



TOWN OF SURFSIDE

Office of the Town Manager
MUNICIPAL BUILDING
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154-3009
Telephone (305) 861-4863

Town Manager Report

August 11, 2026

Prepared by: Mario A. Diaz
Acting Town Manager

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TOWN CLERK

The mission of the Town Clerk's Office is to ensure effective functioning of the Town's governance process while concurrently maintaining quality customer service to members of the public, Town Commission and Town staff by utilizing the best possible technological solutions to provide accessible information including access to the Town's official records, archives, and the Town Commission agenda.

Team: Sandra N. McCready, **Clerk**

Genesis Guevara, **Deputy Clerk**

Angie Alcala, **Records Technician/Assistant to Clerk**

PUBLIC RECORDS REQUESTS

2025
1,096

2026	
<u>MONTH</u>	<u># Public Records Requests (PRR)</u>
January	77
February	104
March	425
April	613
May	109
June	142
July	103

JULY 2026	
<u>ACTIVITIES</u>	<u>AMOUNT</u>
Board Meetings Attended	3
Commission Meetings Attended	5
Public Notices Issued	15
Meetings Transcribed	8
RFP/RFQ Issued	0
Ordinances Published	0
Resolutions Published	9
Elections Conducted	0
Special Master Hearings Attended	1



HUMAN RESOURCES

The Human Resources Office provides effective human resources management by developing and implementing policies/procedures, programs and services to attract, develop, motivate and retain a diverse workforce while embracing diversity and inclusiveness as a core value. The Human Resources element of the Executive Department is responsible for personnel matters such as recruitment, compensation, employee relations, benefits and labor relations.

HR Team: Marisol Vargas, HR Director
Vacant, HR Generalist & Risk Management Specialist

During the month of July 2026, the Human Resources Department continued to advance operational priorities focused on workforce stability, compliance, and process improvement. Key efforts included:

- **Fulfillment of Personnel Requisition Requests (PRRs):** Continued coordination with departments to review, process, and fulfill PRRs in a timely manner, supporting critical staffing needs and ensuring continuity of operations.
- **Creating a Hospitality Mindset:** Delivering Exceptional Resident Experiences: Coordinated the procurement and engagement of a professional consultant to deliver a specialized training as part of the Town's Culture and Service Excellence Initiative. This upcoming session will equip staff with the tools and mindset to enhance customer service, strengthen communication, and foster positive, meaningful interactions with residents and visitors, reinforcing a culture of responsiveness and professionalism.
- **Recruitment:** Successfully filled four (4) outstanding vacancies and continued targeted recruitment efforts to address critical staffing needs. Focus remained on reducing time-to-hire and streamlining onboarding processes, while supporting departments in maintaining consistent service levels.
- **Employee Relations & Compliance:** Provided guidance to supervisors and employees to ensure consistent policy application and timely resolution of personnel matters. Conducted interviews related to employee complaints and concerns to support appropriate review and resolution. Conducted investigations and disciplinary actions as warranted.
- **Training & Development:** Coordinated training initiatives to support employee performance, leadership development, and compliance requirements.

- **Risk Management Support:** Continued coordination of risk management activities, including oversight of claims processing, monitoring of open cases, and ensuring timely reporting and compliance with applicable requirements. During this reporting period, a total of eight (8) claims were filed, with six (6) successfully processed and closed out in a timely and efficient manner, and two (2) remaining in process. Ongoing support was provided to departments to mitigate risks, address safety concerns, and maintain adherence to established policies and procedures.

The following are the current vacancies within the Town:

OPEN POSITIONS - JULY
Chief of Police
Certified Police Officer (6)
Communications Operator (1)
Division Manager – Water & Wastewater
Recreation Leader I – P/T - <i>Hired</i>
Public Works Coordinator – <i>Hired</i>
Structural Plans Examiner (Part-Time) – <i>Hired</i>
Building Permit Technician I – <i>Hired</i>

Upcoming Event:

Creating a Hospitality Mindset: Delivering Exceptional Resident Experiences

The Town of Surfside is proud to advance its Culture and Service Excellence Initiative through a dynamic training experience designed to elevate how we serve our community.

Creating a Hospitality Mindset: Delivering Exceptional Resident Experiences reflects the Town's commitment to setting a higher standard for public service, one that is proactive, personable, and rooted in excellence. This engaging session empowers staff with the tools and mindset needed to consistently deliver outstanding service, strengthen communication, and create positive, memorable interactions with residents and visitors alike. By embracing a hospitality-driven approach, the Town continues to foster a culture that values responsiveness, professionalism, and genuine care in every encounter.

Through initiatives like this, Surfside is reinforcing its position as a community that prioritizes exceptional service, continuous improvement, and a welcoming environment for all.

Hosted by: Russell Correa, Ed.M., LMHC
Founder and Principal Consultant, Zeta Consulting Group



BUILDING DEPARTMENT

The Building Services Department provides a full range of services to the residents and commercial property developers of the Town with the aim of ensuring that all buildings and other regulated structures do not pose injury and/or death hazards in any reasonably predictable environment (sunshine to hurricane). In addition to reducing risks to life, the Department seeks to minimize risk to property. Reducing hazards through compliance with State of Florida Building Code and appropriate Federal agencies ensures that insurance discounts are received, and code-compliant buildings are completed.

Team:	Manuel “Manny” Salazar – Building Official Rony Jean, Supervisor – Permits Randy Courtois, Administrative Support Sofia Valdes, Permit Tech I Julia Rajkumar, Permit Tech I Naylin Clara Castillo, Permit Tech I
Building/Roofing:	Ulises Fernandez
Building/Structural:	Ricardo “Rick” Aller
Electrical:	Candelario Martinez
Mechanical:	Jan Perez
Plumbing:	Roberto Conde
Structural/Multi-Family:	Adolfo Gonzalez
Planning/Zoning:	Scarlet Hammons, The Corradino Group

ACTIVITY	MONTHLY AMOUNT
Building Permits Issued	135
Inspections Performed	306
TCO/CO/CC Issued	4
Gross Revenue Generated	\$2,896,485.89



CODE COMPLIANCE DIVISION

The Code Compliance Division's mission is to fairly and consistently enforce the Town of Surfside Code of Ordinances. The Division strives to promote and protect the health, safety, welfare, and quality of life for residents and businesses of the Town of Surfside.

Team: Carmen Santos-Alborna, **Director**
Kimberly Ruvin, **Code Officer**
Emmanuel Santana, **Code Officer**

JULY 2026

<u>ACTIVITY</u>	<u>MONTHLY AMOUNT</u>
OPENED JULY 2026	153
CLOSED JULY 2026	160
CASES SCHEDULED FOR HEARING BEFORE SPECIAL MAGISTRATE	9
POST HEARING	5

Inspections: 152

<u>MONTH</u>	<u># CASES / FEES COLLECTED</u>	<u>FEES COLLECTED</u>
JANUARY	6	\$4,801.05
FEBRUARY	10	\$20,301.05
MARCH	7	\$6,926.05
APRIL	14	\$16,931.37
MAY	9	\$111,225.34
JUNE	8	\$8,850.00
July	4	\$10,275.00

YEAR TO DATE (YTD) FEES COLLECTED – FY2026: \$179,309.86



PARKS & RECREATION

We Make Memories

The Town of Surfside Parks & Recreation Department is where the fun happens. Where Surfside's families learn to swim, brush up on their tennis skills, meet new friends and get to know their neighbors.

Mission Statement: Provide recreational and leisure opportunities to build a strong sense of community while increasing the social, cultural, and physical well-being of the residents and to be innovative in the programming needs of the community.

Team: Rodolfo Perez, **Director**
 Carlos Malvarez, **Assistant Director**
 Jorge Galdo Jr., **Manager**

STAFF DIRECTORY

5 Coordinators/Supervisors/CSR

21 Lifeguards / **8** Recreation Leaders / **4** Custodians/Maintenance

Aquatics	Recreation
Marianella Luces – Aquatics Supervisor	Matthew Hudson – Asst. to Director
Tanya Friedman – FT Lifeguard	Matthew Castrorao – Coordinator
Barbara Vasallo – FT Lifeguard	Alexander Villeda – Coordinator
Leoner Reus – FT Lifeguard	Shawn Walker – CSR
Flor Hernandez – FT Lifeguard	Carlos Vina – Maintenance Worker II
Nicolas Chaban – FT Lifeguard	Lucas Feinstein – Recreation Leader II
Carlos Agon – PT Lifeguard	Ian Dolan – Recreation Leader II
Ileana Garcia – PT Lifeguard	Kerline Fertil – FT Custodian
Ilan Luckow – PT Lifeguard	Pierre Prophete – FT Custodian
Raidel Orama – PT Lifeguard	Jesus Garcia Ramirez – FT Custodian
Jack O'Malley – PT Lifeguard	Marckenly Metayer – FT Recreation Leader I
Alejandro Zamora – PT Lifeguard	Carolina Paz – PT Recreation Leader I
Daniel Cantero – PT Lifeguard	Maya Chabanon – PT Recreation Leader I
Rodney Napoles – PT Lifeguard	Jorge Almaguer – PT Recreation Leader I
Mauro Perez – PT Lifeguard	Vacant – PT Recreation Leader I
Pablo Estrada – PT Lifeguard	
Miguel Navarro – PT Lifeguard	
Leilani Bernaldes – PT Lifeguard	Corymar Lavado – PT Lifeguard
Alejandra Aranguren – PT Lifeguard	Yenys Fiallo – PT Lifeguard

Facilities Overview

Parks & Recreation oversees the following facilities:

- **Tennis Center/Pickleball:** Open from 7 am – 10 pm daily. Operates by reservation only. Programming hours are in place and have been adjusted to optimize availability.
- **Aquatic Facility:** The pool continues to operate with lap swimming registration required during all operating hours. Pool hours are adjusted monthly to maximize daylight. For August, the pool is open from 7:00 a.m. to 8:00 p.m.
- **Beach Lifeguard Tower:** Operational from 10:00 a.m. to 7:00 p.m. in August.
- **96th Street Park:** Now open daily from 8:00 a.m. to 9:00 p.m.
- **Kayak Launch & Playground:** Open daily from 8:00 a.m. to sunset.
- **Hawthorne Tot Lot:** Open daily from 8:00 a.m. to sunset
- **Paws Up Dog Park:** Open daily from 8:00 a.m. to sunset

Beach Chair Service: The daily Beach Chair Service is operated by Beach Time Max in alignment with the Beach Lifeguard Tower hours (10:00 a.m. to 7:00 p.m. in August). This service is available exclusively to Surfside residents. Residents must check in at the Community Center front desk. Each household is eligible for 2 chairs and 1 umbrella per day.

Vending Machines Stats: (Includes Community Center and 96th St. Park):

JANUARY 2026		
# Ice Creams Sold	# of Beverages Sold	# of Snacks Sold
432	120	536
FEBRUARY 2026		
447	147	513
MARCH 2026		
512	165	602
APRIL 2026		
607	123	542
MAY 2026		
550	191	629
JUNE 2026		
548	295	529
JULY 2026		
404	145	365

Community Center Enhancements

- The Community Center pool is scheduled for a tile replacement project beginning in September; the existing S-shape design will be retained. Renovations will be completed in sections to ensure the pool remains open and fully operational throughout the duration of the work.

96th Street Park Enhancements

- The Multipurpose field at 96th Street Park is currently undergoing full resodding to ensure optimal playing conditions for the upcoming season. This improvement aligns with the start of our fall athletic programs, which are scheduled to begin in October. Staff will continue monitoring the field's progress to ensure it is safe, healthy, and ready for community use when programs commence.

Upcoming Events & Activities

August Senior Trip:

The August Senior Trip is scheduled for **Thursday, August 13th, 2026**, from **10:30 a.m. to 3:30 p.m.** This month, seniors will enjoy an exciting outing to the ballpark as the **Miami Marlins** take on the **Pittsburgh Pirates**. Participants will experience the fun and excitement of Major League Baseball at **LoanDepot Park** while enjoying great company, a lively atmosphere, and a relaxing day out. From cheering on the home team to taking in the excitement of the game, this trip promises to be a memorable and enjoyable experience for all. Don't miss this fun-filled day at the ballpark!

Water Safety Course:

We're excited to invite residents of **Surfside, Bay Harbor Islands, and Bal Harbour** to our **Water Safety Course on Monday, August 17th, at 6:30 p.m.** at the Surfside Community Center. This informative and interactive course will cover essential water safety topics, including drowning prevention, CPR and life-saving techniques, swim safety resources, and survival skills demonstrations. Parents, guardians, and caregivers are especially encouraged to attend to learn valuable safety tips that can help protect their families. Participants will also enjoy **light refreshments and giveaways**. **Space is limited to 50 participants, and RSVP is required.**

August Senior Brunch:

Our August Senior Brunch is scheduled for **Friday, August 21st, 2026**, from **11:00 a.m. to 1:00 p.m.** Seniors will enjoy a delicious buffet-style meal, great conversation, and exciting rounds of Bingo in a fun and welcoming atmosphere. Join us for a relaxing afternoon filled with laughter, friendship, and community as we come together to enjoy good food and great company. We look forward to seeing you there!

NIA Dance Workshop:

We're excited to invite women ages 18 and older to our NIA Dance Workshop on **Sunday, September 6th!** This energizing session combines dance, martial arts, and mindfulness to promote fitness, flexibility, and overall well-being in a fun and welcoming environment. Whether you're new to NIA or have attended before, participants of all fitness levels are encouraged to join and experience the joy of movement.

Under the Stars Movie Night:

Parks and Recreation is thrilled to announce the return of our *Under the Stars* Movie Night series! The first film of this year's series will be showing on **Friday, September 18th at 8:00 p.m.** at 96th Street Park. Join us for a magical evening under the night sky as we bring the community together for this family-favorite adventure!

Spooky Spooktacular:

Our annual Halloween Event will take place on **Friday, October 23, 2026**, from 6:00 p.m.– 9:00 p.m. at the 96th Street Park. This signature event is open exclusively to Surfside residents and hotel guests, featuring entertainment, games, a maze, and much more. It's one of the most anticipated community gatherings of the year, offering families a fun and festive Halloween celebration.



COMMUNICATIONS DEPARTMENT

The Communications Department's mission is to build strong connections between Surfside residents, elected officials, and the broader community through strategic communication and innovative marketing initiatives. Its objective is to enhance the quality of life in Surfside by providing timely, informative content that educates, engages and empowers residents. As the primary bridge between Town Administration and its citizens, the department ensures transparency, accessibility, and unity within our community, promoting active civic engagement and celebrating Surfside's unique heritage. Through innovative partnerships and implementing forward-thinking strategies, the department strives to position Surfside as a model of effective governance and vibrant community participation.

Team: Cindy Reyes Arboleda, **Director**
Vacant, Administrative Support

In **July** 2026, the Communications Department continued advancing the Town of Surfside's mission through strategic public information campaigns, community engagement, public safety education, regional partnerships, emergency preparedness outreach, environmental stewardship, and municipal transparency. Through coordinated communications across digital platforms, print publications, relations, and community outreach, the Department strengthened public awareness while supporting key Town priorities, including Independence Day celebrations, water safety education, fraud prevention, hurricane preparedness, environmental initiatives, youth engagement, and long-term community planning.

Town Manager's Office:

- Produced and distributed the August 2026 edition of the Surfside Gazette, highlighting Surfside's historic regional Independence Day celebration, Fifth Annual Remembrance events, coastal resilience initiatives, public safety updates, community programs, tourism initiatives, hurricane preparedness, and Town news.
- Directed communications surrounding Surfside's historic joint Independence Day Celebration with Bay Harbor Islands and Bal Harbour Village, including promotional campaigns, live event coverage, photography, and post-event storytelling showcasing community participation and regional collaboration.
- Supported communications for the Town Commission Strategic Planning Retreat, highlighting discussions regarding long-term municipal priorities, infrastructure improvements, quality-of-life initiatives, and future planning efforts.

- Continued storytelling honoring the Fifth Annual Surfside Remembrance by promoting the annual extinguishing of the Remembrance Torch, recognizing the conclusion of the 2021 search and recovery mission, while honoring the 98 lost lives.
- Recognized the members of the 2025-2026 Surfside Youth Council during a Town Commission presentation, highlighting youth leadership, civic engagement, and community service.
- Promoted the Town's Higher Education Scholarship Program, encouraging eligible Surfside high school seniors to apply for educational scholarships supporting post-secondary education.

Police Department:

- Led a public awareness campaign warning residents, contractors, and business owners about fraudulent permit payment email scams targeting building permit, Planning and Zoning, and commercial sign permit applicants, providing guidance on recognizing scams and verifying official Town communications.
- Promoted the swearing-in ceremony of Officer Lovenson Beaubien, welcoming the newest member of the Surfside Police Department and highlighting his commitment to public service and community policing.
- Coordinated communications promoting the Florida Licensing on Wheels (FLOW) mobile driver's license services hosted at Town Hall, improving residents' access to state licensing and identification services.

Parks & Recreation Department:

- Directed communications for Surfside's Independence Day Celebration, highlighting family activities, live entertainment, community programming, beach festivities, drone show, enhanced fireworks display, and complimentary beach chair service.
- Promoted the launch of the **Stories & Me** early childhood literacy program, encouraging caregiver participation through interactive storytime, music, movement, sensory play, and educational activities.
- Recognized Park and Recreation Professionals Day and National Park and Recreation Month by honoring staff whose work enhances community recreation, programs, parks, and public spaces.
- Promoted the Town's Higher Education Scholarship Program for Surfside seniors pursuing college and post-secondary education.
- Led communications promoting the regional SurfBalBay Water Safety Course in partnership with Bay Harbor Islands and Bal Harbour Village, encouraging families and caregivers to participate in CPR training, drowning prevention education, and lifesaving demonstrations.

Public Works & Infrastructure:

- Continued public outreach regarding the Dune Restoration Project by providing ADA beach access updates during the Independence Day holiday weekend while maintaining public awareness of ongoing environmental restoration efforts.

- Promoted Miami-Dade County's Adopt-a-Tree Program, encouraging Surfside homeowners to expand the community's urban tree canopy and support environmental sustainability.

Town Clerk's Office:

- Supported official communications recognizing Youth Council members during a Regular Town Commission Meeting and promoting civic engagement opportunities throughout the month.
- Sent messaging regarding the Miami-Dade County Primary Election (August 18, 2026)

Digital Strategy, Social Media & Brand Stewardship:

- Executed comprehensive digital communications supporting Independence Day celebrations, water safety education, fraud prevention, youth engagement, environmental stewardship, Parks and Recreation Month, scholarship opportunities, regional partnerships, and municipal services.
- Delivered real-time event coverage, photography, video storytelling, and community highlights across the Town's digital platforms to strengthen transparency, resident engagement, and public awareness.
- Produced promotional content supporting regional partnerships with Bay Harbor Islands and Bal Harbour Village, reinforcing collaborative public safety and community initiatives.
- Expanded public engagement through educational campaigns focused on fraud prevention, drowning prevention, environmental conservation, civic participation, youth leadership, municipal services, and community events.
- Distributed 25 e-blast campaigns, posted 52 NextDoor alerts, and published 48 Instagram/Facebook posts during July.

Throughout **July**, the Communications Department remained committed to informing, engaging, and connecting the Surfside community through strategic communications that reflected the Town's values of transparency, public safety, collaboration, resilience, environmental stewardship, civic engagement, and community pride while supporting residents through education, outreach, and meaningful community initiatives.



TOURISM DEPARTMENT

Surfside is one of only three municipalities in Miami-Dade County currently eligible by Florida State Law to impose a Resort Tax of four percent (4%) on accommodations and two percent (2%) on food and beverage sales as a source of revenue. Miami Beach and Bal Harbour are the other two municipalities with the same capability. This unique revenue-generating opportunity is also defined in the Town's Charter in Sec. 69-A.

Resort Tax. The Tourist Resort Tax Fund is a special revenue fund within the budget of the Town of Surfside. This means that the funds, like all special revenue funds, are collected from specific sources and dedicated to specific allowable uses. The Resort Tax Board Members, appointed by the Town's Commission, oversee the legal and appropriate use of these funds through the Tourism Director and the operations of the Tourist Bureau. The Tourist Bureau is responsible for promoting the Town's dining, shopping, lodging, recreation and beach to visitors nationally, internationally, and within the State of Florida. Attracting visitors from within the State of Florida, the nation, and internationally, including from Latin America, Canada, United Kingdom, and Israel.

Team: Frank Trigueros, **Director**

Tourist Board Hosts Successful Summer Sundays World Cup Event – On Sunday, July 19, hundreds of residents and visitors gathered on Surfside Beach for the Summer Sundays event, which coincided with the FIFA World Cup Final between Argentina and Spain. A giant screen transformed the beach into an open-air watch party where attendees filled every available seat and gathered along the sand to cheer on the match.

Despite high temperatures, the event drew an enthusiastic crowd and created a lively, festive atmosphere. Guests enjoyed live music from a DJ, complimentary food and beverages from Surfside restaurants, including Wok N' Roll, as well as freshly prepared seafood paella cooked on the beach. Family-friendly activities for children and other entertainment rounded out the afternoon, making the event a memorable celebration for residents and visitors alike. Vice Mayor Benmergui and Commissioner Weingot were both on hand to support the occasion.



Board Approves New Event – Hispanic Heritage Month Concert – The Tourist Board will host a new event on Sunday, Oct. 11: a Hispanic Heritage Month tribute concert celebrating the legendary Celia Cruz and other beloved Latin music classics. The event will take place on the beach behind the Community Center and will be produced by local vendor Beachside Events. Attendees can enjoy complimentary drinks and light snacks by the ocean while taking in the lively performance. Widely known as the "**Queen of Salsa**," Celia Cruz was one of the most influential and celebrated Latin music artists of all time. During a career spanning more than five decades, she recorded more than 70 albums, earned numerous Grammy and Latin Grammy Awards, and helped bring salsa music to audiences around the world.

Promoting Lido Restaurant's Miami Spice Menu – Lido Restaurant within the Four Seasons Hotel at The Surf Club is participating in this year's Miami Spice program taking place in August and September. The hotel's flagship restaurant will offer a curated three-course menu for \$65 highlighting signature Italian flavors. While the participation of Surfside residents in Miami Spice has traditionally been rare, Lido's inclusion gives the Tourist Bureau an opportunity to promote the offering heavily to the local community in Greater Miami in an effort to increase food & beverage tax collection during slower summer months.



It's a Surfside Thing Video Series – The Tourist Board's *It's a Surfside Thing* video series aims to highlight the Town's most unique qualities, helping position Surfside as the most charming destination for travelers exploring Greater Miami and the Beaches. The introductory film, which features an array of scenic footage showcasing Surfside's best attributes, has generated nearly 94,000 views to date and attracted more than 700 new followers to the VisitSurfside Instagram account, helping promote the destination to prospective visitors around the world through a local lens.

ACTIVITY	AMOUNT
Food & Beverage Tax	\$1,263,224.57
Hotel Tax	\$4,643,329.99
Interest Earnings	\$173,777.13
Registration Fees	\$3,950.00
Gross Revenue Generated	\$6,084,281.69 (FY2026)



POLICE

The Surfside Police Department has adopted a proactive policing philosophy and embraces its approach to developing community partnerships and problem-solving. Our employees are extremely proud of our tradition and are committed to public service and to ensuring the safety of our residents and visitors. We are dedicated to providing quality police service to our residents, businesses and tourists.

Team: Jose “Jay” Matelis, **Interim Chief of Police**
Diana Leon, **Lieutenant**

STAFF: 5 Sergeants / 2 Detectives / 19 Officers / 4 Communications Operators
5 Parking Officers / 3 CSAs / 2 Admins / 1 Accreditation Manager

Rory Alberto – Sergeant	Lesmes Ruiz – Officer
Frank Colonna – Sergeant	Donovan Saffo – Officer
Marian Cruz – Sergeant	Micah Smith – Officer
Alejandro Lorente – Sergeant	Jose Valino – Officer
Julio Torres – Sergeant	Samuel Villegas – Officer
Ronald Donoso – Detective	Ana Chamorro – Communications Operator
Kemuel Gambirazio – Detective	Jose Dardon – Communications Operator
Loxley Arch, III – Officer	Stephanie Kamer – Communications Operator
Lovenson Beaubien - Officer	Susie Sperbeck – Communications Operator
Tammy Campbell – Officer	Christian Acosta – Parking Officer
Bobby Gabriel – Officer	Josue Castro – Parking Officer
John Gentile – Officer	Maria Militello – Parking Officer
Rafael Gomez, Jr. – Officer	Alexander Orduno – Parking Officer
Dianna Hernandez – Officer	William Perez – Parking Officer
Ariel Lage – Officer	Isabelle Dourbecker – CSA
Craig Lovelette – Officer	Felix Fermin – CSA
Bryant Luke – Officer	Donald Laurent – CSA
Joseph Matthews – Officer	Kimberlee Blecha – Executive Assistant
Sharon Perez-Rivera – Officer	Ana Carroll – Accreditation Manager
Ruben Ravelo – Officer	Teresa Fernandez – Admin Aide
Joshua Rosario – Officer	Vacant – Communications Officer
	Open Positions (6) – Certified Police Officers

Recruitment Efforts – The Town of Surfside is conducting a national search for its next Chief of Police, a key executive leadership position responsible for guiding the Department's strategic direction and operations. The position will remain open until filled, and interested candidates can find full details on the posting, including qualifications and salary range, through the Town's Human Resources Department. Additionally, we are recruiting for a Communications Operator; those interested are encouraged to reach out to Human Resources for more information.

Swearing-In Ceremony for Officer Lovenson Beaubien

On Friday, July 10th, the Surfside Police Department proudly welcomed Officer Lovenson Beaubien, who was sworn in surrounded by family, fellow department members, and Town employees and directors. The Town Manager delivered an eloquent and deeply personal speech that resonated with everyone in attendance. Born in Port-au-Prince, Haiti, and raised in South Florida, Officer Beaubien attended Killian Senior High School before earning his Associate of Arts degree from Miami Dade College's Kendall Campus. He completed the Basic Law Enforcement Academy at Miami Dade College's School of Justice and is currently pursuing his Bachelor's degree in Criminal Justice. Prior to joining Surfside PD, he served as a correctional officer at the South Florida Reception Center, an experience that instilled discipline, professionalism, and respect for others. Officer Beaubien's path to law enforcement was shaped by mission trips through his church, including a visit to orphanages in Guatemala that deepened his passion for helping people. He expressed sincere gratitude for the opportunity and looks forward to serving Surfside with integrity, compassion, and dedication. The Department is confident he will become one of its finest officers in the years to come.







PUBLIC WORKS

The Public Works Department provides for the effective management and maintenance of the Town's roadways, infrastructure systems, and buildings as well as the management and supervision of the solid waste collection operation and the storm water, water/sewer utilities. The Department also responds to and assists other Town departments in emergencies and instances of severe weather preparation and recovery.

Team: Andre Eugent, **Director**
Lys Desir, Jr., **Operations Manager**

STAFF DIRECTORY

14 Solid Waste
8 Facilities/Maintenance
3 Water & Sewer

SOLID WASTE	FACILITIES AND MAINTENANCE
<i>Derick Scott – Manager</i>	<i>Josvani Iglesias – Manager</i>
Jose Acevedo – Beach Patrol	Coordinator – Chiquita Tuff
Martinez Saintilmond – Refuse Collector	Carlos Duarte – General Service Worker
Pierre Desamour – Refuse Collector	Gustavo Gonzalez – Maintenance
Donovan Johnson – Refuse Collector	Idael Suarez – Maintenance
Claude Jean – Refuse Collector	Iran Gonzalez– Maintenance
Harold Jean Baptiste – Refuse Collector	Jose Nodarse – Mechanic
Harry Saintil – Refuse Collector	Guillermo Osorio – CDL Heavy Eqpt.
Esdianis Puente – Refuse Collector	WATER & SEWER
Sanel Cazeau – Refuse Collector	
Mitch Michel – Truck Driver	Water & Sewer Manager - Vacant
Albert Noel – Truck Driver	Ainesworth Turner – Maintenance
Bernardo Cordova – Truck Driver	Rigoberto Chaviano – Maintenance
Anivin Asse – Refuse Collector	Jimmy McCray – Maintenance

* Services through July 31, 2026

SOLID WASTE

ACTIVITY	VOLUME	COST
Garbage Collected	366.60 TN	\$27,905.59
Recycling Collected	30.20 TN	\$3,835.09
Bulk Pick Ups	137.22 TN	\$10,445.18

WATER & SEWER

ACTIVITY	QUANTITY	QUANTITY TO DATE	COST	TOTAL COST TO DATE	TOTAL TO DATE
Sewer Backups	0	0		Internal	0
Water Leaks	0	0		Internal	3
Drain Cleaning	0	0		Internal/ Contractor	480
Hydrant Flushing	45	45		Internal	45
Asphalt Repair	-	4		Internal	2
Residential Service Orders	-	-		Internal	9
Commercial Service Orders	-	-		Internal	1
Hard Pack Maintenance	0	3		Internal	0
Hard Pack Levelling	-	-		Internal	12
Wastewater Pumping Station Inspections	-	-		Internal	39
Damaged Utility Box or Cover	-	-		Internal	0
Compliance Samples	-	-		Internal/ Lab	18
In- House Utility Locations	-	-		Internal	54
Meter Installations	0	1		Internal	1
Water Distribution Residual Collected	70	70		Internal	31
Sewer Repairs	1	1		Internal	0

FACILITIES & MAINTENANCE

ACTIVITY	QUANTITY TO REPAIR	QUANTITY TO DATE	COST RESPONSIBILITY	TOTAL COST TO DATE
Sidewalk and Curb Repair	27 linear ft.	27 linear ft.	Internal	\$166.42
TOWN HALL BUILDING				
Deep Carpet Cleaning	1	1	Internal	-
Flooring Polishing	1	1	Internal	\$172.07
Painting	1	1	Internal	----
Interior Light Repairs/Replacement	6	6	Internal	\$347.08
Exterior Light Repairs/Replacement	34	34	Internal	\$360.86

PUBLIC LIGHTING				
Streetlights	1	1	FPL/Miami Dade County	N/A
Parking Lot Lights	0	0	N/A	----
Beach Entrance Lights	0	0	Internal	----
Downtown Lights	0	0	Internal	----
Christmas Lights	1	1	Internal	\$55.00
OTHER MAINTENANCE ACTIVITIES				
Sign Replacement	0	0	Internal	----
Flag Replacement	3	3	N/A	----
Bus Stop Pressure Walking	4	4	Internal	----
Town Hall Sidewalk Pressure Walking	0	0	N/A	----
Town Hall Windows and Doors Pressure Washing (1 st and 2 nd Floors)	1	1	N/A	----
Downtown Garbage Can Pressure Washing	2	2	N/A	\$379.99
Parking Lot Concrete Fence Repairs	1	1	Internal	\$184.60



FINANCE

The Finance Department provides for the effective, lawful, and efficient management of the Town's financial matters. The Department manages and maintains the Town's financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws. The Department develops and runs effective, efficient financial planning and reporting, and supports the operating departments in achieving their program objectives.

Team: Jamie Blank, **Interim Director (CFLG)**
Andre S. Fierman, **Interim Director (CFLG)**
Andria Meiri, Budget Officer
Manuel "Manny" Carta, Comptroller
Damaris "Didi" Montes de Oca, Customer Service Representative
Tamara Capote, Accounting Clerk
Maria J. Sommariva, Accountant

Supplemental Attachment **"Finance Status Update"**

MEMORANDUM

TO: Mario A. Diaz, Acting Town Manager, Town of Surfside

FROM: Fierman Accountants & Advisors, Acting Finance Director and Audit Preparedness Consultants

DATE: July 31, 2026

SUBJECT: **Status Update Regarding Acting Finance Director Services, Audit Preparedness Services, and Financial Close and Reporting Process**

Executive Summary

Pursuant to our engagement with the Town of Surfside, Fierman Accountants & Advisors is providing this status update as of July 31, 2026, regarding the work performed in connection with Acting Finance Director services, audit preparedness services, and the Town's financial close and reporting process.

Since assuming these responsibilities, our team has focused on supporting day-to-day finance department functions, advancing the fiscal year 2025 financial close, addressing ongoing operational and compliance matters, and establishing a clear timeline and team structure for the upcoming external audit process.

Finance Department Operations

We continue to oversee and support day-to-day finance department operations and provide support to other Town departments as matters arise. We are supporting the Town's accounts payable function several days each week, utility billing and providing oversight of the payment process, reviewing supporting documentation, approving vendor disbursements, and working closely with Town staff to ensure payments to the Town and vendor payments are properly supported, accurately recorded, and processed in a timely manner.

FEMA Project Worksheets PW 8, PW 11, and PW 15

Following up on previous requests from Josh Webster at the Florida Division of Emergency Management (FDEM) regarding compliance items for PW 8 and PW 11, the Town compiled and submitted the required items. On July 29, 2026, Mr. Webster confirmed receipt of these materials and indicated he is confirming with his team whether the documentation will satisfy the project conditions. We will remain in communication with Mr. Webster until final confirmation is received.

(Note: PW 15 had previously been approved for payment and required only the Town's closeout signature, which was completed during the prior update period.)

ARPA Reporting

The required ARPA reporting has been fully completed and submitted.

Rate Study

Our team reviewed the information requests submitted by Raftelis and worked closely with Town staff to submit a detailed response to Matthew Ori on July 23, 2026. On July 29, 2026, Mr. Ori provided follow-up questions and requests for clarification. We are currently compiling the necessary data with Town staff to address these remaining items. Once resolved, Raftelis will be prepared to begin preliminary discussions with the Town regarding the study's findings and recommendations within 3–4 weeks.

Municipal Parking Fund

The Town's review and evaluation of the Municipal Parking Fund will proceed following the resolution of the outstanding FEMA-related matters and subsequent to the financial audit kick off in October 2026.

Bank Reconciliations and Financial Close

The Town's bank reconciliations through fiscal year-end September 30, 2025, are complete. With these year-end reconciliations finalized, our team has actively proceeded with the financial close and reporting process to close out the accounting records for FY 2025 in preparation for the external audit. Concurrently, we are updating bank reconciliations for subsequent periods and are actively working on October 2025 to March 2026 for the various bank accounts. This continues to bring the Town closer to getting up to date and assists in the financial close and reporting process by identifying potential adjustments for in preparation for the fiscal year end 2025 external audit.

Audit Preparedness and Next Steps

In addition to advancing the fiscal year-end financial close and reporting process, we have assigned a dedicated team and established a structured game plan for audit readiness. Our current efforts are focused on compiling and submitting the planning-phase documentation and information requested by the Town's external auditors, CBIZ. We have also initiated work on key audit fieldwork sections, including cash, accounts receivable, accounts payable, accrued liabilities, capital assets and long-term debt, while coordinating with Kristina Brown, Grants and Procurement Specialist, to prepare a preliminary Schedule of Expenditures of Federal Awards (SEFA).

We anticipate reaching out to CBIZ next week to discuss auditor availability, readiness, and scheduling considerations. Based on our current progress, the plan and schedule we will propose to CBIZ is as follows:

- **October 5, 2026:** Complete and deliver all planning-phase audit items.
- **October 19, 2026:** Provide fully adjusted trial balance, supporting schedules, and audit fieldwork requests.
- **January 31, 2027:** Targeted completion and final issuance of the audit.

Priorities Going Forward

Overall, our primary priorities going forward are to confirm final FDEM approval for FEMA PW 8 and PW 11, address the remaining follow-up questions for the Raftelis rate study, initiate the review of the Municipal Parking Fund upon FEMA clearance and audit readiness in October, continue supporting accounts payable, payroll, utility billing and day-to-day finance department operations, complete the FY 2025 financial close and advance bank reconciliations for subsequent periods, and confirm the audit schedule with CBIZ and deliver planning/fieldwork deliverables per the proposed target dates.



GRANT ADMINISTRATOR

A Grant Administrator is responsible for managing the full life cycle of grants in alignment with the priorities established by the Town Commission and leadership. This includes pre-award activities such as supporting the identification of funding opportunities based on strategic direction, assisting departments in developing project scopes, preparing and submitting grant applications, and ensuring proposals meet eligibility and compliance criteria. Once awarded, the post-award responsibilities include monitoring project progress, tracking expenditures, managing grant compliance, coordinating with departments and funding agencies, and submitting timely financial and performance reports. The Grant Administrator serves as the central point of contact for all grant-related matters, ensuring accountability, transparency, and effective use of funds across the Town of Surfside.

Team: Kristina Brown, **Grant Administrator** Email: progrant@townofsurfsidefl.gov

NAME OF GRANT	FUNDER	\$ AWARDED
Resilient Florida Grant Program - Abbott Avenue Stormwater Improvements	FDEP	\$5,000,000.00
Resilient Florida Grant Program - Collins Avenue Water Main Replacement Design	FDEP	\$217,731.00
State Appropriations Project Request - Surfside Boulevard Improvements	FDOT	\$250,000.00
Public Transit Service Development Grant Program – Freebee On-Demand (Yr 1)	FDOT	\$120,898.00
State Appropriation's Request - Surfside Memorial Design and Construction	FDOS	\$1,000,000.00
Resilient Florida Grant Program - Vulnerability Assessment and Adaptation Plan	FDEP	\$300,000.00
Beach Management Grant Program - Coastal Dunes Rehabilitation	FDEP	\$1,220,683.50
General County Funds - Surfside Memorial	MDC	\$250,000.00
State Appropriations Request - Transforming and Reformulating the Surfside Downtown Alleyway	FDOC	\$750,000.00
Viva Florida Grant – Flamingo Garden Park	Florida Wildflower Foundation	\$3,000.00

NAME OF GRANT	FUNDER	\$ AWARDED
Safe Streets for All – Comprehensive Safety Action Plan	DOT	\$200,000.00
District 4 Capital Improvement Grant - Paws Up Park and Community Recreation Improvement Project	Miami-Dade County - Commissioner Steinberg	\$25,000.00
TOTAL \$ AWARDED		\$9,337,312.50

Grant applications submitted pending determination:

NAME OF GRANT	FUNDER	\$ APPLIED FOR
Waterways Assistance Program – Living Seawall Tiles	FIND	\$70,000.00



CAPITAL IMPROVEMENT PROJECTS

The Town's Capital Improvement Projects Services provides for the effective management and maintenance of the Town's capital improvement projects as well as the management and supervision of these projects.

Improving our community's quality of life for generations to come is a priority for all Town residents. Several Projects are currently underway to make the Town of Surfside safer, more enjoyable, and more resilient long-term.

Team: Andre Eugent, **Director**

Attachment "A"

<u>PROJECTS</u>
Surfside Memorial
Abbott Avenue Drainage
Collins Avenue Water Main
Dune Restoration
Town Hall HVAC Installation

Surfside Memorial

Scope:

The Town is seeking to create the Surfside Memorial to honor and remember the lives lost in the tragic event that occurred on June 24, 2021, when the CTS Building collapsed. The Surfside Memorial will serve as a permanent remembrance of the immense loss suffered by the Surfside community and will offer a place for families, friends, and visitors to reflect, understand the truth of that day, and find solace through the peace and serenity conveyed through this site.

Phase: Permitting / Contract award

Status: The KEITH Team continues to advance the project by securing the required permits from the applicable regulatory agencies. Additionally, the Shiff Construction contract has been revised to reflect the negotiated contract amount.

The proposed design modifications will be presented to the Commission for confirmation to proceed. These refinements include the removal of select project elements, resulting in a more streamlined project scope and a corresponding reduction in overall project costs while preserving the project's primary objectives, functionality, and intended operational benefits.

SURFSIDE MEMORIAL PROJECT	
CONSULTANT	KEITH & ASSOCIATES
CONTRACT AMOUNT DESIGN	\$590,000
AMOUNT PAID TO DATE	\$563,979.44
BALANCE	\$41,181.25
DESIGN COMPLETE	100%
PERMITTING	ONGOING
CONTRACT EXECUTION	TBD
CONTRACTOR	SHIFF
CONSTRUCTION START DATE	TBD

August Schedule

- **Continue regulatory permitting approval efforts.**
- **Contract execution with Shiff Construction**

Abbott Avenue Drainage

Scope:

The construction will entail the addition of two new pump stations with respective force mains to alleviate flooding on Abbott Avenue from 90th Street to 94th Street.

Phase: Construction

Status:

The contractor installed all the major structures to include trash rack and well structures # 1 and # 2 Pipe work to downstream defender. One structure is outstanding in this area which will involve a design modification due to a utility conflict.

The contractor is progressing with the installation of pipe work along 92nd Street west towards Byron Avenue. In parallel, the contractor is coordinating with Florida Power & Light (FPL) to complete the installation of electrical service for both pump stations. Work is proceeding in accordance with the project schedule.

ABBOTT AVENUE DRAINAGE IMPROVEMENT	
CONTRACTOR	FG CONSTRUCTION
CONTRACT AMOUNT	\$8,481,234.01
AMOUNT PAID TO DATE	\$3,187,269.78
BALANCE	\$5,293,964.23
PERCENT PAID TO DATE	37.5%
PERCENT WORK COMPLETE	45.2%
ORIGINAL COMPLETION DATE	08/27/2026
NEW COMPLETION DATE	11/23/2026

August Schedule

Location –Intersection of 92nd Street and Abbott Avenue

- Installation of Manhole
- Road restoration

Location – 91st Street Between Harding Avenue and Abbott Avenue

- Install Trash Rack Cover
- Install Valve between Downstream Defender and Pump Station
- Final Road Restoration of 91st Street

Collins Avenue Water Main

Scope:

Pursuant to Town Resolution 2022-2907 passed and adopted unanimously on August 9, 2022, Nova Consulting was selected to design this project to replace the current, undersized water main on Collins Avenue. The existing water main is past its useful life and requires up-sizing and replacement. The Town sought and obtained a grant for design services for the project. The water main currently services all the facilities along the Collins Avenue corridor.

Phase: Design

Status: Nova Consultants has submitted the **100% design package** to both the **Town** and **FDEP** for review and approval. Nova is continuing its permitting efforts with other governing agencies to ensure the project progresses as planned. Miami-Dade County Fire Rescue has reviewed the plans and provided comments that Nova Consulting is actively addressing. TOS awaits flow reading from MDFD to allow for permit approval.

The **Capital Improvement Program (CIP) team** is actively exploring **alternative grant funding opportunities** to support the project's implementation.

Construction is currently **anticipated to begin in the fourth quarter of 2026**.

COLLINS AVENUE WATER MAIN	
CONSULTANT	NOVA ENGINEERING
CONTRACT AMOUNT	\$340,456
AMOUNT PAID TO DATE	\$287,561.94
BALANCE	52,893.82
PERCENT PAID	85%
STATUS	PERMITTING
CONSTRUCTION START DATE	TBD

August Schedule

- **Continue regulatory permitting approval efforts.**

Dune Restoration

Scope:

The Commission tasked Town Administration to promote both dune beautification and resiliency improvements. Kimley-Horn was tasked to design the required resiliency improvements and beautification of the Town's dunes.

Phase: Construction

Status: Dickerson Construction has completed the dune walking path from the north end at 96th Street to 93rd Street. The contractor is currently placing the Surfside mix to construct the walking path south of 93rd Street, with work progressing in a southbound direction.

The contractor is also installing the post-and-rope fencing along the walking path, beginning at 96th Street and continuing south in coordination with the completed pathway sections. In addition, installation of the diverter dunes at each beach access point is underway to help direct pedestrian circulation and enhance dune protection.

At the direction of the Town Commission, the concrete benches have been removed from the construction contract. This revision streamlines the project scope and allows construction to proceed without procurement activities associated with the benches.

DUNE RESTORATION AND BEAUTIFICATION	
CONTRACTOR	DICKERSON
CONTRACT AMOUNT	\$2,549,630.60
AMOUNT PAID TO DATE	\$499,420.75
BALANCE	\$2,050,209.85
PERCENT PIAD TO DATE	20%
PERCENT WORK COMPLETE	55%
CONSTRUCTION START DATE	May 11, 2026
SUBSTANTIAL COMPLETION DATE	August 10, 2026
CONSTRUCTION COMPLETION DATE	September 8, 2026

Town Hall HVAC Installation

Scope:

The Town of Surfside was awarded a contract to FXP for the removal and installation of a new HVAC system for Town Hall.

Phase: Construction

Status: FXP was issued NTP to start the construction of the HVAC. FXP has begun material procurement and design permitting.

TOWNHALL HVAC REPLACEMENT	
CONTRACTOR	FXP
CONTRACT AMOUNT	\$1,170,000.00
AMOUNT PAID TO DATE	\$0
BALANCE	\$1,170,000.00
PERCENT WORK COMPLETE	0%