



TOWN MANAGER'S REPORT

DECEMBER 8, 2020

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- I. SEE CLICK FIX REPORT – *Attachment “A”*
- II. SOCIAL MEDIA (NEXTDOOR) REPORT – *Attachment “B”*
- III. DEVELOPMENT APPLICATION PROCESS (2009 – PRESENT) – *Attachment “C”*
- IV. TOWN DEPARTMENTS

Code Compliance Division

A. Code Violation Cases: As of November 20, 2020, the total number of active, open cases being managed is 174. Of these cases, 70 cases are still under investigation and are working towards compliance; 16 cases are on-hold; 7 cases are in the Special Master hearing queue; 7 cases are in the post-hearing status; 38 code cases have been issued liens and remain unpaid; and 36 code cases have service liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a semi-annual basis.

B. Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is corrected, the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 20/21: As of November 20, 2020, 15 cases have paid/settle for a total collection of \$ 2,500.00
- FY19/20: As of September 25, 2020, 109 cases have paid/settled for a total collection of \$96,240
- FY 18/19: 143 cases paid/settled for a total collection of \$35,654

- FY 17/18: 92 cases paid/settled for a total collection of \$29,576
- FY 16/17: 117 cases paid/settled for a total collection of \$40,842

Finance Department

Monthly Budget to Actual Summary as of October 31, 2020 – *Attachment "D"*

Police Department

A. Police Department Statistics (November 1 – November 22, 2020)

- Traffic Citations – 308
- Parking Citations – 182
- Arrests – 10
- Dispatch Events – 1,121
- Incident/Crime Reports - 51

B. Coronavirus (COVID-19) Update

The Surfside Police Department has maintained situational awareness of the COVID-19 Pandemic Incident in coordination with Local, State, and Federal partner Agencies and through continued contact and information sharing with the Miami-Dade County Office of Emergency Operations-Emergency Operations Center. Our Department strives to maintain operational readiness, public preparedness, safeguarding the community, and enforcement of laws-ordinances-governmental orders.

Three (3) Police Department employees tested positive for COVID-19 in November and are currently in quarantine. They have experienced COVID-19 related symptoms.

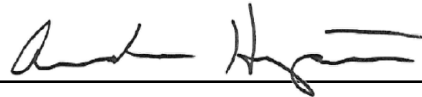
C. Coronavirus (COVID-19) Related Actions:

- Surfside Police Department personnel conducted beach and business checks for compliance with COVID-19 related County and Town Orders
- Surfside Police Department personnel continue to monitor and enforce the Miami-Dade County Emergency Orders
- Communications with Miami-Dade Emergency Operations Center
- Miami-Dade EOC WebEOC COVID-19 Municipal Protective Actions - Situation Reports

D. Police Events/Community Outreach

- Monthly community events (Bike with the Chief and Coffee with the Cops) are cancelled until further notice due to Covid-19 and will resume as soon as possible.
- The Mobile DMV will be rescheduled as soon as possible.
- The Surfside Police Department will host a community blood drive on November 18, 2020 from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.
- Due to COVID-19, the Annual Toy Giveaway Event has been canceled. However, the Police Department will be collecting new toys to donate to needy families in Surfside as well as a charitable cause.

Respectfully submitted by:



Andrew E. Hyatt, Town Manager

Attachment "A"

SeeClickFix Report

Requests filtered by request category that have been created 11/01/2020 - 11/30/2020

Request Category	Created in period	Closed in period	Average days to close
Beach Issue	2	0	
Code Compliance (Safety Concern)	2	1	2.3
Code Compliance (Violation)	3	0	
Drainage/Flooding (PW)	1	0	
Graffiti (PW)	1	0	
Other	3	1	2.1
Police (Safety Concern)	1	1	0.3
Street lights (PW)	1	0	
Construction Issues	2	0	0.1

Requests filtered by request category that have been created 01/01/2014 - 11/30/2020

Request Category	Created in period	Closed in period	Average days to close
96 Street Park (P & R)	11	11	2
Beach Issue	227	211	13
Code Compliance (Safety Concern)	102	100	20.2
Code Compliance (Violation)	172	166	18.4
Community Center (P & R)	11	9	8.1
Dog Stations (P & R)	15	15	3.1
Drainage/Flooding (PW)	40	34	17
Graffiti (PW)	5	3	17.5
Hawthorne Tot-Lot (P & R)	7	7	22.5
Other	276	269	15.5
Police (Safety Concern)	89	88	5.7
Pothole (PW)	6	6	18.4
Solid Waste (Commercial) (PW)	8	7	4.8
Solid Waste (Residential) (PW)	27	27	14.1
Street lights (PW)	64	60	83.2
Surfside Dog Park (P & R)	9	9	0.2
Utilities (Water/Sewer) (PW)	47	34	7.2
Barking Dog	12	12	13.2
Beach Patrol	5	5	2.1
Parking Issue	103	103	2.1
Construction Issues	45	40	10.1
Dead Animal	5	5	8.7



MEMORANDUM

To: Andy Hyatt, Town Manager

From: Rachel Pinzur, Public Information Representative

Date: November 24, 2020

Subject: November Social Media (Nextdoor) Report

As part of the Town's communication strategy, the Public Information Representative (PIR) uses Nextdoor to provide residents with helpful information especially amid the coronavirus crisis and to further address matters that are important to residents. Nextdoor is only one of several communication channels used to reach residents including the Town's at-risk seniors and most vulnerable communities.

In November, the PIR continued to publish posts pertaining to the COVID-19 pandemic, elections and ballot questions, Veterans Day tribute, America Recycles Day, Parks and Recreation updates, Thanksgiving holiday information, and distributed various advisories including Town Commission notices, traffic and rip current alerts. Additionally, the PIR notified local businesses about a CARES Act grant opportunity and kept residents/businesses updated on Tropical Storm Eta.

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website (www.townofsursidefl.gov) and/or by contacting the Town directly.

Last updated on 12/1/2020

DEVELOPMENT APPLICATION PROCESS (2009 - PRESENT)															
Application Date	Location	Project Description	Zoning Process				Density/Intensity		Variances		Building Permit			Construction Status	
			DRG	P&Z	TC	Site Plan Extension	Allowed	Approved	Requested	Received	Application No.	Issuance	Status		
12/29/2009	9200 Collins Ave	Surfside Hotel - Proposed surfside hotel consisting of 183 hotel units, 4 stories and adjacent 3 stories garage	1/13/2010, 2/3/2010	2/25/2010	5/10/2011		242 units	175 units	None	None	13-377	1/13/2014	Issued	Completed	
1/6/2010	9580 Abbott Ave	Young Israel - Construction of Jewish orthodox temple containing 371 seats and a maximum building height of 40 feet	1/20/2010, 2/2/2012	3/29/2012	4/10/2012		Negotiated settlement to determine buildable area and setbacks		Approved through Settlement agreement not variance. Settlement determined setbacks.			13-118	5/5/2014	Issued	Completed
5/4/2011	9449 & 9418 Collins Ave	Grand Beach-341 room hotel	5/18/2011, 6/15/2011	7/28/2011	9/13/2011		341 units	341 units	None	None	12-144	5/5/2012	Issued	Completed	
7/17/2012	9379, 9365 & 9349 Collins Ave	Chateau Ocean Residences - Demolition of existing 92-room hotel; construction of 90-unit residential condominium building and accessory amenities	8/12/2012, 9/11/2012	12/4/2012	1/24/2013		325 units	85 units (however approximately 58 were built)	None	None	14-132	9/24/2014	Issued	Completed	
Original submittal: 7/13/2012 Site plan amendment: 4/16/16	9011 Collins Ave	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	7/31/2012, 8/23/2012, site plan amendment: 5/16/2016, 8/4/2016, 3/9/2017, 5/11/2017	Original site plan: 9/27/2012, site plan amendment: 8/31/2017	Original site plan: 10/15/2012, site plan amendment: 10/10/2017		762 units	257 units	None	None	13-727	6/27/2014	Issued	Under Construction	
7/20/2012	9450 Collins Ave	The Shul - New multiuse glass atrium and joining learning center (3 stories)	2/11/2013, 3/27/2013, 7/9/2013	2/27/2014	10/28/2014		3 story expansion of 8,558.9 square feet		None	None	14-509	11/12/2015	Issued	Under Construction	
3/15/2015	201, 203, 205, 207, 209 & 215 88th St 8809 Harding Ave	Surfside Condo's - redevelopment of (7) parcels into single unified condo development	4/2/2015, 6/3/2015	8/27/2015	12/8/2015		65 units	28 units	None	None	16-569		Plans approved, waiting on GC	Pending selection of GC	
8/12/2015	9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structure	9/4/2015, 3/9/2017, 9/17/2017	12/7/2017	2/13/2018	Site Plan Extension of approved by TC on 7/28 TC Meeting. Applicant requested extension of site plan due to FL Declaration of Emergency	199 units	48 condominium units, 31 hotel rooms	None	None			Has not applied for permit yet.		
Original submittal: 2/11/2016 Revised submittal: 5/31/18	9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	Original submittal: 3/10/2016, 4/27/2016 Revised submittal: 6/27/2018, 8/28/2018, 11/1/18	Original approval: 7/18/2016, Revised approval: 11/29/18	Original approval: 11/10/2016, Approved February 26, 2019.	Request submitted to extend approval due to emergency declaration (Hurricane Dorian)	250 units	Request is for 205 units	None	None	18-610		Has not applied for permit yet		
5/4/2016	8955 Collins Ave	Residential Condominiums	6/20/2016, 7/27/2016	10/27/2016	11/10/2016		110 units	16 units	None	None	16-602	12/26/2017	Issued	Under Construction	
Oct-16	9116 Harding Ave	303 Surfside - 4 Townhouses	11/2/2016, 2/7/2017, 5/18/2017	6/27/2018	4/14/2018		8 units	4 units	None	None			Has not applied for permit yet		
5/19/2017	8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	6/19/2017, 8/24/2017, 9/28/2017	2/22/2018, 4/26/2018, 5/31/2018, approved on 10/27/19	Scheduled for 12/10/19		99 units	Current request has not been scheduled for commission yet. Request is for 34 units	3 requested: 1. Section 90-82. - Off-street loading requirements (Loading Space Size). 2. Section 90-91.2. - Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer). 3. Section 90.93(1b). - Open Space (Open Space Trees).	Has not been scheduled for TC until recommendation from PZ			Has not applied for permit yet		
Original submittal: 10/26/2017	Abbott Lot	Unsolicited Proposal (P3)												Terminated	
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018 9/25/2020	8851 Harding Avenue	18 multi-family units	01/22/2015, 08/18/2016, 01/23/2017, 03/23/2018, 11/29/2018 Meeting Pending	01/31/19 PZ recommended approval (Requires reconsideration by PZ)	Denied by the Commission (requires reconsideration by TC)		33 units	Request is for 18 units Updated Site Plan needs to be reviewed by new Town Planner. DRG and P&Z to be scheduled	1 requested: Section 90-82. - Off-street loading requirements (Loading Space Size).	Approved				Denied	
7/3/2019	9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	N/A	8/29/2019	10/29/19				1 requested: eliminate landscaping along the north side of the building	Approved					
1/7/2020	9340 Collins Avenue	Eden request to demolish and rebuild historic structure.	N/A	Deferred 1/30/20	Applicant withdrew the site plan					Withdrawn				Withdrawn by the applicant	
1/7/2020	8926 Collins Avenue	Arte request to have FPL vault encroach into landscape buffer.	N/A	1/30/2020	2/11/2020				Landscape buffer	Approved					

TOWN OF SURFSIDE, FLORIDA
MONTHLY BUDGET TO ACTUAL SUMMARY
FISCAL YEAR 2020/2021
As of OCTOBER 31, 2020
8.33% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

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December 8, 2020

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
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GENERAL FUND - 001

REVENUE	\$ 28,830	\$16,489,690	0%
EXPENDITURES	2,123,422	\$16,489,690	13%
Net Change in Fund Balance	(2,094,592)		
Fund Balance-September 30, 2020 (Unaudited)	18,286,748		
Fund Balance-October 31, 2020 (Reserves)	\$ 16,192,156		

A

TOURIST RESORT FUND - 102

REVENUE	\$ 2,404	\$2,939,353	0%
EXPENDITURES	339,024	\$2,939,353	12%
Net Change in Fund Balance	(336,620)		
Fund Balance-September 30, 2020 (Unaudited)	2,109,658		
Fund Balance-October 31, 2020 (Reserves)	\$ 1,773,038		

POLICE FORFEITURE FUND - 105

REVENUE	\$ 2,820	\$2,000	141%
EXPENDITURES	165	\$2,000	8%
Net Change in Fund Balance	\$ 2,655		
Fund Balance-September 30, 2020 (Unaudited)	168,289		
Fund Balance-October 31, 2020 (Reserves)	\$ 170,944		

TRANSPORTATION SURTAX FUND - 107

REVENUE	\$ 95	\$235,706	0%
EXPENDITURES	13,830	\$235,706	6%
Net Change in Fund Balance	(13,735)		
Fund Balance-September 30, 2020 (Unaudited)	442,856		
Fund Balance-October 31, 2020 (Reserves)	\$ 429,121		

BUILDING FUND - 150

REVENUE	\$ 78,555	\$1,068,035	7%
EXPENDITURES	79,860	\$1,068,035	7%
Net Change in Fund Balance	(1,305)		
Fund Balance-September 30, 2020 (Unaudited)	1,991,388		
Fund Balance-October 31, 2020 (Reserves)	\$ 1,990,083		

CAPITAL PROJECTS FUND - 301

REVENUE	\$ 676	\$0	0%
EXPENDITURES	0	\$0	0%
Net Change in Fund Balance	676		
Fund Balance-September 30, 2020 (Unaudited)	4,899,128		
Fund Balance-October 31, 2020 (Reserves)	\$ 4,899,804		

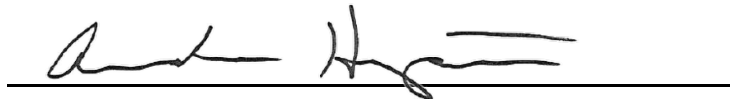
NOTES:

- 1) Many revenues for October 2020 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.
 - 2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.
- A. Includes \$2,000,000 available for hurricane/emergencies. The unaudited balance of \$16,286,748 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
WATER & SEWER FUND - 401			
REVENUE	\$ 345,243	\$4,309,700	8%
EXPENDITURES	137,914	\$4,309,700	3%
Change in Net Position	207,329		
Unrestricted Net Position-September 30, 2020 (Unaudited)	(2,376,269)		
Unrestricted Net Position-October 31, 2020 (Reserves)	<u>\$ (2,168,940)</u>		
MUNICIPAL PARKING FUND - 402			
REVENUE	\$ 82,199	\$1,288,140	6%
EXPENDITURES	209,986	\$1,288,140	16%
Change in Net Position	(127,787)		
Unrestricted Net Position-September 30, 2020 (Unaudited)	1,293,993		
Unrestricted Net Position-October 31, 2020 (Reserves)	<u>\$ 1,166,206</u>		
SOLID WASTE FUND - 403			
REVENUE	\$ 82,819	\$1,917,932	4%
EXPENDITURES	283,352	\$1,917,932	15%
Change in Net Position	(200,533)		
Unrestricted Net Position-September 30, 2020 (Unaudited)	219,615		
Unrestricted Net Position-October 31, 2020 (Reserves)	<u>\$ 19,082</u>		
STORMWATER FUND - 404			
REVENUE	\$ 118,505	\$840,000	14%
EXPENDITURES	28,025	\$840,000	3%
Change in Net Position	90,480		
Unrestricted Net Position-September 30, 2020 (Unaudited)	3,205,050		
Unrestricted Net Position-October 31, 2020 (Reserves)	<u>\$ 3,295,530</u>		
FLEET MANAGEMENT FUND - 501			
REVENUE	\$ 71,782	\$863,307	8%
EXPENDITURES	39,627	\$863,307	5%
Change in Net Position	32,155		
Unrestricted Net Position-September 30, 2020 (Unaudited)	825,468		
Unrestricted Net Position-October 31, 2020 (Reserves)	<u>\$ 857,623</u>		



Jason D. Greene, Assistant Town Manager / CFO



Andrew Hyatt, Town Manager

Town of Surfside
Net Funds Historical Balances
Period 2017 - October 2020

FUND	9/30/2017	9/30/2018	9/30/2019	9/30/2020	10/30/2020	CAGR ^(a)
General	\$ 8,460,802	\$ 10,902,050	\$ 14,984,105	\$ 18,286,748	\$ 16,192,156	29.3%
Tourist Resort	469,880	356,313	1,640,525	2,109,658	1,773,038	65.0%
Police Forfeiture	164,933	159,527	105,725	168,289	170,944	0.7%
Transportation Surtax	388,363	263,292	328,377	442,856	429,121	4.5%
Building	1,742,910	2,760,673	2,563,517	1,991,388	1,990,083	-11.9%
Capital Projects	576,122	2,158,902	3,048,582	4,899,128	4,899,804	104.1%
Water & Sewer	(3,048,579)	(2,546,398)	(2,367,098)	(2,376,269)	(2,168,940)	-8.0%
Municipal Parking	811,013	943,315	1,198,948	1,293,993	1,166,206	16.9%
Solid Waste	429,743	601,201	641,636	219,615	19,082	-20.1%
Stormwater	3,264,379	3,203,878	3,200,132	3,205,050	3,295,530	-0.6%
Fleet Management	-	-	585,363	825,468	857,623	N/A
Total	\$ 13,259,566	\$ 18,802,753	\$ 25,929,812	\$ 31,065,924	\$ 28,624,647	21.2%

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.