



## TOWN MANAGER'S REPORT

OCTOBER 12, 2021

### I. TOWN DEPARTMENTS

#### Building Department

**A.** A high number of large public record requests continue to come into the Building Department from all over the world, especially media-based inquiries, which have resulted in a heavy, ongoing workload to produce documents related not only to the Champlain Towers South, North and East but also to many of the other multi-story condominium buildings in the Town. We continue to work with Blue Digital and are going full speed ahead to scan, digitize and post online the construction plans for all buildings in Surfside. These buildings also include existing single-family homes when these plans are available. Although this work well exceeds state record keeping requirements, the benefit to our citizens will be an online digital availability of original construction documents some dating back to the 1930s.

**B.** Building Department Permit and Inspections numbers for the months prior are as follows:

- *August:* 115 Permits issued; 160 Inspections performed; 40 lien searches completed.
- *September (as of 9-27-21):* 74 Permits issued; 148 Inspections performed; 43 lien searches completed; 4 TCO/CO/CCs issued.

**C.** The Building Department has hired Chrome/Alvarez Engineering to perform structural plans review which by Miami-Dade law must be performed by a Florida registered professional structural engineer. This has resulted in a significant upgrade in service to our permitting customers as structural reviews are now completed in a matter of days instead of waiting many weeks to get structural reviews.

**D.** Building Official James McGuinness continues to advocate for the acceleration of the 40 Year Building Recertification to commence with buildings 30 Years Old (instead of 40 years old). The Building Official's Association has successfully taken this to the Miami-Dade County Board of Rules and Appeals who on September 23, 2021 voted for the recommended code modification. This recommendation will now go forward to the

County Commission for discussion, legislative action ultimately amending Miami-Dade County Code Chapter 8, Section 8-11. The consensus of this important developing legislation includes the following modifications and improvements to the existing program:

1. Early Notification: Requiring a two-year recertification notice to building owners versus the current 90-day notice.
2. Shorten/Accelerate the recertification mandate to year 30 instead of year 40.
3. Mandate the exclusive use of structural engineers for the structural component analysis on threshold buildings (4 stories or more).
4. Require as a condition of any time extension an engineer's letter certifying that buildings are safe to occupy while reports are being written and/or repairs are being made.
5. Establish a legislative (in addition to the current standing ethical duty) "Duty to report" to the Building Official any adverse findings on a structure.
6. Require recertification unsafe notices be posted in a conspicuous location and a notification sent to all unit owners and occupants.

**E.** The Building Department has revised its conceptual design for the modernization and physical remodel of the front office. The goal of this remodel is to dramatically improve customer service through improved accessibility to staff and create a more organized, efficient workplace that helps the permitting process flow. Development of drawings for construction are underway.

### ***Code Compliance Division***

**A.** Code Violation Cases: As of September 28, 2021, the total number of active, open cases being managed is 198. Of these cases, 87 cases are still under investigation and are working towards compliance; 14 cases are on-hold; 26 cases are in the Special Master hearing queue; 12 case are in post-hearing status; 20 code cases have been issued liens and remain unpaid; 39 code cases have service liens and remain unpaid. Properties with unpaid liens are sent reminder letters on a semi-annual basis.

**B.** Collected Civil Penalty Fines: Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is corrected, the property owner is notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and potential mitigation on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 21: As of September 28, 2021, 86 cases have paid/settle for a total collection of \$39,464.00
- FY 20: 109 cases have paid/settled for a total collection of \$ \$115,851

- FY 19: 143 cases paid/settled for a total collection of \$35,654

**C.** The Code Compliance Division has assisted the Finance Department by conducting 45 Code lien searches for the month of September 2021.

**D.** The Code Compliance Division has continued to assist the Town Clerk's Office with public records requests.

- E.** The Division presented 15 Code Compliance cases to the Special Master.

### ***Community Services & Public Communications Department***

**A.** This month, the Town discontinued use of the media hotline that was created. A total of 36 calls was placed to the hotline as of September 28. This total does not include the additional calls received directly by Communications. Communications will fully take over all calls from intake to response. The collapse and Town proceedings continue to attract media attention, particularly around anniversary dates, court hearings and Town meetings.

**B.** Communications and Tourism have completed the Surfy Kids Passport booklet, holiday street pole banner designs, and additional turtle project as guided by the Tourist Board. Additionally, several new videos were produced under the "Surfside Business Beat" segment to promote local businesses and the Surfside Farmers Market. New street banners are being designed for the Downtown District to promote local retailers, as well, driven by DVAC and Tourism.

Unfortunately, because the Board failed to meet due to lack of quorum, a number of initiatives were unable to be fulfilled this fiscal year.

### ***Human Resources***

Human Resources continues to provide support and assistance to the Town Administration, departments and staff in relation to a variety of items/services to include:

- A. *Champlain Towers South:*** Mental health - critical incident debriefing sessions
- B. *COVID-19 Health Pandemic:*** Provided staff with COVID-19 information, support and assistance.
- C. *EEOC Discrimination Complaints:*** Awaiting on response from the U.S. Equal Employment Opportunity Commission with regards to EEOC complaints filed by Victor May and Donna Natale-Planas.

**D. Insurance Renewal:** Successfully completed the enrollment and renewal period. Switch health, dental and vision to Cigna and that represented a budgetary savings \$180,000 and \$126,500 in savings from the FY 2021 premium.

**E. Classification and Compensation Study:** Provided Evergreen Solutions with all requested data to initiate a review of our classification and compensation study. The requested information included: Job descriptions for all classifications, pay scales, salary schedules, personnel policies, copy of collective bargaining agreement, organizational chart, and an employee database. The study is currently ongoing, and the labor market data information has been requested from numerous municipalities in Miami-Dade County and Broward County.

**F. AFSCME Florida Council 79:** Expecting AFSCME to contact the Town to request to commence collective bargaining.

**G. Evaluations:** All non-FOP, Town employees received a performance evaluation for the fiscal year ending September 30, 2021.

**H. Other Human Resources Functions to include:**

- Pre-employment Background Check
- New hire orientation
- New hire reporting – Florida Department of Revenue
- Workers' compensation
- Grievance
- Employee appreciation, recognition, activities
- Labor statistics report – U.S. Department of Labor Statistics
- Interviews
- Personnel counseling
- Retirement plan related assistance
- Recruitment/Advertising for vacancies
- Responding to candidates/acknowledge resumes received
- Verification of Employment Requests
- Personnel maintenance changes
- Insurance enrollment, changes and termination of coverage
- Training
- Public records requests
- FMLA assistance

**Finance Department**

Monthly Budget to Actual Summary as of August 31, 2021 – *Attachment "A"*

**Parks and Recreation Department**

Parks and Recreation continued to operate the following facilities: The 96<sup>th</sup> Street Park, the Beach Lifeguard Tower, Hawthorne Tot Lot and the Dog Park. The Tennis Center remains closed. We made accommodations with neighboring municipalities (Miami Shores and Miami Beach) for our residents to use their Tennis facilities during this time. Repairs are now scheduled for the tennis center to start September 28, 2021. The Tennis Courts are projected to reopen October 13, 2021. Fall programming classes are in full swing. 96<sup>th</sup> Street Park design was approved at the September 14, 2021 Commission meeting. Coordination for any missing beach ocean buoys to be reinstalled is underway, anticipated October date for compellation. Halloween Event has been set for October 29, 2021, 6:00 - 9:00pm at 96th Street Park. Beach Clean-up event was completed on September 18, 2021.

**Planning Department**

Development Application Process (2012 – Present) – *Attachment "B"*

**Police Department****A. Police Department Statistics (September 1 – September 23, 2021)**

- Traffic Citations – 453
- Parking Citations – 403
- Arrests – 8
- Dispatch Events – 1,271
- Incident/Crime Reports – 37

**B. Onsite Mock Accreditation Assessment**

The onsite Mock Accreditation assessment took place September 27 - 28, 2021. The mock assessment process prepares the Police Department for the Re-Accreditation assessment which will take place December 7 - 9, 2021. Chief Douglas Robertson from the Wilton Manors Police Department, Captain Harvette Smith from the North Miami Beach Police Department, Officer Amanda Schaefer from Sunrise Police Department and Angela Madias from the Davie Police Department graciously conducted the assessment for Surfside.

### **C. Police Events/Community Outreach**

- The FLOW (Florida Licensing on Wheels) is October 4, 2021 from 10:00 a.m. to 1:30 a.m. in the Commission Chambers.
- The Surfside Police Department is hosting a presentation on Officer Involved Shooting/In-Custody Death Investigation Process and Policy training conducted by a representative from FDLE on Thursday, October 14, 2021 from 4:00 to 5:00 p.m. in the Commission Chambers.
- The Surfside Police Department will host two community blood drives on October 17 and October 21, 2021 from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.
- The Aventura Marketing Council is hosting their annual Salute to Law Enforcement breakfast meeting on October 20, 2021 at 7:30 a.m. in Aventura. Captain John Healy will attend and represent the SPD.
- Code Enforcement will host their monthly Special Master Hearing on October 20, 2021 from 10:00 a.m. – 2:00 p.m. in the Commission Chambers.
- Surfside PD, Aventura PD, Bay Harbor Islands PD, North Miami PD and Sunny Isles Beach PD will host a Multi-Agency Collection Day (electronics recycling, Shred-a-Thon and DEA Drug Takeback) on October 23, 2021 at Bill Bird Marina (Haulover Park) from 10:00 a.m. to 1:00 p.m.
- The monthly Coffee with the Cops is October 28, 2021 at 10:00 a.m. in the Police Training Room with coffee and refreshments graciously provided by Starbucks.
- The Police Department will contribute to the Parks and Recreation's Spooky Spectacular on October 29, 2021 from 6:00 p.m. to 9:00 p.m. at the 96<sup>th</sup> Street Park by giving out Halloween candy. Officer Juan Duran and Executive Assistant Dina Goldstein will represent the Police Department and participate in the event.
- Surfside Police officers will be stationed throughout the Town on Halloween, October 31, 2021, handing out candy to the trick-or-treaters.

## **II. COMMUNITY GARDEN UPDATE**

Community Garden Update – *Attachment "C"*

### III. SEE CLICK FIX REPORT

Requests filtered by request category that have been created 09/01/2021 - 09/30/2021

Request Category	Created in period	Closed in period	Average days to close
Beach Issue	1	0	
Other	4	0	
Police (Safety Concern)	2	2	6.4
Barking Dog	1	1	0
Parking Issue	1	0	

Requests filtered by request category that have been created 01/01/2014 - 09/30/2021

Request Category	Created in period	Closed in period	Average days to close
96 Street Park (P & R)	11	11	2
Beach Issue	238	214	15.8
Code Compliance (Safety Concern)	112	109	19.8
Code Compliance (Violation)	186	182	18
Community Center (P & R)	12	10	7.4
Dog Stations (P & R)	17	17	2.8
Drainage/Flooding (PW)	43	34	17
Graffiti (PW)	5	3	17.5
Hawthorne Tot-Lot (P & R)	7	7	22.5
Other	323	278	16.2
Police (Safety Concern)	103	101	5.6
Pothole (PW)	6	6	18.4
Solid Waste (Commercial) (PW)	8	7	4.8
Solid Waste (Residential) (PW)	39	28	13.2
Street lights (PW)	77	60	83.2
Surfside Dog Park (P & R)	12	11	0.7
Utilities (Water/Sewer) (PW)	48	35	24.2
Barking Dog	13	13	12.2
Beach Patrol	6	5	2.1
Parking Issue	111	105	2.1
Construction Issues	51	41	13.7
Dead Animal	7	5	8.7

## IV. TOWN PROJECTS

### ***Biscaya Waterline Replacement***

The final walkthrough for the project took place on July 26, 2021.

### ***96<sup>th</sup> Street Park***

On September 14, 2021, the Design Team presented Design Development plans to the Town Commission and received approval to move forward with Construction Documents. The Design Team continues to pursue permitting of the kayak launch on an accelerated schedule, coordinate with the LEED consultant brought onto the team and work with the Town to prepare for the bidding process.

### ***Abbott Avenue Drainage Study***

The Town Commission has approved expending up to \$422,653.52 for the engineering effort to design and oversee procurement of the project.

### ***Byron/Bay Closure Study***

Miami-Dade County DTPW's reviewed the Traffic Study methodology for the traffic analysis related to potential road closure of Byron Avenue and Bay Drive at 96th Street and concluded that it cannot complete and render a final decision of the methodology review due to the current traffic conditions of the area. Various MOT (maintenance of traffic) are in place after the building collapse at 8777 Collins Avenue which will impact and affect the overall Town wide traffic circulation. The Town of Surfside can resubmit the methodology once traffic conditions are back to normal (pre-building collapse) which include all roadways being open to the public.

### ***Undergrounding of Utilities***

The utility undergrounding Phase 1 planning is progressing better than last reported. We have received information from all utilities except ATT, which we were not expecting, and conversion to comprehensive plans by KCI are creating useful data for the ongoing estimating process.

KCI is progressing with background layout plans on which utility provider (FPL, ATT, ABB, Hotwire) data will be shown. There remain questionable areas of the residential neighborhood where data cannot be found in previous documents. We were hoping that the plans we received from FPL would have included the CADD layout for those areas unfortunately it did not materialize. Additional survey information for the area will be required and KCI is continuing with that task.

Ongoing meetings with FPL, Hotwire, and ABB continue, we have been issued proposed concise solutions from ABB, Hotwire. FPL's information is much more complex and



requires more detailed study than anticipated. The ATT situation is being overcome with the incorporation of comparable data available from similar residential neighborhoods. In the event the project moves into Phase 2, document completion status, we will approach ATT at that time.

KCI field verification activities have continued as necessary with the assistance of the Public Works department, this information is being included in their design documentation.

The Binding Cost Estimate from FPL remains outstanding, it is expected any time now. This cost data will be critical to the final preparation of the overall project cost estimate.

Certain assumptions have been made regarding new decorative street lighting, based on similar communities in the area, and is being incorporated in the KCI documents which are now complete for streetlighting. The cost estimate for SL is now complete.

Respectfully submitted by:



Andrew E. Hyatt, Town Manager

**TOWN OF SURFSIDE, FLORIDA**  
**MONTHLY BUDGET TO ACTUAL SUMMARY**  
**FISCAL YEAR 2020/2021**  
**As of AUGUST 31, 2021**  
**92% OF YEAR EXPIRED (BENCHMARK)**

Agenda Item #

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October 12, 2021

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<b>GENERAL FUND - 001</b>			
REVENUE	\$ 16,632,277	\$16,595,129	100%
EXPENDITURES	13,397,957	\$16,595,129	81%
Net Change in Fund Balance	3,234,320		
Fund Balance-September 30, 2020 (Audited)	18,655,227		
Fund Balance-August 31, 2021 (Reserves)	<u>\$ 21,889,547</u>		
<b>TOURIST RESORT FUND - 102</b>			
REVENUE	\$ 3,954,862	\$2,939,353	135%
EXPENDITURES	2,134,489	\$2,939,353	73%
Net Change in Fund Balance	1,820,373		
Fund Balance-September 30, 2020 (Audited)	2,144,801		
Fund Balance-July 31, 2021 (Reserves)	<u>\$ 3,965,174</u>		
<b>POLICE FORFEITURE FUND - 105</b>			
REVENUE	\$ 54,907	\$2,000	2745%
EXPENDITURES	1,985	\$2,000	99%
Net Change in Fund Balance	\$ 52,922		
Fund Balance-September 30, 2020 (Audited)	168,289		
Fund Balance-August 31, 2021 (Reserves)	<u>\$ 221,211</u>		
<b>TRANSPORTATION SURTAX FUND - 107</b>			
REVENUE	\$ 194,018	\$235,706	82%
EXPENDITURES	119,324	\$235,706	51%
Net Change in Fund Balance	74,694		
Fund Balance-September 30, 2020 (Audited)	443,485		
Fund Balance-August 31, 2021 (Reserves)	<u>\$ 518,179</u>		
<b>BUILDING FUND - 150</b>			
REVENUE	\$ 729,990	\$1,068,035	68%
EXPENDITURES	877,340	\$1,068,035	82%
Net Change in Fund Balance	(147,350)		
Fund Balance-September 30, 2020 (Audited)	2,058,118		
Fund Balance-August 31, 2021 (Reserves)	<u>\$ 1,910,768</u>		
<b>CAPITAL PROJECTS FUND - 301</b>			
REVENUE	\$ 1,204,831	\$2,980,448	40%
EXPENDITURES	681,743	\$2,980,448	23%
Net Change in Fund Balance	523,088		
Fund Balance-September 30, 2020 (Audited)	4,913,412		
Fund Balance-August 31, 2021 (Reserves)	<u>\$ 5,436,500</u>		

**NOTES:**

1) Many revenues for August 2021 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.

**A.** Includes \$2,000,000 available for hurricane/emergencies. The audited balance of \$18,655,227 is unassigned fund balance (reserves).

**B.** Includes \$1,104,085 of expenditures incurred for Champlain Towers South collapse.

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<b>WATER &amp; SEWER FUND - 401</b>			
REVENUE	\$ 3,709,683	\$4,416,436	84%
EXPENDITURES	2,898,106	\$4,416,436	66%
Change in Net Position	811,577		
Unrestricted Net Position-September 30, 2020 (Audited)	(1,719,678)		
Unrestricted Net Position-August 31, 2021 (Reserves)	<u>\$ (908,101)</u>		
<b>MUNICIPAL PARKING FUND - 402</b>			
REVENUE	\$ 1,365,867	\$1,288,140	106%
EXPENDITURES	979,740	\$1,288,140	76%
Change in Net Position	386,127		
Unrestricted Net Position-September 30, 2020 (Audited)	1,300,018		
Unrestricted Net Position-August 31, 2021 (Reserves)	<u>\$ 1,686,145</u>		
<b>SOLID WASTE FUND - 403</b>			
REVENUE	\$ 1,464,813	\$1,917,932	76%
EXPENDITURES	1,631,990	\$1,917,932	85%
Change in Net Position	(167,177)		
Unrestricted Net Position-September 30, 2020 (Audited)	102,829		
Unrestricted Net Position-August 31, 2021 (Reserves)	<u>\$ (64,348)</u>		
<b>STORMWATER FUND - 404</b>			
REVENUE	\$ 830,109	\$1,070,706	78%
EXPENDITURES	623,895	\$1,070,706	58%
Change in Net Position	206,214		
Unrestricted Net Position-September 30, 2020 (Audited)	3,355,198		
Unrestricted Net Position-August 31, 2021 (Reserves)	<u>\$ 3,561,412</u>		
<b>FLEET MANAGEMENT FUND - 501</b>			
REVENUE	\$ 788,161	\$863,307	91%
EXPENDITURES	510,594	\$863,307	59%
Change in Net Position	277,567		
Unrestricted Net Position-September 30, 2020 (Audited)	831,432		
Unrestricted Net Position-August 31, 2021 (Reserves)	<u>\$ 1,108,999</u>		



Jason D. Greene, Assistant Town Manager/CFO



Andrew Hyatt, Town Manager

**Town of Surfside**  
**Net Funds Historical Balances**  
**Period 2017 - August 2021**

FUND	9/30/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2021	CAGR <sup>(a)</sup>
General	\$ 8,460,802	\$ 10,902,050	\$ 14,984,105	\$ 18,286,748	\$ 21,889,547	29.3%
Tourist Resort	469,880	356,313	1,640,525	2,109,658	3,965,174	65.0%
Police Forfeiture	164,933	159,527	105,725	168,289	221,211	0.7%
Transportation Surtax	388,363	263,292	328,377	442,856	518,179	4.5%
Building	1,742,910	2,760,673	2,563,517	1,991,388	1,910,768	-11.9%
Capital Projects	576,122	2,158,902	3,048,582	4,899,128	5,436,500	104.1%
Water & Sewer	(3,048,579)	(2,546,398)	(2,367,098)	(1,733,610)	(908,101)	-17.2%
Municipal Parking	811,013	943,315	1,198,948	1,293,993	1,686,145	16.9%
Solid Waste	429,743	601,201	641,636	219,615	(64,348)	-20.1%
Stormwater	3,264,379	3,203,878	3,200,132	3,205,050	3,561,412	-0.6%
Fleet Management	-	-	585,363	825,468	1,108,999	N/A
<b>Total</b>	<b>\$ 13,259,566</b>	<b>\$ 18,802,753</b>	<b>\$ 25,929,812</b>	<b>\$ 31,708,583</b>	<b>\$ 39,325,486</b>	<b>31.2%</b>

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.

DEVELOPMENT APPLICATION PROCESS (2012 - PRESENT)									
Application Date Location	Project Description	Zoning Process	Density/Intensity		Variances		Building Permit		Status
			Allowed	Approved	Requested	Received	Application No.	Status	
Original submittal: 7/13/2012 Site plan amendment: 4/16/16 9011 Collins Avenue	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	DRG - 7/31/2012, 8/23/2012, site plan amendment: 5/16/2016, 8/4/2016, 3/9/2017, 5/11/2017 P&Z - Original site plan: 9/27/2012, site plan amendment: 8/31/2017 TC - Original site plan: 10/15/2012, site plan amendment: 10/10/2017 Site Plan Ext -	762 units	257 units	None	None	13-727	Issued	Planning is working on the Landscape Plan review. Fort Partners has indicated a desire to get a final CO and Landscape approval needs to be resolved. The Town Planner has draft comments. A landscape inspection will take place on 9/8/2021. The draft comments will be finalized after discussion with the landscape reviewer and forwarded to the Applicant and the Building Department.
7/20/2012 9450 Collins Ave	The Shul - New multiuse glass atrium and joining learning center (3 stories)	DRG - 2/11/2013, 3/27/2013, 7/9/2013 P&Z - 2/27/2014 TC - 10/28/2014 Site Plan Ext -	3 story expansion of 8,558.9 square feet		None	None	14-509	Issued	Under Construction
8/12/2015 12/23/20 Site Plan Amendment 9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and renovation of existing historic structure. Reduction of dwelling units and hotel rooms. Revisions to expand underground parking and revisions to balcony design	DRG - 9/4/2015, 3/9/2017, 9/17/2017, 2/9/2021 P&Z - 12/7/2017, 2/11/2021, 4/29/21 TC - 2/13/2018, 4/13/21, 6/8/21 Scheduled Site Plan Ext - Site Plan Extension of approved by TC on 7/28 TC Meeting. Applicant requested extension of site plan due to FL Declaration of Emergency. Additional Covid extension - New Permit Due Date December 26, 2021	199 units	Reduced to 31 condo units, 26 hotel rooms	None	None	20-536	Foundation Only Permit Issued	
Original submittal: 2/11/2016 Revised submittal: 5/31/18 9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	DRG - Original submittal: 3/10/2016, 4/27/2016 Revised submittal: 6/27/2018, 8/28/2018, 11/1/18 P&Z - Original approval: 7/18/2016, Revised approval: 11/29/18 TC - Original approval: 11/10/2016, Approved February 26, 2019 Site Plan Ext - Request submitted to extend approval due to emergency declaration (Hurricane Dorian). Additional Covid and Tropical Storm Elsa extensions - New Permit Due Date February 4, 2021	250 units	Request is for 205 units	None	None	18-610	Has not applied for permit yet	
5/4/2016 8955 Collins Ave	Residential Condominiums	DRG - 6/20/2016, 7/27/2016 P&Z - 10/27/2016 11/10/2016 TC - 11/10/2016 Site Plan Ext -	110 units	16 units	None	None	16-602	Issued	Under Construction

**DEVELOPMENT APPLICATION PROCESS (2012 - PRESENT), Cont.**

Application Date Location	Project Description	Zoning Process	Density/Intensity		Variances		Building Permit		Status
			Allowed	Approved	Requested	Received	Application No.	Status	
5/4/2016 8955 Collins Ave	Residential Condominiums	DRG - 6/20/2016, 7/27/2016 P&Z - 10/27/2016 11/10/2016 TC - 11/10/2016 Site Plan Ext -	110 units	16 units	None	None	16-602	Issued	Under Construction
10/1/2016, 5/6/21 9116 Harding Ave	303 Surfside - 4 Townhouses (2018) 303 Surfside - 6 Townhouses (2021)	DRG - 11/2/2016, 2/7/2017, 5/18/2017, 6/21 TBD P&Z - 6/27/2018, 6/21 TBD TC - 4/14/2018 Approval Expired Site Plan Ext -	8 units	4 units	None	None		Site Plan approval has expired	
5/19/2017 8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	DRG - 6/19/2017, 8/24/2017, 9/28/2017 P&Z - 2/22/2018, 4/26/2018, 5/31/2018, approved on 10/27/19 TC - 12/10/19 Site Plan Ext - 2 COVID Extensions New Permit Deadline 9/27/23	99 units	Current request has not been scheduled for commission yet. Request is for 34 units	3 requested: 1. Section 90-82. – Off-street loading requirements (Loading Space Size). 2. Section 90-91.2. – Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer). 3. Section 90.93(1b). - Open Space (Open Space Trees).	Has not been scheduled for TC until recommendation from PZ		Has not applied for permit yet	George Kousoulas forwarded plans for review which the Town Planner received on Sunday, September 5th. The Town Planner is finalizing his position on the Surf House.
Original Submittal: 1/06/2015 Revised submittals: 8/01/2016, 12/23/2016, 03/09/2018, 10/29/2018 9/25/2020 8851 Harding Avenue	18 multi-family units	DRG - 01/22/2015, 08/18/2016, 01/23/2017, 03/23/2018, 11/29/2018 Meeting Pending, 2/25/2021 PZ - 01/31/19 PZ recommended approval (Requires PZ Reconsider) 2/25/2021 PZ Denied Plan TC - Denied by the Commission (requires reconsideration by TC), TC Approval 5/26/21 Site Plan Ext -	33 units	Current request is for 18 units. Town Planner, DRG recommended approval, P&Z recommended denial	1 requested: Section 90-82. – Off-street loading requirements (Loading Space Size). Not Required in 2021 Plan	Not needed in 2021 request			Site Plan Approval 5/26/21
7/3/2019 9580 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	DRG - N/A P&Z - 8/29/2019 TC - 10/29/19 Site Plan Ext -			1 requested: eliminate landscaping along the north side of the building	None			
1/7/2020 8926 Collins Avenue	Arte request to have FPL vault encroach into landscape buffer.	DRG - N/A P&Z - 1/30/2020 TC - 2/11/2020 Site Plan Ext -			Landscape buffer	Approved			



## **MEMORANDUM**

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission  
**From:** Andrew Hyatt, Town Manager  
**Date:** October 12, 2021  
**Subject:** Community Garden Non-Profit Annual Renewal

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Please note the Surfside Community Garden non-profit "Surfside Urban Gardeners" has met the following requirements to renew its October 1 annual agreement:

- 1) Remitted payment in the amount of \$12 (\$1 per month).
- 2) Proof of non-profit status.
- 3) Certificate of Liability Insurance.

Prepared by *IM*