



TOWN MANAGER'S REPORT

OCTOBER 13, 2020

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- I. SEE CLICK FIX REPORT – *Attachment “A”*
- II. SOCIAL MEDIA (NEXTDOOR) REPORT – *Attachment “B”*
- III. DEVELOPMENT APPLICATION PROCESS (2009 – PRESENT) – *Attachment “C”*
- IV. COMMUNITY GARDEN UPDATE – *Attachment “D”*
- V. TOWN DEPARTMENTS

Code Compliance Division

A. Code Violation Cases: As of September 25, 2020, the total number of active, open cases being managed is 192; of these cases, 74 cases are still under investigation and are working towards compliance; 15 cases are on-hold; 16 cases are in the Special Master hearing queue; 5 cases are in the post-hearing status; 2 cases have pending liens, 44 code cases have been issued liens and remain unpaid, and 36 service cases have been issued liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a semi-annual basis.

B. Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 19/20: Through September 25, 2020, 109 cases have paid/settled for a total collection of \$96,240.

- FY 18/19: 143 cases paid/settled for a total collection of \$35,654.
- FY 17/18: 92 cases paid/settled for a total collection of \$29,576.
- FY 16/17: 117 cases paid/settled for a total collection of \$40,842.
- FY 15/16: 152 cases paid/settled for a total of \$137,282

Finance Department

Monthly Budget to Actual Summary as of September 30, 2020 – Attachment “E”

Police Department

A. Police Department Statistics (September 1 – September 23, 2020)

- Traffic Citations – 622
- Parking Citations – 317
- Arrests – 16
- Dispatch Events – 1,208
- Incident/Crime Reports - 63
- Suspicious Person Checks – 16

B. Coronavirus (COVID-19) Update

The Surfside Police Department has maintained situational awareness of the COVID-19 Pandemic Incident in coordination with Local, State, and Federal partner Agencies and through continued contact and information sharing with the Miami-Dade County Office of Emergency Operations-Emergency Operations Center. Our Department strives to maintain operational readiness, public preparedness, safeguarding the community, and enforcement of laws-ordinances-governmental orders.

C. Coronavirus (COVID-19) Related Actions:

- Surfside Police Department personnel conducted beach and business checks for compliance with COVID-19 related County and Town Orders
- Surfside Police Department personnel continue to monitor and enforce the Miami-Dade County Emergency Orders. Surfside PD may issue Adult Civil Citations for:
 - Violations relating to adults not wearing masks/facial coverings; or persons gathering in groups in excess of ten persons
 - Violations relating to businesses not adhering to conditions of Miami-Dade County Emergency Orders (such as: employees not wearing masks/facial coverings, restaurants serving food to persons eating inside of the business, etc.)
- Daily Communications with Miami-Dade Emergency Operations Center

- Miami-Dade EOC WebEOC COVID-19 Municipal Protective Actions - Situation Reports
- Daily Patrol Shift Monitoring of Street Ends at Waterways

D. Police Events/Community Outreach

- Monthly community events (Bike with the Chief and Coffee with the Cops) are cancelled until further notice due to Covid-19 and will resume as soon as possible.
- The Mobile DMV will be rescheduled as soon as possible.
- FDOT in conjunction with the Surfside Police Department hosted a Multi-Agency Traffic Enforcement Detail in the Town of Surfside on September 8, 2020 from 8:00 a.m. to 1:00 p.m. Police Officers from Surfside, Aventura, Bal Harbour, Bay Harbor Islands, Miami Beach, Miami-Dade County, North Miami Beach and Sunny Isles Beach Police Departments participated in this event. Sgt. Jay Matelis, Officer Ronald Donoso, Officer Juan Duran and Officer Marianne Durante proudly represented the Surfside Police Department issuing 79 traffic citations.
- FDOT in conjunction with the Sunny Isles Beach Police Department hosted a Multi-Agency Traffic Enforcement Detail in Sunny Isles Beach on September 22, 2020 from 8:00 a.m. to 1:00 p.m. Police Officers from Surfside, Aventura, Bal Harbour, Bay Harbor Islands, Miami Beach, Miami-Dade County, North Miami Beach and Sunny Isles Beach Police Departments participated in this event. Sgt. Jay Matelis, Officer Juan Duran and Officer Marianne Durante proudly represented the Surfside Police Department.
- The Surfside Police Department will host a community blood drive on October 21, 2020 from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.
- Surfside PD, Aventura PD, Bay Harbor Islands PD, North Miami PD and Sunny Isles Beach PD will host a Shred a Thon and DEA Drug Take Back on October 24, 2020 at Bill Bird Marina (Haulover Park) from 10:00 a.m. to 2:00 p.m.

Respectfully submitted by:



Jason D. Greene, Interim Town Manager

Attachment "A"

Requests filtered by request category that have been created 09/05/2020 - 09/30/2020

Request Category	Created in period	Closed in period	Average days to close
<u>Code Compliance (Safety Concern)</u>	1	0	
<u>Drainage/Flooding (PW)</u>	1	0	
<u>Other</u>	2	0	
<u>Police (Safety Concern)</u>	1	0	
<u>Solid Waste (Commercial) (PW)</u>	1	0	
<u>Street lights (PW)</u>	2	0	
<u>Utilities (Water/Sewer) (PW)</u>	3	0	
<u>Construction Issues</u>	1	0	

Requests filtered by request category that have been created 01/01/2014 - 09/30/2020

Request Category	Created in period	Closed in period	Average days to close
<u>96 Street Park (P & R)</u>	11	11	2
<u>Beach Issue</u>	224	211	13
<u>Code Compliance (Safety Concern)</u>	100	98	20.3
<u>Code Compliance (Violation)</u>	163	160	18.3
<u>Community Center (P & R)</u>	11	9	8.1
<u>Dog Stations (P & R)</u>	15	15	3.1
<u>Drainage/Flooding (PW)</u>	38	34	17
<u>Graffiti (PW)</u>	4	3	17.5
<u>Hawthorne Tot-Lot (P & R)</u>	7	7	22.5
<u>Other</u>	272	268	15.6
<u>Police (Safety Concern)</u>	88	86	5.8
<u>Pothole (PW)</u>	6	6	18.4
<u>Solid Waste (Commercial) (PW)</u>	8	7	4.8
<u>Solid Waste (Residential) (PW)</u>	27	27	14.1
<u>Street lights (PW)</u>	63	59	84.3
<u>Surfside Dog Park (P & R)</u>	9	9	0.2
<u>Utilities (Water/Sewer) (PW)</u>	47	34	7.2
<u>Barking Dog</u>	12	12	13.2
<u>Beach Patrol</u>	5	5	2.1
<u>Parking Issue</u>	103	103	2.1
<u>Construction Issues</u>	43	40	10.3
<u>Dead Animal</u>	5	5	8.7



MEMORANDUM

To: Jason Greene, Interim Town Manager

From: Rachel Pinzur, Public Information Representative

Date: September 29, 2020

Subject: September Social Media (Nextdoor) Report

As part of the Town's communication strategy, the Public Information Representative (PIR) uses Nextdoor to provide residents with helpful information especially amid the coronavirus crisis and to further direct strategy based on matters that are important to residents. Nextdoor is only one of several communication channels used to reach residents including the Town's at-risk seniors and most vulnerable communities. The PIR recently rolled out new text messages, which residents noted as their #1 preferred way to receive communication from Surfside in a recent communication survey.

During the month of September, the PIR continued to publish posts pertaining to the COVID-19 pandemic; rolled out a Weekly Surfside Digest; sent out Census deadline reminders; informed residents about a Blood Drive and distributed various advisories including new restrictions on beach furniture, budget hearings and Town Commission notices. Residents can find valuable COVID-19 updates on the Town website.

The Town of Surfside remains committed to staying on top of the most up-to-date information in order to make informed decisions to help safeguard the Surfside community. As the situation is changing rapidly, the Town provides regular updates as new information emerges.

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website (www.townofsursidefl.gov) and/or by contacting the Town directly.

Attachment "C"

Last updated on 10/2/2020

DEVELOPMENT APPLICATION PROCESS (2009 - PRESENT)														
Application Date	Location	Project Description	Zoning Process				Density/Intensity		Variances		Building Permit			Construction Status
			DRG	P&Z	TC	Site Plan Extension	Allowed	Approved	Requested	Received	Application No.	Issuance	Status	
12/29/2009	9200 Collins Ave	Surfside Hotel - Proposed surfside hotel consisting of 183 hotel units, 4 stories and adjacent 3 stories garage	1/13/2010, 2/3/2010	2/25/2010	5/10/2011		242 units	175 units	None	None	13-377	1/13/2014	Issued	Completed
1/6/2010	9580 Abbott Ave	Young Israel - Construction of Jewish orthodox temple containing 371 seats and a maximum building height of 40 feet	1/20/2010, 2/2/2012	3/29/2012	4/10/2012		Negotiated settlement to determine buildable area and setbacks		Approved through Settlement agreement not variance. Settlement determined setbacks.		13-118	5/5/2014	Issued	Completed
5/4/2011	9449 & 9418 Collins Ave	Grand Beach-341 room hotel	5/18/2011, 6/15/2011	7/28/2011	9/13/2011		341 units	341 units	None	None	12-144	5/5/2012	Issued	Completed
7/17/2012	9379, 9365 & 9349 Collins Ave	Chateau Ocean Residences - Demolition of existing 52-room hotel; construction of 90-unit residential condominium building and accessory amenities	8/12/2012, 9/11/2012	12/4/2012	1/24/2013		325 units	85 units (however approximately 58 were built)	None	None	14-132	9/24/2014	Issued	Completed
Original submittal: 7/13/2012 Site plan amendment: 4/16/16	9011 Collins Ave	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	7/31/2012, 8/23/2012, site plan amendment: 5/16/2016, 8/4/2016, 3/9/2017, 5/11/2017	Original site plan: 9/27/2012, site plan amendment: 8/31/2017	Original site plan: 10/15/2012, site plan amendment: 10/10/2017		762 units	257 units	None	None	13-727	6/27/2014	Issued	Under Construction
7/20/2012	9450 Collins Ave	The Shul - New multiuse glass atrium and joining learning center (3 stories)	2/11/2013, 3/27/2013, 7/9/2013	2/27/2014	10/28/2014		3 story expansion of 8,558.9 square feet		None	None	14-509	11/12/2015	Issued	Under Construction
3/15/2015	201, 203, 205, 207, 209 & 215 88th St 8809 Harding Ave	Surfside Condo's - redevelopment of (7) parcels into single unified condo development	4/2/2015, 6/3/2015	8/27/2015	12/8/2015		65 units	28 units	None	None	16-569		Plans approved, waiting on GC	Pending selection of GC
8/12/2015	9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structure	9/4/2015, 3/9/2017, 9/17/2017	12/7/2017	2/13/2018		199 units	48 condominium units, 31 hotel rooms	None	None			Has not applied for permit yet.	
Original submittal: 2/11/2016 Revised submittal: 5/31/18	9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	Original submittal: 3/10/2016, 4/27/2016 Revised submittal: 6/27/2018, 8/28/2018, 11/1/18	Original approval: 7/18/2016, Revised approval: 11/29/18	Original approval: 11/10/2016, Approved February 26, 2019.		250 units	Request is for 205 units	None	None	18-610		Has not applied for permit yet	
5/4/2016	8955 Collins Ave	Residential Condominiums	6/20/2016, 7/27/2016	10/27/2016	11/10/2016		110 units	16 units	None	None	16-602	12/26/2017	Issued	Under Construction
Oct-16	9116 Harding Ave	303 Surfside - 4 Townhouses	11/2/2016, 2/7/2017, 5/18/2017	6/27/2018	4/14/2018		8 units	4 units	None	None			Has not applied for permit yet	
5/19/2017	8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	6/19/2017, 8/24/2017, 9/28/2017	2/22/2018, 4/26/2018, 5/31/2018, approved on 10/27/19	Scheduled for 12/10/19		99 units	Current request has not been scheduled for commission yet. Request is for 34 units	3 requested: 1. Section 90-82 - Off-street loading requirements (Loading Space Size). 2. Section 90-91.2 - Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer). 3. Section 90-83(lb) - Open Space (Open Space Trees).	Has not been scheduled for TC until recommendation from PZ			Has not applied for permit yet	
Original submittal: 10/26/2017	Abbott Lot	Unsolicited Proposal (P3)												Terminated
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018	8851 Harding Avenue	18 multi-family units	01/22/2015, 08/18/2016, 01/23/2017, 03/23/2018, 11/29/2018	01/31/19 PZ recommended approval	Denied by the Commission		33 units	Request is for 18 units	1 requested: Section 90-82 - Off-street loading requirements (Loading Space Size).	Approved				Denied
7/3/2019	9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	N/A	8/29/2019	10/29/19				1 requested: eliminate landscaping along the north side of the building	Approved				
1/7/2020	9340 Collins Avenue	Eden request to demolish and rebuild historic structure.	N/A	Deferred 1/30/20	Applicant withdrew the site plan					Withdrawn				Withdrawn by the applicant
1/7/2020	8926 Collins avenue	Arte request to have FPL vault encroach into landscape buffer.	N/A	1/30/2020	2/11/2020				landscape buffer	Approved				



MEMORANDUM

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Jason Greene, Interim Town Manager
Date: October 13, 2020
Subject: Community Garden Non-Profit Annual Renewal

Please note the Surfside Community Garden non-profit "Surfside Urban Gardeners" has met the following requirements to renew their October 1 annual agreement:

- 1) Remitted payment in the amount of \$12 (\$1 per month).
- 2) Proof of non-profit status.
- 3) Certificate of Liability Insurance.

TOWN OF SURFSIDE, FLORIDA
 MONTHLY BUDGET TO ACTUAL SUMMARY
 FISCAL YEAR 2020
 As of SEPTEMBER 30, 2020
 100% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

Page

1 of 3

October 2, 2020

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
--------------------	--------	---------------	----------

GENERAL FUND - 001

REVENUE	\$ 17,132,225	\$16,549,272	104%
EXPENDITURES	13,646,537	\$16,549,272	82%
Net Change in Fund Balance	3,485,688		
Fund Balance-September 30, 2019 (Unaudited)	14,984,105		
Fund Balance-April 30, 2020 (Reserves)	\$ 18,469,793		

A

TOURIST RESORT FUND - 102

REVENUE	\$ 2,470,123	\$3,308,050	75%
EXPENDITURES	2,036,579	\$3,308,050	62%
Net Change in Fund Balance	433,544		
Fund Balance-September 30, 2019 (Unaudited)	1,640,525		
Fund Balance-April 30, 2020 (Reserves)	\$ 2,074,069		

POLICE FORFEITURE FUND - 105

REVENUE	\$ 154,008	\$101,300	152%
EXPENDITURES	76,315	\$101,300	75%
Net Change in Fund Balance	\$ 77,693		
Fund Balance-September 30, 2019 (Unaudited)	105,725		
Fund Balance-April 30, 2020 (Reserves)	\$ 183,418		

TRANSPORTATION SURTAX FUND - 107

REVENUE	\$ 250,608	\$276,000	91%
EXPENDITURES	224,818	\$276,000	81%
Net Change in Fund Balance	25,790		
Fund Balance-September 30, 2019 (Unaudited)	328,377		
Fund Balance-April 30, 2020 (Reserves)	\$ 354,167		

BUILDING FUND - 150

REVENUE	\$ 609,644	\$1,517,713	40%
EXPENDITURES	1,112,134	\$1,517,713	73%
Net Change in Fund Balance	(502,490)		
Fund Balance-September 30, 2019 (Unaudited)	2,563,517		
Fund Balance-April 30, 2020 (Reserves)	\$ 2,061,027		

CAPITAL PROJECTS FUND - 301

REVENUE	\$ 2,017,492	\$2,050,000	98%
EXPENDITURES	124,727	\$2,050,000	6%
Net Change in Fund Balance	1,892,765		
Fund Balance-September 30, 2019 (Unaudited)	3,048,582		
Fund Balance-April 30, 2020 (Reserves)	\$ 4,941,347		

NOTES:

* Many revenues for September 2020 are received in subsequent months (timing difference) and have been estimated as of 10/2/2020.

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$12,984,105 is unassigned fund balance (reserves).

PROPRIETARY FUNDS		ACTUAL	ANNUAL BUDGET	% BUDGET
WATER & SEWER FUND - 401				
REVENUE	\$	4,436,450	\$4,424,500	100%
EXPENDITURES		3,531,722	\$4,424,500	80%
Change in Net Position		904,728		
Unrestricted Net Position-September 30, 2019 (Unaudited)		(2,367,098)		
Unrestricted Net Position-April 30, 2020 (Reserves)	\$	<u>(1,462,370)</u>		
MUNICIPAL PARKING FUND - 402				
REVENUE	\$	1,195,930	\$1,333,618	90%
EXPENDITURES		1,078,406	\$1,333,618	81%
Change in Net Position		117,524		
Unrestricted Net Position-September 30, 2019 (Unaudited)		1,198,948		
Unrestricted Net Position-April 30, 2020 (Reserves)	\$	<u>1,316,472</u>		
SOLID WASTE FUND - 403				
REVENUE	\$	1,959,426	\$2,132,673	92%
EXPENDITURES		1,939,882	\$2,132,673	91%
Change in Net Position		19,544		
Unrestricted Net Position-September 30, 2019 (Unaudited)		641,636		
Unrestricted Net Position-April 30, 2020 (Reserves)	\$	<u>661,180</u>		
STORMWATER FUND - 404				
REVENUE	\$	735,595	\$1,034,704	71%
EXPENDITURES		453,778	\$1,034,704	44%
Change in Net Position		281,817		
Unrestricted Net Position-September 30, 2019 (Unaudited)		3,200,132		
Unrestricted Net Position-April 30, 2020 (Reserves)	\$	<u>3,481,949</u>		
FLEET MANAGEMENT FUND - 501				
REVENUE	\$	993,325	\$987,346	101%
EXPENDITURES		737,025	\$987,346	75%
Change in Net Position		256,300		
Unrestricted Net Position-September 30, 2019 (Unaudited)		585,363		
Unrestricted Net Position-April 30, 2020 (Reserves)	\$	<u>841,663</u>		



Jason D. Greene, Interim Town Manager/Finance Director

Town of Surfside
Net Funds Historical Balances
Period 2016 - 2020

FUND	9/30/2016	9/30/2017	9/30/2018	9/30/2019	9/30/2020	CAGR ^(a)
General	\$ 7,368,408	\$ 8,460,802	\$ 10,902,050	\$ 14,984,105	\$ 18,469,793	26.7%
Tourist Resort	363,407	469,880	356,313	1,640,525	2,074,069	65.3%
Police Forfeiture	141,755	164,933	159,527	105,725	183,418	-9.3%
Transportation Surtax	354,264	388,363	263,292	328,377	354,167	-2.5%
Building	-	1,742,910	2,760,673	2,563,517	2,061,027	-3.6%
Capital Projects	1,154,352	576,122	2,158,902	3,048,582	4,941,347	38.2%
Water & Sewer	(2,827,890)	(3,048,579)	(2,546,398)	(2,367,098)	(1,462,370)	-5.8%
Municipal Parking	1,111,941	811,013	943,315	1,198,948	1,316,472	2.5%
Solid Waste	245,941	429,743	601,201	641,636	661,180	37.7%
Stormwater	3,392,370	3,264,379	3,203,878	3,200,132	3,481,949	-1.9%
Fleet Management	-	-	-	585,363	841,663	N/A
Total	\$ 11,304,548	\$ 13,259,566	\$ 18,802,753	\$ 25,929,812	\$ 32,922,715	30.6%

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.