



## **TOWN MANAGER'S REPORT**

### **DECEMBER 10, 2024**

#### **I. TOWN DEPARTMENTS**

##### ***Building Department***

**A.** Building Department permit and inspection numbers as of November 25, 2024, are as follows:

- Building Permits issued – 50
- Inspections performed – 121
- Lien search – 2
- TCOs/COs/CCs issued – 0

##### ***Code Compliance Division***

**A.** As of November 22, 2024, the Code Compliance division is handling a total of 198 code cases. The breakdown of those cases is as follows: 103 cases are in an open status, 22 cases are scheduled to be presented to the Town's Special Magistrate, six cases are in post-hearing status, and a total of 67 cases have recorded code liens. Cases with recorded liens receive reminders twice a year of the lien and are offered an opportunity to resolve the matter.

**B.** Code Compliance staff has performed a total of 143 inspections for the month of November 2024.

**C.** The Division presented eight cases before the Town's Special Magistrate on November 13, 2024.

**D.** Collected Civil Penalty Fines – All code cases that remain in violation after the compliance date, begin accumulating daily fines. These penalties cease from accruing when the violations are resolved. When the violation(s) is/are corrected, the property owner is notified to pay the fine amount due, discuss a fine settlement agreement with the Town, or request a Fine Mitigation Hearing before the Town's Special Magistrate.

Below is a summary by fiscal year of the code fine amounts collected by the Town:

- FY25: As of November 22, 2024, 25 cases have paid/settled for a total monetary collection of **\$70,570.89**.
- FY24: 130 cases paid/settled for a total monetary collection of \$135,518.21.

**E.** The Code Compliance Division assisted the Finance Department by conducting 16 Code lien searches for the current month of November.

**F.** The Code Compliance Division continues to assist the Town Clerk's Office with public records requests.

### ***Community Services/Tourism & Public Communications Department***

**A. SURF FOOD FEST** – Tourism and Communications supported the Surf Food Fest event held on Nov. 14 presented by the Resort Tax Board. The first of three approved for the fiscal year, the event featured strong attendance by a mix of residents and visitors who came out to enjoy the food truck selection and live music entertainment.

**B. Christmas Tree Lighting Ceremony Confirmed** – Tourism and Communications worked with Town Manager Jankowski and the Resort Tax Board to organize a Christmas-tree lighting ceremony for the community, the first in Town history. A 20-foot tree will be installed and illuminated outside Town Hall plus some additional lighting for the exterior of the building. The Board also approved hiring a Santa Claus to set up photos for kids in an effort to make the occasion memorable for kids in attendance. The lighting in the business district will be installed by the first week of December.

**C. New Park Opening** – Tourism and Communications is paying close attention to the anticipated opening date for the new park, which is officially slated for the Dec. 15 Winter Wonderland event, to make sure residents are fully aware of the opening details.

**D. Museum Program** – Tourism and Communications is promoting an extra perk for Surfside residents and visitors' courtesy of the Resort Tax Board – free admission to the Jewish Museum of Florida and the Bass Museum year-round. This initiative looks to engage small, local museums and make community access free and easier than ever. Surfside hotel guests with proof of stay will be allowed to participate in the program.



### ***Human Resources***

Human Resources continues to provide support and assistance to the Town Administration, departments and staff in relation to a variety of items/services to include:

- A. Retirement Plan** – Assisted the pension third-party administrator with various reports for employees.
- B. Positions Filled/In Process** – Administrative Aide, Building Official, Short Order Cook P/T, Concession Attendant P/T, Multimedia Communications Specialist, Custodian P/T, Accountant, Building Technician I, Recreation Leader II, and Certified Police Officer.
- C. Background Investigations** – Coordinated and completed pre-employment physicals and psychological evaluations when applicable. Facilitated the employment orientation for new hires.
- D. Events** – Thanksgiving Feast, hosted on November 22, 2024, at the Community Center.
- E. Public Records Request** – Collaborated with all public records that involved town personnel.
- F. Safety and Wellness Initiatives** – Provided staff with information regarding the town's employee assistance program and other HR material.

### ***Finance Department***

Monthly Budget to Actual Summary as of October 31, 2024 – *Attachment "A"*

### ***Parks and Recreation Department***

**A. Facilities/Hours of Operation** – Parks and Recreation continues to assist in overseeing the construction of 96th Street Park. P&R oversees the following facilities: The Community Center/Aquatic Facility, the Tennis Center, the Beach Lifeguard Tower, the Beach Chair Service, the Hawthorne Tot Lot, and the Dog Park. The Tennis Center is now operated through reservations only. Hours for the pickleball programming are in place. Hours have been adjusted to maximize tennis and pickleball hours. The pool continues to operate with lap swimming registrations during all hours of operation. Pool hours continue to be adjusted month to month to maximize daylight hours. Pool hours are

from 7:00 a.m. to 6:00 p.m. for December and the Lifeguard Tower from 9:00 a.m. to 5:00 p.m.

**B. Beach Chair Service** – The beach chair service continues to run daily through Beach Time Max. The service is operated in conjunction with the hours of operation of our Beach lifeguard tower. For December, it will run from 9 am to 5:00 pm. This service is only for Surfside Residents. Residents must check in at the front desk and request wristbands to receive their chairs/umbrellas. Each resident household receives 2 chairs/1 umbrella for the day.

**C. Community Center Concession/Vending Machines**— The vending machines have been a welcome addition to the Community Center. They have been used frequently, and we have received positive feedback since they were added.

**D. YMCA After School Program** –Staff met with the YMCA per their request regarding budget concerns. The YMCA stated they currently have a financial shortfall of approximately \$30k due to the transportation/bus which has an annual cost of \$66,000. The Town is working with the YMCA to find alternative funding sources to assist with this shortfall. If additional funding is not available, the YMCA stated they will be pulling out of the contract effective December 31<sup>st</sup>.

**E. Winter Session - Programming** – Winter Session Registration is open and set to commence in January. All Athletics programs will resume at 96<sup>th</sup> st Park during this session.

## **F. Events**

- **Veterans Day Ceremony** – The Veterans Day Ceremony took place on November 11, 2024, at our Veterans Park (8750 Collins Ave) at 10:00 a.m. The event ran successfully, and we had a good turnout.

**G. Sunscreen Stations** – Thanks to the dedication of Dr. Itenberg and her team at SJI Dermatology, we now have sunscreen stations at the Community Center. An additional station has now been installed at the Tennis Center.

## ***Police Department***

**A. Parking Software and Hardware Implementation-** The Police Department is collaborating with Civic Smart to implement new parking software and hardware, targeting a launch date of **January 2025**.



**B. Parking Review and Improvements-** Sgt. Matelis has engaged with the Miami Beach Parking Department for a comprehensive review of the Town's parking system. This includes:

- New striping and proper designation of Fire Department connections.
- Installation of updated signage.
- Creation of freight loading zones to facilitate deliveries (e.g., UPS, FedEx, Amazon) and reduce double parking on Harding Avenue.

**C. Fleet Evaluation-** A thorough review of the Police, Parking, and CSA vehicle fleet is underway to assess repair needs and identify older vehicles for replacement.

**D. UKG Software Implementation-** Discussions are ongoing regarding the implementation stages of the UKG system, which includes payroll, HR training, timekeeping, and onboarding for new hires.

**E. Parking Enforcement-** The Parking Department is intensifying enforcement of illegal parking in the Collins and Harding Corridors. Particular focus is on violations near Fire Department connections, which have been misused by construction workers and residents, posing a public safety risk.

**F. Recruitment Efforts-** The Police Department is actively recruiting new officers. Two candidates have successfully completed background checks and are ready to proceed to onboarding.

## II. SEE CLICK FIX REPORT

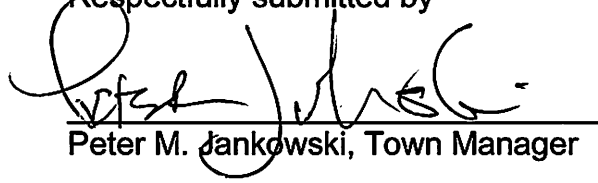
Requests filtered by request category that have been created 11/01/2024 - 11/22/2024

Request Category	Created in period	Closed in period	Average days to close
Drainage/Flooding (PW)	1	1	0.1
Other	1	1	9.9
Police (Safety Concern)	1	0	

## III. TOWN PROJECTS

Projects Detail Sheets – Attachment "B"

Respectfully submitted by

A handwritten signature in black ink, appearing to read "Peter M. Jankowski", is written over a horizontal line. The signature is stylized with a large initial "P" and a long, sweeping underline.

Peter M. Jankowski, Town Manager

**TOWN OF SURFSIDE, FLORIDA**  
**MONTHLY BUDGET TO ACTUAL SUMMARY**  
**FISCAL YEAR 2024**  
**As of October 31, 2024**  
**8.3% OF YEAR EXPIRED (BENCHMARK)**

Agenda Item #

Page

1 of 3

12/10/2024

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<b>GENERAL FUND - 001</b>			
REVENUE	\$ 199,687	\$25,265,048	1%
EXPENDITURES	1,461,763	\$25,265,048	6%
Net Change in Fund Balance	\$ (1,262,076)		
Fund Balance-September 30, 2024 (Unaudited)	23,360,214		
Fund Balance-October 31, 2024 (Reserves)	\$ 22,098,138		
<b>TOURIST RESORT FUND - 102</b>			
REVENUE	\$ 65,559	\$5,492,557	1%
EXPENDITURES	600,224	\$5,492,557	11%
Net Change in Fund Balance	\$ (534,665)		
Fund Balance-September 30, 2024 (Unaudited)	8,439,304		
Fund Balance-October 31, 2024 (Reserves)	\$ 7,904,639		
<b>POLICE FORFEITURE FUND - 105</b>			
REVENUE	\$ -	\$55,943	0%
EXPENDITURES	\$ -	\$55,943	0%
Net Change in Fund Balance	\$ -		
Fund Balance-September 30, 2024 (Unaudited)	106,725		
Fund Balance-October 31, 2024 (Reserves)	\$ 106,725		
<b>TRANSPORTATION SURTAX FUND - 107</b>			
REVENUE	\$ -	\$310,183	0%
EXPENDITURES	\$ 133,049	\$310,183	43%
Net Change in Fund Balance	\$ (133,049)		
Fund Balance-September 30, 2024 (Unaudited)	726,588		
Fund Balance-October 31, 2024 (Reserves)	\$ 593,539		
<b>BUILDING FUND - 150</b>			
REVENUE	\$ 508,174	\$1,388,167	37%
EXPENDITURES	52,101	\$1,388,167	4%
Net Change in Fund Balance	\$ 456,073		
Fund Balance-September 30, 2024 (Unaudited)	3,920,209		
Fund Balance-October 31, 2024 (Reserves)	\$ 4,376,282		
<b>CAPITAL PROJECTS FUND - 301</b>			
REVENUE	\$ -	\$3,740,000	0%
EXPENDITURES	\$ -	\$3,740,000	0%
Net Change in Fund Balance	\$ -		
Fund Balance-September 30, 2024 (Unaudited)	7,477,845		
Fund Balance-October 31, 2024 (Reserves)	\$ 7,477,845		

**NOTES:**

1) Many revenues for October 2024 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

2) Expenditures include payments and encumbrances. An encumbrance is a reservation of a budget appropriation to ensure that there is sufficient funding available to pay for a specific obligation.

**A** The total fund balance of \$23,360,214 includes \$9,471,789 committed for operations & maintenance, hurricane/natural disaster, budget stabilization and capital. The balance of \$13,888,423 is unassigned fund balance (reserves).

**B** Includes \$10,599,240 committed for operations & maintenance, hurricane/natural disaster, budget stabilization, and capital. The balance of \$11,538,898 is unassigned fund balance (reserves).

**C** The total fund balance of \$8,439,304 includes \$990,315 committed for hurricane/natural disaster, budget stabilization, and capital. The balance of \$7,448,989 is unassigned fund balance (reserves).

**D** Includes \$1,101,519 committed for hurricane/natural disaster, budget stabilization, and capital. The balance of \$6,803,120 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
<b>WATER &amp; SEWER FUND - 401</b>			
REVENUE	\$ 171,216	\$4,462,651	4%
EXPENDITURES	437,328	\$4,462,651	10%
Change in Net Position	\$ (266,112)		
Unrestricted Net Position-September 30, 2024 (Unaudited)	(359,120)		
Unrestricted Net Position-October 31, 2024 (Reserves)	<u>\$ (625,232)</u>		
<b>MUNICIPAL PARKING FUND - 402</b>			
REVENUE	\$ 65,913	\$2,174,719	3%
EXPENDITURES	49,390	\$2,174,719	2%
Change in Net Position	\$ 16,523		
Unrestricted Net Position-September 30, 2024 (Unaudited)	4,019,445		
Unrestricted Net Position-October 31, 2024 (Reserves)	<u>\$ 4,035,968</u>		
<b>SOLID WASTE FUND - 403</b>			
REVENUE	\$ 116,964	\$2,078,961	6%
EXPENDITURES	137,916	\$2,078,961	7%
Change in Net Position	\$ (20,952)		
Unrestricted Net Position-September 30, 2024 (Unaudited)	(10,597)		
Unrestricted Net Position-October 31, 2024 (Reserves)	<u>\$ (31,549)</u>		
<b>STORMWATER FUND - 404</b>			
REVENUE	\$ 71,357	\$3,962,151	2%
EXPENDITURES	24,541	\$3,962,151	1%
Change in Net Position	\$ 46,816		
Unrestricted Net Position-September 30, 2024 (Unaudited)	(3,556,588)		
Unrestricted Net Position-October 31, 2024 (Reserves)	<u>\$ (3,509,772)</u>		
<b>FLEET MANAGEMENT FUND - 501</b>			
REVENUE	\$ 88,728	\$1,633,870	5%
EXPENDITURES	41,673	\$1,633,870	3%
Change in Net Position	\$ 47,055		
Unrestricted Net Position-September 30, 2024 (Unaudited)	1,203,658		
Unrestricted Net Position-October 31, 2024 (Reserves)	<u>\$ 1,250,713</u>		

*Andria Meiri*

Andria Meiri, Budget Officer

Peter M. Jankowski, Town Manager



**Town of Surfside**  
**Net Funds Historical Balances**  
**Period 2020 - October 2024**

FUND	9/30/2021	9/30/2022	9/30/2023	9/30/2024	10/31/2024	CAGR <sup>(a)</sup>
General	\$ 21,091,150	\$ 17,599,304	\$ 19,502,802	\$ 23,360,214	\$ 22,098,138	1.2%
Tourist Resort	4,264,457	6,766,124	7,650,361	8,439,304	7,904,639	16.7%
Police Forfeiture	221,034	176,457	122,227	106,725	106,725	-16.6%
Transportation Surtax	569,453	625,174	715,208	726,588	593,539	1.0%
Building	1,904,548	3,079,893	3,225,465	3,920,209	4,376,282	23.1%
Capital Projects	5,894,823	12,354,395	13,111,827	7,477,845	7,477,845	6.1%
Water & Sewer	(1,389,877)	(491,258)	(667,916)	(359,120)	(625,232)	22.1%
Municipal Parking	1,657,883	2,284,812	3,338,429	4,019,445	4,035,968	24.9%
Solid Waste	(271,836)	(18,214)	(46,928)	(10,597)	(31,549)	41.6%
Stormwater	3,581,622	3,447,087	2,931,976	(3,556,588)	(3,509,772)	-0.5%
Fleet Management	1,091,020	1,349,961	1,446,027	1,203,658	1,250,713	3.5%
<b>Total</b>	<b>\$ 38,614,277</b>	<b>\$ 47,173,735</b>	<b>\$ 51,329,478</b>	<b>\$ 45,327,683</b>	<b>\$ 43,677,296</b>	<b>3.1%</b>

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period. Time period presented 9/30/2021 to 10/31/2024.



## 96th Street Park

### Project Detail Sheet

#### Current Project Phase

Construction phase

#### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Architect of Record Project	Savino Miller Design 300
Management General	Engineering Lunacon
Contractor	Construction

#### Funding

\$7,800,000

Contract Amount  
contracted\*

Budget Approval Date September 28, 2022

Commission Authorization November 15, 2022  
to Expend Date

\*Refer to Change Order  
Memo dated Feb. 29, 2024  
for additional construction  
costs included.



#### Scope

The project is a full park re-development with a 2-story multi-use structure, natural grass field, and play ground area. A kayak launch component has also been incorporated.

#### Project Timeline

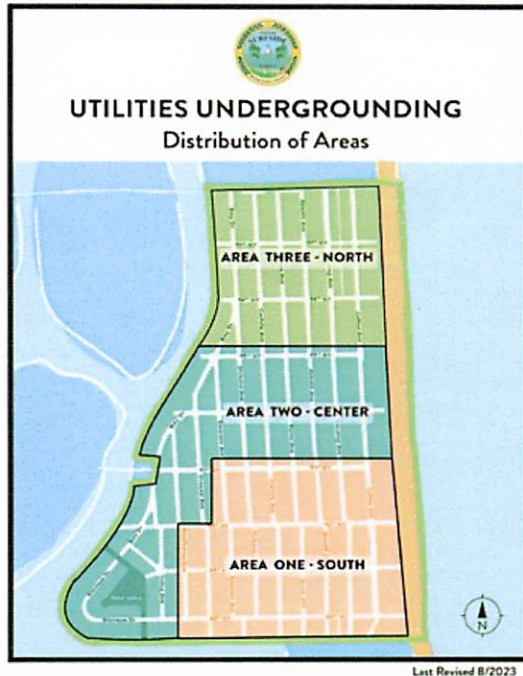
Refer to the attached schedule.

#### Project Update

A substantial completion walk through was conducted in on October 18 and a punch list of items to be corrected was generated and issued to the contractor. The west stair rail was installed and the Terrazo work is currently being done on the stair. The repainting of the basketball court is schedule for Monday November 25th. The contractor continues to work on the multipurpose field contracting with Brightview to achieve the quality field the town will accept.



## Townwide Utilities Undergrounding



### Current Project Phase

Engineering and Design Phase

### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Engineer of Record	Kimley-Horn
Architect of Record	N/A
Project Management	Kimley-Horn

### Funding

Total Budgeted*	\$37,178,512
Budget Approval Date**	Varies
Commission Authorization to Expend Date	Various agreements have been approved to date

\* - Budget figure is based on Surfside Executive Summary estimate

\*\* - Various agreements have been approved to date.

### Scope

The project consists of the undergrounding all current above ground utilities throughout Town. These utilities include electrical mains, feeders, communications and residential drop connections. The project debt issuance was approved through voter referendum during the 2022 General Elections.

### Project Timeline

Refer to attached schedule.

### Project Update

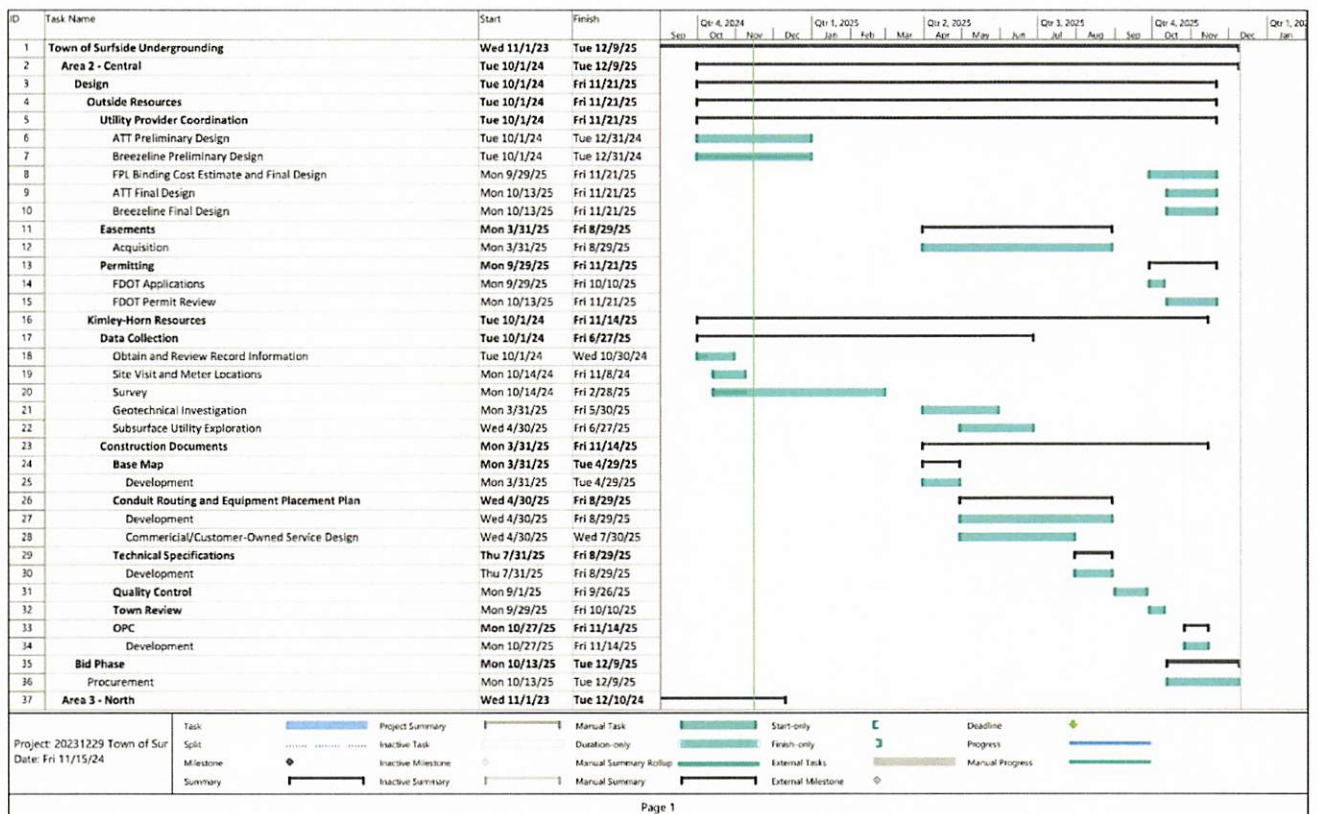
Kimley-Horn has completed 95% of Area 3 construction Plans, which are anticipated to go out to bid January 2025. Kimley-Horn has begun data collection for Area 2 on November 4 and looking to complete collection on November 22. The town await the pre-construction proposal from Whiting Turner the CMAR firm that will carry out the construction work for Area 3 North. Legal description for easement acquisition has been sent to affected businesses for execution.



Area 3 - North											
Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	
Utility Provider Coordination											
Data Collection											
Easement Acquisition											
			Construction Documents								
							Permitting Assistance				
									Bid Phase Services		

Area 2 - Central														
Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26
Utility Provider Coordination														
Data Collection														
Easement Acquisition														
			Construction Documents											
								Permitting Assistance						
												Bid Phase Services		

Area 1 - South											
Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24
Utility Provider Coordination											
Data Collection											
Easement Acquisition											
			Construction Documents								
								Permitting Assistance			
										Bid Phase Services	





## Project Detail Sheet

### Surfside Memorial



#### Current Project Phase

Design Phase

#### Project Contact Information

Department	CIP
Director	Andre Eugent
Engineer of Record	N/A
Architect of Record	N/A

#### Funding

Total Budget	\$2,500,000
Design	\$248,000

*\*All funding from grants and appropriations*

#### Scope

The Town is seeking to create the Surfside Memorial to honor and remember the lives lost in the tragic event that occurred on June 24, 2021, when the CTS Building collapsed. The Surfside Memorial will serve as a permanent remembrance of the immense loss suffered by the Surfside community and will offer a place for families, friends, and visitors to reflect, understand the truth of that day, and find solace through the peace and serenity conveyed through this site.

#### Project Timeline

The project Schedule will be developed following the 2nd Public Outreach.

#### Project Update

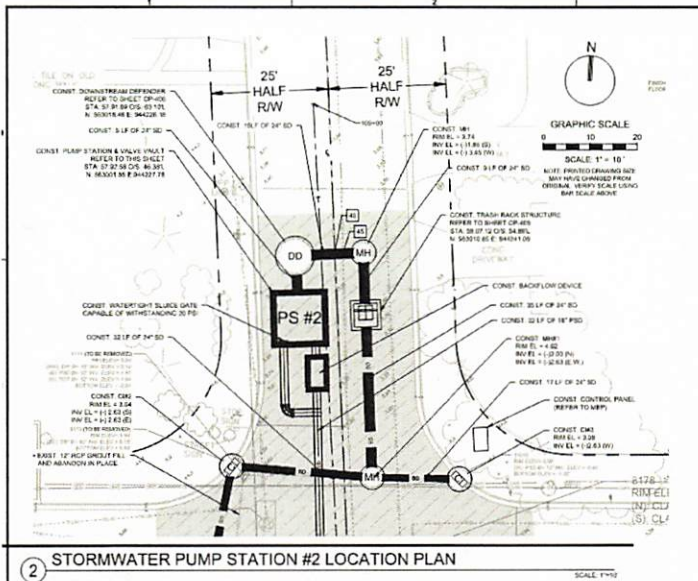
Keith, Town and Memorial Committee have a meeting scheduled for December 5 after which the Public outreach will take place. The Public outreach is schedule for December 12 at 6 pm in the Commission chamber. Keith will be able to provide concepts of the memorial following these meeting.





## Project Detail Sheet

### Abbott Avenue Drainage Improvements



#### Current Project Phase

Construction.

#### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Engineer of Record	Keith Engineering
Architect of Record	NA
Project Management	Town of Surfside
Contractor	Ric-Man International
	\$8,000,000

#### Funding

Total Budgeted*	\$9,000,000
Budget Approval Date	September , 2024

Grant Funds	\$5,000,000
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\* - Construction and CEI budget

#### Scope

The construction will entail the addition of Two new pump stations with respective force main in order to alleviate flooding on Abbott Avenue from 90<sup>th</sup> Street to 94<sup>th</sup> Street.

#### Project Timeline\*

Engineering and Design  
Permitting  
Procurement (est.)  
NTP for Construction (est.)  
Construction (est.) Based on redesign

#### Phase Start

August 2023  
Done  
April 2024  
09/11/2024  
09/11/2024

#### Phase End

April 2024  
Done  
June 2024  
10/11/2025

#### Project Update

Ric-Man was issued NTP to start construction on September 11, 2024. This project is scheduled for 365 days to substantial completion and an additional 30 days for final completion. The contractor continues to submit material for approvals while obtaining the required permits and procuring the material to do the work. The contractor is conducting soft digs (exploratory digs) to verify any potential conflicts with existing utilities. Ric Man indicate that an FPL conflict on Abbott Avenue call for the design engineer to provide additional information to shift the line to the East side of the roadway. The Town was awarded an additional \$3,000,000 from FDEP to fund this project as a matching grant.



## Project Detail Sheet

### Collins Avenue Water Main

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#### Current Project Phase

Design Phase

#### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Engineer of Record	Nova Consulting
Architect of Record	N/A
Project Management	Nova Consulting

#### Funding

<i>Total Budgeted</i>	\$340,206 (Design) September 28, 2022
<i>Budget Approval Date</i>	
<i>Commission Authorization to Expend Date</i>	August 9, 2022

#### Scope

Nova Consulting was chosen to design this project, that would replace the current undersized water main on Collins Avenue. The existing water main is past its use life and requires up-sizing and require for same to be replaced. The Town sought and obtained a grant for design services for the project. The water main currently services all the facilities along the Collins Avenue corridor.

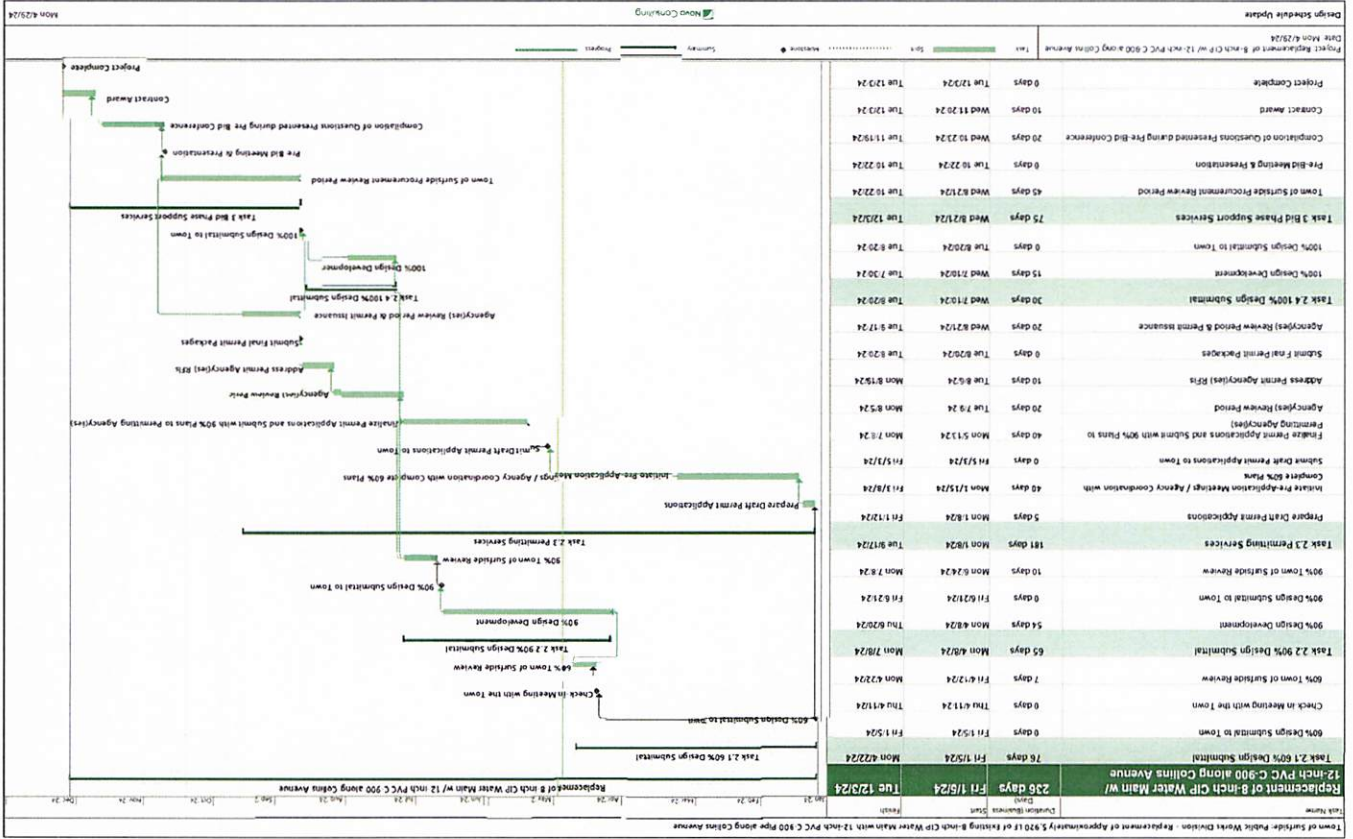
#### Project Timeline

Refer to the attached schedule.

#### Project Update

Projects plans are 100% complete. Nova consulting has submit plans to county for permit review. The Town submitted an appropriation request to the State. This project is scheduled to start in October 2026.

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## Project Detail Sheet

### Dune Resiliency and Beautification

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#### Current Project Phase

Design/Permitting Phase

#### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Engineer of Record	Kimley-Horn
Architect of Record	TBD
Project Management	Public Works

#### Funding

<i>Total Budgeted</i>	\$72,000
<i>Budget Approval Date</i>	September 28, 2022
<i>Commission Authorization to Expend Date</i>	FDEP Grant - \$1,220,683.50
	TBD

#### Scope

The Commission tasked Town administration to promote both dune beautification and resiliency improvements. Town administration is seeking engineering and design services in order to meet the objective in a manner that is Florida Friendly and promotes the natural plant diversity of the dunes.

#### Project Timeline

Refer to the attached schedule.

#### Project Update

The town was awarded an additional \$749,883.50 from Florida Department of Environmental Protection (FDEP) grant to assist with funding. FDEP has reviewed the permit submission and provided comments. Kiley-Horn to re-submit to permit to FDEP and awaits their review. Kimley-Horn has also begun the process of applying for the Section 408 that is required from Army Corp of Engineers to allow the construction of this project.

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Original Dune Resiliency and Beautification Project Schedule																
Task	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	
Task 1 - Kickoff Meeting																
Task 2 - Topographic Survey																
Task 3 - Construction Plans																
30% Plan preparation																
60% Plan preparation																
Final Plan preparation																
Task 4 - Permit Coordination																
Project Coordination																

New Dune Resiliency and Beautification Project Schedule



Note: 408 Review Request Initiated on August 14th 2024



## Project Detail Sheet

### Town Hall Improvements (Commission Chambers and Police Department)

#### Current Project Phase

Replacing from material purchased.



#### Project Contact Information

Department	Public Works/Police Dept
Director	R. Stokes/E. Doce
Engineer of Record	N/A
Architect of Record	N/A

#### Funding

Total Budgeted \$165,000

Budget Approval Date

Commission Authorization to Expend Date February 13, 2024

#### Scope

The Town of Surfside Commission Chambers located at 9293 Harding Avenue is highly utilized for various Town meetings. The Commission Chambers is in need of an upgrade to include replacing carpeting, chairs, lighting, amongst other items.

Remodel, replace flooring and update sections of the Police Department.

#### Project Timeline

	Phase Start	Phase End
Procurement	TBD	TBD
Contract	TBD	TBD
Construction	TBD	TBD

#### Project Update

At its February 2024 meeting, the Town Commission approved the requested upgrades. Town staff is working with approved vendor.





## Project Detail Sheet

### Parking Lot Security Cameras

#### Current Project Phase

Procurement Phase

#### Project Contact Information

Department	Finance/IT
Director	
Engineer of Record	AT&I Security Systems
Architect of Record	N/A

#### Funding

Total Budgeted	\$80,000
Budget Approval Date	
Commission Authorization to Expend Date	January 2024



#### Scope

Security updates consisting of surveillance cameras and Cloud services at various parking lots.

#### Project Timeline

Procurement  
Implementation

#### Phase Start

December 2023  
January 2024

#### Phase End

January 2024  
July 2024

#### Project Update

Town Commission approved a resolution which authorizes to expand on video surveillance and recording camera system for parking lots located at Town Hall Lot and 94th Street Lot. Equipment has been installed at the Town Hall Parking lot and IT is finalizing the setup.



## Project Detail Sheet

### Downtown Walkability Improvements



#### Current Project Phase

On hold until further Commission direction.

#### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Engineer of Record	
Architect of Record	

<b>Funding</b>	\$50,000
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*Total Study Cost*

<i>Design and Implementation strategy cost*</i>	\$120,000
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*\* Approved by Resolution at Dec. 13 Town Commission  
meeting*

*Additional \$20,000 budgeted to account for Phase I  
permitting*

#### Scope

The 2 blocks of Harding Avenue from 94th Street to 96th Street provide the entrance to the Town for those arriving from the north. It is also the commercial hub for residents and is visited by vehicles, pedestrians and bicyclists. The corridor carries through traffic traveling south along busy A1A. An evaluation of the feasibility of providing wider sidewalks in this section of Harding Avenue to support safety, provide a more walkable experience for shoppers and slow vehicle speeds has been conducted. Marlin Engineering presented findings to the Town Commission in September 2022.

#### Project Timeline

On hold until further Commission direction.

#### Project Update

On hold until further Commission direction.





## Project Detail Sheet

### 91<sup>st</sup> Street - "Surfside Boulevard" Beautification Project

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#### Current Project Phase

On hold until further Commission direction.

#### Project Contact Information

Department	Capital Improvement Projects
Director	Andre Eugent
Engineer of Record	Kimley-Horn
Architect of Record	
Project Management	

#### Funding

Total Budgeted	\$1,050,000 (construction)
Budget Approval Date	
Commission Authorization to Expend Date	September 28, 2022

#### Scope

Through various sources, the Town has obtained funds with the intent to beautify the current 91<sup>st</sup> Street also known as Surfside Boulevard. The project beautification scope of services is to be determined but will follow after major utilities project occur in the area.

#### Project Timeline

On hold until further Commission direction.

#### Project Update

On hold until further Commission direction.

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