



## TOWN MANAGER'S REPORT

APRIL 16, 2020

### COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- I. **SEE CLICK FIX REPORT** – *Attachment "A"*
- II. **SOCIAL MEDIA (NEXTDOOR) REPORT** – *Attachment "B"*
- III. **DEVELOPMENT APPLICATION PROCESS (2009 – PRESENT)** – *Attachment "C"*
- IV. **BEACH RENOURISMENT PROJECT STATUS UPDATE**

The Beach Renourishment Project officially began on Monday, August 19, 2019. Town Administration has been participating in Weekly Project Coordination meetings. The final meeting was held on March 4, 2020. Minutes are attached - "*Attachment "D"*"

In order to address critical beach erosion in Surfside, the U.S. Army Corps of Engineers, in coordination with Miami-Dade County and the Town of Surfside, has placed approximately 330,000 cubic yards of beach quality sand, hauled by trucks from an upland mine, to renourish the public beach in Surfside. The construction was conducted by Continental Heavy Civil Corp of Miami, Florida, which was awarded the contract by the U.S. Army Corps of Engineers Jacksonville District.

### V. TOWN DEPARTMENTS

#### ***Code Compliance Division***

**A. Code Violation Cases:** As of March 25, 2020, the total number of active, open cases being managed is 159; of these cases, 60 cases are still under investigation and are working towards compliance; 13 cases are on-hold; 9 cases are in the Special Master hearing queue; 4 cases are in the post-hearing status; 2 cases have pending liens, 37 code cases have been issued liens and remain unpaid, and 34 service cases have been issued liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a semi-annual basis.

**B. Collected Civil Penalty Fines:** Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 19/20: Through March 25, 2020, 68 cases have paid/settled for a total collection of \$81,015.
- FY 18/19: 143 cases paid/settled for a total collection of \$35,654.
- FY 17/18: 92 cases paid/settled for a total collection of \$29,576.
- FY 16/17: 117 cases paid/settled for a total collection of \$40,842.
- FY 15/16: 152 cases paid/settled for a total of \$137,282

### ***Finance Department***

Monthly Budget to Actual Summary as of February 29, 2020 – *Attachment "E"*

### ***Police Department***

#### ***A. Police Department Statistics (March 1 – March 24, 2020)***

- Traffic Citations – 179
- Parking Citations – 240
- Arrests – 2
- Dispatch Events – 1,310
- Incident/Crime Reports - 33
- Suspicious Person Checks – 20

#### ***B. Coronavirus (COVID-19)***

The Surfside Police Department has maintained situational awareness of the COVID-19 Pandemic Incident in coordination with Local, State, and Federal partner Agencies and through continued contact and information sharing with the Miami-Dade County Office of Emergency Operations-Emergency Operations Center. Our Department strives to maintain operational readiness, public preparedness, safeguarding the community, and enforcement of laws-ordinances-governmental orders. Our Department is aware that Continuity of Operations Plans especially regarding staffing is of paramount importance and therefore the Command Staff is considering several optional staffing models in the event police personnel are affected by COVID-19. Currently there are four (4) Sworn Officers that exhibited sign/symptoms that necessitated COVID-19 testing at a designated

testing facility; one (1) Officer received a negative test result and returned to work, and three (3) Officers are awaiting the test results.

### C. Police Events

- o Monthly community events (Bike with the Chief and Coffee with the Cops) are cancelled until further notice and will resume as soon as possible.
- o The Shred-A-Thon, DEA Drug Take Back, Blood Drive and Mobile DMV will be rescheduled as soon as possible.

### D. Traffic Mitigation Program Status Report

Public safety is the number one priority for the Town of Surfside. Along with public safety, quality of life is a focus of the Town. One element that impacts both public safety and quality of life is traffic. Traffic has increased significantly in recent years on Collins Avenue and Harding Avenue regionally as well as locally in Surfside. These roadways are major north/south thoroughfares for vehicles to avoid I-95 and Biscayne Boulevard traffic congestion. Lane closures at developments in Surfside and neighboring jurisdictions add to this traffic overcrowding. Drivers have learned they can avoid the backup on Collins Avenue and Harding Avenue by traveling west into the residential neighborhoods. There are no sidewalks in the single-family home areas of Surfside and with many families and children who play, walk and bike on the streets, traffic mitigation strategies are continuous for the Town Commission and Staff in our goal to keep Surfside safe and enjoyable. In order to accomplish our goals Staff works in partnership with the State of Florida Department of Transportation and Miami-Dade County authorities who have jurisdiction over the roads in Surfside. The following chart illustrates and tracks the progress of this ongoing effort.

#	TIMEFRAME	INITIATIVES	STATUS	UPDATE(S)
	<b>Short Term (0 – 6 months)</b>			
1.		<u><a href="#">Collins Ave and Harding Ave. Request for additional speed limit signs &amp; pavement markings within Town of Surfside. FDOT CTP 2018-03-0031</a></u>	<u><a href="#">Re-Opened</a></u>	Per Arturo Patulot, Traffic Operations D6, Florida Department of Transportation (FDOT) 305-470-5303, <a href="mailto:arthuro.patulot@dot.state.fl.us">arthuro.patulot@dot.state.fl.us</a> : FDOT Traffic Operations office conducted a field review along the subject roadway segment from 88 <sup>th</sup> to 96 <sup>th</sup> streets both NB and SB directions and has decided to install five (5) additional posted speed limit signs 30 MPH and three (3) sets of pavement markings 30 MPH for better exposure and driver's compliance at the following locations: <i>Collins Avenue facing Northbound traffic</i>

			<p>Two (2) additional 30 MPH speed limit signs (Right &amp; Left of roadway) and 30 MPH pavement markings north of 90<sup>th</sup> Street</p> <p>One (1) additional 30 MPH speed limit sign (Right of roadway) north of 92<sup>nd</sup> Street</p> <p>Two (2) additional 30 MPH speed limit signs (Right &amp; Left of roadway) north of 94<sup>th</sup> Street <i>Harding Avenue facing Southbound traffic</i></p> <p>30 MPH pavement markings for the three lanes across from existing speed limit sign south of 96<sup>th</sup> Street</p> <p>30 MPH pavement markings for the three lanes across from existing speed limit signs south of 92<sup>nd</sup> Street</p> <p>The proposed improvements will be completed by FDOT maintenance when workload and schedule permit. No anticipated completion dates were provided.</p> <p>FDOT was notified by email for an update on the status and Public Works is awaiting their response.</p> <p>Town Public Works advised that FDOT confirmed that a work order has been completed and pending a start date for the work.</p> <p><u>Town Public Works Administration contacted FDOT on 09-23-2019, and obtained the following update from Arthur Patulot (FDOT Traffic Operations D6):</u></p> <ul style="list-style-type: none"><li>• <u>FDOT traffic service request (TSR #87-0033-18) with the FDOT maintenance office is being processed and they will be expediting the implementation of the proposed improvements for Surfside on A1A</u></li><li>• <u>The FDOT contractor is scheduled to start installing the pavement markings and signage the first week of October 2019.</u></li></ul> <p>FDOT began installing the pavement markings and signage the week of October 21, 2019.</p> <p>As of November 2019, the status of the pavement markings is as follows:</p>
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				<ol style="list-style-type: none"> <li>1. 9500 Block of Harding (Completed)</li> <li>2. 9300 Block of Harding (Completed)</li> <li>3. 9100 Block of Harding (Completed)</li> <li>4. 9000 Block of Collins (Completed)</li> <li>5. 9200 Block of Collins (Not Completed)</li> <li>6. 9400 Block of Collins (Not Completed)</li> </ol> <p>FDOT Supervisor, Ramon Sierra, advised the Surfside Public Works Department that all signs and markings for the project have been completed.</p> <p><b><u>Per Public Works during March 2020, FDOT initiated work to thermoplastic restripe the crosswalks at 89<sup>th</sup> and Harding, and 90<sup>th</sup> and Harding.</u></b></p>
2.		Loop Detector Installation	In progress	<p>CGA was authorized to move forward with the preparation of the bid documents for the traffic loops at three signalized intersections along Harding Avenue. CGA will need to provide updated scope of services and fee in order to provide traffic counts and traffic analysis at subject intersections (before and after traffic analysis) per commission request at 05-09-17 meeting.</p> <p>The east Stop Bar at 93 Street &amp; Harding Avenue will be moved back.</p> <p>On 8-8-2017, CGA submitted its additional service agreement for completing the before and after traffic analysis at the signalized intersections along Harding Avenue that new traffic loops are being installed. At the Commission meeting where the Post Design Services contract was approved, the Mayor and Commission asked if CGA could do a before and after analysis in order to evaluate the change in traffic operations at these subject intersections. The traffic counts are currently scheduled for the 29th, 30th or 31st of August (second week of regular school).</p> <p>Loop detectors have been approved for Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup> and 94<sup>th</sup> Streets.</p> <p>On 11-3-2017, CGA submitted for review and approval Work Authorization No. 106 for Surfside Traffic Signal Modification – Traffic Analysis. The scope of the project includes Pre – Post Construction Analysis of four intersections on Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup>,</p>

				<p>94<sup>th</sup> and 95<sup>th</sup> Streets. Total cost not to exceed \$14,200.62.</p> <p>On 1-29-2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 10:30 a.m. The Assistant Town Manager, CGA, Public Works and Police Department representatives attended. No bidders attended.</p> <p>On March 8, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 2:00 p.m. The Town has received two bids. The Public Works Department and CGA are evaluating the bids. Once the bids are evaluated and ranked, Town staff will present their recommendation for final bid selection and award to the Town Commission.</p> <p>In a letter dated April 16, 2018, reference Town of Surfside Traffic Signal Modifications ITB No. 2018-01 and CGA Project No. 15-8083, CGA Director of Construction Engineering, Robert McSweeney, provided an analysis of the two bids received for the Surfside Traffic Signal Modification Project and recommendation for award of Contract. Under Power Corp. was the apparent low bidder with a Base Bid of \$109,045.23. Upon review, they found the bid is complete and appropriate for the proposed work. In keeping with the Town to award a Contract to the most responsible and responsive bidder whose bid is in conformance with the Bidding Documents and is in the best interest of the Town, they recommend that the Town of Surfside award the contract for the referenced project to Under Power Corp.</p> <p>At the 6-12-2018 Commission Meeting, the Town Commission voted to approve the recommendation from CGA awarding the contract to Under Power Corp. The project is moving forward pending CGA Notice to Proceed and required permitting.</p> <p>CGA has collected traffic counts and completed intersection analysis at the Harding Avenue and 88th Street, Harding Avenue and 93rd Street, Harding Avenue and 94th Street and Harding Avenue and 95th Street intersections. Next step is to</p>
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			<p>complete new traffic counts and intersection analysis once the traffic loops at all four intersections have been installed. This traffic analysis will be summarized in a memorandum.</p> <p>Public Works Department and CGA held a pre-con meeting. Contractor applied for County permit. A Notice to Proceed (NTP) will be given when contractor has permit. 30 to 45 days for completion after start.</p> <p>On 8-8-2018, the awarded contractor, Under Power Corporation, submitted the following permit applications to Miami Dade County:  Permit No. 2018006371 – Harding Av &amp; 88 St  Permit No. 2018006374- Harding Ave &amp; 93 St  Permit No. 2018006373 – Harding Ave &amp; 94 St</p> <p>On 8-21-2018, Miami-Dade Traffic Engineering Division provided comments on their already approved plans. They had asked for one of the pedestrian signal phases to be modified.</p> <p>On 8-22-2018, Under Power Corporation picked up 18 revised signed and sealed sets from CGA.</p> <p>On 8-23-2018, the revised plans were submitted to the County for permitting by the contractor. It seems that the County has a 12-day turn-around for these permits. Bob McSweeney has been keeping track of the County's review time and the contractor has kept CGA informed every step of this process.</p> <p>For Harding Avenue and 95<sup>th</sup> Street, CGA received an email from David Hayes (Miami-Dade County) stating that they could not sign-off on the project because they needed revised plans to reflect the same pedestrian phase modifications requested at 88<sup>th</sup> Street, 93<sup>rd</sup> Street, and 94<sup>th</sup> Street. Revised plans for Harding Avenue and 95<sup>th</sup> Street will be submitted to Miami-Dade County on 8-27-2018.</p> <p>Under Power Corp., project manager Guillermo Vado, left the company on 09-14-</p>
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			<p>18, and the new project manager is Eddie Macias e.macias@underpowercorp.com.</p> <p>GCA contacted FDOT Operations concerning the Construction Agreement renewal and loop material revision, and were referred to the FDOT Permits Department. GCA have a call/message into them, and will advise as to any potential delay once we have more information.</p> <p>On 11-27-18 a meeting was conducted with Town Administration, Public Works, Police Department, and CGA regarding the Loop Detector Installation. It was determined that the project can commence on 12-10-2018 and the work hours will be 8:00 AM – 6:00 PM, Monday-Friday. The Police Department will provide personnel to assist with lane closures. The contractor, Under Power Corp., was contacted and advised to provide a construction schedule, work plan narrative, and MOTs regarding the program prior to commencing work.</p> <p>Loop Detector installation work began the week of 12-17-2018 and FDOT advised that the contractor has a 90-day window to complete the work. Traffic advisories were emailed to residents and posted on the Town website regarding the construction work and anticipated lane closures on Harding Avenue.</p> <p>FDOT halted the installation to obtain additional permits. They were not able to perform directional drilling at the intersections. FDOT and the Town have a scheduled meeting on Thursday 01-31-2019 to discuss the new project timeline.</p> <p>As of February 2019, due to unforeseen field conditions encountered by Contractor, loop detection project construction drawings are being revised. The revised drawings will be submitted to FDOT for re-permitting since the changes require trenching of roadway. Engineer of Record is currently working on construction drawings for re-submittal.</p>
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				<p>According to the Town Public Works Department we are awaiting a cost on the Change Order.</p> <p>In April 2019, Public Works advised that an RFP will have to be re-issued as the contractor has withdrawn from the project.</p> <p>The Loop Detectors are a discussion item for the November 2019 Commission Meeting.</p> <p>The Loop Detectors was a discussion item for the November 2019 Commission Meeting. Commissioner Kaukin commented on the traffic impact on the intersection of 94<sup>th</sup> Street and Harding Avenue. Town Manager Olmedillo suggested engaging with FDOT regarding the loop detector project and obtain a cost share partnership. The Town Manager stated he will contact FDOT and report back to the Commission.</p> <p>FDOT retained Tindale-Oliver &amp; Associates, Inc. to design a pushbutton project to install the requested vehicle detectors (loops) along SR A1A/Harding Avenue at the following locations:</p> <ul style="list-style-type: none"> <li>• 93<sup>rd</sup> Street</li> <li>• 94<sup>th</sup> Street</li> <li>• 95<sup>th</sup> Street</li> </ul> <p>A FDOT representative advised that the installation will tentatively start sometime around summer of 2020.</p>
3.		Install a crosswalk at 90 <sup>th</sup> Street & Harding Avenue (north side) and 89 <sup>th</sup> Street & Harding Avenue (north side)	Open	<p>FDOT agreed to reconsider installing a traffic signal at the location, pending study (count). The Town installed traffic delineators designed to allow a left turn only onto Harding Avenue, preventing vehicles from traveling westbound across the intersection.</p> <p>The 200 block of 90<sup>th</sup> Street has been converted to one-way traffic eastbound only. This new traffic pattern has eliminated the hazard of vehicles traveling west across Harding Avenue at 90<sup>th</sup> Street where a curve hindered line of sight for drivers.</p> <p>No Turn on Red signage has been installed at 90<sup>th</sup> Street &amp; Collins Avenue for vehicles</p>


				<p>traveling eastbound in the 200 block of 90<sup>th</sup> Street.</p> <p>Crosswalk markings (Thermoplastic) installation will be performed in February 2019.</p> <p>Crosswalk markings (Thermoplastic) installation was delayed until March 2019 to allow the new pavement to properly cure.</p> <p>Crosswalk markings (Thermoplastic) installation was completed at the 89<sup>th</sup> Street &amp; Harding Avenue (north side) location in March 2019. The Crosswalk markings (Thermoplastic) installation at 90<sup>th</sup> Street &amp; Harding Avenue (north side) is still pending with no definitive date set.</p>
4.		Install a crosswalk at 92nd Street & Collins Avenue (FDOT Project)	Open	<p>Based on citizen concerns, the Town Administration contacted FDOT regarding the installation of a crosswalk at 92<sup>nd</sup> Street and Collins Avenue to enhance pedestrian safety for Town residents and hotel guests of the Residence Inn by Marriott Hotel.</p> <p>Town Public Works contacted FDOT for an update on this project on 09-23-2019, and was advised that the project is approved under FDOT Project #FM 250629-5-32-01 and is awaiting project funding.</p>
5.		Evaluate Sidewalk Options	Open	Town Commission approved a motion to continue to evaluate pedestrian safety options in Surfside.
6.		Installation of Traffic Delineators	Closed	Traffic Delineators were installed at designated traffic concern locations identified by the Police Department at Collins Avenue at 92 Street (NW corner) and in the 9100 block of Collins Avenue (west side). The Delineators were installed in February 2020, and have proven effective in eliminating the illegal parking at these locations.
7.		New Speed Bumps	Closed	<p>New speed bumps have been installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 8900 block of Abbott Avenue</li> <li>• 9100 block of Abbott Avenue</li> <li>• 9300 block of Abbott Avenue</li> </ul>

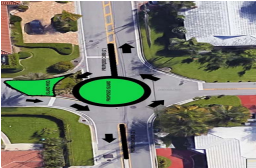
				<ul style="list-style-type: none"> <li>9500 block of Byron Avenue (second speed bump)</li> </ul> <p>November/December 2018: new speed bump location in the 9400 block of Abbott Avenue being evaluated. The location of the speed bump was determined and installation scheduled for February 2019.</p> <p>During February 2019, new speed bumps were installed at the following locations:</p> <ul style="list-style-type: none"> <li>9300 block of Abbott Avenue</li> <li>9400 block of Abbott Avenue</li> <li>9500 block of Carlyle Avenue</li> </ul> <p>New speed bumps implementation is being evaluated for the 8800 block of Carlyle Avenue.</p> <p>In May 2019, a speed bump was installed in the 8800 block of Carlyle Avenue.</p> <p>On October 23, 2019 one speed bump was removed from 88<sup>th</sup> Street due to its proximity to an existing stop sign.</p>
8.		Stop Signs in Surfside checked for compliance with Miami-Dade County regulations.	Closed	During September 2019, Town Public Works personnel checked and adjusted all stop signs in Town to ensure that they were upright, and were in compliance with the 7 foot height per Miami-Dade County regulations.
9.		Pedestrian Crosswalk Safety at the 93 <sup>rd</sup> Street and Collins Avenue Crosswalk	Closed	<p>Based on citizen concerns and traffic crash data, the Town Manager and the Police Department initiated the following actions to enhance pedestrian safety at the crosswalk located at 93rd Street and Collins Avenue that is used to primarily access the Town's Community Recreational Center.</p> <p>In June 2019, the Town Manager met with Florida State Senator Jason Pizzo, Kevin J. Thibault (Secretary of Transportation), Miami-Dade County Commissioner Sally Heyman, and Jim Wolfe (Secretary of District 6, Florida DOT) and he presented the safety issues regarding the pedestrian crossing at 93rd Street and Collins Avenue</p>

			<p>and sought input and recommendations to mitigate those concerns.</p> <p>The Police Department conducted on-going proactive traffic details in the 9200 block of Collins Avenue targeting speeding vehicles and vehicles running the red light. Additionally, the Police Department partnered with FDOT representatives to conduct a pedestrian safety educational awareness day that included the 93rd Street and Collins Avenue intersection and pedestrian crossing to educate citizens and provide safety tips.</p> <p>The Police Department contacted both FDOT and the Miami-Dade Traffic Department of Transportation and Public Works Traffic Signals and Signs Division Administration to request that the timing of the traffic signal at 93rd Street and Collins Avenue be increased to allow additional time for pedestrians to cross Collins Avenue for eastbound and westbound travel. This effort was successful and the County agreed to increase the pedestrian crossing time by an additional 3 seconds which was implemented on August 27, 2019. The pedestrian walk time now reflects a minimum of 7 seconds prior to the 16 second countdown timer of the flashing "DON'T WALK" notification, providing pedestrians a total of 23 seconds of crossing time.</p> <p>Isis Sotolongo, FDOT Bike and Pedestrian Traffic Specialist II-District Traffic Operations Division, sent an email to Town Manager Olmedillo on 11-15-19 regarding a completed FDOT engineering study for 93rd Street intersections at Collins Avenue and Harding Avenue. The email is copied below:</p> <p>Subject: CTP 2019-08-0006, Sections: 87060000 &amp; 870600001, SR A1A / Collins Avenue and SR A1A / Harding Avenue at 93rd Street. Request for Pedestrian Safety improvements. Good morning Mr. Olmedillo,</p>
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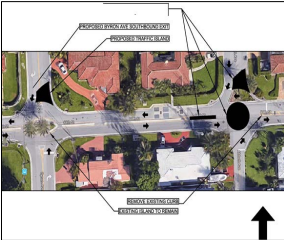
			<p>This is a follow-up to a request you forwarded to our office on August 26, 2019 to further evaluate pedestrian and bicycle mobility at the subject intersections. The Florida Department of Transportation completed a traffic engineering study which included turning movement counts, pedestrian counts, review of crash data, field observations and assessment for potential pedestrian/bicycle safety and mobility enhancements. Based on the results of the study, the Department has decided to implement the following safety improvements at SR A1A/Harding Avenue and 93rd Street and SR A1A/Collins Avenue and 93rd Street.</p> <ul style="list-style-type: none"><li>• Coordinate with Miami-Dade County Traffic Signals and Signs Division to add three seconds of "WALK" time indication to the north and south leg crosswalks at the intersection of SR A1A/Harding Avenue and 93rd Street.</li><li>• Coordinate with Miami-Dade County Traffic Signals and Signs Division to add three seconds of "Flashing Don't Walk" (FDW) time to the east and west leg crosswalks at the intersection of SR A1A/Harding Avenue and 93rd Street.</li><li>• Install "Special Emphasis" crosswalk markings on the south and west legs of the intersection of SR A1A/Collins Avenue and 93rd Street similar to the ones provided on SR A1A/Harding Avenue and 93rd Street.</li><li>• Relocate the post mounted "Pedestrian Crossing" (W11-2) sign and "One Way" (R6-1) sign located on the southwest corner of the intersection of SR A1A / Harding Avenue and 93rd Street to allow full visibility of countdown pedestrian signal heads for the south and west crosswalks.</li><li>• Replace existing detectable warnings on all corners of the intersection of SR A1A/Harding Avenue and 93rd Street with ADA</li></ul>
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				<p>compliant yellow detectable warnings.</p> <p>The Department appreciates the time and effort you have taken in bringing this matter to our attention, and looks forward to address your concerns.</p>
10.		<p>95<sup>th</sup> Street &amp; Harding Avenue (westbound), left Turn lane added. 300 block of 95<sup>th</sup> Street (eastbound), right turn lane added.</p>	Closed	<p>On 04-27-2017, the traffic lanes in the 200 block of 95th Street, between Collins Avenue and Harding Avenue were modified to improve the traffic flow. New lane pavement markers delineate the new vehicular traffic flow for westbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes west of the alleyway with one lane designated for travel westbound only on 95 Street across Harding Avenue, and the other lane designated as a left turn only lane for vehicles turning southbound onto Harding Avenue. Three parking spaces on the North East side of 95 Street &amp; Harding Avenue have been eliminated to allow for a westbound travel lane.</p> <p>As of 08-22-2017, the traffic flow in the 300 block of 95th Street, between Abbott Avenue and Harding Avenue, has been altered. The new lane pavement markers delineate the new vehicular traffic flow for eastbound traffic on 95th Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes east of the alleyway with one lane designated for travel eastbound only on 95th Street across Harding Avenue, and the other lane designated as a right turn only lane for vehicles turning southbound onto Harding Avenue. The loading zone at this location has been eliminated to allow for a right turn only lane. Please refer to the traffic diagram below.</p> 

11.		New Stop Signs at all intersections west of Harding Avenue	Closed	<p>Public Works installed stop signs at the following locations:</p> <ul style="list-style-type: none"> <li>• 89<sup>th</sup> Street &amp; Byron Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Carlyle Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Carlyle Avenue (east-west)</li> </ul> <p>In September 2018, Public Works relocated the stop sign and stop bar at Carlyle Avenue and 90<sup>th</sup> Street (for Northbound traffic on Carlyle Avenue) 15 feet north to allow for an enhanced traffic sight cone at the intersection.</p> 
12.		New Stop Bar Reflectors	Closed	<p>New Stop Bar Reflectors Installed</p> <p>In September 2018, Public Works conducted an inspection of the Stop Bar Reflectors and determined which reflectors were non-operational. The vendor replaced the non-operational reflectors under warranty.</p> <p>Public Works ordered 24 new reflectors that were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Froude (all directions)</li> <li>• 90<sup>th</sup> Street and Byron (all directions)</li> <li>• 90<sup>th</sup> Street and Abbott Avenue (East and West directions)</li> <li>• Yellow reflectors were installed prior to the speed bumps in the 9500 block of Byron Avenue to alert drivers.</li> </ul> <p>During November 2018 all non-operational Stop Bar Reflectors were replaced and are now functional. Additionally, new Stop Bar reflectors were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Froude (all directions)</li> </ul>

				<ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Byron (all directions)</li> <li>• 90<sup>th</sup> Street and Abbott Avenue (East and West directions)</li> </ul>
13.		<p>Revisit Street Closure</p> <ul style="list-style-type: none"> <li>○ 94<sup>th</sup> Street / Abbott Avenue</li> </ul>	Closed	Town Commission approved a motion against revisiting this item.
14.		<p>New Street Closure</p> <p>Byron Avenue (northbound) at 88<sup>th</sup> Street</p>	Closed	<p>Requires study, Miami-Dade County and Miami Beach approval.</p> <p>On 11-29-17, Town Manager, Chief Allen and Public Works Director attended a meeting with Miami-Dade County and City of Miami Beach administration regarding the closure of northbound traffic at 88<sup>th</sup> Street and Byron Avenue.</p> <p>The above meeting resulted in a plan to add curbing to the 88<sup>th</sup> Street median extending it to Abbott Avenue. The result will prohibit drivers from executing illegal U turns disrupting the traffic flow and area residents which has been a continuous problem.</p> <p>The following traffic modification Project has been developed to improve the traffic flow at 88<sup>th</sup> Street and Abbott Avenue.</p>  <p>Public Works completed the installation of the pictured vehicular traffic pattern at 88<sup>th</sup> Street &amp; Abbott Avenue. On March 12, 2018, a 60-day testing period will begin before final approval.</p> <p>The 60-day trial period before final approval continues. There have been no traffic accidents reported and no matters of concern have been brought to the attention of the Police Department.</p>



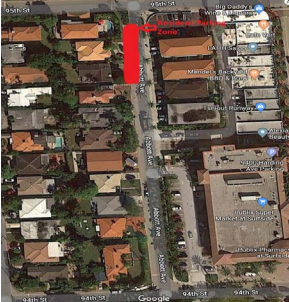

				<p>At the Special Town Commission Meeting held May 22, 2018, the Town Commission approved the below traffic pattern design (Option A) for 88<sup>th</sup> Street and Abbott Avenue. A traffic circle at Abbott Avenue on 88<sup>th</sup> Street will allow traffic to flow east, west and south. Traffic islands on Abbott Avenue and Byron Avenue at 88<sup>th</sup> Street will prevent vehicles from traveling north on those avenues from 88<sup>th</sup> Street.</p>  <p>Public Works has begun work on the new traffic mitigation design on 88<sup>th</sup> Street &amp; Abbott Avenue. The project is estimated to be completed by mid-July.</p> <p>Project completed.</p>
15.	Install a centerline curb on 95 <sup>th</sup> Street between Abbott and Byron Avenues	Closed	Public Works installed delineators to deter trucks from traveling west on 95 <sup>th</sup> Street.	
16.	Eliminate Crosswalks on Collins (north) & Harding (south) Avenues	Closed	FDOT stated that eliminating crosswalks would hinder pedestrian travel and further study would be required before they can agree to that recommendation.	
17.	Create Vehicular Circulation Plans for New Construction Projects Minimize lane closures	Closed	MOT's and circulation plans for new construction projects was a primary topic of discussion with FDOT and the surrounding jurisdictions representatives. A plan to improve the coordination of projects and to enhance communication by FDOT providing notice well in advance of all approved MOT's to the three jurisdictions was agreed upon.	

				The early notice system has shown an improvement.
18.		Install traffic light at 96 <sup>th</sup> Street & Abbott Avenue  Eliminate left hand turn at 96 <sup>th</sup> Street & Byron Avenue	Closed	Town Manager Olmedillo, Chief Allen, Captain Yero and Randy Stokes, from the Town and Eric Czerniejewsky from CGA, spent a few hours with Ramon Sierra, FDOT District 6. Several simulations were run, and the result is that the back-up traffic in the east bound direction made congestion worse on 96 <sup>th</sup> Street. This will not allow the vehicles turning right from Byron to move, causing a longer back-up on Byron and creating additional congestion on Harding and Collins.  FDOT will not eliminate the left turn at 96 Street & Byron Avenue.
19.		Send demand letters to mapping companies  o Waze – Free Community-based GPS, Maps & Traffic Navigation App	Closed	The Town became a Participating Member of the Connected Citizens Program. This is the Town's effort to address in real-time reported accidents and improve navigation throughout the Town.
20.		On-Street Parking Reconfiguration - 200 block of 90 <sup>th</sup> Street	Closed	On Monday 10-08-18, Public Works advised that the 200 block of 90 <sup>th</sup> Street On-Street Parking Reconfiguration would begin in October 2018, with Police/Parking Officers blocking off the street to complete the stripping. Stripping Reconfiguration diagram below.    On Monday 10-29-18, the stripping and reconfiguration was completed.
<b>Intermediate Term (7-18 months)</b>				
1.		Design 91 <sup>st</sup> Street Improvements	Open	Awaiting the study of walkability by FIU.

		<ul style="list-style-type: none"> <li>o Sidewalk, landscaping and buried utilities</li> </ul>		
2.		<p>Create One-Way Streets 88<sup>th</sup>, 89<sup>th</sup>, 90<sup>th</sup> and 91<sup>st</sup> Street between Collins &amp; Harding Avenues</p>	Closed	<p>A Town meeting was held July 18<sup>th</sup>, 2017, to present a new traffic pattern plan making 89<sup>th</sup> Street one-way only for westbound vehicular traffic from Collins Avenue to Hawthorne Avenue and 90<sup>th</sup> Street one-way only for eastbound vehicular traffic from Bay Drive to Collins Avenue.</p> <p>The Town Commission approved to conduct a test of a new streetscape design on 89<sup>th</sup> and 90<sup>th</sup> Streets, between Harding and Hawthorne. The test consists of creating a safe pedestrian path and a green area in what is currently the paved area of those streets. Because width of the street will be narrowed during the test, the streets will be changed to a one-way system, with 89<sup>th</sup> Street traffic moving from east to west and 90<sup>th</sup> Street traffic moving from west to east. The streets will be marked with paint to designate the pedestrian area as well as the green/parking area. The test is scheduled to begin in early December and run for a period of 60 days. At the end of the test period, staff will present a report to the Town Commission.</p> <p>The new streetscape testing was initiated December 14, 2017. The testing has gone smoothly with no incidents to report thus far. A main focus has been directed toward providing information, answering questions and educating residents and all who travel the area on the details and goals of the project.</p> <p>At the February 13, 2018 Town Commission Meeting the Town Administration was granted time extension of sixty days to the One-Way Street Project in order to survey the streets for ADA compliance in the pedestrian lanes and to acquire more data on traffic counts.</p> <p>A One-Way Streets Town Hall Meeting was held on March 28, 2018. Notifications for the March 28 One-Way Streets Town Hall Meeting have been distributed via the following channels:</p>

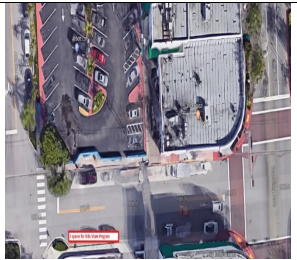
				<ul style="list-style-type: none"> <li>• Publicly Noticed Meetings and Agenda Packets (Town Commission &amp; Planning &amp; Zoning)</li> <li>• Letter mailed to residences on 89<sup>th</sup> and 90<sup>th</sup> streets for first meeting held in July (similar to planning &amp; zoning notices)</li> <li>• Door hangers to residences on 89<sup>th</sup> and 90<sup>th</sup> streets</li> <li>• Posted notice at Publix and Starbucks</li> <li>• Multiple e-blasts</li> <li>• Website notices on the calendar and Town news</li> <li>• Included in multiple gazette newsletters</li> <li>• Channel 93</li> <li>• Nextdoor postings on the Town's page</li> <li>• Delivery of meeting notices to residences on 89<sup>th</sup> and 90<sup>th</sup> streets for second meeting held in March</li> <li>• Surveys on Nextdoor and SurveyMonkey</li> </ul> <p>Town collected resident feedback through a number of these channels including emails and phone calls.</p> <p>At the April 10, 2018 Town Commission Meeting, the Town Commission approved a motion to terminate the One-Way Street Project tested on 89<sup>th</sup> Street and 90<sup>th</sup> Street.</p> <p>On April 16, 2018, Public Works returned the traffic pattern on 89<sup>th</sup> Street and 90<sup>th</sup> Street to two-way traffic west of Harding Avenue.</p>
3.		Road closure of 95 <sup>th</sup> Street and Abbott Avenue	Closed	<p>On November 7, 2017, CGA submitted for review and approval Work Authorization No. 108 for Traffic Feasibility Study for Abbott Avenue and 95th Street. The project includes Traffic Analysis and Modeling of the road closure at 95th Street and Abbott Avenue. Total cost will not exceed \$20,149.58.</p> <p>On January 29, 2018, the Town Manager held a meeting with CGA Traffic Engineer Eric Czerniejewski, Asst. Town Manager Duncan Tavares, Public Works Director Randy Stokes and Captain Yero to review and discuss the Feasibility Study results.</p> <p>This item has been deferred due to the impact of closing the 95th Street would generate.</p>

Long Term (19+ months)				
1.		Gate the area west of Harding Avenue and create a special taxing district.	Open	This item is provided here as a place holder.

#	PARKING / TAXIS	STATUS	UPDATE
1.	Create a Resident Only Parking Zone in the north-west section of the 9400 block of Abbott Avenue	Closed	<p>Based on resident requests, a Resident Only Parking Zone was established in the latter part of December 2019 encompassing four parking spaces in the north-west section of the 9400 block of Abbott Avenue. Signage denoting the Parking Zone was procured and installed. Resident only parking decals should be available in January 2020.</p> <p>In January 2020, the Resident Only parking decals were received for the 9400 block of Abbott Avenue and are being distributed.</p>  

2.	<p>The Town of Surfside added 18 new single parking spaces and 2 loading zones in the streets that are east of Collins Avenue. These new parking spaces provide additional parking options for residents and visitors to our Town. The additional loading zones provide a safe location for trucks and other vehicles to deliver goods and services to residents. The total number of single parking spaces added is now 12.</p> <p>Additional commercial loading zone for the 300 block of 95 Street.</p>	Closed	<p>The additional parking spaces are located in the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 88<sup>th</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 90<sup>th</sup> Street (4 spaces) effective upon completion of on-going construction project</li> <li>• 100 block of 92<sup>nd</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 96<sup>th</sup> Street (6 spaces) six single pay parking spaces were removed and the area was designated a Tow-Away Zone.</li> </ul> <p>The additional loading zones are located at the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 89<sup>th</sup> Street - effective 06-01-2017</li> <li>• 100 block of 94<sup>th</sup> Street - effective 06-01-2017</li> </ul> <p>An additional loading zone was added at the following location effective Monday 04-22-2019:</p> <ul style="list-style-type: none"> <li>• 300 block of 95 Street on the north-west corner encompassing three parking spaces. The loading zone is effective between 6:00AM – 10:00AM only.</li> </ul> <p>In July 2019, an additional loading zone was decided for the 300 block of 95 Street on the south side in the Ride Share zone between the hours of 6AM-10AM. Monday-Friday, to help alleviate commercial truck congestion in the Business District in the early morning hours. The loading zone will be established in August 2019, after ordering and deploying the signs. The new loading zone will be evaluated for a three-month period.</p> <p>In August 2019, the additional loading zone became operational in the Ride Share parking spaces located in the 300 block of 95 Street (south-side) with functional hours of Monday-Friday, 6AM-10AM. The loading zone will be evaluated for a three month</p>
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			<p>period beginning August 1, 2019 and ending on November 1, 2019.</p> <p>The loading zone will be evaluated for a three-month period beginning August 1, 2019 and ending on November 1, 2019.</p> <p>A memorandum was submitted to the Town Manager regarding the loading zone evaluation for the three-month period beginning August 1, 2019 and ending on November 1, 2019. The memorandum is in support of continuing the loading zone.</p> <p>The additional loading zone in the 300 block of 95 Street (south-side) was approved on a permanent basis with functional hours of Monday-Friday, 6AM-10AM.</p>
3.	Ride Share Pick-up & Drop Off	Closed	<p>Background: There has been a proliferation of citizens utilizing Ride Share services such as Uber and Lyft which has impacted the efficient flow of traffic in the Town of Surfside. The operators for these services have been observed picking up and dropping off their customers in the Surfside Business District occupying Town parking spaces and double parking while picking up or dropping off customers.</p> <p>The Surfside Police Department recommends that a 90 day "Town of Surfside Ride Share Pick-Up &amp; Drop-Off Trial Program" be conducted in the 300 block of 95th Street on the south-side of the road way encompassing three parking spaces closest to Abbott Avenue. See below picture (Red Box Area).</p>



**Budget Impact:** There will be a reduction in the Town Parking revenue stream due to three (3) less parking spaces being available for paid parking. There will be incurred costs for procuring signage and possible repainting of the parking spaces.

On 07-20-18 the signs for the Ride Share location were ordered and the expected delivery date is in early August 2018. On 07-26-2018, Captain Bambis and Parking Manager Joseph met with Mr. Javier Correoso (Public Affairs Manager) from Uber ride share regarding the new Pick-up and Drop-off site proposed for the 300 block of 95<sup>th</sup> Street in Surfside. Mr. Correoso was enthusiastic about the trial program that was discussed with him and he is willing to participate and utilize the location in the Uber application for the Pick-up location. He will be contacted days before going live with the location so that he could initiate the information in the Uber application. Mr. Correoso also provided information for his counterpart at Lyft ride share so we could contact them to have the same information on their Lyft application.

Effective 08-13-2018, the Ride Share Pick-Up and Drop-Off location in the 300 block of 95<sup>th</sup> Street was completed:

- All signs installed (2 signs)
- Curb line was painted yellow
- Vehicle space lines were painted yellow



- UBER Ride Share Company has agreed to add the location to their application



The Ride Share Pick-up & Drop Off Trial Program concluded on 11-11-18. A Staff Memorandum regarding the program was prepared and submitted by the Police Department which stated that overall impact of the Ride Share Pick-Up & Drop-Off Program has been positive and led to efficiencies of the traffic flow in and around the business district of Surfside. The Police Department recommended that the Ride Share Pick-Up & Drop-Off Program continue as a full-time initiative.

The Ride Share Pick-up & Drop-off Program became a permanent on-going program effective November 2018.

In July 2019, an additional loading zone will be added in the 300 block of 95 Street on the south side in the Ride Share spaces (zone) between the hours of 6AM-10AM, Monday-Friday to help alleviate commercial truck congestion in the Business District in the early morning hours. The loading zone will be established in August 2019, after ordering and deploying the signs and an evaluation period of three months. Based on the loading zone hours added to the current Ride Share spaces an additional Ride Share space will be established in the 200 block of 95 Street on the south side of the street adjacent to or near the loading zone at that location.

			<p>In August 2019, an additional loading zone became operational in the Ride Share parking spaces located in the 300 block of 95 Street (south-side) with functional hours of Monday-Friday, 6AM-10AM.</p> <p>An additional Ride Share parking zone (single space) is being established in the 200 block of 95 Street (south side) with an anticipated completion date in September 2019, after the Ride Share signage is received.</p> <p>The additional Ride Share parking space in the 200 block of 95 Street (south side) was completed and became operational on Wednesday 09-25-2019. The space was painted and proper signage installed by Town Public Works personnel.</p>
4.	Parking Rate Increase for Off-Street Parking (Municipal Parking Lots)	Closed	<p>Town of Surfside Resolution No. 18-2517 was adopted by the Town Commission on 07-10-2018 stipulating a parking rate fee increase from \$1.50 per hour to \$1.75 per hour for all Off-Street (Municipal Parking Lot) spaces.</p> <ul style="list-style-type: none"> <li>• New Parking rate decals were ordered for the Parking Pay Stations with an anticipated delivery date of mid-August 2018.</li> <li>• Temporary Parking Fee Decals with the new rate were placed on the affected Parking Pay Stations.</li> <li>• Effective 07-25-18 at 12:00 pm the \$1.75 Parking rate commenced. Both the Pay Station System and Pay-By-Phone System were updated with the new parking rate for off-street parking.</li> <li>• Notifications of the parking rate change were hand-delivered to Surfside businesses on 07-24-2018.</li> <li>• Email notification of the parking rate change was sent out on 07-25-2018.</li> <li>• Notification of the parking rate change was posted on the Town website on 07-25-2018.</li> </ul>

		<ul style="list-style-type: none"> <li>• On 07-25-2018, the Town website "Parking" section was reviewed and the areas requiring the new rate change were updated by CGA (Adrian).</li> </ul> <p>New Parking rate decals were received and they were affixed to the Parking Pay Stations in the Municipal Parking Lots on 08-22-2018.</p> <p>At the June 20, 2019, meeting of the Downtown Vision Advisory Committee (DVAC), the Committee formalized recommendations for the Town Commission to consider regarding changing the Off-Street Parking Rates. At the July 9, 2019, Town Commission Meeting the Town Commission discussed and approved parking rate changes for all Town Off-Street Parking (Municipal Parking Lots) as follows:</p> <ul style="list-style-type: none"> <li>• Weekends/Holidays:       <ul style="list-style-type: none"> <li>○ 9:00 AM - 5:00 PM \$3.00/hour with a 4-hour limit that is not renewable</li> <li>○ 5:00 PM – 9:00 AM \$2.00/hour with a 4-hour limit that is renewable</li> </ul> </li> <li>• Weekdays:       <ul style="list-style-type: none"> <li>○ 9:00 AM - 5:00 PM \$2.00/hour with a 4-hour limit that is not renewable</li> <li>○ 5:00 PM – 9:00 AM \$2.00/hour with a 4-hour limit that is renewable</li> </ul> </li> </ul> <p>For the August 13, 2019, Town Commission Meeting the Police Department submitted a memorandum for Approval to Modify the Parking Rate and Parking Time Limits for Off-Street Parking (Municipal Parking Lots) through Town Resolution.</p> <p>At the August 13, 2019, Town Commission meeting the Commission approved the Off-Street (Municipal Parking Lots) Modifications to the Parking Rates and Parking Time Limits as previously described. Notifications regarding the new rates and time limits were posted on the Town website and were sent out on social media. Effective</p>
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			August 19, 2019, the new Off-Street Parking Rates and Parking Time Limits commenced.
5.	Variable Parking Rate for On-Street Parking Spaces in the Business District (9400 and 9500 blocks of Harding Avenue)	Closed	<p>At the 03-12-19, Town Commission meeting the Town Commission approved the following changes to a staff recommendation to initiate a Variable Parking Rate for On-Street Parking Spaces in the Business District (9400 and 9500 blocks of Harding Avenue). The Variable Parking Rate will be as follows: Weekdays (Mon-Fri) only between 10:00 AM – 4:00 PM will be \$4.00/hour with a 2-hour limit (after the expiration of 2 hours the parking space is not renewable between the hours of 10:00 AM – 4:00 PM and the vehicle will not be permitted to park in an On-Street parking space in the Business District until after 4:00PM).</p> <p>The Town Commission requested a review be conducted regarding the effects of the On-Street Variable-Rate in the Business District, and the review be submitted two months after the rate change implementation date. The resolution will be voted on at the Town Commission Meeting on 04-09-19.</p> <p>The resolution was approved by the Town Commission and on Monday 04-15-2019, the Variable Parking Rate was implemented without issue for the Parking Pay Stations and Pay-By-Phone Systems. A two-month evaluation of the program will be submitted in June 2019.</p> <p>On June 18, 2019, the Police Department submitted the two-month evaluation report for the Business District Variable Parking Rate change. The report was available to the Town Commission for review. At the July 9, 2019 Commission Meeting the Business District Variable Parking Rate change was approved on a permanent basis.</p>
6.	Taxi Cab Stands added and changed	Closed	<ul style="list-style-type: none"> <li>The Taxi Cab Stand at 94<sup>th</sup> Street &amp; Collins Avenue was reduced from (4) vehicles to (2) vehicles.</li> <li>94<sup>th</sup> Street &amp; Harding Avenue (across from Publix) will have a (2) vehicle Taxi Cab Stand. *One metered parking space has been added.</li> </ul>

			<ul style="list-style-type: none"> <li>• In the 200 block of 92<sup>nd</sup> Street (North side in front of the Marriott) one metered parking space was removed and replaced with a (1) vehicle Taxi Cab Stand.</li> <li>• A (2) vehicle Taxi Cab Stand has been added to the south side of the 200 block of Collins Avenue.</li> </ul> <p>On 11-15-17, Chief Allen met with the management of the Azure Condominium regarding the taxi stand at 94<sup>th</sup> Street and Collins Avenue. They had no complaints regarding the location of the stand and were not aware of complaints or traffic concerns from residents of the condo. The taxis crossing Collins Avenue do not interfere with the exiting of cars from their building. The manager was happy that the stand was reduced from four to two taxis.</p> <p>One person has voiced opposition with the location of the taxi stand being across the street because it is unsightly and wants it moved.</p> <p>Chief Allen next met with the valet manager of the Grand Beach Hotel who said the two taxi stand is working out well and when a taxi is needed they signal for one from the stand. Chief Allen also met with the General Manager of the hotel regarding the concern and asked for one space for a taxi on the hotel property. The GM agreed. The space is just inside the garage and is now opened for taxi use.</p>
7.	2018 Parking Permits for the 9400 and 9500 blocks of Byron Avenue	Closed	<p>The 2018 Byron Avenue Parking Permits are only for residents and their guests on the 9400 &amp; 9500 blocks of Byron Avenue. The application and the registration process instructions were included in the December 2017 Surfside Gazette. Residents must provide proof of residency and may obtain up to 3 permits per household. Only residents and their guests may park in these areas with the proper permit all other vehicles are subject to being issued a parking citation.</p>

8.	Replacement of No Parking Signs and additional No Parking Signs 9400 block of Abbott Avenue	Closed	Based on Police Department observations the replacement of No Parking Signs that are in poor condition, and additional No Parking Signs will be installed in the 9400 block of Abbott Avenue. Public Works is working in conjunction with the Parking Department to complete this project. The signs were received and installed the week of February 25, 2019.
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Respectfully submitted by:

A handwritten signature in blue ink, appearing to read 'Guillermo Olmedillo', with a horizontal line extending to the right from the end of the signature.

Guillermo Olmedillo, Town Manager

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**Between Mar 01, 2020 and Mar 31, 2020**

25 requests were opened

11 requests were closed

The average time to close was 0.7 days.

REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Parking Issue	3	3	0.3
Utilities (Water/Sewer) (PW)	7	1	1.0
Code Compliance (Safety Concern)	4	2	0.4
Beach Issue	3	1	2.8
Police (Safety Concern)	3	1	0.8
Code Compliance (Violation)	2	1	0.2
Other	2	1	1.1
Drainage/Flooding (PW)	1	1	0.1
96 Street Park (P & R)	0	0	0.0
Barking Dog	0	0	0.0
Beach Patrol	0	0	0.0
Community Center (P & R)	0	0	0.0
Construction Issues	0	0	0.0
Dead Animal	0	0	0.0
Dog Stations (P & R)	0	0	0.0
Graffiti (in park) (P & R)	0	0	0.0
Graffiti (PW)	0	0	0.0
Hawthorne Tot-Lot (P & R)	0	0	0.0
Pothole (PW)	0	0	0.0
Solid Waste (Commercial) (PW)	0	0	0.0
Solid Waste (Residential) (PW)	0	0	0.0
Street lights (PW)	0	0	0.0
Surfside Dog Park (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0

# Town of Surfside, FL

Between Jan 01, 2014 and Mar 31, 2020

1166 requests were opened

1136 requests were closed

The average time to close was 25.3 days.

REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Other	252	250	24.3
Beach Issue	202	190	21.1
Code Compliance (Violation)	150	149	28.5
Parking Issue	102	102	3.3
Police (Safety Concern)	82	80	8.7
Code Compliance (Safety Concern)	94	92	31.2
Street lights (PW)	57	56	126.0
Utilities (Water/Sewer) (PW)	41	34	11.2
Construction Issues	40	40	15.3
Drainage/Flooding (PW)	35	33	25.6
Solid Waste (Residential) (PW)	24	24	23.7
Dog Stations (P & R)	15	15	4.7
Barking Dog	12	12	20.0
Community Center (P & R)	11	10	11.6
Surfside Dog Park (P & R)	9	9	1.3
96 Street Park (P & R)	10	10	3.2
Solid Waste (Commercial) (PW)	7	7	7.3
Hawthorne Tot-Lot (P & R)	7	7	33.6
Pothole (PW)	6	6	27.2
Beach Patrol	4	4	3.8
Dead Animal	3	3	21.0
Graffiti (PW)	3	3	25.2
Graffiti (in park) (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0





## **MEMORANDUM**

**To:** Guillermo Olmedillo, Town Manager  
**From:** Rachel Pinzur, Public Information Representative  
**Date:** March 31, 2020  
**Subject:** **March Social Media (Nextdoor) Report**

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As part of the Town's communication strategy, the PIR aims to provide residents with helpful and positive information. Nextdoor is only one of several communication channels used to reach residents.

In the month of March, the Town's Public Information Representative mostly published posts regarding the Coronavirus COVID-19 pandemic. The Town of Surfside remains committed to staying on top of the most up-to-date information in order to make informed decisions to help safeguard the Surfside community. As the situation is changing rapidly, the Town is providing regular updates as new information emerges.

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website ([www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)) and/or by contacting the Town directly.

Last updated on 6/20/2024

DEVELOPMENT APPLICATION PROCESS (2009 - PRESENT)													
Application Date	Location	Project Description	Zoning Process			Density/Intensity		Variances		Building Permit			Construction Status
			DRG	P&Z	TC	Allowed	Approved	Requested	Received	Application No.	Issuance	Status	
1/27/2009	8000 Colfax Ave	Reef Pool Rehab: Proposed surface finish consisting of 283 labor units, 4 doors and adjacent 4 storm garage	5/15/2009, 6/15/2009	3/15/2009	5/15/2009	300 units	1.75 units	None	None	19-877	1/14/2014	Issued	Completed
1/16/2010	9000 Abbott Ave	Recon/Rem: Construction of single detached house containing 171 units and maximum building height of 30 feet	1/20/2010, 6/12/2012	6/10/2012	6/10/2012	Regulated continuous to determine livability areas and setbacks		Approved through Department agreement not variance. 30' maximum detached setbacks		19-128	5/6/2010	Issued	Completed
1/16/2011	9000 & 9100 Colfax Ave	Small Resid-301 storm tank	1/16/2011, 6/15/2011	1/16/2011	6/15/2011	300 units	301 units	None	None	19-188	1/15/2012	Issued	Completed
7/17/2012	9076, 9088 & 9100 Colfax Ave	Charles Olson Residence: Construction of existing 10-unit townhome construction of 90 unit residential subdivision building and accessory structures	6/13/2012, 6/11/2012	12/18/2012	1/24/2013	625 units	80 units (Division of approximately 10 units each)	None	None	19-182	6/26/2014	Issued	Completed
Original Submittal: 7/13/2010 Revised submittal: 6/15/10	9021 Colfax Ave	Reef Club - restoration of the famous reef club building and for the construction of new improvements	5/13/2010, 6/15/2011, site plan amendment: 1/16/2010, 6/1/2011, 6/1/2011, 6/1/2011, 6/1/2011, 6/1/2011	Original city plan: 6/27/2010, see plan amendment: 6/15/2011	Original city plan: 6/27/2010, see plan amendment: 10/13/2011	760 units	257 units	None	None	19-127	4/27/2010	Issued	Under Construction
7/26/2012	9000 Colfax Ave	The Reef: New medical clinic addition and joining existing center (2 stories)	2/15/2011, 1/17/2011, 7/26/2011	2/17/2011	10/26/2011	8 story expansion of 8,300 sq square feet		None	None	19-609	1/12/2015	Issued	Under Construction
6/19/2013	201, 205, 207, 209 & 210 8000 St 8000 Harding Ave	Surface Course - redevelopment of 70 parking stalls single unit and car development	6/12/2013, 6/13/2013	6/12/2013	12/9/2013	65 units	28 units	None	None	19-568		Plan approved, waiting on DC	Pending selection of DC
6/12/2013	9100 Colfax Ave & 9100 Colfax Ave	Reef Club 2 - Redevelopment of property with a multi-family residential project and renovation of existing townhome structure	6/6/2013, 6/10/2013, 6/10/2013	12/17/2013	2/16/2014	899 units	88 condominium units, 82 townhome units	None	None			Not yet applied for permit yet	
Original Submittal: 2/11/2010 Revised submittal: 5/15/10	9080, 9070, 9060, 9040, 9030, 9020 & 9000 Colfax Ave	8000 Colfax Ave - demolition of all existing improvements, reconstruction of 4 story building	Original submittal: 6/10/2010, 6/17/2010 Revised submittal: 6/17/2010, 6/18/2010, 6/1/2010	Original approval: 12/10/2010, Revised approval: 1/27/2010	Original approval: 1/10/2010, current site plan has not been approved yet. scheduled for February 26, 2010	700 units	Revised to for 201 units	None	None	19-610		Not yet applied for permit yet	
6/16/2014	8900 Colfax Ave	Residential Condominiums	6/10/2014, 12/17/2014	10/27/2014	1/14/2016	100 units	18 units	None	None	19-602	1/20/2017	Issued	Under Construction
10/1/10	9100 Harding Ave	800 Surfside - 8 Townhomes	1/10/2010, 6/17/2011, 6/18/2011	6/17/2010	6/18/2010	8 units	8 units	None	None			Not yet applied for permit yet	
6/10/2017	8900 Colfax Ave	Reef House - site plan approval for expansion to existing beach housing building	6/19/2017, 6/26/2017, Revised submittal: 6/16/2017	2/22/2018, 6/16/2018, 5/12/2018, approved on: 6/27/18	Scheduled for 12/20/18	88 units		Current request for 88 units - 100% approved yet. Request is for 84 units	if requested: 1. Section 90.02 - 20' street fronting requirements (existing Section 90.02) 2. Section 90.01.2 - 10' parking buffer 3. Section 90.01.3 - 10' setback adjacent to streets and abutting existing structures (existing 60' offset) 4. Section 90.02.02 - 10' open space (open space 10' offset)	Not yet applied for permit yet		Not yet applied for permit yet	
Original submittal: 10/16/2017	Abbott Ave	Residential Proposed (P)											Withdrawn
Original Submittal: 1/26/2016 Revised submittal: 6/10/2016, 12/14/2016, 10/10/2016, 12/15/2016	8801 Harding Ave	28 four-family units	6/10/2016, 10/14/2016, 6/10/2016, 12/15/2016	6/10/2016 PZ recommended approval	Revised by the Commission	89 units		1 requested - Section 90.02 - 10' front setback requirements (existing Section 90.02)	Approved				Denied
7/15/2018	9000 Abbott Ave	Reef Club 1/2000: Required to determine landscaping materials to be developed on-site	N/A	6/19/2018	10/27/18			Applying along with work on site	Approved				
1/7/2020	1000 Colfax Avenue	Plan request to demolish and rebuild existing structure	N/A	1/20/2020	Approved without the site plan			1000sqm	Approved				Withdrawn by the applicant
1/7/2020	9000 Colfax Avenue	Plan request to new PZ, such increased lot dimensions buffer	N/A	5/10/2020	2/11/2020			conform buffer	Approved				



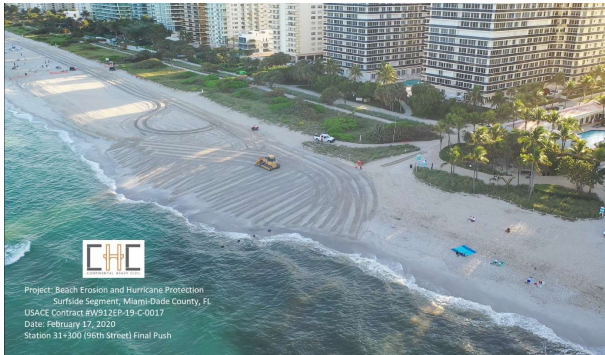
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Weekly Project Coordination Meeting Minutes				
		Day: Wednesday's	Time: 10:30 AM	
<b>Meeting #:</b>	32 – Final Meeting	<b>Call -In#</b>	(224) 501-3412	
<b>Meeting Held:</b>	Wednesday, 03/04/2020	<b>Access Code:</b>	582-596-925	
<b>Project:</b>	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	<b>Contract #:</b> <b>FDEP Permit #</b>	W912EP-19-C-0017 0233882-010-JM	
<b>TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"</b>				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Francisco Guarin/QCM	CHC	<a href="mailto:fguarin@chcivil.com">fguarin@chcivil.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X	X	Gregg Close / SSHO	CHC	<a href="mailto:gclose@chcivil.com">gclose@chcivil.com</a>
X		Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X		Brandon Faustini	The NDN Companies	<a href="mailto:BFaustini@thendncompanies.com">BFaustini@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X	X	Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>



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X	X	Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>
X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X		Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X		Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X		Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X	X	Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X		Tim Milian	TOS P&RD	<a href="mailto:tmilian@townofsurfsidefl.gov">tmilian@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X		Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez-Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez-Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X		Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X	X	Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>



## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

- 1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

- 2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis. CHC and USACE will follow up after the meeting for general updates. RMS report. on the contractor side is not working will follow up along with meeting minutes.

### 3.0 Review work progress since previous meeting:

- 3.1 Held Surfside Beach side walkthrough, no issues and was accepted by USACE and Surfside.
- 3.2 Demobilization of heavy equipment.
- 3.3 Planted vegetation and restoration, 95 % completed and to be completed by the end of the week, remaining is the north side of 88<sup>th</sup> street access planting.
- 3.4 Worked on punch list items.
- 3.5 Installation of Turtle Sign 50% complete.

### 4.0 Review this week's definable feature of work:

- 4.1 Continue to work on punch List items (see attached punch list).
- 4.2 Restoration of access roads and staging areas.
  - 92<sup>nd</sup> street access is 100 completed
  - Working on 88<sup>th</sup> and 89<sup>th</sup> street access roads.



4.3 Continue to install remaining Turtle Signs, 50% completed. Should be completed by end of day.

4.4 Vibration Monitoring:

- Continuing monitoring 24/7.
- No reported alerts or issues.
- All seismic monitoring will be completed once all equipment is out of the construction site including temporary facilities. Scheduled post construction survey by end of next week.

4.5 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Nothing notable around site, free from invasive species. Completion of turbidity testing on 17<sup>th</sup> February when the completion of fill material ended.
- Held preparatory meeting for Restoration and Planting on Tuesday Feb 25<sup>th</sup>.
- Plants were delivered on Tuesday Feb 25<sup>th</sup> and start working on planting.
- Completing 88<sup>th</sup> street access road restoration and planting this week.
- Completed 95% of planting is completed except for the north side of 88<sup>th</sup> street access road.
- March 1<sup>st</sup> starts turtle season again need to start getting clearances, coordinate with Teal and Colette. CHC sent notification has not heard back. CHC is not working on the beach side. Will follow up with Chris R.-USACE
- Chris R.-USACE asked if NDN has been watering the plants? Kevin K.-NDN responded "yes" that he has been watering the plants everyday right up to this past Friday. Hector S.-CHC noted that CHC has been watering the plants daily.
- Turtle Nest found within project limits: On Friday Feb 28<sup>th</sup> at 6:28 AM Miami Dade Environmental representative Colette Biondi notified CHC that a turtle nest was found within the Surfside Project limits approximately at 93rd street access in front of the Surfside Community Center beach side area. CHC notified/reported USACE representative of the finding. CHC assisted Ms. Biondi with placing cones around the turtle nest for protection until assistance arrived and protected the area. Around past 8:00AM CHC was released to continue working.
- Alberto Pisani-MDCP noted that Teal Kawana is no longer with the county and Colette is not authorized to do the Turtle Monitoring. If Turtle Monitoring is need, need to coordinate with Chris R.-USACE. Francisco J.-CHC noted that Colette B. volunteered when the turtle was found although they notified her, she secured the area and turned it over to the county.

4.6 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.
  - CHC will contact the Rabbi for final inspection prior last day on site.

4.7 Scheduled Preparatory Meeting:

- Demobilization: Wednesday March 4<sup>th</sup> @ 11:00AM.



#### 4.8 3-Phase Inspection Schedule:

- Prefinal inspection; Tentative Friday March 6<sup>th</sup>, 2020; TBD

### 5.0 Review construction project schedule:

5.1 See attached 3-week look ahead.

### 6.0 Submittal and RFI's:

#### 6.1 Submittals Under Review

- See attached submittals under review log, no critical submittals are overdue at this time.
- Preparing close out submittals.
- RMS had issues on the contractor side, could not log in to update reports.

#### 6.2 Request for Information (RFI's - see attached log):

- No RFI's are pending.

### 7.0 Review off-site activities:

- Final sweep cleanup after demobilization.
- Haulover Parking Lot:
  - Final repairs scheduled for next week of March 2<sup>nd</sup>2020.
  - Start removing damaged pavement this week.
  - Francisco J.-CHC noted that CHC requested coordination meeting on Feb 20<sup>th</sup> and notified that CHC had completed hauling and ready to start working on haul over park, meet with Chris H. once and two other person and awaiting for another coordination meeting and is pending with other personnel and Miami-Dade County, half of the equipment has been mobilized to Haulover Park, CHC is awaiting for the coordination meeting to happen to start parking lot repairs, after the meeting will drive up to Haulover park and see if Chris H. is available to discuss the coordination. Alberto Pisani-MDCP request to be copied on the emails to be on the loop and could follow up and try to help and coordinate. Francisco J.-CHC will follow up and send via email copies of the communications.

### 8.0 Review Site Safety & Deficiencies:

#### 8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.

- Gregg Close-CHC SSHO Provide Update:
  - 7 days from last injury of Feb 24<sup>th</sup>, 2020.
    - Personnel in good shape, getting checked up by medical professional.
    - Chris R.-USACE asked about the status of the person that got injured if he's back to work or restricted duty? Francisco J.-CHC noted that the person is on vacation which he was scheduled for his vacation this week since the scope of work of operating a dozer was completed, CHC will follow up with his status.
  - Toolbox Topic: "Demobilization"



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#### 9.0 Review / Update Joint Risk Management Register:

- No changes since approved submittal.

#### 10.0 Modifications, Changes, Substitutions to the Contract:

- Serial Letter H-006 Surfside - Hurricane Dorian Damages. Under government review. Chris R.-USACE noted that he will follow up, under review. Chris R.-USACE need the response back from CHC. Francisco J.-CHC will follow up.

#### 11.0 Other Business:

- Any upcoming events that needs to be coordinated?
  - None noted.
- Meetings & Coordination:
  - Demobilization coordination with Lt. Healy and is ongoing. CHC is using off duty officers to assist demobilization for the week.
  - Chris R.-USACE noted that this will be the last progress meeting for the project, updates will be available and any further coordination required will be coordinated accordingly via correspondence and contacted directly. Erica Skolte-USACE will do a brief news release and is there's a picture available for the release.
  - Guillermo O.-TOS thanks everyone for the corporation and great job to all agencies and the contractor.
  - Francisco J.-CHC thanks everyone and all the agencies that were involved for the support and relationship with the USACE, County and all agencies.
- *Next Non-Workdays:*
  - None noted.

Next Meeting Date: None.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

#### ***End of Meeting.***

#### **MEETING ADJOURNED – THANK YOU**

Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)





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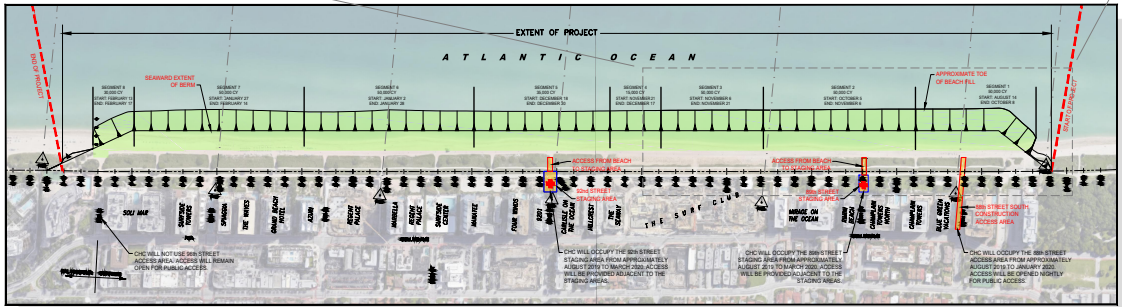
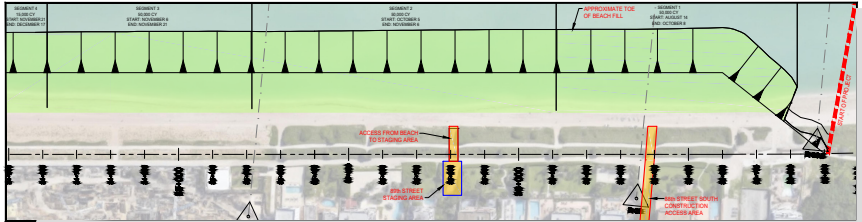


**THANK YOU ALL FOR YOUR SUPPORT FROM THE START TO THE END OF THIS SUCCESSFUL PROJECT.**

# PROGRESS MAP OVERVIEW

Beach Erosion Control and Hurricane Protection Project,  
Miami-Dade County, Florida, Beach Renourishment 2020  
Surfside Beach

Last Updated: February 28, 2020



## LEGEND

	START/END OF PROJECT
	DESIGNATED CONSTRUCTION ACCESS
	STAGING AREA
	AREA ACCEPTED BY CONTRACTING OFFICER/ READY FOR PUBLIC USE
	BEACH UNDER CONSTRUCTION
	AREA NOT READY FOR CONSTRUCTION
	PENDING TILLING
	FIRST AID / EYE WASH



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MIAMI-DADE  
COUNTY





**PUNCH LIST ITEMS**

Below is the list of items generated from the joint walkthrough by USACE/Town of Surfside/CHC/Miami-Dade held on 20 Feb 2020.

1. Restore the 88th street access vegetation to include the plants on either side of the hard pack leading to the dune and any sod damaged adjacent to the asphalt entrance to the hardpack.
2. Need to ensure that the irrigation pipes along the hardpack access to the dune are not damaged and functioning. Can contract Randy to run water to check if they are working properly.
3. Need to reshape and grade hard pack material and remove the dark material. Any hardpack material pushed up the dune for truck access needs to be removed. Either side of the walkway path on the dune should be sand, while the actual walkway is the Surfside 1 material.
4. Need to replace any damage wood post and rope. Post should be 6' 4x4's buried 2' deep. Any connections to existing rope can be joined in the post hole for the rope and nailed using galvanized nails.
5. Turtle signs are to be place halfway between the dune walkway and hard pack in a clear area where the sign can be read. The mounting height shall be that the center of the sign is at 5'-6"
6. There is a sand bag off the side of the dune walkway south of the 89th street access.
7. At 89th street, CHC will be removing approximately 6" of material and replacing it with the surfside 1 material.
8. At the south east corner of where the asphalt meets hardpack access road at 88th street, there is a depression in the asphalt and concrete border is damaged and spalled.
9. Need to repair any dips, depressions, potholes, etc. in the hardpack between 88th and 92n street staging/access areas.
10. At the 92nd street access, CHC will clean up the area replace the center of the area (aligned with the street access) with the surfside 1 material and fill in any low areas to the side with sand.
11. Pick up any construction generated debris trash throughout project limits, staging, and access areas.
12. Any areas immediately adjacent or within access/staging areas need to that were not maintained as a result of the project need to be mowed.
13. Restore all damage or removed vegetation. Revegetation shall include a warranty of 90 percent of the plan material for 90 days per Contract Specification Section 01 50 02, Para 1.5.1.1.d.
14. Complete tilling for entire project limits.

**TOWN OF SURFSIDE, FLORIDA**  
**MONTHLY BUDGET TO ACTUAL SUMMARY**  
**FISCAL YEAR 2020**  
**As of FEBRUARY 29, 2020**  
**42% OF YEAR EXPIRED (BENCHMARK)**

Agenda Item #

Page

1 of 3

April 16, 2020

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<b>GENERAL FUND - 001</b>			
REVENUE	\$ 11,470,048	\$16,549,272	69%
EXPENDITURES	5,905,106	\$16,549,272	36%
Net Change in Fund Balance	5,564,942		
Fund Balance-September 30, 2019 (Unaudited)	14,984,104		
Fund Balance-February 29, 2020 (Reserves)	<u>\$ 20,549,046</u>		
<b>TOURIST RESORT FUND - 102</b>			
REVENUE	\$ 1,443,147	\$3,308,050	44%
EXPENDITURES	1,402,944	\$3,308,050	42%
Net Change in Fund Balance	40,203		
Fund Balance-September 30, 2019 (Unaudited)	1,639,134		
Fund Balance-February 29, 2020 (Reserves)	<u>\$ 1,679,337</u>		
<b>POLICE FORFEITURE FUND - 105</b>			
REVENUE	\$ -	\$52,300	0%
EXPENDITURES	28,126	\$52,300	54%
Net Change in Fund Balance	\$ (28,126)		
Fund Balance-September 30, 2019 (Unaudited)	105,724		
Fund Balance-February 29, 2020 (Reserves)	<u>\$ 77,598</u>		
<b>TRANSPORTATION SURTAX FUND - 107</b>			
REVENUE	\$ 18,596	\$276,000	7%
EXPENDITURES	209,613	\$276,000	76%
Net Change in Fund Balance	(191,017)		
Fund Balance-September 30, 2019 (Unaudited)	328,377		
Fund Balance-February 29, 2020 (Reserves)	<u>\$ 137,360</u>		
<b>BUILDING FUND - 150</b>			
REVENUE	\$ 227,107	\$1,517,713	15%
EXPENDITURES	528,842	\$1,517,713	35%
Net Change in Fund Balance	(301,735)		
Fund Balance-September 30, 2019 (Unaudited)	2,563,518		
Fund Balance-February 29, 2020 (Reserves)	<u>\$ 2,261,783</u>		
<b>CAPITAL PROJECTS FUND - 301</b>			
REVENUE	\$ 459,253	\$1,862,013	25%
EXPENDITURES	78,907	\$1,862,013	4%
Net Change in Fund Balance	380,346		
Fund Balance-September 30, 2019 (Unaudited)	3,048,583		
Fund Balance-February 29, 2020 (Reserves)	<u>\$ 3,428,929</u>		

**NOTES:**

\* Many revenues for February 2020 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$12,984,104 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
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**WATER & SEWER FUND - 401**

REVENUE	\$ 1,212,484	\$4,424,500	27%
EXPENDITURES	818,988	\$4,424,500	19%
Change in Net Position	393,496		
Unrestricted Net Position-September 30, 2019 (Unaudited)	(1,477,313)		
Unrestricted Net Position-February 29, 2020 (Reserves)	<u>\$ (1,083,817)</u>		

**MUNICIPAL PARKING FUND - 402**

REVENUE	\$ 673,988	\$1,333,618	51%
EXPENDITURES	534,811	\$1,333,618	40%
Change in Net Position	139,377		
Unrestricted Net Position-September 30, 2019 (Unaudited)	1,185,311		
Unrestricted Net Position-February 29, 2020 (Reserves)	<u>\$ 1,324,688</u>		

**SOLID WASTE FUND - 403**


REVENUE	\$ 734,433	\$2,132,673	34%
EXPENDITURES	983,303	\$2,132,673	46%
Change in Net Position	(248,870)		
Unrestricted Net Position-September 30, 2019 (Unaudited)	655,448		
Unrestricted Net Position-February 29, 2020 (Reserves)	<u>\$ 406,578</u>		

**STORMWATER FUND - 404**

REVENUE	\$ 319,490	\$1,034,704	31%
EXPENDITURES	325,023	\$1,034,704	32%
Change in Net Position	(6,534)		
Unrestricted Net Position-September 30, 2019 (Unaudited)	3,200,648		
Unrestricted Net Position-February 29, 2020 (Reserves)	<u>\$ 3,194,113</u>		

**FLEET MANAGEMENT FUND - 501**

REVENUE	\$ 397,855	\$987,346	40%
EXPENDITURES	516,691	\$987,346	52%
Change in Net Position	(118,836)		
Unrestricted Net Position-September 30, 2019 (Unaudited)	622,860		
Unrestricted Net Position-February 29, 2020 (Reserves)	<u>\$ 704,024</u>		



Jason D. Greene, Finance Director



Guillermo Olmedillo, Town Manager

**Town of Surfside**  
**Net Funds Historical Balances**  
**Period 2016 - February 2020**

<b>FUND</b>	<b>9/30/2016</b>	<b>9/30/2017</b>	<b>9/30/2018</b>	<b>9/30/2019</b>	<b>2/29/2020</b>	<b>CAGR <sup>(a)</sup></b>
General	\$ 7,368,408	\$ 8,460,802	\$ 10,902,050	\$ 14,984,104	\$ 20,549,046	26.7%
Tourist Resort	363,407	469,880	356,313	1,639,134	1,679,337	65.2%
Police Forfeiture	141,755	164,933	159,527	105,724	77,598	-9.3%
Transportation Surtax	354,264	388,363	263,292	328,377	137,360	-2.5%
Building	-	1,742,910	2,760,673	2,563,518	2,261,783	-3.6%
Capital Projects	1,154,352	576,122	2,158,902	3,048,583	3,428,929	38.2%
Water & Sewer	(2,827,890)	(3,048,579)	(2,546,398)	(1,477,313)	(1,083,817)	-19.5%
Municipal Parking	1,111,941	811,013	943,315	1,185,311	1,324,688	2.2%
Solid Waste	245,941	429,743	601,201	655,448	406,578	38.6%
Stormwater	3,392,370	3,264,379	3,203,878	3,200,646	3,194,113	-1.9%
Fleet Management	-	-	-	822,860	704,024	N/A
<b>Total</b>	<b>\$ 11,304,548</b>	<b>\$ 13,259,566</b>	<b>\$ 18,802,753</b>	<b>\$ 27,056,392</b>	<b>\$ 32,679,639</b>	<b>30.4%</b>

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.