issuu.com/surfsidegazette/docs/gazette-dec2019> Please be reminded to check the Town Calendar on the Town website throughout the month to make sure of the latest information, in the event that any changes take place. Check out the calendar here: <https://townofsurfsidefl.gov/news-and-events/events-list>

**December Street Sweeper Schedule**

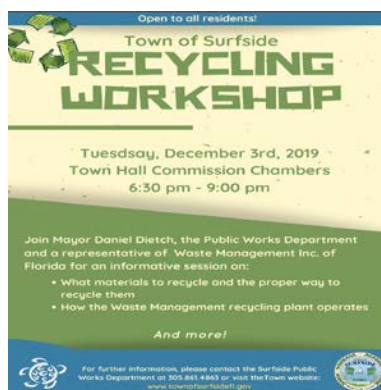


Keeping the streets clean is a priority for the Town of Surfside’s Public Works Department. For the month of December, street sweeping in Surfside will take place on Monday, December 9 and Monday, December 23. Please make sure to not block your curb on those days. Remind your neighbors, too!

Street sweeping helps remove debris from the gutters and roadsides that would otherwise go into storm drains, causing water pollution. It helps to keep catch basins and storm drains clean and functional. This can help in the event of a major storm, such as a hurricane. It also enhances the beautification of the Town. For information on how to further assist with street sweeping, please refer to the Town website at: <https://www.townofsurfsidefl.gov/departments-services/public-works/how-to-help-with-street-sweeping>

To view the street sweeping calendar which includes the dates for next month as well, please visit the Public Works Department section of the Town website at: <https://townofsurfsidefl.gov/departments-services/public-works/street-sweeping-calendar>

## Tonight: Recycling Workshop at 6:30 pm at Town Hall



Are you wondering if a specific household item can be recycled? Or where the materials inside your recycling bin end up when collected by Waste Management? All of these questions and more will be answered during the Recycling Workshop, taking place tonight, Tuesday, December 3rd, 2019, at 6:30 pm in the Town Hall Commission Chambers. Join Surfside Mayor Daniel Dietch, the Surfside Public Works Department and a representative of Waste Management Inc. of Florida for insights and tips on the correct way to recycle materials and how the Waste Management recycling plant operates.

Participants at tonight's workshop also will be able to pick up a "Recycle This, Not That" sticker. The Town of Surfside invites residents to affix the sticker to their recycle bins for a reminder on which materials can and cannot be recycled. Additionally, stickers will be made available at the Town Hall front desk. View the digital version of the sticker here: [https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/recycle-this-not-that-\(2\)-\(2\)-\(1\).pdf?sfvrsn=d9b42594\\_4](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/recycle-this-not-that-(2)-(2)-(1).pdf?sfvrsn=d9b42594_4)

For further information on the recycling process, please refer to the following graphic on the Town website: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/recycling---how-the-process-works.pdf?sfvrsn=bf962c94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/recycling---how-the-process-works.pdf?sfvrsn=bf962c94_2)

## Mayor's Town Hall Meeting tonight at 7 pm



Surfside Mayor Daniel Dietch will host a Mayor's Town Hall Meeting tonight at 7:00 pm in the Town Hall Commission Chambers. Residents are encouraged to attend.

Mayor Dietch conducts the Town Hall Meetings in a roundtable setting, providing residents with the opportunity to engage in direct discussion with the Mayor and to address community matters of concern. Join the conversation tonight!

To view the official meeting notice, please refer to: <https://townofsurfsidefl.gov/news-and-events/events-detail/2019/12/05/other-meetings/mayor-s-town-hall-meeting>

## Spread Holiday Cheer by contributing to Surfside's 11th Annual Toy Drive



This holiday season, make a big difference with a small gesture. Consider donating a new, unwrapped toy for children ages 1-13 during the Surfside Police Department's 11th Annual Toy Drive. Toys should be dropped off at the Surfside Police Station at 9293 Harding Avenue (inside Town Hall.) The last day to donate is Thursday, December 19, 2019.

For inquiries, please contact the Surfside Police Department's Dina Goldstein at 305.861.4862 or via email at [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

## Save the Date: Regular Town Commission Meeting on Tuesday, 12/10



Mark your calendars for the Regular Town Commission Meeting taking place on Tuesday, December 10, 2019, starting at 7:00 pm in the Town Hall Commission Chambers.

To view the Agenda Packet for the meeting, please refer to:

[https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2019-commission-agenda/2019-12-10-regular-town-commission-meeting-agenda-packet.pdf?sfvrsn=db62d94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2019-commission-agenda/2019-12-10-regular-town-commission-meeting-agenda-packet.pdf?sfvrsn=db62d94_2)

Please be reminded if you are unable to make it to the meeting in person, you can watch it live via Channel 663 on Atlantic Broadband or by streaming the channel on the Town website via: <https://townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663>

All Commission Meetings are later archived and available to view by date on the website.

## Surfside Residents Participate in a Hands-on Recycling Workshop



Surfside residents gathered at Town Hall on Tuesday, December 3, 2019 for an engaging Recycling Workshop aimed at explaining the do's and don'ts of recycling. Presenters included Surfside Mayor Daniel Dietch, members of Surfside's Public Works Department and Shiraz Kashar, the Community Outreach and Education Specialist for Waste Management, Inc. of Florida.

After an introduction by Mayor Dietch in which he emphasized the importance of recycling, Mr. Kashar walked residents through a PowerPoint presentation on what can and cannot be recycled. He also presented a video of the Waste Management facility in Pembroke Pines, where South Florida's recycling materials are taken to undergo an intensive process of separation and organization. Too often, Mr. Kashar explained, South Floridians dispose of non-recyclable waste materials in their recycling bins, which ultimately leads to complications at the recycling plant and the contamination of other recyclable items in the same batch.

"Recycling education is key so that everyone understands the correct items to put in the recycling bin and understand which are the incorrect items which should not be disposed of in the recycling bin," explained Kashar. "There are certain items such as plastic bags, food and any type of wet material which slow down the recycling process, increases costs and does not make the recycling program sustainable for the future."

The workshop concluded with an interactive game in which participants held up "yes" or "no" flags when prompted to answer whether or not a specific item should be recycled.

"Not only was the Surfside Recycling Workshop a learning experience for all of us, but also another display of the Town of Surfside's commitment to preserving our environment, keeping our community clean and increasing efficiency," said Mayor Dietch. "I hope residents leave the workshop with a better understanding of how the recycling process works, and that they share this knowledge with neighbors, so we can be better environmental stewards. We can all do our part."

\*For further information, please refer to the following links.

-PowerPoint Presentation provided by Waste Management, Inc. during the December 3, 2019 Workshop: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/waste-management-recycling-presentation.pdf?sfvrsn=508c2d94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/waste-management-recycling-presentation.pdf?sfvrsn=508c2d94_2)

The Town of Surfside's "Recycle This, Not That" flyer:

[https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/recycle-this-not-that-\(2\)-\(2\)-\(1\).pdf?sfvrsn=d9b42594\\_4](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/recycle-this-not-that-(2)-(2)-(1).pdf?sfvrsn=d9b42594_4)

The Town of Surfside's "How the Recycling Process Works" graphic: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/recycling---how-the-process-works.pdf?sfvrsn=bf962c94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/recycling---how-the-process-works.pdf?sfvrsn=bf962c94_2)

Waste Management - Recycle Right: <https://www.wm.com/us/en/inside-wm/recycle-right>

Florida Recycles: <http://floridarecycles.org/>

## Celebrate the Season at the Winter Wonderland on Sunday, 12/15



Snow in Surfside? You heard right!

Join us for family-friendly holiday festivities during the 2019 Winter Wonderland on Sunday, December 15, 2019 at the 96th Street Park (9572 Bay Drive from 10:00 am to 1:00 pm). Hosted by the Surfside Parks and Recreation Department, the annual bash will include visits from holiday characters, music, arts and crafts, face painting and snow! Please note, the Winter Wonderland is open to Surfside residents only. Proof of ID is required to enter the event.

For questions, please reach out to the Surfside Parks and Recreation Department via 305.866.3635.

To view the original event flyer, please visit:

[https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/winter-wonderland-2019.pdf?sfvrsn=7dde2e94\\_4](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/winter-wonderland-2019.pdf?sfvrsn=7dde2e94_4)

## Save the Date for Upcoming Events for Surfside Seniors

Surfside seniors, make sure to mark your calendars for two upcoming events!

This Friday, December 13, 2019, the Surfside Parks and Recreation Department will host the Senior Brunch Bunch at the Community Center at 11:00 am. This month's brunch features a variety of popular dishes and desserts, and a presentation by Board Certified Dermatologist Devorah Shagalov, MD, FAAD from Lazarus Dermatology. The topic will be recognizing skin cancer, its prevention and treatments. View the original notice for the event here:

<https://townofsurfsidefl.gov/news-and-events/events-detail/2019/12/13/events/senior-brunch-bunch>

On Wednesday, December 18, 2019, the Parks and Recreation Department will host a Senior Trip to the Festival Flea Market Mall in Pompano Beach for a unique holiday shopping experience. The bus will depart from the Community Center at 9:30 am. For further information, please refer to the original event notice here: <https://townofsurfsidefl.gov/news-and-events/events-detail/2019/12/18/events/senior-trip---festival-flea-market-mall>

For the Senior Trip, participants must register by this Friday, December 13, 2019.

For registration information and any inquiries pertaining to these events, please contact the Surfside Parks and Recreation Department at 305.866.3635.

## **Traveling for the Holidays? The Surfside Police Department Will Keep an Eye on Your Home**

If you are planning to be out town at some point this month and/or for the holidays, then let the Surfside Police Department know so they can keep an eye on your home.

This service is completely free of charge and will help guarantee you peace of mind while you are away. To contact the Surfside Police Department, please call 305.861.4862. You may also visit the Police Department in person at Town Hall.

Please note, this service is offered year-round.

## **Tonight: Regular Town Commission Meeting at 7 pm**



Residents are encouraged to attend two meetings taking place today, Tuesday, December 10, 2019 at Town Hall.

The Special Commission Quasi-Judicial Hearing will take place at 6:00 pm in the Town Hall Commission Chambers. During the hearing, the Town Commission will consider an application for a site plan approval for 8995 Collins Avenue.

View the original notice of the event here: <https://www.townofsurfsidefl.gov/news-and-events/events-detail/2019/12/10/commission-meetings-workshops/special-commission-quasi-judicial-hearing>

To view the agenda packet for this hearing, please refer to:

[https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2019-commission-agenda/2019-12-10-special-town-commission-meeting---quasi-judicial-hearing-agenda-packet.pdf?sfvrsn=dab52d94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2019-commission-agenda/2019-12-10-special-town-commission-meeting---quasi-judicial-hearing-agenda-packet.pdf?sfvrsn=dab52d94_2)

Then, at 7:00 pm, the Regular Town Commission Meeting will take place at the Town Hall Commission Chambers.

To view the Agenda Packet for the meeting, please refer to:

[\\_https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2019-commission-agenda/2019-12-10-regular-town-commission-meeting-agenda-packet.pdf?sfvrsn=db62d94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2019-commission-agenda/2019-12-10-regular-town-commission-meeting-agenda-packet.pdf?sfvrsn=db62d94_2)

To view the original event notice, visit: <https://townofsurfsidefl.gov/news-and-events/events-detail/2019/12/11/commission-meetings-workshops/commission-meeting>

If you cannot attend the meetings in person, please be reminded that you can watch it live on Channel 663 via Atlantic Broadband or by streaming it on the Town website at: <https://townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663>  
All Commission Meeting videos are later archived on the website by date.

## Shop for Holiday Gifts at the Surfside Farmers Market



Making a list and checking it twice? The Surfside Farmers Market is a great option for finding gifts for those on your list this holiday season.

Swing by the Farmers Market every Sunday from 9:00 am to 3:00 pm on the corner of 95th Street and Collins Avenue and explore products ranging from artwork to home decor. You can also enjoy the fresh tastes of local produce, coffee, tea, spices and more. All vendors are South-Florida based.

The Surfside Farmers Market is held every Sunday, unless otherwise noted. For any schedule changes, visit the Town website at [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

### **Traffic Alert: Double Lane Closure from 9300 to 9511 Collins Ave (12/12/2019)**



The Town of Surfside wants you to be aware that the Florida Department of Transportation (FDOT) has authorized a double lane closure from 9300 to the 9511 block of Collins Avenue (SR A1A North) for the following date and times:

-Thursday, December 12, 2019, from 9:00 am to 3:00 pm

The lane closure will be in the two eastern most lanes of Collins Avenue.

Surfside Police officers will be on site to assist with traffic control. Please plan your commute routes accordingly and drive safely.

For more information, please call the Surfside Police Department at 305.861.4862.

To view the official Traffic Alert issued by the Surfside Police Department, please refer to: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert\\_-double-lane-closure-from-9300-to-9511-collins-ave-\(12\\_12\\_2019\).pdf?sfvrsn=b0532d94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-double-lane-closure-from-9300-to-9511-collins-ave-(12_12_2019).pdf?sfvrsn=b0532d94_2)

### **Town of Surfside Declares a Climate Emergency, Launches Response Plan**

The Surfside Town Commission declared a Climate Emergency and approved Surfside's initial Climate Crisis Report and Climate Action Plan during the Town Commission meeting held on Tuesday, December 10, 2019. Both the Climate Emergency declaration and the Crisis Report were approved unanimously.

By declaring a Climate Emergency, the Town of Surfside publicly acknowledges the scientific evidence of global climate change and urges the U.S. Congress and the State of Florida legislature to take immediate action. Furthermore, Surfside requests regional

collaboration and continued state and federal support in its efforts towards adaptation, mitigation and resiliency, including the implementation of the actions identified in the Town's Climate Crisis Report.

In its first edition, the Climate Crisis Report highlights the effects currently experienced in the Town due to climate change, the effects that are projected for the future, and initiatives to date the Town has taken to mitigate and adapt to such effects. It includes a call-to-action on the matter and identifies the Town's vulnerabilities in the face of climate change and sea-level rise. One of the main components of the report is Surfside's Climate Action Plan, which outlines objectives and actions in twelve key areas, including land use and the built environment, public health, commitment to funding and public outreach.

To learn more, please see: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-resilience-faqs---final-version-final.pdf?sfvrsn=835d2d94\\_4](https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-resilience-faqs---final-version-final.pdf?sfvrsn=835d2d94_4)

To review the Climate Crisis Report and Climate Action Plan, please reference: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-of-surfside-climate-crisis-report-and-action-plan.pdf?sfvrsn=5a4c2d94\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-of-surfside-climate-crisis-report-and-action-plan.pdf?sfvrsn=5a4c2d94_2)

## Sign up for the Sunflower Society Arts and Crafts Classes!



Are you feeling artsy? Residents are invited to participate in the Sunflower Society Arts and Crafts Class, held every Monday starting at 10:45 am in the Community Center.

This class is designed for older adults and is offered by the Surfside Parks and Recreation Department in partnership with the Sunflower Society and the Miami Beach Adult and Community Education Center. The purpose of this program is to educate, enhance lives and enable older adults to share their knowledge and wisdom through art. At the end of the season, there will be an Art Exhibit displaying all art projects created by the students throughout the year.

For registration information and for any questions, please contact art instructor Ms. Winsome Bolt at 305.305.9141.

To view the original flyer, please refer to: [https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/sunflower-society-arts-and-crafts-surfside-flyer.pdf?sfvrsn=7f292e94\\_2](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/sunflower-society-arts-and-crafts-surfside-flyer.pdf?sfvrsn=7f292e94_2)

## Ready for the 2019 Winter Wonderland this Sunday, 12/15?



Regardless of the weather that is in store for South Florida this weekend, the Town of Surfside is forecasting SNOW at its annual Winter Wonderland. Presented by the Surfside Parks and Recreation Department, the popular holiday celebration will take place from



10:00 am to 1:00 pm on Sunday, December 15, 2019 at the 96th Street Park (9572 Bay Drive.) Bring the family by for exciting festivities including music, arts and crafts, face painting, holiday characters and snow.

Please note, the Winter Wonderland is open to residents only. Proof of residency will be required at the entrance.

To view the official event flyer, please refer to:

[https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/winter-wonderland-2019.pdf?sfvrsn=7dde2e94\\_4](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/winter-wonderland-2019.pdf?sfvrsn=7dde2e94_4)

### **Canceled: Lane Closures at 8900 to 9000 Collins Avenue**

Surfside residents, please be aware that previously scheduled overnight double lane closures from the 8900 to 9000 block of Collins Avenue for the evenings of Monday, December 16 and Tuesday, December 17, 2019, have been canceled.

The Town of Surfside Police Department asks residents to disregard the previous message which was issued via e-blast and posted on Nextdoor on the morning of Monday, December 16, 2019 regarding the closures. Traffic will operate as normal during the mentioned dates.

If you have any inquiries, please feel free to contact the Surfside Police Department at 305.861.4862.

### **Bike with the Chief, enjoy Coffee with the Cops and more this week!**

There are no shortage of community events taking place this week with the Surfside Police Department. Come out and support your local heroes, plus help save a life and be a superhero, too.

\*Wednesday, December 18, 2019:

The Surfside Police Department and the One Blood organization will join forces to host another Blood Drive on Wednesday. Swing by and give the gift of life this holiday season.

The Blood Mobile will be stationed in the Town Hall parking lot from 11:00 am to 2:30 pm.

To view the original notice, please refer to: [\\_https://townofsurfsidefl.gov/docs/default-source/default-document-library/blood-drive-december-18-2019-pdf.pdf?sfvrsn=c192d94\\_4](https://townofsurfsidefl.gov/docs/default-source/default-document-library/blood-drive-december-18-2019-pdf.pdf?sfvrsn=c192d94_4)

\*Wednesday, December 18, 2019:

Surfside Police Chief Julio Yero and fellow officers will take residents on a leisurely spin around Town during this month's Bike with the Chief. Bicycle riders will depart from the Town Hall parking lot at 5 pm. View the original notice here:

[https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/2019942749bd11e362eeac30ff000090a7c7.pdf?sfvrsn=64c42b94\\_2](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/2019942749bd11e362eeac30ff000090a7c7.pdf?sfvrsn=64c42b94_2)

\*Thursday, December 19, 2019:

Meanwhile, a DMV License Services event will also take place at Town Hall from 10:00 am to 2:00 pm in the Town Hall Commission Chambers. Community Outreach Specialists from the Department of Highway Safety and Motor Vehicles will be present to provide residents with information on services, fees and documentation regarding licenses. View the event notice here: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/mobile-dmv---december-19-2019.pdf?sfvrsn=2b192d94\\_4](https://townofsurfsidefl.gov/docs/default-source/default-document-library/mobile-dmv---december-19-2019.pdf?sfvrsn=2b192d94_4)

\*Thursday, December 19, 2019:

Start your morning with coffee and engaging conversation with Surfside police officers during Coffee with the Cops. The community gathering will take place at the local Starbucks, 9560 Harding Avenue, at 10:00 am. View the original notice here:

[https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/2019a32749bd11e362eeac30ff000090a7c7.pdf?sfvrsn=65c42b94\\_4](https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/2019a32749bd11e362eeac30ff000090a7c7.pdf?sfvrsn=65c42b94_4)

Residents are also reminded that the 11th Annual Surfside Police Department Holiday Toy Drive is currently underway. Consider donating new, unwrapped toys for children in need this holiday season. The deadline for donations is this Thursday, December 19, 2019. Donations can be dropped off at the Town Hall lobby. For questions or further information on any of these Surfside Police Department events, please contact Dina Goldstein at 305.861.4862 or via email at [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

### **Beach Renourishment Update: Construction Taking Place at 93rd Street Entrance**



Crews are currently hard at work on the 93rd Street and Collins Avenue area of the public beach at Surfside, behind the Surfside Community Center and near the lifeguard tower. During this process, residents are reminded to please be aware of construction signs when visiting the beach. The entrance to the public beach from the Community Center is currently closed. For access, residents must utilize the entrance located north of the Community Center, between 93rd Street and 94th Street. It is expected that crews will be working at this location for approximately two weeks.

At this time, the lifeguard tower will continue to operate as normal and will be fully functional in the event of an emergency.

Please note that beach chairs will not be accessible in the mentioned area at this time.

For further information on the project, visit the Town website's dedicated section at: [https://www.townofsurfsidefl.gov/news-and-events/news-detail/2019/05/29/beach-renourishment---surfside-florida?utm\\_source=Single+Town+News+Article&utm\\_medium=newsletter&utm\\_campaign=Beach+Renourishment+Project+Update%3a+Construction+Taking+Place+at+93rd+Street+Entrance](https://www.townofsurfsidefl.gov/news-and-events/news-detail/2019/05/29/beach-renourishment---surfside-florida?utm_source=Single+Town+News+Article&utm_medium=newsletter&utm_campaign=Beach+Renourishment+Project+Update%3a+Construction+Taking+Place+at+93rd+Street+Entrance)

The Beach Renourishment Project addresses critical beach erosion in the Town of Surfside by placing approximately 330,000 cubic yards of beach quality sand, hauled by trucks from an upland mine, to renourish the public beach in Surfside. The project is being undertaken by the U.S. Army Corps of Engineers in coordination with Miami-Dade County, and the construction contract was awarded to Continental Heavy Civil Corp of Miami, Florida.

### **Give the Gift of Life this Holiday Season: Blood Drive Today from 11 am - 2:30 pm**



In the spirit of the holiday season, the Surfside Police Department will host a Blood Drive in conjunction with the One Blood organization today, Wednesday, December 18, 2019. The Blood Mobile will be stationed in the Town Hall parking lot from 11:00 am to 2:30 pm. For more information, please contact Dina Goldstein at 305.861.4862 or via email at [dgoldstein@townofsurfsidefl.gov](mailto:dgoldstein@townofsurfsidefl.gov).

To view the official event notice, please refer to: <https://townofsurfsidefl.gov/news-and-events/events-detail/2019/12/18/events/blood-drive>

### **Donations for Surfside Toy Drive will be Accepted Until Thursday, 12/19**



As a reminder, the Surfside Police Department is accepting new, unwrapped toy donations for children ages 3 to 13 years old until this Thursday, December 19, 2019, as part of its 11th annual Surfside Toy Drive. Donations can be dropped off at the Surfside Police station, located at Town Hall, on 9293 Harding Avenue.

Remember, these donations can make a world of difference for children in need during this holiday season. Thank you!

### **No Swim Advisory for Oleta River State Park and Intracoastal Area**

Surfside residents, please be aware that on Tuesday, December 17, 2019, the Miami-Dade Water and Sewer Department issued a press release informing about a No Swim Advisory declared for Oleta River State Park and the Intracoastal area. The advisory was due to a wastewater discharge at 2601 NE 163rd Street. No Swim Advisories caution residents to avoid recreational water activities including swimming, fishing and boating in the affected areas. (View the press release here:

[https://www.miamidade.gov/releases/2019-12-17-sewer-spill-oleta.asp?utm\\_source=Single+Town+News+Article&utm\\_medium=newsletter&utm\\_campaign=No+Swim+Advisory+for+Oleta+River+State+Park+and+Intracoastal+Area](https://www.miamidade.gov/releases/2019-12-17-sewer-spill-oleta.asp?utm_source=Single+Town+News+Article&utm_medium=newsletter&utm_campaign=No+Swim+Advisory+for+Oleta+River+State+Park+and+Intracoastal+Area))

Though there is no current direct effect for the public beach at Surfside, residents are being informed due to the Town's proximity with the Oleta River area.

The Florida Department of Health in Miami-Dade County and the Department of Regulatory and Economic Resources are testing the posted waters and the advisory remains in effect until two consecutive days of clear testing occur.

The Town of Surfside will monitor the matter and will inform residents accordingly, if necessary. For further information, residents can visit the Miami-Dade County Water and Sewer Department website at:

[https://www.miamidade.gov/global/water/home.page?utm\\_source=Single+Town+News+Article&utm\\_medium=newsletter&utm\\_campaign=No+Swim+Advisory+for+Oleta+River+State+Park+and+Intracoastal+Area](https://www.miamidade.gov/global/water/home.page?utm_source=Single+Town+News+Article&utm_medium=newsletter&utm_campaign=No+Swim+Advisory+for+Oleta+River+State+Park+and+Intracoastal+Area)

Residents can also visit the Florida Department of Health in Miami-Dade County website at:

[https://www.miamidade.gov/global/water/home.page?utm\\_source=Single+Town+News+Article&utm\\_medium=newsletter&utm\\_campaign=N](https://www.miamidade.gov/global/water/home.page?utm_source=Single+Town+News+Article&utm_medium=newsletter&utm_campaign=N)

## **Traffic Alert: 8900 to 9000 Collins Ave Double Lane Closure (12/19/2019)**



The Town of Surfside wants you to be aware that the Florida Department of Transportation has authorized an overnight double lane closure from 8900 to the 9000 block of Collins Avenue (SR A1A North) on the following date and time:

-Thursday, December 19, 2019 from 7:00 pm to 4:00 am

The lane closure will be in the two eastern most lanes of Collins Avenue. The closure is to repair the roadway.

Surfside Police Officers will be on site to assist with traffic control. Please plan your commute routes accordingly and drive safely.

For more information please call the Surfside Police Department at 305.861.4862.

To view the official notice about the closures, please refer to:

[https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert\\_-8900-to-9000-collins-double-lane-closure-\(12\\_19\\_2019\).pdf?sfvrsn=b0dd3294\\_4](https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-8900-to-9000-collins-double-lane-closure-(12_19_2019).pdf?sfvrsn=b0dd3294_4)

## **You Can Still Register Your Children for the 2019 Winter Camp**

Thinking of how to keep your children entertained during the upcoming holiday break? The Surfside Parks and Recreation Department will be hosting the Surfside Winter Camp from Monday, December 23, 2019 to Friday, January 3, 2020. The camp, designed for ages 6 to 12, offers recreational activities such as swimming, sports, field trips, cooking projects and arts and crafts projects. Residents can sign up their children for the full two week session, for one week or for individual sessions.

-Session I - Monday, December 23, 2019 - Friday, December 27, 2019\*

\*No camp on Christmas Day, Wednesday, December 25, 2019

-Session II - Monday, December 30, 2019 - Friday, January 3, 2020\*

\*No camp on New Year's Day, Wednesday, January 1, 2020

For a complete list of dates and times of the camp and pricing information, please refer to the official flyer at: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-winter-camp-flyer---2019.pdf?sfvrsn=c9dc3294\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-winter-camp-flyer---2019.pdf?sfvrsn=c9dc3294_2)

To register, please contact the Surfside Parks and Recreation Department at 305.866.3635.

## **Postponed: Surfside Farmers Market this Sunday, 12/22**

Surfside residents, please be advised that the Surfside Farmers Market will not be taking place this Sunday, December 22, 2019, due to projected weather conditions that include possible thunderstorms and high winds.

The Surfside Farmers Market takes place on Sundays at the corner of 95th Street and Collins Avenue and features a diverse lineup of local vendors. It is expected to resume on future Sundays, weather permitting.

The Town of Surfside encourages residents to check the Town website periodically for updates on the Farmers Market and other events, including notices of cancelations or postponements.

Stay safe and enjoy your weekend!

### **Pool Heater at the Community Center is Currently Down (UPDATED)**

Surfside residents, please be advised that the pool heater at the Community Center is currently down today, Monday, December 23, 2019. Staff is working on repairing the matter.

Residents are asked to contact the Community Center directly at 305.866.3635 for updates, pool temperature and heater status.

We apologize for any inconvenience.

**\*\*UPDATE, 12/23/2019:** The pool heater will be down for the remainder of Monday, December 23, 2019. The Town of Surfside will follow-up with an update tomorrow, Tuesday, December 24, 2019. We apologize for the inconvenience.

**\*\*UPDATED 12/24/2019:** As of Tuesday, December 24, 2019, the pool heater at the Community Center is back in service. Thank you for your patience.

### **Community Center Phone Lines Temporarily Out of Service (UPDATED)**

Surfside residents, please be advised that the Community Center phone lines are temporarily out of service as of today, Monday, December 23, 2019. For the time being, we ask that you please instead contact Town Hall at 305.861.4863 for any inquiries pertaining to the Community Center.

The Town of Surfside will provide an update once the phone lines at the Community Center are fully functional.

We apologize for any inconvenience.

**\*\*UPDATED 12/24/2019:** As of Tuesday, December 24, 2019, the phone lines at the Community Center are back in service. Thank you for your patience. You can contact the Community Center at 305.866.3635.

### **Phone Lines and Pool Heater Back in Service at the Community Center**

The phone lines and the pool heater at the Community Center are back in service this morning, Tuesday, December 24, 2019. Though unrelated, the phone lines and the pool heater were both temporarily out of service yesterday, Monday, December 23, 2019.

The pool heater is operating as normal and the pool is currently at a temperature of 86 degrees.

To contact the Community Center, please call 305.866.3635.

Thank you for your patience, and happy holidays.

### **Happy Holidays - Special Holiday Hours for Town Hall Tomorrow, 12/25**



As a reminder, Town Hall will be closed tomorrow, Christmas Day, Wednesday, December 25, 2019. Normal business hours will resume on Thursday, December 26, 2019.

There will also be adjusted hours for the Tennis Center, the Community Center, 96th Street Park and for Public Works waste collection. For a flyer with the hour changes,

please visit: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-holiday-hours-2019---december.pdf?sfvrsn=da9d3294\\_2](https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-holiday-hours-2019---december.pdf?sfvrsn=da9d3294_2)

The Town of Surfside wishes all residents a joyous holiday. Best wishes to all!

### **Enjoy Live Music to Start 2020 During the Winter Chamber Music Rehearsal and Concert**

Surfside residents are in for a treat to start 2020! Join performer Shana Douglas and her international group of renowned classical musicians from the English Chamber Orchestra, New Zealand Symphony Orchestra, and the Royal Philharmonic Orchestra for a series of stunning concerts.

On New Years' Day, Wednesday, January 1, 2020, there will be a free open rehearsal performance by Shana Douglas and her group of musicians taking place from 11:30 am to 1:30 pm at the Surfside Community Center's Fishbowl room. Please note that this rehearsal is open only to Surfside residents.

The official performance, titled "Folklore", will be held on Thursday, January 2, 2020, at 2:30 pm in the Surf Club Art Gallery of the Four Seasons Hotel and Residences, Surfside (9011 Collins Avenue.) The concert will feature works by Bartok, Dvorak, Haydn and Prokofiev. Tickets are \$35 and include a cup of tea or coffee. To purchase tickets, please visit: <https://winterchambermusic.ticketleap.com/teatime-matinee/>

This event is sponsored by the Surfside Tourist Board. For inquiries, please contact 305.864.0722.

### **Traffic Alert: Expect Possible Delays Due to Holiday Traffic**



Due to holiday traffic around the Bal Harbour Shops and Surfside's Downtown District, drivers may experience heavier than normal traffic over the next few days while traveling eastbound on 96th Street, as well as north and southbound on Collins and Harding Avenues. Please plan your commutes accordingly. Thank you.

### **Street Sweeping Taking Place Today, 12/30**

Surfside residents, please be advised that the Public Works Department will conduct its street sweeping procedure today, Monday, December 30, 2019 during business hours. The original date scheduled for the sweeping was Monday, December 23 but it was postponed due to severe weather, which included heavy rains.

Residents are reminded to not block their curb during street sweeping and to remind their neighbors to do the same.

Street sweeping helps remove debris from gutters and roadsides that would otherwise go into storm drains, causing water pollution. It helps to keep catch basins and storm drains clean and functional. This can help in the event of a major storm, such as a hurricane. It also enhances the beautification of the Town. For information on how to further assist with street sweeping, please refer to the Town website at:

<https://www.townofsurfsidefl.gov/departments-services/public-works/how-to-help-with-street-sweeping>

To view the street sweeping calendar, please visit the Public Works Department section of the Town website at: <https://townofsurfsidefl.gov/departments-services/public-works/street-sweeping-calendar>

## Happy New Year -- Special Holiday Hours for New Years Day



And just like that 2019 is almost over!

The Town of Surfside wishes all residents a Happy New Year. May 2020 be filled with health, happiness and prosperity.

Please be reminded of adjusted hours in observance of the holiday. Town Hall will be closed on New Year's Day, Wednesday, January 1, 2020. For a full list of special hours, please refer to: [https://townofsurfsidefl.gov/docs/default-source/default-document-library/new-years-eve-and-new-years-day-holiday-hours.pdf?sfvrsn=6e2a3294\\_4](https://townofsurfsidefl.gov/docs/default-source/default-document-library/new-years-eve-and-new-years-day-holiday-hours.pdf?sfvrsn=6e2a3294_4)  
Regular business hours will resume on Thursday, January 2, 2020.

Last updated on 11/18/2019

DEVELOPMENT APPLICATION PROCESS (2009 - PRESENT)													
Application Date	Location	Project Description	Zoning Process			Density/Intensity		Variances		Building Permit			Construction Status
			DRG	P&Z	TC	Allowed	Approved	Requested	Received	Application No.	Issuance	Status	
12/29/2009	9200 Collins Ave	Surfside Hotel - Proposed surfside hotel consisting of 183 hotel units, 4 stories and adjacent 3 stories garage	1/13/2010, 2/3/2010	2/25/2010	5/10/2011	242 units	175 units	None	None	13-377	1/13/2014	Issued	Completed
1/6/2010	9580 Abbott Ave	Young Israel - Construction of Jewish orthodox temple containing 371 seats and a maximum building height of 40 feet	1/20/2010, 2/2/2012	3/29/2012	4/10/2012	Negotiated settlement to determine buildable area and setbacks		Approved through Settlement agreement not variance. Settlement determined setbacks.		13-118	5/5/2014	Issued	Completed
5/4/2011	9449 & 9418 Collins Ave	Grand Beach-341 room hotel	5/18/2011, 6/15/2011	7/28/2011	9/13/2011	341 units	341 units	None	None	12-144	5/5/2012	Issued	Completed
7/17/2012	9379, 9365 & 9349 Collins Ave	Chateau Ocean Residences - Demolition of existing 92-room hotel; construction of 90-unit residential condominium building and accessory amenities	8/12/2012, 9/11/2012	12/4/2012	1/24/2013	325 units	85 units (however approximately 58 were built)	None	None	14-132	9/24/2014	Issued	Completed
Original submittal: 7/13/2012 Site plan amendment: 4/16/16	9011 Collins Ave	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	7/31/2012, 8/23/2012, site plan amendment: 5/16/2016, 8/4/2016, 3/9/2017, 5/11/2017	Original site plan: 9/27/2012, site plan amendment: 8/31/2017	Original site plan: 10/15/2012, site plan amendment: 10/10/2017	762 units	257 units	None	None	13-727	6/27/2014	Issued	Under Construction
7/20/2012	9450 Collins Ave	The Shul - New multiuse glass atrium and joining learning center (3 stories)	2/11/2013, 3/27/2013, 7/9/2013	2/27/2014	10/28/2014	3 story expansion of 8,558.9 square feet		None	None	14-509	11/12/2015	Issued	Under Construction
3/15/2015	201, 203, 205, 207, 209 & 215 88th St 8809 Harding Ave	Surfside Condo's - redevelopment of (7) parcels into single unified condo development	4/2/2015, 6/3/2015	8/27/2015	12/8/2015	65 units	28 units	None	None	16-569		Plans approved, waiting on GC	Pending selection of GC
8/12/2015	9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structure	9/4/2015, 3/9/2017, 9/17/2017	12/7/2017	2/13/2018	199 units	48 condominium units, 31 hotel rooms	None	None			Has not applied for permit yet	
Original submittal: 2/11/2016 Revised submittal: 5/31/18	9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	Original submittal: 3/10/2016, 4/27/2016 Revised submittal: 6/27/2018, 8/28/2018, 11/1/18	Original approval: 7/18/2016, Revised approval: 11/29/18	Original approval: 11/10/2016, current site plan has not been approved yet. Scheduled for February 26, 2019	250 units	Request is for 205 units	None	None	18-610		Has not applied for permit yet	
5/4/2016	8955 Collins Ave	Residential Condominiums	6/20/2016, 7/27/2016	10/27/2016	11/10/2016	110 units	16 units	None	None	16-602	12/26/2017	Issued	Under Construction
Oct-16	9116 Harding Ave	303 Surfside - 4 Townhouses	11/2/2016, 2/7/2017, 5/18/2017	6/27/2018	4/14/2018	8 units	4 units	None	None			Has not applied for permit yet	
5/19/2017	8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	6/19/2017, 8/24/2017, 9/28/2017	2/22/2018, 4/26/2018, 5/31/2018, approved on 10/27/19	Scheduled for 12/10/19	99 units	Current request has not been scheduled for commission yet. Request is for 34 units	3 requested: 1. Section 90-82. - Off-street loading requirements (Loading Space Size). 2. Section 90-91.2. - Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer). 3. Section 90.93(1b). - Open Space (Open Space Trees).				Has not been scheduled for TC until recommendation from PZ	Has not applied for permit yet
Original submittal: 10/26/2017	Abbott Lot	Unsolicited Proposal (P3)											Terminated
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018	8851 Harding Avenue	18 multi-family units	01/22/2015, 08/18/2016, 01/23/2017, 03/23/2018, 11/29/2018	01/31/19 PZ recommended approval	Denied by the Commission	33 units	Request is for 18 units	1 requested: Section 90-82. - Off-street loading requirements (Loading Space Size).				Approved	Denied
7/3/2019	9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	N/A	8/29/2019	10/29/19			1 requested: eliminate landscaping along the north side of the				Approved	





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Weekly Project Coordination Meeting Minutes				
Day: Wednesday's		Time: 10:30 AM		
<b>Meeting #:</b>	21	<b>Call -In#</b>	(224) 501-3412	
<b>Meeting Held:</b>	Wednesday, 12/04/2019	<b>Access Code:</b>	582-596-925	
<b>Project:</b>	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	<b>Contract #:</b> <b>FDEP Permit #</b>	W912EP-19-C-0017 0233882-010-JM	
<b>TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"</b>				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X		Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X	X	Greg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X	X	Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X	X	Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>
X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X		Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>



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X	X	Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X		Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X		Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X	X	Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X	X	Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez-Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez- Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X		Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X	X	Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X	X	JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>



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Project: Beach Erosion and Hurricane Protection  
Surfside Segment, Miami-Dade County, FL  
USACE Contract #: W912EP-19-C-0017  
Date: December 3rd, 2019 - Work In Progress

## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis.

### 3.0 Review work progress since previous meeting:

3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):

- *Segment-1*: Completed Oct. 8<sup>th</sup>
- *Segment-2*: Completed Nov. 8<sup>th</sup>
- *Segment-3*: Completed Nov. 21<sup>st</sup>
- *Segment-4*: Completed Dec 2<sup>nd</sup>

3.2 *Segment-4: Station 35+200 to 34+600 (300 ft.)*

- Truck Hauling:
  - 9,990.06 Tons received last week.
  - 444 Trucks loads received last week, average of 150/day.
  - 262,841.07 Tons of fill material placed up to date.
  - *CHC record, hauled 298 trucks on Tuesday.*



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#### 4.0 Review this week's definable feature of work:

##### 4.1 Beach Fill (Truck Haul):

- *Segment-1-4:*
  - Final walkthrough to be held after completion of tilling; TBD.

##### 4.2 Segment -5 Station 34+300 to 33+500 (800 ft.)

- Currently at station 34+100 heading north (northern end of the of the Four Seasons property line).
- Surveyed 100 ft. out of 800 ft for compensated quantity and slope acceptance.
- Anticipate 1000 truckloads (+/-25K Tons) for the week (250 trucks/day average).
- CHC has open areas for public access.
- Today CHC will complete 100 ft section from station 34+200 to 34+100.
- Chris R.-USACE asked what beach areas are open to the public?  
Francisco J.-CHC noted that 36+100 to 34+300 from Segment 2-4.
- Tilling:
  - Contactor haven issues reach specified depth. Deficiency has been issued. CHC has been able to reach the 36 inches depth requirement able to reach 28 inches. Chris R.-USACE asked what else has been done? Francisco J.-USACE noted that CHC has been working on the equipment and having an expert on site to make recommendations.
  - Erica Skolte-USACE mentioned that there's no "green" area highlighted on the progress map that shows acceptance from the contracting officer for public use and there's a lot of pending tilling, are there no areas accepted for public use? Chris R.-USACE responded that the progress map shows that the sand is placed but is not accepted until the tilling and prefinal is completed, although there is access areas for public use. Nestor R.-USACE stated that once the tilling is completed there will be a joint inspected with all parties involved and then the areas will be accepted. Francisco J.-CHC wanted to clarify that tilling will loose the sand for the turtles to lay eggs, tilling won't be critical until next turtle season March 1<sup>st</sup> , it's not a critical item, the beach is open and safe for public use, although its required by contract to loosen the sand and till the completed areas.

##### 4.3 Vibration Monitoring: No issues; continuing monitoring 24/7.

- No reported issues.
- SSI monitored equipment checks.

##### 4.4 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Provide Update: Monitoring conducted this week has been in compliance; No invasive species has been found through the project.



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#### 4.5 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.
  - CHC Followed up with Rabbi Bernardo Coiffman for site coordination.

#### 4.6 Scheduled Preparatory Meeting:

- None.

#### 4.7 3-Phase Inspection Schedule:

- Survey
- Tilling

### 5.0 Review construction project schedule:

#### 5.1 See attached 3-week look ahead.

- Start work on segment-5 and continue to segment-6.

### 6.0 Submittal and RFI's:

#### 6.1 Submittals Under Review

- See attached submittals under review log, no critical submittals are overdue at this time, just general updates.

#### 6.2 Request for Information (RFI's - see attached log):

- No RFI's are pending.

### 7.0 Review off-site activities:

- Employee parking & staging site for trucking at Haulover Park; trucks arrive and are dispatch to project site. No reported issues.
- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.

### 8.0 Review Site Safety & Deficiencies:

#### 8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.

- Matt Gregory. -CHC Provide Update:
  - Toolbox Talk: "Working Around Heavy Equipment" making sure all personnel is aware of the equipment on site, truck hauling, stay focused on protecting the pedestrian while they access the beach making sure [personnel identify the work safe zone while working around equipment.
  - 43 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - Schedule Monthly Supervisors Safety Meeting 1<sup>st</sup> week of December; tentative Dec. 4<sup>th</sup> at construction site.
- Chris R.-USACE asked how's the haul road working out with pedestrian access points? Matt G.-CHC stated that the haul road is working well no issues and public has been cooperative and working with us very well. There's a few people once in a while that decides to run through the area knowing is a construction zone., besides that all is working well.
- No complaints from the public from any agency.



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## 9.0 Review / Update Joint Risk Management Register:

9.1 Ongoing JRMR USACE and Contractor.

## 10.0 Modifications, Changes, Substitutions to the Contract:

- Proposed Change No.1: *Pre & Post Hurricane survey, CHC and USACE to review survey data, delays and loss of material. Chris R.-USACE Noted that USACE is awaiting on documentation and backup from CHC. CHC will provide information after meeting.*

## 11.0 Other Business:

- Any upcoming events that needs to be coordinated with truck hauling?
  - None.
  - Guillermo O.-TOS will provide schedule for upcoming event(s).
  - CHC will provide updated progress map and aerial photo.
- Meetings & Coordination:
  - 96<sup>th</sup> street occupancy and Dunes Coordination Meeting to be held for Wednesday Dec 4<sup>th</sup>, 2019 @ 11:30 AM. Location: Town Hall.
  - 96<sup>th</sup> street occupancy and Dunes Coordination Meeting to be held for Wednesday Dec 5<sup>th</sup>, 2019 @ 2:00 PM with Haulover. Location: Town Hall
- *Next Non-Workdays:*
  - *Christmas Dec. 25<sup>th</sup>, 2019*
  - *New Year's Jan 1<sup>st</sup>, 2019*
- *Open Items:*
  - *None noted.*

### *End of Meeting*

Next Meeting Date: Wednesday, 12/11/19 @ 10:30 A.M.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

## MEETING ADJOURNED – THANK YOU

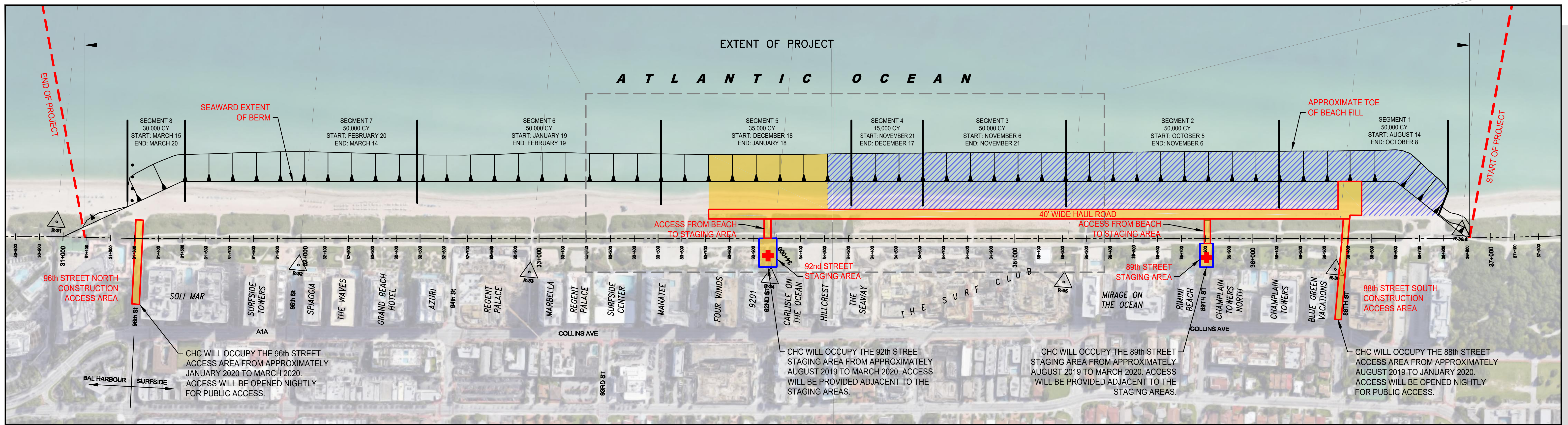
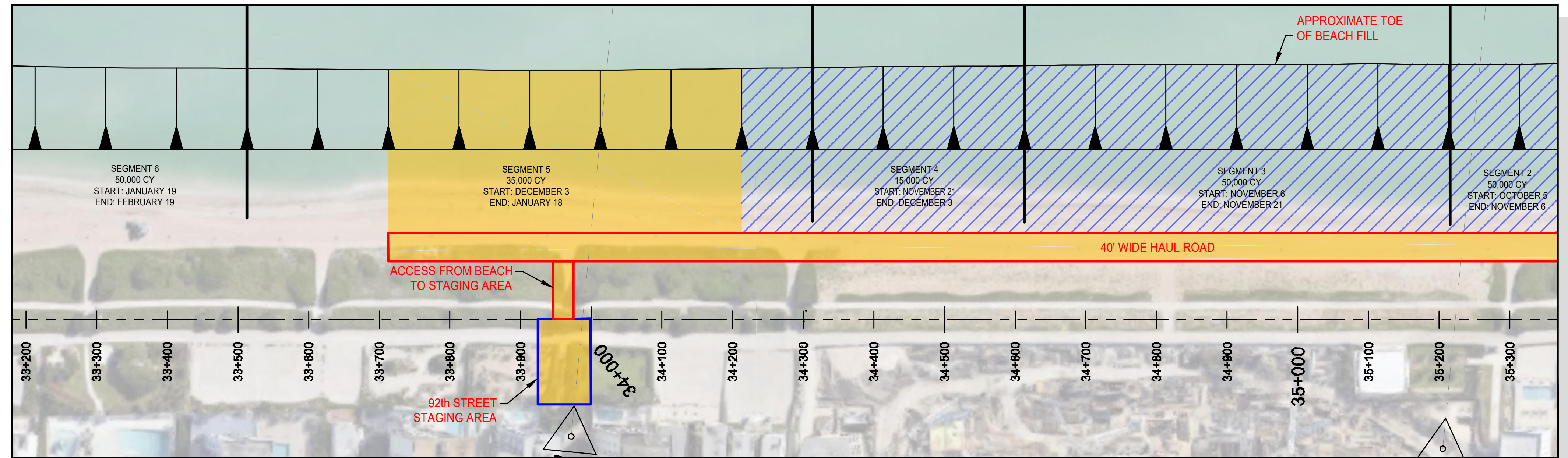
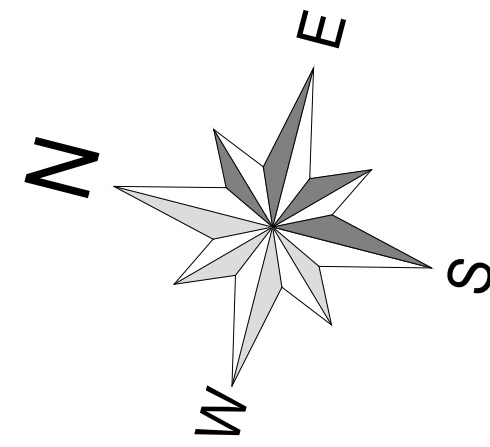
Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Ricardo Villet – Project Manager; Mobile: 305-833-6828  
Email: [rvillet@chcivil.com](mailto:rvillet@chcivil.com)
- Francisco Juelle – Alt. Project Manager/Superintendent; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)

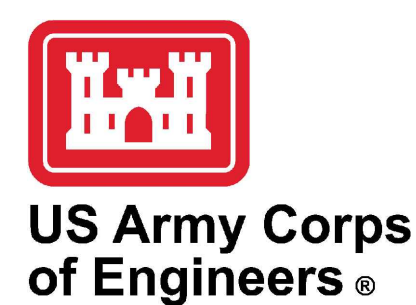
# PROGRESS MAP OVERVIEW

Beach Erosion Control and Hurricane Protection Project,  
Miami-Dade County, Florida, Beach Renourishment 2019  
Surfside Beach

Last Updated: December 4, 2019



LEGEND	
	START/END OF PROJECT
	DESIGNATED CONSTRUCTION ACCESS
	STAGING AREA
	AREA ACCEPTED BY CONTRACTING OFFICER/ READY FOR PUBLIC USE
	BEACH UNDER CONSTRUCTION
	AREA NOT READY FOR CONSTRUCTION
	PENDING TILLING
	FIRST AID / EYE WASH









## Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"					
Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

## Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"				
Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		12/01/2019, 12/08/2019	Submit Documents

## Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"	
QC Reports not completed for the following dates	Status
12/02/2019,12/03/2019	Not Completed

## Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"				
Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tiling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach. "	Segment 1-4	Not Corrected

## QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"						
QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info

## Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1300	Attend Partnering Regroup Meet	CHC	10/10/2019	55 days	Not Started
A1405	Post Construction Survey Segme	CHC	10/10/2019	55 days	Not Started
A1406	Beach Tilling Segment One	CHC	10/11/2019	54 days	Not Started
A1412	Post Construction Survey Segme	CHC	10/29/2019	36 days	Not Started
A1417	Beach Tilling Segment Two	CHC	10/30/2019	35 days	Not Started
A1422	Post Construction Survey Segme	CHC	11/19/2019	15 days	Not Started
A1427	Beach Tilling Segment Three	CHC	11/20/2019	14 days	Not Started
A1432	Post Construction Survey Segme	CHC	11/28/2019	6 days	Not Started
A1437	Beach Tilling Segment Four	CHC	11/29/2019	5 days	Not Started



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# Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

04 Dec 2019

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## Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"

Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1470	Mobilize - North Access	CHC	11/28/2019	6 days	Not Started

## Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"

Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1300	Attend Partnering Regroup Meet	CHC	10/10/2019	10/10/2019	Not Started
A1405	Post Construction Survey Segme	CHC	10/10/2019	10/10/2019	Not Started
A1406	Beach Tilling Segment One	CHC	10/11/2019	10/11/2019	Not Started
A1412	Post Construction Survey Segme	CHC	10/29/2019	10/29/2019	Not Started
A1417	Beach Tilling Segment Two	CHC	10/30/2019	10/30/2019	Not Started
A1422	Post Construction Survey Segme	CHC	11/19/2019	11/19/2019	Not Started
A1427	Beach Tilling Segment Three	CHC	11/20/2019	11/20/2019	Not Started
A1432	Post Construction Survey Segme	CHC	11/28/2019	11/28/2019	Not Started
A1437	Beach Tilling Segment Four	CHC	11/29/2019	11/29/2019	Not Started
A1470	Mobilize - North Access	CHC	11/28/2019	12/09/2019	Not Started

## Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"

Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

## Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"

Hazard Analysis Title	Status
Tilling	Accepted
Envr-Turbidity Monitoring	Not Complete
Demobilization	Not Complete

## Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting					Prep Not Scheduled
Demobilization					Prep Not Scheduled
Tilling			10/10/2019	9:30AM	Prep Not Held

## Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Clearing & Grubbing		08/12/2019			Initial Not Scheduled
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Surveying		08/12/2019			Initial Not Scheduled
Tilling					Initial Not Scheduled

## Equipment Requiring Safety Inspection

Enter Inspection date in "Equipment Checks" or "Last Day on Site"

Equipment ID	Make / Model	Description / Serial No.	Last Inspection	Hrs Authorized / Run	Status
00000006	DOBBS Equip. Hitachi Excavator Zaxis 470L C-6	DOBBS Equip. Hitachi Excavator Zaxis 470L C-6 HCM JAG601 00060809	10/05/2019	0 / 2	
00000008	UNITED RENTAL SWEEPER 34644	UNITED RENTAL SWEEPER 34644 10191178	09/23/2019	0 / 4	
00000011	DOBBS 450K Bull Dozer	DOBBS 450K Bull Dozer 450K	08/20/2019	0 / 10	

# SUBMITTAL REGISTER (ER 415-1-10)

TITLE AND LOCATION: 113082 Miami-Dade Surfside Contract A-Surfside, FL

DATE: 12/4/2019

CONTRACTOR: Continental Heavy Civil Corp

CONTRACT NUMBER: W912EP19C0017 NA

Activity No.	TRANS MITTAL No.	ITEM No.	SPEC PARAGRAPH No.	DESCRIPTION OF SUBMITTAL	TYPE OF SUBMITTAL	CLASSIFI CATION		REVIEWER	CONTRACTOR SCHEDULE DATES			CONTRACTOR ACTION		GOVERNMENT ACTION	
						FIO, GA, DA, CR, OR S		OFFICE / NAME	SUBMIT NEEDED BY	APPROVAL NEEDED BY	MATERIAL NEEDED BY	CODE	CORPS RECEIVED DATE	CODE	CORPS RETURNED DATE
<b>Section 01 32 01 PROJECT SCHEDULE</b>															
A1410	7	7	01 32 01	Periodic Schedule Update November 2019	PRECON SUBMTL	GA	RO	Rego, Christopher	05 Sep 19	05 Oct 19	05 Oct 19	A	18 Nov 19		
<b>Section 01 35 26 GOVERNMENTAL SAFETY REQUIREMENTS</b>															
	12.1	4	01 35 26 1.12.2	Accident Reports No.1 05-Oct 2019	TEST REPORTS	GA						A	05 Nov 19		
A1120	16	28	01 35 26	Addendum to APP SSHO Gregg Close	PRECON SUBMTL	GA	RO	Rego, Christopher	18 Apr 19	18 May 19	18 May 19	A	27 Nov 19		
<b>Section 01 45 05 DREDGING/BEACH FILL PLACEMENT</b>															
A1120	7	9	01 45 05	Addendum to QCP SSHO Gregg Close	PRECON SUBMTL	GA	RO	Rego, Christopher	18 Apr 19	18 May 19	18 May 19	A	27 Nov 19		
<b>Section 01 57 25 TURBIDITY AND DISPOSAL MONITORING</b>															
A1350	14	14	01 57 25	Turbidity Monitoring Nov 11-Nov 16 2019	TEST REPORTS	FIO	RO	Rego, Christopher	29 Jul 19	08 Aug 19	08 Aug 19	A	26 Nov 19		



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Weekly Project Coordination Meeting Minutes				
Day: Wednesday's		Time: 10:30 AM		
<b>Meeting #:</b>	22	<b>Call -In#</b>	(224) 501-3412	
<b>Meeting Held:</b>	Wednesday, 12/04/2019	<b>Access Code:</b>	582-596-925	
<b>Project:</b>	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	<b>Contract #:</b> <b>FDEP Permit #</b>	W912EP-19-C-0017 0233882-010-JM	
<b>TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"</b>				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X	X	Gregg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X		Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X	X	Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>
X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>



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X	X	Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X	X	Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstones@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X		Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X	X	Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X	X	Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez- Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez- Quevedo@miamidade.gov</a>
X	X	Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X		Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X	X	Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>



## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis.

### 3.0 Review work progress since previous meeting:

3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):

- *Segment-1*: Completed Oct. 8<sup>th</sup>
- *Segment-2*: Completed Nov. 8<sup>th</sup>
- *Segment-3*: Completed Nov. 21<sup>st</sup>
- *Segment-4*: Completed Dec 2<sup>nd</sup>

3.2 Truck Hauling Worked on Segment-5:

- 26,820.95 Tons received last week.
- 1,192 Trucks loads received last week, average of 238/day.
- 295,727.35 Tons of fill material placed up to date.



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#### **4.0 Review this week's definable feature of work:**

##### **4.1 Continue to work on Segment -5 Station 34+300 to 33+500 (800 ft.)**

- Currently at station 34+100 heading north (northern end of the of the Four Seasons property line).
- Surveyed 400 ft. out of 800 ft for compensated quantity and slope acceptance.
- Anticipate goal of +1000 truckloads (+/-25K Tons) for the week (250 trucks/day average goal).
- CHC most likely will not perform survey for the rest of the week due to extremely rough seas. CHC will continue to place beach fill on the landward side. Not safe for surveyors to go in the waters in rough seas, although hold up progress survey. Also need preconstruction survey for the next 700 ft. CHC and USACE will regroup after the meeting to talk about more in depth plan for the week.
- Hector S.-CHC mentioned will not work Saturday will perform maintenance. Francisco J.-CHC also mentioned that we will not work this Saturday coordinated with Four Season due to that they are having a weeding this weekend, although CHC will come in and do maintenance.
- CHC has open areas for public access from station 36+100 to 34+300 that's between Segment 2-4. We have 5 access control for the public.
- Francisco J.-CHC mentioned that last week Tuesday CHC had 298 trucks which is increase from the average; Paul Voight-Miami-Dade, asked that in the previous statement indicates that we are working 4 days this week due to the amount of truck? Francisco J.-CHC noted that CHC is working 5-days 250 trucks is the average we receive, although this week the number is less due to that a off-road truck is down and we had to decrease the amount of trucks hauling.

##### **4.2 Pending Items:**

- **Segment-1-4:**
  - Final walkthrough to be held after completion of tilling; TBD.
- **Tilling:**
  - Contactor haven issues reach specified depth. Deficiency has been issued. CHC has been able to reach the 36 inches depth requirement able to reach 28 inches.
  - Chris R.-USACE asked how CHC is working on that? Francisco j.-CHC stated that CHC had a representative performing some tests on the equipment which he is referring the information back to engineering to advise. CHC is trying to find a track dozer with a ripper as another option.



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#### 4.3 Vibration Monitoring: No issues; continuing monitoring 24/7.

- No reported issues.
- Vibration Report #8 submitted for review.

#### 4.4 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Provide Update: Monitoring conducted this week has been in compliance; No invasive species has been found through the project. Conducting visual monitoring, nothing out of the ordinary.
- Spotted (4) sharks near project.

#### 4.5 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.
  - CHC Followed up with Rabbi Bernardo Coiffman for site coordination.

#### 4.6 Scheduled Preparatory Meeting:

- Mobilization to 96<sup>th</sup> st: Chris R.-USACE suggested a refresher review of scope of work prior mob to 96<sup>th</sup> St. making sure everyone is in the same page work and safety wise. CHC agrees.

#### 4.7 3-Phase Inspection Schedule:

- Survey-TBD
- Tilling-TBD

### **5.0 Review construction project schedule:**

#### 5.1 See attached 3-week look ahead.

- Start work on segment-5 and continue to segment-6. CHC will make adjustment to the 3-week look ahead will only work on the landward side of the beach this week.
- Chris R.-USACE asked when we will be close to segment-6 for preconstruction survey. Francisco J.-CHC that we will have an open window for survey on Monday for preconstruction survey for the next segment.
- CHC next off day of December 25<sup>th</sup> although CHC is considering taking off 23<sup>rd</sup>, 24<sup>th</sup> and 25<sup>th</sup> as well as Dec 30<sup>th</sup>, 31<sup>st</sup> and Jan 1<sup>st</sup>. CHC will notify a week in advance. Add the day off notes on the Progress Map.

### **6.0 Submittal and RFI's:**

#### 6.1 Submittals Under Review

- See attached submittals under review log, no critical submittals are overdue at this time, just general updates.

#### 6.2 Request for Information (RFI's - see attached log):

- No RFI's are pending.

### **7.0 Review off-site activities:**





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- Employee parking & staging site for trucking at Haulover Park; trucks arrive and are dispatch to project site. No reported issues.
- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.
- Francisco J.-CHC requested assistance from any agency that can assist in regard to the Haulover Park; CHC has been receiving parking citations twice at the rented staging site at Haulover Parking Lot, Francisco J.-CHC reached out and talked to the security lady who is the writing up the citations and claiming that the park is closed at sunset and cars cannot stay overnight. CHC tried to explain that we are not able to reach at the lot before sunset due to that CHC clears out the beach and prep it for the public which it is getting dark early and we cannot make it to the parking lot before sunset. CHC would like assistance to explain and make the parking authority understand that we need to stay a little bit later and that our employees park specifically at our designated rented area and nowhere else. Guillermo O.-TOS Asked to please send the information of the parking authority and copies of the tickets. Francisco J.-CHC noted that he has met with LaRon Woodson and Ms. Tabatha (Parking Authority) referred by Christopher Hernandez the park manager. Chris R.-USACE will follow up with Paul Voight.

## 8.0 Review Site Safety & Deficiencies:

### 8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.

- Gregg Close: -CHC Provide Update:
  - Toolbox Talk: "Holiday Safety"
  - 55 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - Held Monthly Supervisors Safety Meeting Dec. 4<sup>th</sup>, next Scheduled meeting on Dec. 30<sup>th</sup>, 2019. Nestor R.-USACE noted to make sure we have the meeting, so we won't loose the December date. Might have it earlier, TBD.
  - Escorting public heading towards the beach, positive feedback from the public.
  - Working on truck drivers making sure they obey traffic laws when entering 88<sup>th</sup> street.

## 9.0 Review / Update Joint Risk Management Register:

### 9.1 Ongoing JRMR USACE and Contractor.

- Joint Register submitted for review.

## 10.0 Modifications, Changes, Substitutions to the Contract:

- Serial Letter H-006 Surfside - Hurricane Dorian Damages.
  - Under government review.

## 11.0 Other Business:

- Any upcoming events that needs to be coordinated with truck hauling?
  - None at this time.
  - TOS Might have something in April, TOS will follow up with date and time.



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- **Meetings & Coordination:**
  - 96<sup>th</sup> street occupancy and Dunes Coordination Meeting to be held for Wednesday Dec 4<sup>th</sup>, 2019 @ 11:30 AM. *Meeting was held as scheduled.*
  - 96<sup>th</sup> street occupancy and Dunes Coordination Meeting to be held for Thursday Dec 5<sup>th</sup>, 2019 @ 2:00 PM with Bal Harbor/Surfside/USACE/CHC. Location: Town Hall. *Meeting was cancelled by Bal Harbor on Dec. 4<sup>th</sup>, 2019, no further meeting was scheduled.*
- **Next Non-Workdays:**
  - *Christmas Eve & Christmas; Dec. 24<sup>th</sup> & 25<sup>th</sup>, 2019*
  - *New Year's Eve & New Year's December 31<sup>st</sup> & Jan 1<sup>st</sup>, 2019*
- **New Businesses:**
  - *None noted.*

Next Meeting Date: Wednesday, 12/18/19 @ 10:30 A.M.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

***End of Meeting.***

### **MEETING ADJOURNED – THANK YOU**

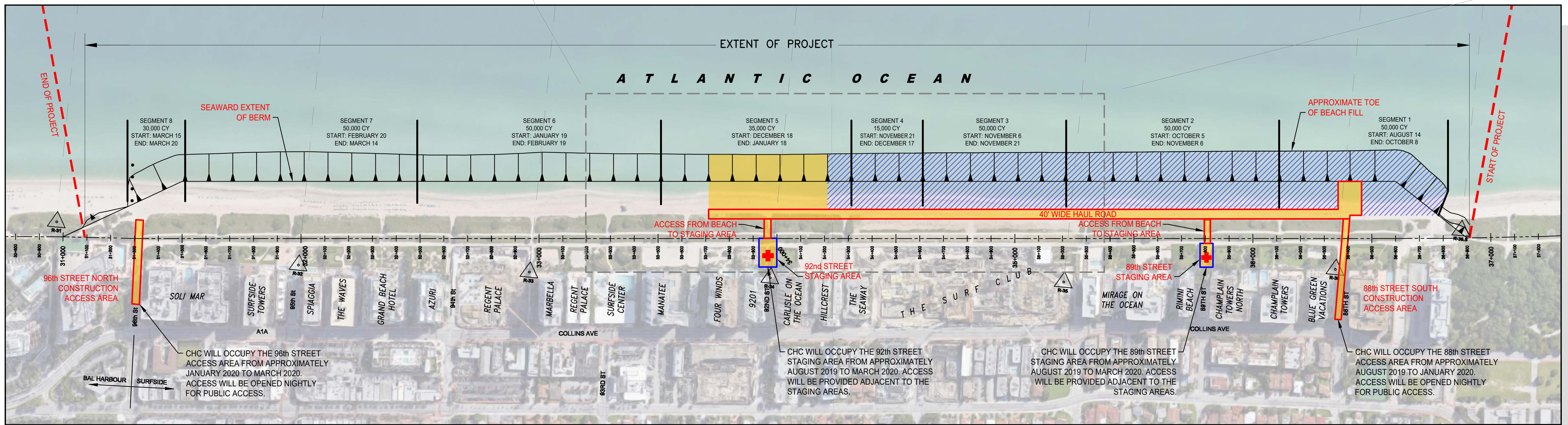
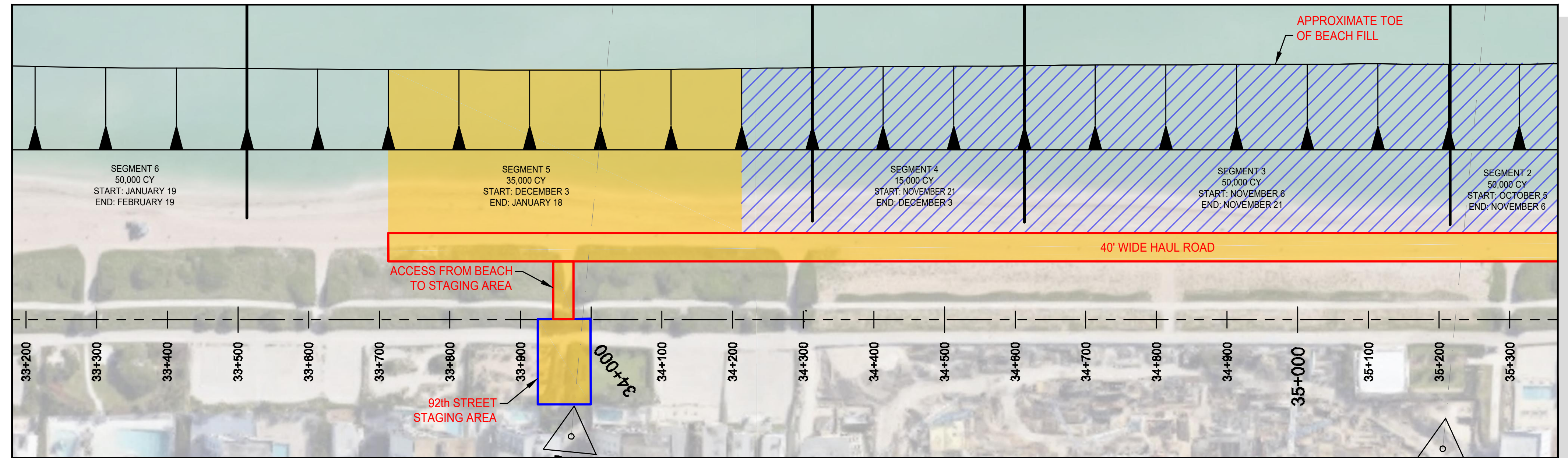
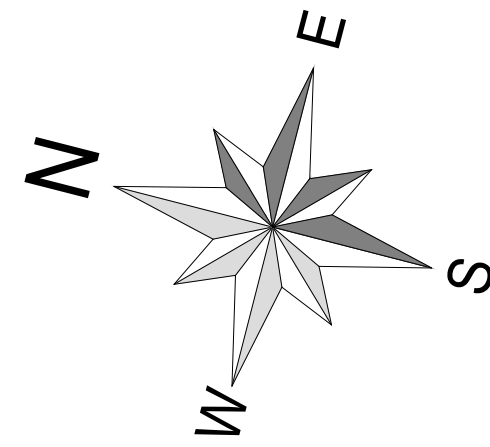
Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243
- Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865
- Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560
- Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)

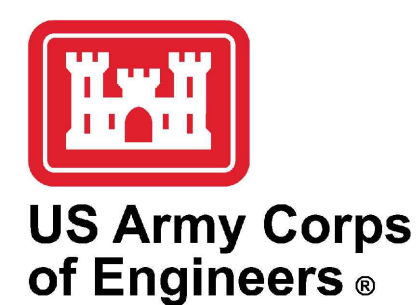
# PROGRESS MAP OVERVIEW

Beach Erosion Control and Hurricane Protection Project,  
Miami-Dade County, Florida, Beach Renourishment 2019  
Surfside Beach

Last Updated: December 4, 2019



LEGEND	
	START/END OF PROJECT
	DESIGNATED CONSTRUCTION ACCESS
	STAGING AREA
	AREA ACCEPTED BY CONTRACTING OFFICER/ READY FOR PUBLIC USE
	BEACH UNDER CONSTRUCTION
	AREA NOT READY FOR CONSTRUCTION
	PENDING TILLING
	FIRST AID / EYE WASH







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# Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

11 Dec 2019

Miami Resident Office

## Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"

Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

## Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"

Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
NDN	08/19/2019						Submit documents

## Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"

Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		12/08/2019, 12/15/2019	Submit Documents

## Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"

QC Reports not completed for the following dates

QC Reports not completed for the following dates	Status
12/09/2019,12/10/2019	Not Completed

## Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"

Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tiling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach. "	Segment 1-4	Not Corrected

## QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"

QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info

## Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"

Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1300	Attend Partnering Regroup Meet	CHC	11/11/2019	30 days	Not Started
A1405	Post Construction Survey Segme	CHC	11/11/2019	30 days	Not Started
A1406	Beach Tilling Segment One	CHC	11/12/2019	29 days	Not Started

Range:

Page 1 of 3

Sorted by:



## Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1412	Post Construction Survey Segme	CHC	11/12/2019	29 days	Not Started
A1417	Beach Tilling Segment Two	CHC	11/13/2019	28 days	Not Started
A1422	Post Construction Survey Segme	CHC	11/29/2019	12 days	Not Started
A1427	Beach Tilling Segment Three	CHC	12/02/2019	9 days	Not Started
A1430	Beach Fill Fourth Segment - 1	CHC	11/29/2019	12 days	Not Started
A1432	Post Construction Survey Segme	CHC	12/06/2019	5 days	Not Started
A1437	Beach Tilling Segment Four	CHC	12/09/2019	2 days	Not Started
A1470	Mobilize - North Access	CHC	12/06/2019	5 days	Not Started

## Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1300	Attend Partnering Regroup Meet	CHC	11/11/2019	11/11/2019	Not Started
A1405	Post Construction Survey Segme	CHC	11/11/2019	11/11/2019	Not Started
A1406	Beach Tilling Segment One	CHC	11/12/2019	11/12/2019	Not Started
A1412	Post Construction Survey Segme	CHC	11/12/2019	11/12/2019	Not Started
A1417	Beach Tilling Segment Two	CHC	11/13/2019	11/13/2019	Not Started
A1420	Beach Fill Third Segment - 10	CHC	11/06/2019	11/28/2019	Not Started
A1422	Post Construction Survey Segme	CHC	11/29/2019	11/29/2019	Not Started
A1427	Beach Tilling Segment Three	CHC	12/02/2019	12/02/2019	Not Started
A1430	Beach Fill Fourth Segment - 1	CHC	11/29/2019	12/05/2019	Not Started
A1432	Post Construction Survey Segme	CHC	12/06/2019	12/06/2019	Not Started
A1437	Beach Tilling Segment Four	CHC	12/09/2019	12/09/2019	Not Started
A1470	Mobilize - North Access	CHC	12/06/2019	12/17/2019	Not Started

## Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

## Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"	
Hazard Analysis Title	Status
Tilling	Accepted
Envr-Turbidity Monitoring	Not Complete
Demobilization	Not Complete

## Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting					Prep Not Scheduled
Demobilization					Prep Not Scheduled
Tilling			10/10/2019	9:30AM	Prep Not Held

## Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Clearing & Grubbing		08/12/2019			Initial Not Scheduled
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Surveying		08/12/2019			Initial Not Scheduled
Tilling					Initial Not Scheduled



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# Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

11 Dec 2019

Miami Resident Office

## Equipment Requiring Safety Inspection

Enter Inspection date in "Equipment Checks" or "Last Day on Site"

Equipment ID	Make / Model	Description / Serial No.	Last Inspection	Hrs Authorized / Run	Status
00000006	DOBBS Equip. Hitachi Excavator Zaxis 470L C-6	DOBBS Equip. Hitachi Excavator Zaxis 470L C-6 HCM JAG601 00060809	10/05/2019	0 / 2	
00000008	UNITED RENTAL SWEEPER 34644	UNITED RENTAL SWEEPER 34644 10191178	09/23/2019	0 / 4	
00000011	DOBBS 450K Bull Dozer	DOBBS 450K Bull Dozer 450K	08/20/2019	0 / 10	

# SUBMITTAL REGISTER (ER 415-1-10)

TITLE AND LOCATION: 113082 Miami-Dade Surfside Contract A-Surfside, FL

DATE: 12/11/2019

CONTRACTOR: Continental Heavy Civil Corp

CONTRACT NUMBER: W912EP19C0017 NA

Activity No.	TRANS MITTAL No.	ITEM No.	SPEC PARAGRAPH No.	DESCRIPTION OF SUBMITTAL	TYPE OF SUBMITTAL	CLASSIFI CATION	REVIEWER	CONTRACTOR SCHEDULE DATES			CONTRACTOR ACTION		GOVERNMENT ACTION		
						FIO, GA, DA, CR, OR S	OFFICE / NAME	SUBMIT NEEDED BY	APPROVAL NEEDED BY	MATERIAL NEEDED BY	CODE	CORPS RECEIVED DATE	CODE	CORPS RETURNED DATE	
<b>Section 01 35 26 GOVERNMENTAL SAFETY REQUIREMENTS</b>															
A1420	17	29	01 35 26	Monthly Exposure Report November 2019	TEST REPORTS	FIO	RO	Rego, Christopher	27 Oct 19	06 Nov 19	06 Nov 19	A	03 Dec 19		
<b>Section 01 57 25 TURBIDITY AND DISPOSAL MONITORING</b>															
A1350	15	15	01 57 25	Turbidity Monitoring Nov 25-Nov 30 2019	TEST REPORTS	FIO	RO	Rego, Christopher	29 Jul 19	08 Aug 19	08 Aug 19	A	03 Dec 19		
A1350	16	16	01 57 25	Turbidity Monitoring Nov 18-Nov 22 2019	TEST REPORTS	FIO	RO	Rego, Christopher	29 Jul 19	08 Aug 19	08 Aug 19	A	03 Dec 19		
<b>Section 35 30 00 COASTAL CONSTRUCTION</b>															
A1420	11	18	35 30 00	Monthly Report of Op. November 2019	CERTIFICATES	FIO	RO	Rego, Christopher	27 Oct 19	06 Nov 19	06 Nov 19	A	03 Dec 19		





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Weekly Project Coordination Meeting Minutes				
Day: Wednesday's		Time: 10:30 AM		
<b>Meeting #:</b>	23	<b>Call -In#</b>	(224) 501-3412	
<b>Meeting Held:</b>	Wednesday, 12/18/2019	<b>Access Code:</b>	582-596-925	
<b>Project:</b>	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	<b>Contract #:</b> <b>FDEP Permit #</b>	W912EP-19-C-0017 0233882-010-JM	
<b>TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"</b>				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X		Gregg Close / SSO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X	X	Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
	X	Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X		Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>



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X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X	X	Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X		Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X	X	Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X	X	Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X	X	Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez- Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez- Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X	X	Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X		Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>



## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis.

### 3.0 Review work progress since previous meeting:

3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):

- *Segment-1*: Completed Oct. 8<sup>th</sup>
- *Segment-2*: Completed Nov. 8<sup>th</sup>
- *Segment-3*: Completed Nov. 21<sup>st</sup>
- *Segment-4*: Completed Dec 2<sup>nd</sup>

3.2 Beach Fill on Segment-5:

- 23,898.06Tons received last week.
- 1,063 Trucks loads received last week, average of 238/day for the week.
- 308,313.74 Tons of fill material placed up to date.
- *Performed Preconstruction survey for Segment-6 with USACE and CHC contracted surveyors on Saturday Dec. 14, 2019 up to station 32+700.*



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#### 4.0 Review this week's definable feature of work:

##### 4.1 Continue to work on Segment-5 Station 34+300 to 33+500 (800 ft.)

- Currently at station 33+700 heading north.
- Surveyed 500 ft. out of 800 ft for compensated quantity and slope acceptance. 300 ft remains to complete Segment-5.
- CHC will try and survey 200 ft today depending on the sea conditions.
- Anticipate goal of +1000 truckloads (+/-25K Tons) for the week (250 trucks/day average goal).
- CHC continues the effort to perform survey for the rest of the week depending on sea conditions due to extremely rough seas. CHC will continue to place beach fill on the landward side.
- Guillermo O.-TOS asked when is the operations going to move to 96<sup>th</sup> street? Francisco J.-CHC stated that the original plan is to move to 96<sup>th</sup> street by the beginning of next year, maybe the 2<sup>nd</sup> week but cannot confirm at the moment, CHC will see where we are at the beginning of the year; although we will not move to 96<sup>th</sup> street until we complete everything from 88<sup>th</sup> street. Chris R.-USACE noted that since everything is working logistically at 88<sup>th</sup> St. CHC will push as much as they can and make the change when it doesn't work out anymore. Francisco J.-CHC concurred.

##### 4.2 Pending Items:

- *Segment-1-4:*
  - Final walkthrough to be held after completion of tilling; TBD.
- Tilling:
  - Contactor haven issues reach specified depth. Deficiency has been issued. CHC has been able to reach the 36 inches depth requirement able to reach 28 inches.
  - No tilling will be performed until the end of the holidays.
  - Chris R.-USACE asked what is the plan for tilling? Francisco J.-CHC responded that we had the tractor specialist performing some testing this week, performed some adjustment, we changed the tines, we won't have it ready for the end of the year although we will start early next year.

##### 4.3 Vibration Monitoring: No issues; continuing monitoring 24/7.

- No reported issues.
- SSI is checking equipment making routine checkup.

##### 4.4 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Provide Update: Monitoring conducted this week has been in compliance; No invasive species has been found through the project. Slow week last



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week due to weather conditions. Environmental visual monitoring has been consistence, nothing to report. A lot of marine life such as sharks and Jelly fish.

#### 4.5 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.
  - CHC Followed up with Rabbi Bernardo Coiffman for site coordination.
  - Guillermo O.-TOS: Noted that he received an email from the Haulover Park in regard to the Parking Tickets, can CHC confirm that there is coordination on going? Francisco J.-CHC confirmed and stated that he had a meeting with the park manager Chris Hernandez and coordinating with him, CHC will submit the package and Mr. Hernandez will go ahead and start working on solving the tickets issue as well as notify the parking authority about the issue and relay the information. Guillermo O-TOS noted that the commissioner's office will deal with the tickets and void them. If they don't resolve the issue, please forward the information and we'll move forward to resolve the issue. Chris R.-USACE also noted that he forwarded the information to the county and looking at the issue form their side as well.

#### 4.6 Scheduled Preparatory Meeting:

- Mobilization to 96<sup>th</sup> st: Chris R.-USACE suggested a refresher review of scope of work prior mob to 96<sup>th</sup> St. making sure everyone is in the same page work and safety wise. CHC agrees.

#### 4.7 3-Phase Inspection Schedule:

- Survey-TBD
- Tilling-TBD

### **5.0 Review construction project schedule:**

#### 5.1 See attached 3-week look ahead.

- Start work on segment-5 and continue to segment-6. CHC will make adjustment to the 3-weel look ahead will only work on the landward side of the beach this week.
- CHC next off day of December 25<sup>th</sup> although CHC is considering taking off, 24<sup>th</sup> and 25<sup>th</sup> as well as Dec 31<sup>st</sup> and Jan 1<sup>st</sup>. CHC will notify a week in advance. Add the day off notes on the Progress Map.

### **6.0 Submittal and RFI's:**

#### 6.1 Submittals Under Review

- See attached submittals under review log, no critical submittals are overdue at this time, just general updates.

#### 6.2 Request for Information (RFI's - see attached log):

- No RFI's are pending.



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## 7.0 Review off-site activities:

- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.
- Haulover Staging Area: Francisco J.-CHC held a meeting with Haulover Park Manager Chris Hernandez on Tues Dec. 17<sup>th</sup>, 2019. Went over to request an extension to stage the trucks until completion of the project around mid-February and citation issues. Under permit review. Once the project is completed CHC will proceed with all final repairs to the parking lot. Guillermo O.-TOS Noted that Tom Morgan is the area manager and Park Managers-Chris Hernandez supervisor and can provide his contact information if needed. CHC noted that Francisco J. is coordinating with Chris H. and if required CHC will follow up.
- On Tuesday Dec. 17<sup>th</sup> CHC had to cancel half the truck loads due to that an underground power line/transformer of some sort blew out and caused the street traffic light not to work, from 7:00Am -12:00PM FPL repair crew were on the manhole off 88<sup>th</sup> and Collins Ave on a tripod working underground blocking half the street, which CHC decided to cancel the 2<sup>nd</sup> run of truck haul for safety reasons and in order to minimize traffic congestion. Chris R.-USACE noted that CHC should add this incident to the daily report. Lt. Healy-TOS PD noted that the CHC supervisor Yunesky called him at 6:30 AM to notify of the incident and the issue was traffic signal related, and that the issue came from the other project that's on Collins and 88<sup>th</sup> st.; uniform officers were called in to help out the traffic situation.

## 8.0 Review Site Safety & Deficiencies:

### 8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.

- Matt Gregory-SSHO Provide Update:
  - Toolbox Talk: "Fueling"
  - 59 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - CHC Continue the effort on truck drivers making sure they obey traffic laws when entering 88<sup>th</sup> street.
  - Observation of non-proper fueling operation and it was corrected immediately, it wasn't high risk just non common way of proper fueling.
  - Site Safety Supervisors Meeting will be held Dec. 30<sup>th</sup>, 2019 via conference call.
  - Lt. Healy noted that this morning did not get the truck number, but the truck was going past 30 mph and please advise to stay within the speed limit. Matt G.-CHC has made if several occasions notify the truckers to slow down and stay with the speed limit once they exit the site as well. Nestor R.-USACE noted that the only way is to get a name, number or some information from the truck because it's the only way the contractor can remove them from the site; we don't need unsafe truckers on the site. Consider start giving citations and remove from site.
  - Guillermo O.-TOS has been aware of a residence that flies their drone around the project site, does flying the drone interferes with contractors' operations? CHC stated no they don't interfere with project site, as long as



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they don't fly low or get too close to the equipment. Kevin K.-NDN noted that technically you should have a certificate to fly a drone, there's a specific distance from the building and public as well as weight of the drone in case the drone causes crashes/damages/injury they can track the owner.

## 9.0 Review / Update Joint Risk Management Register:

9.1 Ongoing JRMR USACE and Contractor.

## 10.0 Modifications, Changes, Substitutions to the Contract:

- Serial Letter H-006 Surfside - Hurricane Dorian Damages.
  - Under government review.

## 11.0 Other Business:

- Any upcoming events that need to be coordinated with truck hauling?
  - *TOS might have something in April, TOS will follow up with date and time.*
- Meetings & Coordination:
  - Nestor R.-USACE noted that there's a potential site visit from the district commander and the chief of construction on Jan 14<sup>th</sup> or 15<sup>th</sup>, not for certain but possibility.
- *Next Non-Workdays:*
  - *Christmas Eve & Christmas; Dec. 24<sup>th</sup> & 25<sup>th</sup>, 2019*
  - *New Year's Eve & New Year's December 31<sup>st</sup> & Jan 1<sup>st</sup>, 2019*
- *New Businesses:*
  - *HAPPY HOLIDAYS TO ALL.....!*

Next Meeting Date: Wednesday, Jan 8<sup>th</sup> @ 10:30 A.M. Progress Map will still be provided.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

***End of Meeting.***

## MEETING ADJOURNED – THANK YOU

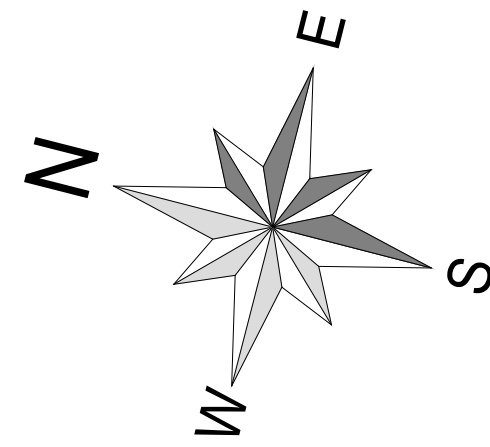
Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)

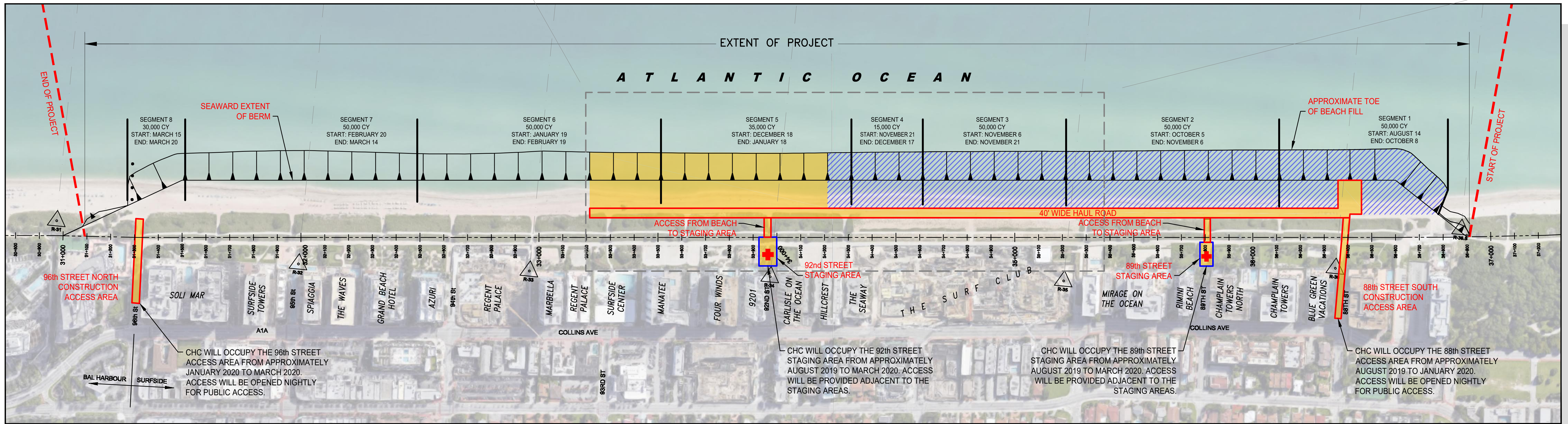
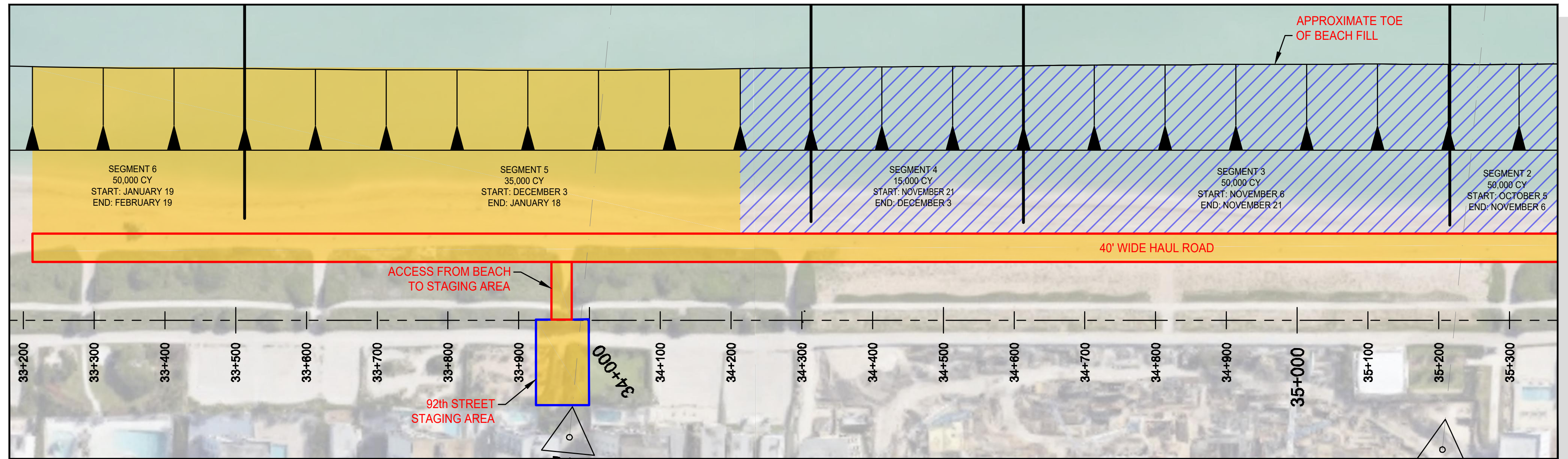
# PROGRESS MAP OVERVIEW

Beach Erosion Control and Hurricane Protection Project,  
Miami-Dade County, Florida, Beach Renourishment 2019  
Surfside Beach

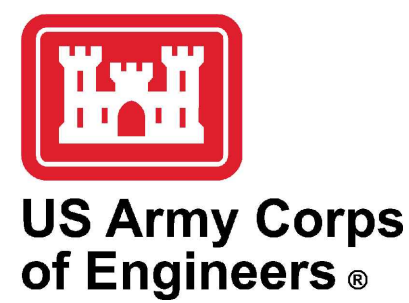
Last Updated: December 18, 2019



**Non Work Days:**  
December 24th and 25th  
December 31st and January 1st



LEGEND	
	START/END OF PROJECT
	DESIGNATED CONSTRUCTION ACCESS
	STAGING AREA
	AREA ACCEPTED BY CONTRACTING OFFICER/ READY FOR PUBLIC USE
	BEACH UNDER CONSTRUCTION
	AREA NOT READY FOR CONSTRUCTION
	PENDING TILLING
	FIRST AID / EYE WASH









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# Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

18 Dec 2019

Miami Resident Office

## Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"					
Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

## Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"							
Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
Allied Trucking	08/19/2019		12/23/2019	02/03/2020	12/23/2019	09/10/2019	Submit documents
NDN	08/19/2019						Submit documents

## Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"				
Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		12/15/2019, 12/22/2019	Submit Documents

## Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"	
QC Reports not completed for the following dates	Status
12/16/2019, 12/17/2019, 12/18/2019	Not Completed

## Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"				
Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tiling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach. "	Segment 1-4	Not Corrected

## QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"						
QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info
CT-00084	Quarry Sample: 1. a. At 286,845 Tons b. Location Station 34+050 c. 06:52 AM d. 12-09-19	35 30 00	Hector Sevilla		34+050	Missing Info



## Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1300	Attend Partnering Regroup Meet	CHC	11/11/2019	37 days	Not Started
A1405	Post Construction Survey Segme	CHC	11/11/2019	37 days	Not Started
A1406	Beach Tilling Segment One	CHC	11/12/2019	36 days	Not Started
A1412	Post Construction Survey Segme	CHC	11/12/2019	36 days	Not Started
A1417	Beach Tilling Segment Two	CHC	11/13/2019	35 days	Not Started
A1422	Post Construction Survey Segme	CHC	11/29/2019	19 days	Not Started
A1427	Beach Tilling Segment Three	CHC	12/02/2019	16 days	Not Started
A1430	Beach Fill Fourth Segment - 1	CHC	11/29/2019	19 days	Not Started
A1432	Post Construction Survey Segme	CHC	12/06/2019	12 days	Not Started
A1437	Beach Tilling Segment Four	CHC	12/09/2019	9 days	Not Started
A1450	Beach Fill Fifth Segment - 16	CHC	12/18/2019	0 days	Not Started
A1470	Mobilize - North Access	CHC	12/06/2019	12 days	Not Started

## Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1300	Attend Partnering Regroup Meet	CHC	11/11/2019	11/11/2019	Not Started
A1405	Post Construction Survey Segme	CHC	11/11/2019	11/11/2019	Not Started
A1406	Beach Tilling Segment One	CHC	11/12/2019	11/12/2019	Not Started
A1412	Post Construction Survey Segme	CHC	11/12/2019	11/12/2019	Not Started
A1417	Beach Tilling Segment Two	CHC	11/13/2019	11/13/2019	Not Started
A1420	Beach Fill Third Segment - 10	CHC	11/06/2019	11/28/2019	Not Started
A1422	Post Construction Survey Segme	CHC	11/29/2019	11/29/2019	Not Started
A1427	Beach Tilling Segment Three	CHC	12/02/2019	12/02/2019	Not Started
A1430	Beach Fill Fourth Segment - 1	CHC	11/29/2019	12/05/2019	Not Started
A1432	Post Construction Survey Segme	CHC	12/06/2019	12/06/2019	Not Started
A1437	Beach Tilling Segment Four	CHC	12/09/2019	12/09/2019	Not Started
A1470	Mobilize - North Access	CHC	12/06/2019	12/17/2019	Not Started

## Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

## Features Requiring Hazard Analysis

Enter Hazard Analysis and mark completed in "Hazard Analysis"				
Feature of Work	Preparatory Scheduled	Preparatory Held	Hazard Analysis Title	Status
Turbidity Monitoring	08/12/2019	08/12/2019	Envr-Turbidity Monitoring	In Review

## Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"	
Hazard Analysis Title	Status
Tilling	Accepted
Demobilization	Not Complete

## Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting					Prep Not Scheduled
Demobilization					Prep Not Scheduled
Tilling			10/10/2019	9:30AM	Prep Not Held



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# Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

18 Dec 2019

Miami Resident Office

## Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Clearing & Grubbing		08/12/2019			Initial Not Scheduled
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Surveying		08/12/2019			Initial Not Scheduled
Tilling					Initial Not Scheduled

## Equipment Requiring Safety Inspection

Enter Inspection date in "Equipment Checks" or "Last Day on Site"

Equipment ID	Make / Model	Description / Serial No.	Last Inspection	Hrs Authorized / Run	Status
00000006	DOBBS Equip. Hitachi Excavator Zaxis 470L C-6	DOBBS Equip. Hitachi Excavator Zaxis 470L C-6 HCM JAG60100060809	10/05/2019	0 / 2	
00000008	UNITED RENTAL SWEEPER 34644	UNITED RENTAL SWEEPER 34644 10191178	09/23/2019	0 / 4	
00000011	DOBBS 450K Bull Dozer	DOBBS 450K Bull Dozer 450K	08/20/2019	0 / 10	

# SUBMITTAL REGISTER (ER 415-1-10)

TITLE AND LOCATION: 113082 Miami-Dade Surfside Contract A-Surfside, FL

DATE: 12/18/2019

CONTRACTOR: Continental Heavy Civil Corp

CONTRACT NUMBER: W912EP19C0017 NA

Activity No.	TRANS MITTAL No.	ITEM No.	SPEC PARAGRAPH No.	DESCRIPTION OF SUBMITTAL	TYPE OF SUBMITTAL	CLASSIFI CATION	REVIEWER	CONTRACTOR SCHEDULE DATES			CONTRACTOR ACTION		GOVERNMENT ACTION		
						FIO, GA, DA, CR, OR S	OFFICE / NAME	SUBMIT NEEDED BY	APPROVAL NEEDED BY	MATERIAL NEEDED BY	CODE	CORPS RECEIVED DATE	CODE	CORPS RETURNED DATE	
<b>Section 01 30 00 ADMINISTRATIVE REQUIREMENTS</b>															
	7	1	01 30 00	Draft Joint Risk Register	PRECON SUBMTL	FIO						A	11 Dec 19		
<b>Section 01 57 25 TURBIDITY AND DISPOSAL MONITORING</b>															
A1350	17	17	01 57 25	Turbidity Monitoring Dec 02-Dec 06 2019	TEST REPORTS	FIO	RO	Rego, Christopher	29 Jul 19	08 Aug 19	08 Aug 19	A	11 Dec 19		
<b>Section 02 22 13 MOVEMENT AND VIBRATION ASSESSMENT</b>															
A1430	12	16	02 22 13	Vibration Monitoring Report No. 8	TEST REPORTS	FIO	RO	Rego, Christopher	19 Nov 19	29 Nov 19	29 Nov 19	A	11 Dec 19		

TOWN OF SURFSIDE, FLORIDA  
 MONTHLY BUDGET TO ACTUAL SUMMARY  
 FISCAL YEAR 2019/2020  
 As of NOVEMBER 30, 2019  
 16.67% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

Page

1 of 3

January 14, 2020

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
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<b>GENERAL FUND - 001</b>			
REVENUE	\$ 1,568,300	\$16,549,272	9%
EXPENDITURES	3,211,752	\$16,549,272	19%
Net Change in Fund Balance	(1,643,452)		
Fund Balance-September 30, 2019 (Unaudited)	12,955,709		
Fund Balance-November 30, 2019 (Reserves)	<u>\$ 11,312,257</u>		

A

<b>TOURIST RESORT FUND - 102</b>			
REVENUE	\$ 306,923	\$3,308,050	9%
EXPENDITURES	792,376	\$3,308,050	24%
Net Change in Fund Balance	(485,453)		
Fund Balance-September 30, 2019 (Unaudited)	1,530,080		
Fund Balance-November 30, 2019 (Reserves)	<u>\$ 1,044,627</u>		

<b>POLICE FORFEITURE FUND - 105</b>			
REVENUE	\$ -	\$52,300	0%
EXPENDITURES	17,102	\$52,300	33%
Net Change in Fund Balance	\$ (17,102)		
Fund Balance-September 30, 2019 (Unaudited)	105,206		
Fund Balance-November 30, 2019 (Reserves)	<u>\$ 88,104</u>		

<b>TRANSPORTATION SURTAX FUND - 107</b>			
REVENUE	\$ -	\$276,000	0%
EXPENDITURES	27,095	\$276,000	10%
Net Change in Fund Balance	(27,095)		
Fund Balance-September 30, 2019 (Unaudited)	194,780		
Fund Balance-November 30, 2019 (Reserves)	<u>\$ 167,685</u>		

<b>BUILDING FUND - 150</b>			
REVENUE	\$ 101,739	\$1,517,713	7%
EXPENDITURES	284,869	\$1,517,713	19%
Net Change in Fund Balance	(183,130)		
Fund Balance-September 30, 2019 (Unaudited)	2,429,223		
Fund Balance-November 30, 2019 (Reserves)	<u>\$ 2,246,093</u>		

<b>CAPITAL PROJECTS FUND - 301</b>			
REVENUE	\$ -	\$250,000	0%
EXPENDITURES	45,412	\$250,000	18%
Net Change in Fund Balance	(45,412)		
Fund Balance-September 30, 2019 (Unaudited)	3,278,256		
Fund Balance-November 30, 2019 (Reserves)	<u>\$ 3,232,844</u>		

**NOTES:**

- 1) Many revenues for November 2019 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.
- 2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$10,995,709 is unassigned fund balance (reserves).

PROPRIETARY FUNDS		ACTUAL	ANNUAL BUDGET	% BUDGET
<b>WATER &amp; SEWER FUND - 401</b>				
REVENUE	\$	582,230	\$4,424,500	13%
EXPENDITURES		440,882	\$4,424,500	10%
Change in Net Position		141,348		
Unrestricted Net Position-September 30, 2019 (Unaudited)		(2,499,311)		
Unrestricted Net Position-November 30, 2019 (Reserves)	\$	<u>(2,357,963)</u>		
<b>MUNICIPAL PARKING FUND - 402</b>				
REVENUE	\$	252,272	\$1,324,368	19%
EXPENDITURES		288,308	\$1,324,368	22%
Change in Net Position		(36,036)		
Unrestricted Net Position-September 30, 2019 (Unaudited)		1,279,750		
Unrestricted Net Position-November 30, 2019 (Reserves)	\$	<u>1,243,714</u>		
<b>SOLID WASTE FUND - 403</b>				
REVENUE	\$	267,805	\$2,132,673	13%
EXPENDITURES		539,512	\$2,132,673	25%
Change in Net Position		(271,707)		
Unrestricted Net Position-September 30, 2019 (Unaudited)		634,409		
Unrestricted Net Position-November 30, 2019 (Reserves)	\$	<u>362,702</u>		
<b>STORMWATER FUND - 404</b>				
REVENUE	\$	130,136	\$858,723	15%
EXPENDITURES		258,294	\$858,723	30%
Change in Net Position		(128,158)		
Unrestricted Net Position-September 30, 2019 (Unaudited)		3,272,654		
Unrestricted Net Position-November 30, 2019 (Reserves)	\$	<u>3,144,496</u>		
<b>FLEET MANAGEMENT FUND - 501</b>				
REVENUE	\$	159,142	\$987,346	16%
EXPENDITURES		404,136	\$987,346	41%
Change in Net Position		(244,994)		
Unrestricted Net Position-September 30, 2019 (Unaudited)		584,492		
Unrestricted Net Position-November 30, 2019 (Reserves)	\$	<u>339,498</u>		



Jason D. Greene, Finance Director



Guillermo Olmedillo, Town Manager

**Town of Surfside**  
**Net Funds Historical Balances**  
**Period 2016 - November 2019**

FUND	9/30/2016	9/30/2017	9/30/2018	9/30/2019	11/30/2019	CAGR <sup>(a)</sup>
General	\$ 7,368,408	\$ 8,460,802	\$ 10,902,050	\$ 12,955,709	\$ 11,312,257	20.7%
Tourist Resort	363,407	469,880	356,313	1,530,080	1,044,627	61.5%
Police Forfeiture	141,755	164,933	159,527	105,206	88,104	-9.5%
Transportation Surtax	354,264	388,363	263,292	194,780	167,685	-18.1%
Building	-	1,742,910	2,760,673	2,429,223	2,246,093	-6.2%
Capital Projects	1,154,352	576,122	2,158,902	3,278,256	3,232,844	41.6%
Water & Sewer	(2,827,890)	(3,048,579)	(2,546,398)	(2,499,311)	(2,357,963)	-4.0%
Municipal Parking	1,111,941	811,013	943,315	1,279,750	1,243,714	4.8%
Solid Waste	245,941	429,743	601,201	634,409	362,702	37.1%
Stormwater	3,392,370	3,264,379	3,203,878	3,272,654	3,144,496	-1.2%
Fleet Management	-	-	-	584,492	339,498	N/A
<b>Total</b>	<b>\$ 11,304,548</b>	<b>\$ 13,259,566</b>	<b>\$ 18,802,753</b>	<b>\$ 23,765,248</b>	<b>\$ 20,824,057</b>	<b>16.5%</b>

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.