



TOWN MANAGER'S REPORT

JANUARY 14, 2021

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- I. SEE CLICK FIX REPORT – *Attachment “A”*
- II. SOCIAL MEDIA (NEXTDOOR) REPORT – *Attachment “B”*
- III. DEVELOPMENT APPLICATION PROCESS (2009 – PRESENT) – *Attachment “C”*
- IV. TOWN DEPARTMENTS

Code Compliance Division

A. Code Violation Cases: As of December, 28, 2020, the total number of active, open cases being managed is 184. Of these cases, 78 cases are still under investigation and are working towards compliance; 16 cases are on-hold; 12 cases are in the Special Master hearing queue; 4 cases are in the post-hearing status; 33 code cases have been issued liens and remain unpaid; 36 code cases have service liens and remain unpaid; and 5 cases are in the process of being recorded as liens. Properties with unpaid liens are sent reminder letters on a semi-annual basis.

B. Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is corrected, the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and potential reduction on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 20/21: As of December, 28, 2020, 20 cases have paid/settle for a total collection of \$ 10,992.00
- FY19/20: As of September 25, 2020, 109 cases have paid/settled for a total collection of \$96,240

- FY 18/19: 143 cases paid/settled for a total collection of \$35,654
- FY 17/18: 92 cases paid/settled for a total collection of \$29,576
- FY 16/17: 117 cases paid/settled for a total collection of \$40,842

Finance Department

Monthly Budget to Actual Summary as of November 30, 2020 – *Attachment "D"*

Police Department

A. Police Department Statistics (December 1 – December 24, 2020)

- Traffic Citations – 361
- Parking Citations – 491
- Arrests – 8
- Dispatch Events – 1,267
- Incident/Crime Reports - 54

B. Coronavirus (COVID-19) Update

The Surfside Police Department has maintained situational awareness of the COVID-19 Pandemic Incident in coordination with Local, State, and Federal partner Agencies and through continued contact and information sharing with the Miami-Dade County Office of Emergency Operations-Emergency Operations Center. Our Department strives to maintain operational readiness, public preparedness, safeguarding the community, and enforcement of laws-ordinances-governmental orders.

C. Coronavirus (COVID-19) Related Actions:

- Surfside Police Department personnel are conducting beach and business checks for compliance with COVID-19 related County and Town Orders
- Communications with Miami-Dade Emergency Operations Center
- Surfside Police Department personnel along with Code Enforcement personnel are conducting mask details in the Business District issuing warnings for mask violations

D. Police Events/Community Outreach

- The Surfside Police Department collected toys for our 12th Annual Holiday Toy Drive. Due to COVID-19, the Annual Toy Giveaway Event was canceled. However, the donated toys were personally delivered by Police Department personnel to 26 families in need (over 45 children) as well as to the Miami-Dade County Community Action and Human Services Department, Violence Prevention and Intervention Division, Advocates for Victims/Safespace North Shelter. A special thank you to the Surfside residents who greatly contributed by donating toys to a very worthy cause making the holiday season extra special for so many families.
- The Mobile DMV will be rescheduled as soon as possible.
- The Surfside Police Department will host a community blood drive on January 13, 2021 from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.

Respectfully submitted by:



Andrew E. Hyatt, Town Manager

SeeClickFix Report

Requests filtered by request category that have been created 12/01/2020 - 12/31/2020

Request Category	Created in period	Closed in period	Average days to close
Code Compliance (Safety Concern)	1	1	0.1
Code Compliance (Violation)	4	4	0.2
Drainage/Flooding (PW)	2	0	
Other	2	1	0
Police (Safety Concern)	1	1	0.4
Street lights (PW)	2	0	
Construction Issues	1	0	

Requests filtered by request category that have been created 01/24/2014 - 12/31/2020

Request Category	Created in period	Closed in period	Average days to close
96 Street Park (P & R)	11	11	2
Beach Issue	227	211	13
Code Compliance (Safety Concern)	103	101	20
Code Compliance (Violation)	176	173	17.8
Community Center (P & R)	11	9	8.1
Dog Stations (P & R)	15	15	3.1
Drainage/Flooding (PW)	42	34	17
Graffiti (PW)	5	3	17.5
Hawthorne Tot-Lot (P & R)	7	7	22.5
Other	278	270	15.5
Police (Safety Concern)	90	89	5.7
Pothole (PW)	6	6	18.4
Solid Waste (Commercial) (PW)	8	7	4.8
Solid Waste (Residential) (PW)	27	27	14.1
Street lights (PW)	66	60	83.2
Surfside Dog Park (P & R)	9	9	0.2
Utilities (Water/Sewer) (PW)	47	34	7.2
Barking Dog	12	12	13.2
Beach Patrol	5	5	2.1
Parking Issue	103	103	2.1
Construction Issues	46	40	10.1
Dead Animal	5	5	8.7



MEMORANDUM

To: Andrew Hyatt, Town Manager

From: Rachel Pinzur, Public Information Representative

Date: December 29, 2020

Subject: December Social Media (Nextdoor) Report

As part of the Town's communication strategy, the Public Information Representative (PIR) uses Nextdoor to provide residents with helpful information especially amid the coronavirus crisis and to further address matters that are important to residents. Nextdoor is only one of several communication channels used to reach residents including the Town's at-risk seniors and most vulnerable communities.

In December, the PIR continued to publish posts pertaining to the COVID-19 pandemic. Additionally, the PIR notified residents about the Town's holiday hours with a special holiday issue that included holiday events, SPD toy drive, resources for seniors and residents with special needs, virtual camp ideas, etc. The PIR also helped communicate Parks and Recreation updates, a blood drive, a Town Commission meeting and dangerous rip currents. Furthermore, the PIR developed and promoted an anti-litter campaign art contest.

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website (www.townofsufsidefl.gov) and/or by contacting the Town directly.

DEVELOPMENT APPLICATION PROCESS (2009 - PRESENT)														
Application Date	Location	Project Description	Zoning Process				Density/Intensity		Variances		Building Permit			Construction Status
			DRG	P&Z	TC	Site Plan Extension	Allowed	Approved	Requested	Received	Application No.	Issuance	Status	
12/29/2009	9200 Collins Ave	Surfside Hotel - Proposed surfside hotel consisting of 183 hotel units, 4 stories and adjacent 3 stories garage	1/13/2010, 2/3/2010	2/25/2010	5/10/2011		242 units	175 units	None	None	13-377	1/13/2014	Issued	Completed
1/6/2010	9580 Abbott Ave	Young Israel - Construction of Jewish orthodox temple containing 371 seats and a maximum building height of 40 feet	1/20/2010, 2/2/2012	3/29/2012	4/10/2012		Negotiated settlement to determine buildable area and setbacks		Approved through Settlement agreement not variance. Settlement determined setbacks.		13-118	5/5/2014	Issued	Completed
5/4/2011	9449 & 9418 Collins Ave	Grand Beach-341 room hotel	5/18/2011, 6/15/2011	7/28/2011	9/13/2011		341 units	341 units	None	None	12-144	5/5/2012	Issued	Completed
7/17/2012	9379, 9365 & 9349 Collins Ave	Chateau Ocean Residences - Demolition of existing 92-room hotel; construction of 90-unit residential condominium building and accessory amenities	8/12/2012, 9/11/2012	12/4/2012	1/24/2013		325 units	85 units (however approximately 58 were built)	None	None	14-132	9/24/2014	Issued	Completed
Original submittal: 7/13/2012 Site plan amendment: 4/16/16	9011 Collins Ave	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	7/31/2012, 8/23/2012, site plan amendment: 5/16/2016, 8/4/2016, 3/9/2017, 5/11/2017	Original site plan: 9/27/2012, site plan amendment: 8/31/2017	Original site plan: 10/15/2012, site plan amendment: 10/10/2017		762 units	257 units	None	None	13-727	6/27/2014	Issued	Under Construction
7/20/2012	9450 Collins Ave	The Shul - New multiuse glass atrium and joining learning center (3 stories)	2/11/2013, 3/27/2013, 7/9/2013	2/27/2014	10/28/2014		3 story expansion of 8,558.9 square feet		None	None	14-509	11/12/2015	Issued	Under Construction
3/15/2015	201, 203, 205, 207, 209 & 215 88th St 8809 Harding Ave	Surfside Condo's - redevelopment of (7) parcels into single unified condo development	4/2/2015, 6/3/2015	8/27/2015	12/8/2015		65 units	28 units	None	None	16-569		Plans approved, waiting on GC	Pending selection of GC
8/12/2015 12/23/20 Site Plan Amendment	9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structure. Revisions to expand underground parking and revisions to balcony design	9/4/2015, 3/9/2017, 9/17/2017	12/7/2017	2/13/2018	Site Plan Extension of approved by TC on 7/28 TC Meeting. Applicant requested extension of site plan due to FL Declaration of Emergency	199 units	48 condominium units, 31 hotel rooms	None	None			Has not applied for permit yet.	
Original submittal: 2/11/2016 Revised submittal: 5/31/18	9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	Original submittal: 3/10/2016, 4/27/2016 Revised submittal: 6/27/2018, 8/28/2018, 11/1/18	Original approval: 7/18/2016, Revised approval: 11/29/18	Original approval: 11/10/2016, Approved February 26, 2019.	Request submitted to extend approval due to emergency declaration (Hurricane Dorian)	250 units	Request is for 205 units	None	None	18-610		Has not applied for permit yet	
5/4/2016	8955 Collins Ave	Residential Condominiums	6/20/2016, 7/27/2016	10/27/2016	11/10/2016		110 units	16 units	None	None	16-602	12/26/2017	Issued	Under Construction
Oct-16	9116 Harding Ave	303 Surfside - 4 Townhouses	11/2/2016, 2/7/2017, 5/18/2017	6/27/2018	4/14/2018		8 units	4 units	None	None			Has not applied for permit yet	
5/19/2017	8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	6/19/2017, 8/24/2017, 9/28/2017	2/22/2018, 4/26/2018, 5/31/2018, approved on 10/27/19	Scheduled for 12/10/19		99 units	Current request has not been scheduled for commission yet. Request is for 34 units	3 requested: 1. Section 90-82. – Off-street loading requirements (Loading Space Size). 2. Section 90-91.2. – Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer). 3. Section 90.93(1b). - Open Space (Open Space Trees).	Has not been scheduled for TC until recommendation from PZ			Has not applied for permit yet	
Original submittal: 10/26/2017	Abbott Lot	Unsolicited Proposal (P3)												Terminated
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018 9/25/2020	8851 Harding Avenue	18 multi-family units	01/22/2015, 08/18/2016, 01/23/2017, 03/23/2018, 11/29/2018 Meeting Pending	01/31/19 PZ recommended approval (Requires reconsideration by PZ)	Denied by the Commission (requires reconsideration by TC)		33 units	Request is for 18 units Updated Site Plan needs to be reviewed by new Town Planner. DRG and P&Z to be scheduled	1 requested: Section 90-82. – Off-street loading requirements (Loading Space Size).	Approved				Denied
7/3/2019	9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	N/A	8/29/2019	10/29/19				1 requested: eliminate landscaping along the north side of the building	Approved				
1/7/2020	9340 Collins Avenue	Eden request to demolish and rebuild historic structure.	N/A	Deferred 1/30/20	Applicant withdrew the site plan					Withdrawn				Withdrawn by the applicant
1/7/2020	8926 Collins Avenue	Arte request to have FPL vault encroach into landscape buffer.	N/A	1/30/2020	2/11/2020				Landscape buffer	Approved				

TOWN OF SURFSIDE, FLORIDA
 MONTHLY BUDGET TO ACTUAL SUMMARY
 FISCAL YEAR 2020/2021
 As of NOVEMBER 30, 2020
 16.67% OF YEAR EXPIRED (BENCHMARK)

Agenda Item #

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January 14, 2021

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
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GENERAL FUND - 001

REVENUE	\$ 3,416,865	\$16,489,690	21%
EXPENDITURES	2,950,823	\$16,489,690	18%
Net Change in Fund Balance	466,042		
Fund Balance-September 30, 2020 (Unaudited)	18,286,748 A		
Fund Balance-November 30, 2020 (Reserves)	<u>\$ 18,752,790</u>		

TOURIST RESORT FUND - 102

REVENUE	\$ 174,344	\$2,939,353	6%
EXPENDITURES	533,192	\$2,939,353	18%
Net Change in Fund Balance	(358,848)		
Fund Balance-September 30, 2020 (Unaudited)	2,109,658		
Fund Balance-November 30, 2020 (Reserves)	<u>\$ 1,750,810</u>		

POLICE FORFEITURE FUND - 105

REVENUE	\$ 2,820	\$2,000	141%
EXPENDITURES	341	\$2,000	17%
Net Change in Fund Balance	\$ 2,479		
Fund Balance-September 30, 2020 (Unaudited)	168,289		
Fund Balance-November 30, 2020 (Reserves)	<u>\$ 170,768</u>		

TRANSPORTATION SURTAX FUND - 107

REVENUE	\$ 165	\$235,706	0%
EXPENDITURES	17,019	\$235,706	7%
Net Change in Fund Balance	(16,854)		
Fund Balance-September 30, 2020 (Unaudited)	442,856		
Fund Balance-November 30, 2020 (Reserves)	<u>\$ 426,002</u>		

BUILDING FUND - 150

REVENUE	\$ 123,284	\$1,068,035	12%
EXPENDITURES	142,581	\$1,068,035	13%
Net Change in Fund Balance	(19,297)		
Fund Balance-September 30, 2020 (Unaudited)	1,991,388		
Fund Balance-November 30, 2020 (Reserves)	<u>\$ 1,972,091</u>		

CAPITAL PROJECTS FUND - 301

REVENUE	\$ 1,172	\$2,785,528	0%
EXPENDITURES	14,283	\$2,785,528	1%
Net Change in Fund Balance	(13,111)		
Fund Balance-September 30, 2020 (Unaudited)	4,899,128		
Fund Balance-November 30, 2020 (Reserves)	<u>\$ 4,886,017</u>		

NOTES:

- 1) Many revenues for November 2020 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.
 - 2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.
- A.** Includes \$2,000,000 available for hurricane/emergencies. The unaudited balance of \$16,286,748 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<i>WATER & SEWER FUND - 401</i>			
REVENUE	\$ 683,314	\$4,309,700	16%
EXPENDITURES	397,968	\$4,309,700	9%
Change in Net Position	285,346		
Unrestricted Net Position-September 30, 2020 (Unaudited)	(2,376,269)		
Unrestricted Net Position-November 30, 2020 (Reserves)	<u>\$ (2,090,923)</u>		
<i>MUNICIPAL PARKING FUND - 402</i>			
REVENUE	\$ 184,119	\$1,288,140	14%
EXPENDITURES	206,484	\$1,288,140	16%
Change in Net Position	(22,365)		
Unrestricted Net Position-September 30, 2020 (Unaudited)	1,293,993		
Unrestricted Net Position-November 30, 2020 (Reserves)	<u>\$ 1,271,628</u>		
<i>SOLID WASTE FUND - 403</i>			
REVENUE	\$ 170,594	\$1,917,932	9%
EXPENDITURES	393,445	\$1,917,932	21%
Change in Net Position	(222,851)		
Unrestricted Net Position-September 30, 2020 (Unaudited)	219,615		
Unrestricted Net Position-November 30, 2020 (Reserves)	<u>\$ (3,236)</u>		
<i>STORMWATER FUND - 404</i>			
REVENUE	\$ 153,421	\$840,000	18%
EXPENDITURES	220,121	\$840,000	26%
Change in Net Position	(66,700)		
Unrestricted Net Position-September 30, 2020 (Unaudited)	3,205,050		
Unrestricted Net Position-November 30, 2020 (Reserves)	<u>\$ 3,138,350</u>		
<i>FLEET MANAGEMENT FUND - 501</i>			
REVENUE	\$ 143,302	\$863,307	17%
EXPENDITURES	58,823	\$863,307	7%
Change in Net Position	84,479		
Unrestricted Net Position-September 30, 2020 (Unaudited)	825,468		
Unrestricted Net Position-November 30, 2020 (Reserves)	<u>\$ 909,947</u>		



Jason D. Greene, Assistant Town Manager/CFO



Andrew Hyatt, Town Manager

Town of Surfside
Net Funds Historical Balances
Period 2017 - November 2020

FUND	9/30/2017	9/30/2018	9/30/2019	9/30/2020	11/30/2020	CAGR ^(a)
General	\$ 8,460,802	\$ 10,902,050	\$ 14,984,105	\$ 18,286,748	\$ 18,752,790	29.3%
Tourist Resort	469,880	356,313	1,640,525	2,109,658	1,750,810	65.0%
Police Forfeiture	164,933	159,527	105,725	168,289	170,768	0.7%
Transportation Surtax	388,363	263,292	328,377	442,856	426,002	4.5%
Building	1,742,910	2,760,673	2,563,517	1,991,388	1,972,091	-11.9%
Capital Projects	576,122	2,158,902	3,048,582	4,899,128	4,886,017	104.1%
Water & Sewer	(3,048,579)	(2,546,398)	(2,367,098)	(2,376,269)	(2,090,923)	-8.0%
Municipal Parking	811,013	943,315	1,198,948	1,293,993	1,271,628	16.9%
Solid Waste	429,743	601,201	641,636	219,615	(26,726)	-20.1%
Stormwater	3,264,379	3,203,878	3,200,132	3,205,050	3,138,350	-0.6%
Fleet Management	-	-	585,363	825,468	909,947	N/A
Total	\$ 13,259,566	\$ 18,802,753	\$ 25,929,812	\$ 31,065,924	\$ 31,160,754	23.8%

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.