



## **TOWN OF SURFSIDE**

Office of the Town Manager

MUNICIPAL BUILDING  
9293 HARDING AVENUE  
SURFSIDE, FLORIDA 33154-3009  
Telephone (305) 861-4863

# **Town Manager Report**

February 11, 2025

Prepared by: *Mark Blumstein*  
Acting Town Manager

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## TOWN MANAGER

**Team:** Mark Blumstein, **Acting Town Manager**  
Ana M. Gonzalez, **Executive Assistant**

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I was appointed by the Town Commission on December 2, 2024. I previously served the Town as its Town Attorney since March 2024. I come at this job with almost a quarter of a century of residency here in Town, preceded by six years of service as a State of Florida Circuit Court Judge, twenty years of service as a Judge Advocate General in the U.S. Navy, and almost thirty years of service as a member of The Florida Bar. In sum, I am a public servant.

Since my date of appointment as your Town Manager, I have been at work learning the duties and responsibilities of each Department and member of Town Staff. Also, I strive to deliver on the policies and objectives of the Town Commission, including the Town's long-awaited 96<sup>th</sup> Street Park. Further, I have studied ways to enhance the service and delivery of key Town functions, including Police and Public Works.

Please find below the January 2025 Highlights.

1. **Operation Fresh Start**

Implemented, resulting in Rehiring of Chief Enrique "Henry" Doce and the resolution of Arbitration Matter pertaining to Sergeant Cruz

2. **Parking Enhancements**

- Implemented Business Parking Permit Program
- Commenced analysis of a Residential Parking Program to curtail unlawful parking in Town

3. **Committed to "Community Policing Model"**

- Analysis of Police Services to equip, train, and serve those tasked with protecting & serving our residents and visitors
- Investing in state-of-the-art technology like UKG to get more officers on the street and out of the station
- Enhanced Police Beach Patrol
- Instituted a Reserve Officer Program to supplement police personnel
- Directed the completion of the additional Citibike station at 96 ST Park
- Educate the public on Electric Scooters and Florida law

4. **Road Safety - Speed Humps and Traffic Calming Measures**  
Engaging with County Officials and staff to negotiate an Interlocal Agreement that limits cut-through traffic in our Town
5. **Non-motorized Scooter**  
Legal Dept researching restrictions pertaining to use of electric scooters
6. **Making the Town Unique & Elegant**
  - Commenced engagement with Town Condo Boards to address issues faced by Town residents residing in our multi-family districts.
  - Advertised for Town landscaper to maintain and enhance the environment, including our streets, beaches and properties.
  - Restoration of Streetlights in the 9400-9600 Blocks of Collins Avenue
  - Construction Site Improvements to Beautify the Town
  - Analysis of Physical Environment for Town Beautification
    - Repaving our Business District
    - FDOT Road Improvements for Safe Streets
    - Road Features on Residential Streets
    - Analysis of all Easements / Alleys
    - Analysis of all Parks and Street Ends within the Town



## TOWN CLERK

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The mission of the Town Clerk's Office is to ensure effective functioning of the Town's governance process while concurrently maintaining quality customer service to members of the public, Town Commission and Town staff by utilizing the best possible technological solutions to provide accessible information including access to the Town's official records, archives, and the Town Commission agenda.

**Team:** Sandra N. McCready, **Clerk**  
Genesis Guevara, **Deputy Clerk**  
Priscilla Krutules

### PUBLIC RECORDS REQUESTS

<u>YEAR</u>	<u># Public Records Requests (PRR)</u>
2020	77
2021	227
2022	157
2023	913
2024	974
<b>2025</b>	
<u>MONTH</u>	<u># Public Records Requests (PRR)</u>
January	81

### JANUARY 2025

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Board Meetings Attended	7
Commission Meetings Attended	2
Public Notices Issued	12
Meetings Transcribed	7
RFP/RFQ Issued	1
Ordinances Published	2
Resolutions Published	13
Elections Conducted	0
Special Master Hearings Attended	1



## HUMAN RESOURCES

**Team:** Marisol Vargas, **Director**

The Human Resources Office provides effective human resources management by developing and implementing policies/procedures, programs and services to attract, develop, motivate and retain a diverse workforce while embracing diversity and inclusiveness as a core value. The Human Resources element of the Executive Department is responsible for personnel matters such as recruitment, compensation, employee relations, benefits and labor relations.

**Personnel Action:** At the Regular Meeting of the Town Commission on September 10, 2024, the Commission limited the Town Manager's authority to raise a Town Employee's salary to no more than 5% per calendar year. I therefore seek authority to increase the wages of those individuals set forth below. The justification for same is the increased responsibility and/or commitment to the Town.

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>CURRENT SALARY</u>	<u>PROPOSED SALARY</u>	<u>% INCREASE</u>
Enrique "Henry" Doce	Chief of Police	164,800.00	185,000.00	12.3
Arley Flaherty	Deputy Chief of Police	123,600.00	142,000.00	15.0
Ana M. Gonzalez	Executive Department	82,702.91	95,000.00	15.7

OPEN POSITIONS	
Accountant	1
Executive Assistant to the Chief of Police	1
Grant Administrator	1
Police Officer	4
Refuse Collector	2
Custodians	2
P&R Leader	1
Building Official	1
Cook	1
Concession Attendant	1
Permit Clerk	1
Multimedia Specialist	1



## BUILDING DEPARTMENT

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The Building Services Department provides a full range of services to the residents and commercial property developers of the Town with the aim of ensuring that all buildings and other regulated structures do not pose injury and/or death hazards in any reasonably predictable environment (sunshine to hurricane). In addition to reducing risks to life, the Department seeks to minimize risk to property. Reducing hazards through compliance with State of Florida Building Code and appropriate Federal agencies ensures that insurance discounts are received, and code-compliant buildings are completed.

<b>Team:</b>	Darlene Martinat, <b>Supervisor</b> Rony Jean
<b>Building Official:</b>	Ulises Fernandez
<b>Building/Structural:</b>	Daniel Dominguez
<b>Electrical:</b>	Candelario Martinez
<b>Mechanical:</b>	Jan Perez
<b>Plumbing:</b>	Roberto Conde
<b>Structural/Multi-Family:</b>	Chrome Engineering
<b>Flood Review:</b>	Erica Valdes
<b>Planning/Zoning:</b>	Scarlet Hammons, The Corradino Group

ACTIVITY	AMOUNT
Building Permits Issued	80
Inspections Performed	178
TCO/CO/CC Issued	1
Net Revenue Generated	<b>\$1,373,041.76</b> (Year to Date)



## NEW MULTI-FAMILY DEVELOPMENTS

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These approved developments are expected to deliver a high-quality environment, regarding livability, visual interest, identity and sense of place, within the Town's Multi-Family Districts.

All new building construction must conform to the development standards of the zoning districts in which they are located. These projects are intended to go beyond the basic requirements of the Town's Zoning Code and deliver character and compatibility without changing existing setbacks or height limitations or regulations. In addition, these developments are expected to be in harmony with their surroundings and demonstrate a high standard of quality.

The following developments are in progress within the Town of Surfside.

<b><u>PROJECT</u></b>	<b><u>ADDRESS</u></b>	<b><u>DEVELOPERS/PROJECT MANAGER</u></b>
Surfside Memorial	Street End at 88 ST & Collins AVE	Keith & Associates
Seaway	9133-9149 Collins AVE	Fort Partners
Hillcrest	9165 Collins AVE	Fort Partners
Surf House	8995 Collins AVE	Fort Partners
Kushner Development	9300 Collins AVE	9300 Collins Ave. Owner LLC c/o Rafael Schwartz
Ocean House	9309-9317 Collins AVE	MTP Oceanside LLC c/o Marcelo Kingston
303 Surfside	303 Surfside BLVD & 9116 Harding AVE	303 Surfside Blvd LLC c/o Nelson Fernandez
Surf Row	8809 Harding AVE	8800 Collins Owner LLC c/o Carli Koschel, Esq.
La Linda Surfside	8851-8873 Harding AVE	Pampa Sunbelt 19 LLC c/o Vanessa Madrid, Esq.





## CODE COMPLIANCE DIVISION

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The Code Compliance Division's mission is to fairly and consistently enforce the Town of Surfside Code of Ordinances. The Division strives to promote and protect the health, safety, welfare, and quality of life for residents and businesses of the Town of Surfside.

**Team:** Carmen Santos-Alborna, **Director**  
Kimberly Ruvin  
Emmanuel Santana

### JANUARY 2025

<u>STATUS</u>	<u>AMOUNT</u>
OPEN	85
CASES SCHEDULED FOR HEARING BEFORE SPECIAL MAGISTRATE	19
POST HEARING	1
RECORDED LIENS	68
INSPECTIONS	121
<b>TOTAL</b>	<b>173</b>

<u>MONTH</u>	<u># CASES</u>	<u>FEES COLLECTED</u>
JANUARY	28	\$43,364.34



## PARKS & RECREATION

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### ***We Make Memories***

The Town of Surfside Parks & Recreation Department is where the fun happens. Where Surfside's families learn to swim, brush up on their tennis skills, meet new friends and get to know their neighbors.

**Team:** Tim Milian, **Director**  
Adrian Hernandez, **Assistant Director**

### **STAFF DIRECTORY**

**5** Coordinators/Supervisors/CSR

**12** Lifeguards / **8** Recreation Leaders / **3** Custodians/Maintenance

Carlos Agon – Lifeguard	Carlos Malvarez – Supervisor
Virginia Agramonte – Coordinator	Fidel Martinez – Lifeguard
Jorge Almaguer – Recreation Leader 1	Veronica Martinez – Recreation Leader 1
Logan Brennan – Recreation Leader 1	Anibal Modica – Head Lifeguard
Ramon Calvo Marcelo – Lifeguard	Carolina Paz – Recreation Leader 1
Matthew Castrorao – Recreation Leader 2	Alan Portaluppi – Recreation Leader 1
Maya Chabanon – Recreation Leader 1	Pierre Prophete – Custodian
Jorge Cortes – Lifeguard	Marlon Revolta – Lifeguard
Kerline Dorcely – Custodian	Andres Sassi – Lifeguard
Tanya Friedman – Lifeguard	Barbara Vasallo - Lifeguard
Jorge Galdo – Coordinator	Alexander Villeda – Recreation Leader 2
Flora Hernandez – Lifeguard	Carlos Vina – Maintenance Worker 2
Ileana Hernandez – Lifeguard	Shawn Walker – CSR
Marianella Marcano – Aquatics Supervisor	Alejandro Zamora - Lifeguard

**Facilities/Hours of Operation** – P&R oversees the following facilities: The Community Center/Aquatic Facility, 96th Street Park, Kayak launch, the Tennis Center, the Beach Lifeguard Tower, the Beach Chair Service, the Hawthorne Tot Lot, and Paws Up (Dog) Park. The Tennis Center is now operated through reservations only. Hours for the pickleball programming are in place. Hours have been adjusted to maximize tennis and pickleball hours. The pool continues to operate with lap swimming registrations during all hours of operation. Pool hours continue to be adjusted month to month to maximize daylight hours. Pool hours are from 7:00 a.m. to 6:30 p.m. for February and the Lifeguard Tower from 9:00 a.m. to 5:00 p.m. The 96th Street Park is now open and operating from 8:00 a.m. to 9:00 p.m. daily. The Kayak Launch and playground are open from 8 a.m. to Sunset.

**Beach Chair Service** – The beach chair service continues to run daily through Beach Time Max. The service is operated in conjunction with the hours of operation of our Beach lifeguard tower. For February, it will run from 9 am to 5:00 pm in conjunction with our beach Lifeguard tower. This service is for Surfside Residents only. Residents must check in at the front desk and request wristbands to receive their chairs/umbrellas. Each resident household receives 2 chairs/1 umbrella for the day.

**Community Center Concession/Vending Machines** — The vending machines continue to be a welcome addition to the Community Center. The machines are used daily by all patrons and staff. The Concession stand remains closed. We continue to search for a Short Order Cook PT & Concession Attendant PT.

**Town School (Ruth K. Broad Bay Harbor K-8) Shuttle** – Parks and Recreation continues to oversee this program. For the month of January, the average daily numbers for the shuttle were 21 in the morning pick-up time and 25 in the afternoon drop-off time.

**Senior Programs** – All senior programs continue to be well attended, especially our very popular Current Events and Adult Art Class. The Town recently collaborated with the Art teacher to provide new art supplies for the program.

**Sunscreen Stations** – Thanks to the dedication of Dr. Itenberg and her team at SJI Dermatology, we now have sunscreen stations at the Community Center, Tennis Center and 96<sup>th</sup> St Park.

### *Events / Activities:*

**Under the Stars Movie Night (January)-** The Under the Stars Movie Night series has been a huge success! The first movie, “Despicable Me 4”, was well-attended, with families and friends enjoying the outdoor setting and the community atmosphere at 96th St. Park. Attendees also had the chance to enjoy hot chocolate and popcorn, adding to the cozy, fun experience. We look forward to more exciting movie nights in the future.

**January Senior Brunch** - The January Senior Brunch was a wonderful event, with great attendance and a lively atmosphere. The highlight of the brunch was a fun-filled bingo game, which brought lots of excitement and friendly competition. Attendees enjoyed delicious food from “PF Chang’s” and meaningful conversation, making it a great way to start the new year together!

**Meditation Yoga Workshop** - The Meditation Yoga Workshop was a hit, with participants finding relaxation and mindfulness through the combination of yoga postures and meditation techniques. The session was well-received, and attendees left feeling rejuvenated and centered. We look forward to offering more workshops like this in the future.

**Family Fun Day Event** - Our 21st Annual Family Fun Day was a fantastic success, drawing families and hotel guests from the Surfside community. The newly renovated 96th Street Park provided the perfect backdrop for a day filled with games, activities, and laughter. It was heartwarming to see so many people come together to enjoy the event.

**January Senior Trip** - The Senior Trip to see *Jersey Boys* was a memorable experience for all who attended. The group thoroughly enjoyed the show at the Actors’ Playhouse, and the day was filled with laughter and camaraderie. Before the performance, everyone had time to enjoy the area, grab a bite to eat nearby, and relax before heading to the play. It was another successful outing for our senior community.

**Under the Stars Movie Night (February)-** Parks and Recreation is excited to announce the second movie in our movie night series at the 96th St. Park will be, “Wonka” and it is scheduled for Saturday, February 1<sup>st</sup>, 2025, at 7:00 p.m.

**Sweetheart Dance** – Our Sweetheart Dance is scheduled for Friday, February 7<sup>th</sup>, 2025, from 7:00 p.m.– 9:00 p.m. located at our newly renovated 96<sup>th</sup> St. Park on the second floor. This event is for Surfside Residents and Hotel Guests only.

**February Senior Brunch** – The February brunch is scheduled to take place Friday, February 14<sup>th</sup> from 11 am – 1 pm. It will feature a few games of bingo and a buffet style brunch.

**February Senior Trip** - For our February Senior Trip, we'll be visiting the Jewish Museum of Florida. The trip is scheduled for February 19<sup>th</sup>, 2025, from 11:00 a.m.– 4:30 p.m.

**5K Beach Run/Walk Event** – Our 17<sup>th</sup> Annual 5K Beach Run/walk event is scheduled for Sunday, February 23<sup>rd</sup>, 2025, from 8:00 a.m. – 11:00 a.m., located at the hardpack behind the Community Center.

**Under the Stars Movie Night** – The third movie in our movie night series at the 96th St. Park will be, “Kung Fu Panda 4” and it is scheduled for March 1<sup>st</sup>, 2025, at 7:00 p.m.

**March Senior Brunch** – The March Senior brunch is scheduled to take place Friday, March 21<sup>st</sup>, from 11:00 a.m. – 1:00 p.m. It will feature a guest speaker.

**Spring Camp** – Spring camp is scheduled for March 24<sup>th</sup> through March 28<sup>th</sup>. We will be collaborating with the YMCA to handle Registration and Camp.

**Splash into Spring** – Our annual Splash into Spring event is scheduled for Saturday, April 5<sup>th</sup>, from 10:00 a.m. – 12:00 p.m. at our Community Center pool. This event is for Surfside Residents and Hotel Guests only.

**Spring Egg Hunt** - Our annual Spring Egg Hunt event is scheduled for Sunday, April 6<sup>th</sup>, from 10:00 a.m.– 1:00 p.m. at our newly renovated 96th Street Park. This event is for Surfside Residents and Hotel Guests only.

**Baynanza Event** – The annual Baynanza cleanup is scheduled for Saturday, April 12<sup>th</sup>, from 10:00 a.m. – 12:00 p.m. at our Community Center green space.

**Earth Day Resource Fair** – Our annual Earth Day Resource Fair is scheduled for Sunday, April 27<sup>th</sup>, from 10:00 a.m.– 12:00 p.m. at our Community Center.

**April Senior Brunch** – The April brunch is scheduled to take place Friday, April 25<sup>th</sup> from 11:00 a.m.– 1:00 p.m. It will feature a few games of bingo.

**May Senior Brunch** – The May brunch is scheduled to take place Friday, May 16<sup>th</sup>, from 11:00 a.m.– 1:00 p.m. It will feature a guest speaker.

**Memorial Day Ceremony** – Our annual Memorial Day Ceremony is scheduled for Monday, May 26<sup>th</sup>, from 10:00 a.m.– 1:30 p.m. at our Veterans Park.



## COMMUNITY SERVICES & PUBLIC COMMUNICATIONS

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The Community Services & Public Communications Department strives to build relationships with Town residents, elected officials and the media through informative communications and marketing campaigns.

The Department connects the Town to its residents, providing timely and informational communications to educate, engage and inform, while also coordinating essential services to enhance the quality of life and convenience for Surfside residents.

**Team:** Frank Trigueros, **Director**  
Cindy Reyes Arboleda

**E-Scooter & Road Safety Campaign** – The Department worked to update existing educational materials on sharing the road tips to promote safety within Town. The team worked with the Surfside Police Department (SPD) on a refreshed article for the Gazette and adaptations for other channels. The team also worked with SPD's Chief Doce and Officer Matelis, as well as members of the Youth Council to film a safety video targeting e-scooters which is being released this month.

**Reminiscing Surfside Video Series** – The Department met with longtime resident Bob Fisher at his historic home to film the first episode of the 'Reminiscing Surfside with Bob Fisher' video series that will air over the coming months. The first installment, which covers Surfside up until the 1920s before it was officially incorporated, is airing in February on Channel 663 and social media.

**Thursday Block Parties Return** – The Department has been looking forward to the start of the 2025 'Thursday' block party series beginning on Thursday, Feb. 20 from 6 to 9 p.m. outside Town Hall with Third Thursday, "Cirque Under the Stars," which features a fun, throwback circus theme. This year's series is being produced by a new vendor, Cloud Creative Experiences, which hopes

to introduce elevated visuals and a whimsical feel to the Town’s signature Resort Tax Board events. Bring your friends and neighbors and join us for the series. Note not all events take place on the ‘third’ Thursday, schedules vary. The full series schedule includes Enchanted Forest, March 20; Underwater Dreams, April 24; and The Art Affair, May 29.

**Wish Upon a Surfside Tree on Feb. 9** – The Department is working on a small event for the Community Relations Board, Wish Upon a Surfside Tree on Sunday, February 9 at 10:30 a.m. in the Community Center green space. This initiative looks to lift spirits through intentional personal messages or ‘wishes.’ These will be string tied using biodegradable string and organic, Mulberry paper.

**Miami Film Festival Surfside Beach Screening** – Next month, the Resort Tax Board will present a special film screening on the beach at 93<sup>rd</sup> Street in partnership with the Miami Film Festival. The Department has worked closely with Board members and festival staff to coordinate details which will soon be announced to the community.

<b>ACTIVITY</b>	<b>AMOUNT</b>
Food & Beverage Tax	\$224,338.25
Hotel Tax	\$695,989.30
Interest Earnings	\$43,064.06
Registration Fees	\$2,940.00
Gross Revenue Generated	<b>966,331.61</b> (Year to Date)



## POLICE

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The Surfside Police Department has adopted a proactive policing philosophy and embraces its approach to developing community partnerships and problem solving. Our employees are extremely proud of our tradition and are committed to public service and to ensuring the safety of our residents and visitors. We are dedicated to provide quality police service to our residents, businesses and tourists.

**Team:** Enrique “Henry” Doce, **Chief**  
Arley Flaherty, **Deputy Chief**

### STAFF

**7 Sergeants / 2 Detectives / 17 Officers / 4 Dispatchers / 2 CSA / 3 Admin**

Rory Alberto – Sergeant	Craig Lovelette - Officer
Loxley Arch III – Officer	Bryant Luke - Officer
Tammy Campbell – Officer	Jose “Jay” Matelis - Sergeant
Ana Chamorro – Dispatcher	Joseph Matthews - Officer
Frank Colonna – Sergeant	Ruben Ravelo - Officer
Marian Cruz – Sergeant	Joshua Rosario - Officer
Jose Dardon – Dispatcher	Lesmes Ruiz - Officer
Ronald Donoso – Detective	Donovan Saffo - Officer
Felix Fermin – CSA	Maria Sierra - Dispatcher
Bobby Gabriel – Officer	Jill Smith – Accreditation Manager
Kemuel Gambirazio – Detective	Michah Smith - Officer
John Gentile – Officer	Susie Sperbeck - Dispatcher
Diana Hernandez – Officer	Julio Torres - Sergeant
Alberto Knight – Officer	Jose Valino - Officer
Ariel Lage – Officer	Samuel Villegas - Officer
Donald Laurent – CSA	<b>PARKING (3)</b>
Diana Leon – Sergeant	Christian Acosta – Parking Officer
Alejandro Lorente – Sergeant	Josue Castro – Parking Officer
Stephanie Kamer – Admin Aide	William Perez – Parking Officer
Teresa Fernandez – Admin Aide	



**Parking Software and Hardware Implementation** – The Police Department is collaborating with Civic Smart to implement new parking software and hardware, targeting a launch date of **January 2025**.

**Parking Review and Improvements** – Sgt Matelis has engaged with the Miami Beach Parking Department for a comprehensive review of the Town’s parking system. This includes:

- New striping and proper designation of Fire Department connections.
- Installation of updated signage.
- Creation of freight loading zones to facilitate deliveries to reduce double parking on Harding Avenue
- Fleet Evaluation: A thorough review of the Police, Parking, and CSA vehicle fleet is underway to assess repair needs and identify older vehicles for replacement.
- Residential parking program to limit parking in the residential district to residents only during particular hours.

**UKG Software Implementation** – Discussions are ongoing regarding the implementation stages of the UKG system, which includes payroll, HR training, timekeeping, and onboarding for new hires.

**Parking Enforcement** – The Parking Department is intensifying enforcement of illegal/double parking in the Collins and Harding Corridors. Focus is on violations near Fire Department connections, which have been misused by construction workers and residents, posing a public safety risk.

**Recruitment Efforts** – The Police Department is actively recruiting new officers. One candidate has successfully completed background checks and is ready to proceed to onboarding.

#### **JANUARY 2025 – MONTHLY REPORT**

<b><u>CALLS FOR SERVICE</u></b>	<b><u>REPORTS</u></b>	<b><u>ARRESTS</u></b>	<b><u>TRAFFIC &amp; PARKING CITATIONS</u></b>	<b><u>CHECKS</u></b>
185	74	2	1,619	879



## PUBLIC WORKS

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The Public Works Department provides for the effective management and maintenance of the Town's roadways, infrastructure systems, and buildings as well as the management and supervision of the solid waste collection operation and the storm water, water/sewer utilities. The Department also responds to and assists other Town departments in emergencies and instances of severe weather preparation and recovery.

**Team:** Randy Stokes, **Director**  
Frantza Duval, **Assistant Director**

### STAFF DIRECTORY

12 Solid Waste  
8 Public Works  
4 Water & Sewer

Solid Waste	Public Works
Jose Acevedo – Coordinator	Felix Alvarez – Operations Manager
Jean Cerene – Refuse Collector	Tamara Capote – Custodian
Bernardo Cordova – Truck Driver	Carlos Duarte – Maintenance
Pierre Desamour – Refuse Collector	Gustavo Gonzalez – Maintenance
Donovan Johnson – Refuse Collector	Josvani Iglesias – Supervisor
Claude Jean – Refuse Collector	Jose Nodarse – Mechanic
Harold Jean Baptiste – Refuse Collector	Guillermo Osorio – CDL Heavy Eqpt
Mitch Michel – Truck Driver	Derick Scott – Maintenance Worker
Albert Noel – Truck Driver	<b>WATER &amp; SEWER</b>
Silace Petitcar – Supervisor	Kenny Chaviano – Supervisor
Harry Saintil – Refuse Collector	Rigoberto Chaviano – Maintenance
Martinez Saintilmond – Refuse Collector	Wayne Taylor, Jr. – Maintenance
	Curtan Turner – Maintenance

ACTIVITY	VOLUME	COST
Garbage Collected	481.61	\$43,672.39
Recycling Collected	28.11 Tons	\$3,114.85
Bulk Pick Ups	95.09 Tons	\$8,392.89
Sewer Backups	4	Internal
Water Leaks	1	Internal



## FINANCE

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The Finance Department provides for the effective, lawful, and efficient management of the Town's financial matters. The Department manages and maintains the Town's financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws. The Department develops and runs effective, efficient financial planning and reporting, and supports the operating departments in achieving their program objectives.

**Team:** Christopher Wallace, **Director**  
Andria Meiri, Budget Officer  
Manuel "Manny" Carta, Accountant  
Cindy Alvarez  
Damaris "Didi" Montes de Oca

*Attachment "A":* **Budget Report Group Summary for Fiscal Year 2025 for the period ending January 31, 2025**  
**Revenue and Expenses**

### NOTES:

1. Revenues depicted in the attachment are subject to accounting adjustments to the period when earned.
2. Expenses depicted in the attachment are subject to year-end accounting adjustments, including but not limited to non-cash transactions such as depreciation and bond principal payments.



## CAPITAL IMPROVEMENT PROJECTS

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The Town's Capital Improvement Projects Services provides for the effective management and maintenance of the Town's capital improvement projects as well as the management and supervision of these projects.

Improving our community's quality of life for generations to come is a priority for all Town residents. Several Projects are currently underway to make the Town of Surfside safer, more enjoyable, and more resilient long term.

**Team:** Andre Eugent, **Director**

### *Attachment "B"*

<b><u>PROJECTS</u></b>
<b>96 Street Park</b>
<b>Townwide Utilities Undergrounding</b>
<b>Surfside Memorial</b>
<b>Abbott Avenue Drainage</b>
<b>Collins Avenue Watermain</b>
<b>Dune Restoration</b>
<b>Townwide Vulnerability Assessment</b>

# Attachment "A"



Town of Surfside, Florida

## Budget Report Group Summary

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>							
Revenue	25,081,696.00	25,081,696.00	1,022,096.00	18,239,864.01	0.00	-6,841,831.99	27.28%
Expense	24,672,517.00	25,022,091.02	1,103,655.72	6,782,541.56	1,221,263.59	17,018,285.87	68.01%
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>409,179.00</b>	<b>59,604.98</b>	<b>-81,559.72</b>	<b>11,457,322.45</b>	<b>-1,221,263.59</b>	<b>10,176,453.88</b>	<b>17,073.16%</b>
<b>Fund: 102 - TOURISM FUND</b>							
Revenue	5,492,557.00	5,492,557.00	6,021.06	966,331.61	0.00	-4,526,225.39	82.41%
Expense	3,769,425.00	3,804,002.00	257,086.12	1,058,651.74	200,346.92	2,545,003.34	66.90%
<b>Fund: 102 - TOURISM FUND Surplus (Deficit):</b>	<b>1,723,132.00</b>	<b>1,688,555.00</b>	<b>-251,065.06</b>	<b>-92,320.13</b>	<b>-200,346.92</b>	<b>-1,981,222.05</b>	<b>117.33%</b>
<b>Fund: 105 - POLICE FORFEITURE FUND</b>							
Revenue	55,943.00	55,943.00	0.00	0.00	0.00	-55,943.00	100.00%
Expense	18,500.00	18,500.00	0.00	0.00	0.00	18,500.00	100.00%
<b>Fund: 105 - POLICE FORFEITURE FUND Surplus (Deficit):</b>	<b>37,443.00</b>	<b>37,443.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-37,443.00</b>	<b>100.00%</b>
<b>Fund: 107 - TRANSPORTATION SURTAX FUND</b>							
Revenue	310,183.00	310,183.00	0.00	0.00	0.00	-310,183.00	100.00%
Expense	310,183.00	310,183.00	10,980.00	48,412.00	98,820.00	162,951.00	52.53%
<b>Fund: 107 - TRANSPORTATION SURTAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,980.00</b>	<b>-48,412.00</b>	<b>-98,820.00</b>	<b>-147,232.00</b>	<b>0.00%</b>
<b>Fund: 150 - BUILDING FUND</b>							
Revenue	1,388,167.00	1,388,167.00	93,267.29	1,811,305.48	0.00	423,138.48	-30.48%
Expense	1,367,567.00	1,541,321.89	55,417.01	438,263.72	173,754.89	929,303.28	60.29%
<b>Fund: 150 - BUILDING FUND Surplus (Deficit):</b>	<b>20,600.00</b>	<b>-153,154.89</b>	<b>37,850.28</b>	<b>1,373,041.76</b>	<b>-173,754.89</b>	<b>1,352,441.76</b>	<b>883.05%</b>
<b>Fund: 301 - CAPITAL PROJECTS FUND</b>							
Revenue	3,740,000.00	9,186,837.00	0.00	769,200.00	0.00	-8,417,637.00	91.63%
Expense	2,500,000.00	3,619,810.02	0.00	374,540.99	635,969.23	2,609,299.80	72.08%
<b>Fund: 301 - CAPITAL PROJECTS FUND Surplus (Deficit):</b>	<b>1,240,000.00</b>	<b>5,567,026.98</b>	<b>0.00</b>	<b>394,659.01</b>	<b>-635,969.23</b>	<b>-5,808,337.20</b>	<b>104.33%</b>
<b>Fund: 401 - WATER &amp; SEWER FUND</b>							
Revenue	4,462,651.00	4,462,651.00	-805.90	1,449,398.31	0.00	-3,013,252.69	67.52%
Expense	4,462,651.00	4,593,561.98	198,805.15	1,086,388.69	183,477.64	3,323,695.65	72.36%
<b>Fund: 401 - WATER &amp; SEWER FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>-130,910.98</b>	<b>-199,611.05</b>	<b>363,009.62</b>	<b>-183,477.64</b>	<b>310,442.96</b>	<b>237.14%</b>
<b>Fund: 402 - MUNICIPAL PARKING FUND</b>							
Revenue	2,174,719.00	3,774,719.00	272,200.00	828,658.15	0.00	-2,946,060.85	78.05%
Expense	2,133,776.00	3,733,776.00	26,014.28	366,995.95	31,612.50	3,335,167.55	89.32%
<b>Fund: 402 - MUNICIPAL PARKING FUND Surplus (Deficit):</b>	<b>40,943.00</b>	<b>40,943.00</b>	<b>246,185.72</b>	<b>461,662.20</b>	<b>-31,612.50</b>	<b>389,106.70</b>	<b>-950.36%</b>

# Budget Report

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 403 - SOLID WASTE FUND</b>							
Revenue	2,078,961.00	2,078,961.00	155,482.88	811,590.98	0.00	-1,267,370.02	60.96%
Expense	2,078,561.00	2,078,561.00	180,933.68	636,739.53	12,338.32	1,429,483.15	68.77%
<b>Fund: 403 - SOLID WASTE FUND Surplus (Deficit):</b>	<b>400.00</b>	<b>400.00</b>	<b>-25,450.80</b>	<b>174,851.45</b>	<b>-12,338.32</b>	<b>162,113.13</b>	<b>40,528.28%</b>
<b>Fund: 404 - STORMWATER UTILITY FUND</b>							
Revenue	3,962,151.00	3,962,151.00	0.00	303,722.07	0.00	-3,658,428.93	92.33%
Expense	3,936,151.00	13,002,200.21	14,045.12	2,174,751.37	9,188,121.50	1,639,327.34	12.61%
<b>Fund: 404 - STORMWATER UTILITY FUND Surplus (Deficit):</b>	<b>26,000.00</b>	<b>-9,040,049.21</b>	<b>-14,045.12</b>	<b>-1,871,029.30</b>	<b>-9,188,121.50</b>	<b>-2,019,101.59</b>	<b>-22.34%</b>
<b>Fund: 501 - FLEET MANAGEMENT FUND</b>							
Revenue	1,633,870.00	1,633,870.00	0.00	569,130.00	0.00	-1,064,740.00	65.17%
Expense	1,630,870.00	1,630,870.00	61,315.51	167,249.95	163,863.78	1,299,756.27	79.70%
<b>Fund: 501 - FLEET MANAGEMENT FUND Surplus (Deficit):</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>-61,315.51</b>	<b>401,880.05</b>	<b>-163,863.78</b>	<b>235,016.27</b>	<b>-7,833.88%</b>
<b>Report Surplus (Deficit):</b>	<b>3,500,697.00</b>	<b>-1,927,142.12</b>	<b>-359,991.26</b>	<b>12,614,665.11</b>	<b>-11,909,568.37</b>	<b>2,632,238.86</b>	<b>136.59%</b>

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
001 - GENERAL FUND	409,179.00	59,604.98	-81,559.72	11,457,322.45	-1,221,263.59	10,176,453.88
102 - TOURISM FUND	1,723,132.00	1,688,555.00	-251,065.06	-92,320.13	-200,346.92	-1,981,222.05
105 - POLICE FORFEITURE FUND	37,443.00	37,443.00	0.00	0.00	0.00	-37,443.00
107 - TRANSPORTATION SURTAX	0.00	0.00	-10,980.00	-48,412.00	-98,820.00	-147,232.00
150 - BUILDING FUND	20,600.00	-153,154.89	37,850.28	1,373,041.76	-173,754.89	1,352,441.76
301 - CAPITAL PROJECTS FUND	1,240,000.00	5,567,026.98	0.00	394,659.01	-635,969.23	-5,808,337.20
401 - WATER & SEWER FUND	0.00	-130,910.98	-199,611.05	363,009.62	-183,477.64	310,442.96
402 - MUNICIPAL PARKING FUND	40,943.00	40,943.00	246,185.72	461,662.20	-31,612.50	389,106.70
403 - SOLID WASTE FUND	400.00	400.00	-25,450.80	174,851.45	-12,338.32	162,113.13
404 - STORMWATER UTILITY FUND	26,000.00	-9,040,049.21	-14,045.12	-1,871,029.30	-9,188,121.50	-2,019,101.59
501 - FLEET MANAGEMENT FUND	3,000.00	3,000.00	-61,315.51	401,880.05	-163,863.78	235,016.27
Report Surplus (Deficit):	3,500,697.00	-1,927,142.12	-359,991.26	12,614,665.11	-11,909,568.37	2,632,238.86

## Attachment "B"

### 96<sup>th</sup> Street Park

#### Scope:

The project is a full park re-development with a 2-story multi-use structure, natural grass field, and playground area. A kayak launch component has also been incorporated.

Phase	Construction
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Status Update
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The Town took possession of the park on December 13, 2024.  
The Town continues to work with Lunacon to make minor corrections and complete punch list items, including tightening the Jelly fish cables as required by the manufacturer. The surveillance cameras and Kayak gate FOB will be installed by mid-February 2025.

Finance
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	Design	Amount Paid to Date
Contract Amount	\$7,243,838.63	\$6,881647

Invoice #	Payment	Balance
1	296423.67	6,947,414.96
2	555260.9	6,392,154.06
3	344778.93	6,047,375.13
4	189737.12	5,857,638.01
5	189283.73	5,668,354.28
6	333216.27	5,335,138.01
7	336669.22	4,998,468.79
8	441817.45	4,556,651.34
9	120989.15	4,435,662.19
10	365918.31	4,069,743.88
11	445465.92	3,624,277.96
12	319167.1	3,305,110.86
13	617190.91	2,687,919.95
14	324494.76	2,363,425.19
15	309086.54	2,054,338.65
16	212707.38	1,841,631.27
17	216919.26	1,624,712.01
18	378175.59	1,246,536.42
19	233438.98	1,013,097.44
20	290626.07	722,471.37
21	221558.47	500,912.90
22	52252.98	448,659.92
23	86467.98	362,191.94



## **Townwide Utilities Undergrounding**

### **Scope:**

The project consists of the undergrounding of all current above ground utilities throughout Town. These utilities include electrical mains, feeders, communications and residential drop connections.

<b>Phase</b>	Construction
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<b>Status Update</b>
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Kimley Horn is in the final stage of phase 3 design and will be preparing the construction and specification documents. Phase 2 data gathering is on its way in preparation for design. Kimley Horn is awaiting FPL costs to prepare the final Opinion of Probable cost (Estimate). The Town is coordinating with FPL to expedite this effort. Whiting Turner has been retained to carry out pre-construction services, including the creation of the Guaranteed Maximum Price (GMP). The Town continues to acquire the requisite easements needed from the impacted businesses.

<b>Finance</b>
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	<b>Design Budget</b>	<b>Project Management Budget</b>	<b>Paid Design to Date</b>	<b>Paid PM to date</b>
Contract Amount	<b>\$2,431,400.00</b>	<b>\$290,700</b>	<b>\$656,234</b>	<b>\$92,055</b>

<b>Invoice #</b>	<b>Design Payment</b>	<b>Design Balance</b>	<b>PM Payment</b>	<b>PM Balance</b>
1	5789	2,425,611.00	3228	287,472.00
2	46312	2,379,299.00	3555	283,917.00
3	52101	2,327,198.00	8721	275,196.00
4	46312	2,280,886.00	1938	273,258.00
5	11578	2,269,308.00	8721	264,537.00
6	68079	2,201,229.00	7752	256,785.00
7	69468	2,131,761.00	7752	249,033.00
8	41403	2,090,358.00	7752	241,281.00
9	82297	2,008,061.00	7752	233,529.00
10	27047	1,981,014.00	7752	225,777.00
11	108835	1,872,179.00	7752	218,025.00
12	40014	1,832,165.00	9690	208,335.00
13	56999	<b>1,775,166.00</b>	9690	<b>198,645.00</b>

## Schedule

ID	Task Name	Start	Finish
1	<b>Town of Surfside Undergrounding</b>	<b>Wed 11/1/23</b>	<b>Tue 12/9/25</b>
2	<b>Area 2 - Central</b>	<b>Tue 10/1/24</b>	<b>Tue 12/9/25</b>
3	<b>Design</b>	<b>Tue 10/1/24</b>	<b>Fri 11/21/25</b>
4	<b>Outside Resources</b>	<b>Tue 10/1/24</b>	<b>Fri 11/21/25</b>
5	<b>Utility Provider Coordination</b>	<b>Tue 10/1/24</b>	<b>Fri 11/21/25</b>
6	ATT Preliminary Design	Tue 10/1/24	Tue 12/31/24
7	Breezeline Preliminary Design	Tue 10/1/24	Tue 12/31/24
8	FPL Binding Cost Estimate and Final Design	Mon 9/29/25	Fri 11/21/25
9	ATT Final Design	Mon 10/13/25	Fri 11/21/25
10	Breezeline Final Design	Mon 10/13/25	Fri 11/21/25
11	<b>Easements</b>	<b>Mon 3/31/25</b>	<b>Fri 8/29/25</b>
12	Acquisition	Mon 3/31/25	Fri 8/29/25
13	<b>Permitting</b>	<b>Mon 9/29/25</b>	<b>Fri 11/21/25</b>
14	FDOT Applications	Mon 9/29/25	Fri 10/10/25
15	FDOT Permit Review	Mon 10/13/25	Fri 11/21/25
16	<b>Kimley-Horn Resources</b>	<b>Tue 10/1/24</b>	<b>Fri 11/14/25</b>
17	<b>Data Collection</b>	<b>Tue 10/1/24</b>	<b>Fri 6/27/25</b>
18	Obtain and Review Record Information	Tue 10/1/24	Wed 10/30/24
19	Site Visit and Meter Locations	Mon 10/14/24	Fri 11/8/24
20	Survey	Mon 10/14/24	Fri 2/28/25
21	Geotechnical Investigation	Mon 3/31/25	Fri 5/30/25
22	Subsurface Utility Exploration	Wed 4/30/25	Fri 6/27/25
23	<b>Construction Documents</b>	<b>Mon 3/31/25</b>	<b>Fri 11/14/25</b>
24	<b>Base Map</b>	<b>Mon 3/31/25</b>	<b>Tue 4/29/25</b>
25	Development	Mon 3/31/25	Tue 4/29/25
26	<b>Conduit Routing and Equipment Placement Plan</b>	<b>Wed 4/30/25</b>	<b>Fri 8/29/25</b>
27	Development	Wed 4/30/25	Fri 8/29/25
28	Commercial/Customer-Owned Service Design	Wed 4/30/25	Wed 7/30/25
29	<b>Technical Specifications</b>	<b>Thu 7/31/25</b>	<b>Fri 8/29/25</b>
30	Development	Thu 7/31/25	Fri 8/29/25
31	<b>Quality Control</b>	<b>Mon 9/1/25</b>	<b>Fri 9/26/25</b>
32	<b>Town Review</b>	<b>Mon 9/29/25</b>	<b>Fri 10/10/25</b>
33	<b>OPC</b>	<b>Mon 10/27/25</b>	<b>Fri 11/14/25</b>
34	Development	Mon 10/27/25	Fri 11/14/25
35	<b>Bid Phase</b>	<b>Mon 10/13/25</b>	<b>Tue 12/9/25</b>
36	Procurement	Mon 10/13/25	Tue 12/9/25
37	<b>Area 3 - North</b>	<b>Wed 11/1/23</b>	<b>Tue 12/10/24</b>

## **Surfside Memorial**



### **Scope:**

The Town seeks to create the Surfside Memorial to honor and remember the lives lost in the tragic event that occurred on June 24, 2021, when the CTS Building collapsed. The Surfside Memorial will serve as a permanent remembrance of the immense loss suffered by the Surfside community and will offer a place for families, friends, and visitors to reflect, understand the truth of that day, and find solace through the peace and serenity conveyed through this site.

Phase	Design
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### **Status Update**

Keith Engineering has prepared 3 conceptual and they were presented at the public workshop on December 12, 2024. Keith merged concept 1 and 3 that was presented at the workshop in December 2024. Keith presented the merged concept to town staff and the memorial committee on January 30, 2024, allowing the committee members to comment on the presented concept. A review meeting is planned for February 6<sup>th</sup>, 2024, with the suggested changes which will follow a presentation to commission on February 11 at the regular Town Commission meeting.

### **Schedule:**

- Detailed Design (3-4 Months): Feb. 2025 – June 2025
- Site Plan & Permitting (6-8 Months): Feb. 2025 – Oct. 2025
- Contractor Bidding and Award: Fall 2025
- Construction Start: End of 2025 / beginning of 2026

<b>Project Finance</b>
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	Design	FL State Grant
Contract Amount	246,000.00	1,000,000

Invoice #	Design Payment	Design Balance	Total Paid to Date
1	4300	241,700.00	161,109.61
2	5900	235,800.00	
3	11200	224,600.00	
4	11279.29	213,320.71	
5	5879.29	207,441.42	
6	23737.01	183,704.41	
7	10205	173,499.41	
8	5600	167,899.41	
9	12772.02	155,127.39	
10	46500	108,627.39	
11	23737	84,890.39	

## **Abbott Avenue Drainage**

### **Scope:**

The construction will entail the addition of Two new pump stations with respective force mains to alleviate flooding on Abbott Avenue from 90th Street to 94th Street.

<b>Phase</b>	<b>Construction</b>
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### **Status Update**

Keith have secured the required dewatering permit from DERM for Ric Man to start shovel in the ground by **February 17, 2025**. Ric Man to provide updated schedule. The delay in construction is due to an FPL vault that was never depicted in the as-built plans that forced a design change for the locations of the pump stations.

<b>Finance</b>		<b>Appropriation</b>	9,066,049.20
		<b>FDEP Grant</b>	\$5,000,000
<b>Contract Amount</b>	\$8,769,704	<b>Paid to Date</b>	\$166,037.70

<b>Invoice #</b>	<b>Payment</b>	<b>Balance</b>
1	101732.18	8,667,971.82
2	64305.52	<b>8,603,666.30</b>
3		
4		
5		
6		
7		
8		
9		
10		

## Collins Avenue Water Main

### Scope:

Nova Consulting was chosen to design this project, that would replace the current undersized water main on Collins Avenue. The existing water main is past its use life and requires up-sizing and requires for same to be replaced. The Town sought and obtained a grant for design services for the project. The water main currently services all the facilities along the Collins Avenue corridor.

Phase	Design
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Status Update
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Nova Consultant completed the design for the Collins Avenue main water replacement. FDOT Right of Way and MOT permit have been submitted for approval. The permit effort continues for this project with Nova preparing to submit for county approval. This project is scheduled to start by **December 2025** with open Bid procurement process to select a contractor. CIP is submitting for \$3,000,000 state appropriation funds to offset construction cost.

Nova Engineering provided the requested permit schedule as set forth below, depicting the estimated time to get full permit approval. The Water Main construction estimated start date is between **October 1, 2025 - March 2026**, CIP will continue to work with the different agencies to speed up the process as best as we can.

#### **Best case scenario:**

- FDOT permit approval – February 7, 2025 – March 6, 2025
- Town of Surfside approval – March 7, 2025 – April 4, 2025
- WASD – Miami Dade water and Sewer Department – April 7, 2025 – May 02, 2025
- DERM – May 5, 2025 – June 2, 2025
- FDOH (Florida Department of Health) – June 3, 2025 – July 1, 2025

#### **Worst case scenario:**

- FDOT permit approval – February 7, 2025 – April 10, 2025
- Town of Surfside approval – April 10, 2025 – June 12, 2025
- WASD – Miami Dade water and Sewer Department – June 12, 2025 – August 15, 2025
- DERM – August 15, 2025 – October 17, 2025
- FDOH (Florida Department of Health) – October 17, 2025 – December 22, 2025

<b>Finance</b>			
			<b>Amount paid to Date</b>
Contract Amount	<b>\$ 340,455.76</b>		<b>\$236,661.02</b>

<b>Invoice #</b>	<b>Payment</b>	<b>Balance</b>
1	2137.95	338,317.81
2	16180.86	322,136.95
3	26983	295,153.95
4	64648.44	230,505.51
5	20148.85	210,356.66
6	11904.96	198,451.70
7	21137.42	177,314.28
8	10231.81	167,082.47
9	20778.68	146,303.79
10	38426.22	107,877.57
10	4082.83	<b>103,794.74</b>

## Dune Restoration

### Scope:

The Commission tasked Town administration to promote both dune beautification and resiliency improvements. Kimley Horn was tasked to design the required resiliency improvements and beautification of the Town's dunes.

<b>Phase</b>	Design
<b>Status Update</b>	
Kimley Horn designed the dune resiliency and beautification project and has submitted it to FDEP for permit approval. FDEP requested more information to include material and equipment storage areas which were submitted and awaits permit approval end of February. Kimley Horn has submitted a permit for approval to US wildlife and expects approval mid-February. Kimley Horn has also submitted for section 401 approval from the Army Corp of Engineers. An updated schedule was requested from Kimley Horn that would show the estimated construction start date, which is likely by <b>October 2025</b> .	

Finance		Amount Paid to Date	
Contract Amount		141,215.00	115,865.00
Invoice #	Payment	Balance	
1	5325	135,890.00	
2	3125	132,765.00	
3	6450	126,315.00	
4	4975	121,340.00	
5	1250	120,090.00	
6	4225	115,865.00	
7	22000	93,865.00	
8	13475	80,390.00	
9	6250	74,140.00	
11	4225	69,915.00	
12	10000	59,915.00	
13	10690	49,225.00	
14	3125	46,100.00	
14	5325	40,775.00	
15	2200	38,575.00	
16	13225	25,350.00	



## **Townwide Vulnerability Assessment**

### **Scope:**

The Town of Surfside was awarded a grant for \$300,000.00 from the Florida Department of Environmental Protection to conduct a Vulnerability Assessment and an Adaptation Plan as well as the development of a Town Halls Emergency Operation Center EOC Adaptation Plan.

<b>Phase</b>	Study
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### **Status Update**

Kimley Horn has gathered all required data and conducted exposure analysis. They are 75% completed with sensitivity Analysis. The exposure analysis will identify the depth of water caused by each sea level rise, storm surge, and/or flood scenario. The sensitivity analysis measures the impact of flooding on assets by applying the data from the exposure analysis to the inventory of critical assets created in the Acquire Background Data collection. The study will complete a flood resilience Adaptation Plan (AP) that is consistent with the Florida Adaptation Planning Guidebook. The Design team has scheduled another site visit to town hall to do GPR scanning of the walls to determine structural stability that will aid the town hall's EOC adaptation plan. The study is scheduled to be 100% completed in **May 2025**.

<b>Finance</b>	FDEP Grant - <b>\$300,000</b>	
		<b>Total Paid to Date</b>
Contract Amount	<b>\$300,000.00</b>	<b>\$81,000</b>

<b>Invoice #</b>	<b>Payment</b>	<b>Balance</b>
1	6000	294,000.00
2	14000	280,000.00
3	16000	264,000.00
4	21000	243,000.00
5	24000	<b>219,000.00</b>
6		

[illegible]