TOWN OF SURFSIDE

Office of the Town Manager
MUNICIPAL BUILDING
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154-3009
Telephone (305) 993-1099



Design Awards 2026

96th Street Park Celebrates AIA Detroit Design Award Recognition!

We are honored to have 96th Street Park recognized among this year's award-winning projects! Congratulations to everyone who played a part in bringing 96th Street Park to life!

Town Manager Report

November 10, 2026

Prepared by: Sandra N. McCready
Acting Town Manager

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TOWN CLERK

The mission of the Town Clerk's Office is to ensure effective functioning of the Town's governance process while concurrently maintaining quality customer service to members of the public, Town Commission and Town staff by utilizing the best possible technological solutions to provide accessible information including access to the Town's official records, archives, and the Town Commission agenda.

Team: Sandra N. McCready**, Town Clerk**
Genesis Guevara**, Deputy Town Clerk**
Angie Alcala**, Records Technician/Assistant to Clerk**

PUBLIC RECORDS REQUESTS

2025
1,096

2026	
MONTH	**# Public Records Requests (PRR)**
January	77
February	104
March	425
April	613
May	109
June	142
July	103
August	138
September	124
October	93

October 2026

ACTIVITIES	AMOUNT
Board Meetings Attended	4
Commission Meetings Attended	2
Public Notices Issued	14
Meetings Transcribed	6
RFP/RFQ Issued	0
Ordinances Published	0
Resolutions Published	14
Elections Conducted	0
Special Master Hearings Attended	1

HUMAN RESOURCES

The Human Resources Office provides effective human resources management by developing and implementing policies/procedures, programs and services to attract, develop, motivate and retain a diverse workforce while embracing diversity and inclusiveness as a core value. The Human Resources element of the Executive Department is responsible for personnel matters such as recruitment, compensation, employee relations, benefits and labor relations.

HR Team: Marisol Vargas, **HR Director**
Yolanda Menegazzo, **HR (Consultant)**

The following are the current vacancies within the Town:

OPEN POSITIONS – OCTOBER
Town Planner
Public Works Director
Assistant Public Works Director
Accountant I
Maintenance Worker I – Public Works
Maintenance Worker II – Parks & Recreation
Parking Enforcement Officer
Head Lifeguard
Certified Police Officer
Communications Operator
Division Manager – Water & Wastewater

October Human Resources Activities and Accomplishments

- Conducted a comprehensive review and revision of the Employee Handbook and Personnel Policies.
- Managed the 2026–2027 Open Enrollment process, including benefit plan online setup, enrollment administration, renewal rates, and employee payroll deductions.
- Entered and coordinated health insurance and other benefit deductions for the new plan year.
- Entered compensation changes (Merit) for the new fiscal year.
- Coordinated the Town-wide performance evaluation process, ensuring evaluations were completed, reviewing evaluations for fairness and consistency, and providing management guidance regarding employees requiring performance improvement.

- Conducted a departmental conflict resolution session and provided employee-relations support.
- Reviewed ADP/HRIS options and transition requirements for payroll, benefits, timekeeping, recruiting, and other HR functions.
- Supported efforts to fill vacancies through external recruitment and internal promotion processes.
- Launched the scanning and digitization project for HR personnel files to improve recordkeeping and accessibility.
- Initiated the Town's compensation study, including compilation and review of employee, position, FLSA, tenure, and compensation data.
- Provided ongoing HR consultation and support related to policies, benefits, compensation, payroll, employee relations, compliance, and workforce administration.

BUILDING DEPARTMENT

The Building Services Department provides a full range of services to the residents and commercial property developers of the Town with the aim of ensuring that all buildings and other regulated structures do not pose injury and/or death hazards in any reasonably predictable environment (sunshine to hurricane). In addition to reducing risks to life, the Department seeks to minimize risk to property. Reducing hazards through compliance with State of Florida Building Code and appropriate Federal agencies ensures that insurance discounts are received, and code-compliant buildings are completed.

Team:	Manuel "Manny" Salazar **– Building Official** Rony Jean, **Supervisor – Permits** Randy Courtois, Administrative Support Sofia Valdes, Permit Tech I Julia Rajkumar, Permit Tech I Naylin Clara Castillo, Permit Tech I
Building/Roofing:	Ulises Fernandez
Building/Structural:	Ricardo "Rick" Aller
Electrical:	Candelario Martinez
Mechanical:	Jan Perez
Plumbing:	Roberto Conde
Structural/Multi-Family:	Adolfo Gonzalez
Planning/Zoning:	Scarlet Hammons, The Corradino Group

ACTIVITY	MONTHLY AMOUNT
Building Permits Issued	139
Inspections Performed	353
TCO/CO/CC Issued	4
Gross Revenue Generated	**$191,396.30 (FY2026)**

CODE COMPLIANCE DIVISION

The Code Compliance Division's mission is to fairly and consistently enforce the Town of Surfside Code of Ordinances. The Division strives to promote and protect the health, safety, welfare, and quality of life for residents and businesses of the Town of Surfside.

Team: Carmen Santos-Alborna, **Code Compliance Director**
Emmanuel Santana, **Code Officer**

OCTOBER 2026

ACTIVITY	MONTHLY AMOUNT
OPENED SEPTEMBER 2026	78
CLOSED SEPTEMBER 2026	86
CASES SCHEDULED FOR HEARING BEFORE SPECIAL MAGISTRATE	9
INSPECTIONS	49

MONTH	# CASES / FEES COLLECTED	FEES COLLECTED
JANUARY	6	$4,801.05
FEBRUARY	10	$20,301.05
MARCH	7	$6,926.05
APRIL	14	$16,931.37
MAY	9	$111,225.34
JUNE	8	$8,850.00
July	4	$10,275.00
August	2	$1,825.00
September	6	$11,301.02
October	10	$17,301.05
YEAR TO DATE (YTD) FEES COLLECTED – FY2026: $209,736.93		

PARKS & RECREATION

The Town of Surfside Parks & Recreation Department is where the fun happens. Where Surfside's families learn to swim, brush up on their tennis skills, meet new friends and get to know their neighbors. We provide recreational and leisure opportunities to build a strong sense of community while increasing the social, cultural, and physical well-being of the residents and to be innovative in the programming needs of the community.

Team: Rodolfo Perez, **Director**
Carlos Malvarez, **Assistant Director**
Jorge Galdo Jr., **Manager**

STAFF DIRECTORY
5 Coordinators/Supervisors/CSR
21 Lifeguards / **8** Recreation Leaders / **4** Custodians/Maintenance

Aquatics	**Recreation**
Marianella Luces – Aquatics Supervisor	Matthew Hudson – Asst. to Director
VACANT – Head Lifeguard	Matthew Castrorao – Coordinator
Tanya Friedman – FT Lifeguard	Alexander Villeda – Coordinator
Barbara Vasallo – FT Lifeguard	Shawn Walker – CSR
Leoner Reus – FT Lifeguard	Carlos Vina – Maintenance Worker II
Flor Hernandez – FT Lifeguard	VACANT – Maintenance Worker II
Nicolas Chaban – FT Lifeguard	Lucas Feinstein – Recreation Leader II
Carlos Agon – PT Lifeguard	Ian Dolan – Recreation Leader II
Ileana Garcia – PT Lifeguard	Kerline Fertil – FT Custodian
Ilan Luckow – PT Lifeguard	Pierre Prophete – FT Custodian
Raidel Orama – PT Lifeguard	Jesus Garcia Ramirez – FT Custodian
Jack O'Malley – PT Lifeguard	Marckenly Metayer – FT Recreation Leader I
Alejandro Zamora – On Call Lifeguard	Carolina Paz – PT Recreation Leader I
Daniel Cantero – On Call Lifeguard	Maya Chabanon – PT Recreation Leader I
Rodney Napoles – On Call Lifeguard	Jorge Almaguer – PT Recreation Leader I
Mauro Perez – On Call Lifeguard	Paloma Rodriguez – PT Recreation Leader I
Enzo Rodriquez – On Call Lifeguard	Jenny Frias – PT Recreation Leader I
Pablo Estrada – On Call Lifeguard	

Facilities Overview: Parks & Recreation oversees the following facilities:

- **Tennis Center/Pickleball:** Open from 7 am – 10 pm daily. Operates by reservation only. Programming hours are in place and have been adjusted to optimize availability.

- **Aquatic Facility:** The pool continues to operate with lap swimming registration required during all operating hours. Pool hours are adjusted monthly to maximize daylight. For November, the pool is open from 7:00 a.m. to 6:00 p.m.
  Main Pool Heater: The main pool heater will be turned on and will operate from November through May to maintain the pool temperature at 84 degrees.
- **Beach Lifeguard Tower:** Operational from 10:00 a.m. to 6:00 p.m. in November.
- **96th Street Park:** Now open daily from 8:00 a.m. to 9:00 p.m.
- **Kayak Launch & Playground:** Open daily from 8:00 a.m. to sunset.
- **Hawthorne Tot Lot:** Open daily from 8:00 a.m. to sunset
- **Paws Up Dog Park:** Open daily from 8:00 a.m. to sunset

Beach Chair Service*:** The daily Beach Chair Service, operated by Beach Time Max, is available exclusively to Surfside residents and operates in alignment with the Beach Lifeguard Tower hours (10:00 a.m. to 6:00 p.m. in November). ***Complimentary water service is also provided to residents. Residents must check in at the Community Center front desk before accessing the service. Each household is eligible for up to 2 beach chairs and 1 umbrella per day.

Vending Machines Stats: (Includes Community Center and 96th St. Park):

# Ice Creams Sold	# of Beverages Sold	# of Snacks Sold
JANUARY 2026		
432	120	536
FEBRUARY 2026		
447	147	513
MARCH 2026		
512	165	602
APRIL 2026		
607	123	542
MAY 2026		
550	191	629
JUNE 2026		
548	295	529
JULY 2026		
404	145	365
AUGUST 2026		
618	144	443
SEPTEMBER 2026		
190	120	240
OCTOBER 2026		
256	178	217

Town School (Ruth K. Broad Bay Harbor K-8) Bus:

Surfside Shuttle Bus October Daily Counts		
Date	**Number of Kids (AM)**	**Number of Kids (PM)**
1st	**41**	**46**
2nd	**44**	**41**
3rd	**Weekend**	**Weekend**
4th	**Weekend**	**Weekend**
5th	**41**	**41**
6th	**36**	**40**
7th	**38**	**38**
8th	**40**	**45**
9th	**39**	**40**
10th	**Weekend**	**Weekend**
11th	**Weekend**	**Weekend**
12th	**36**	**31**
13th	**32**	**36**
14th	**39**	**33**
15th	**34**	**35**
16th	**38**	**40**
17th	**Weekend**	**Weekend**
18th	**Weekend**	**Weekend**
19th	**39**	**36**
20th	**37**	**39**
21st	**36**	**35**
22nd	**32**	**39**
23rd	**32**	**34**
24th	**Weekend**	**Weekend**
25th	**Weekend**	**Weekend**
26th	**31**	**33**
27th	**34**	**42**
28th	**44**	**34**
29th	**37**	**37**
30th	**32**	**32**

Parks & Recreation Enhancements

- The Community Center pool began its tile replacement project on October 26. The existing S-shaped design will be retained. Renovations will be completed in sections to ensure the pool remains open and fully operational throughout the duration of the work. The project is scheduled to be completed in late November.

- Interior renovations are underway at the Community Center to create a more welcoming atmosphere. Updates include painting the walls, replacing baseboards and cabinets, and adding new furniture to enhance the waiting area. The project is in progress and is expected to be completed by the end of the month.

Recent Events and Activities

Under the Stars Movie Night: Our first Movie Night Under the Stars at 96th Street Park was filled with fun, laughter, and community spirit! Thank you to everyone who joined us on Saturday, October 10th, for a special outdoor showing of *The Nightmare Before Christmas*. It was a pleasure seeing families, friends, and neighbors come together to enjoy a night of entertainment, complimentary popcorn, and refreshments. The smiles, excitement, and amazing turnout made our first movie night one to remember! # of Attendants: **93**

October Senior Trip: Our seniors enjoyed a wonderful day out at Actors' Playhouse, experiencing the thrilling live performance of *Jekyll & Hyde*! It was a fantastic afternoon filled with entertainment, laughter, and great company. Thank you to everyone who joined us and made this trip so enjoyable and memorable! We look forward to many more fun-filled outings with our seniors! # of Attendants: **20**

October Senior Brunch: Our seniors enjoyed a wonderful afternoon filled with delicious food, great conversation, and an exciting game of bingo. We were also pleased to welcome Miami-Dade Fire Rescue, whose team conducted wellness checks for our seniors and shared valuable information on healthy living and overall well-being. The gathering provided a wonderful opportunity for our seniors to connect, socialize, focus on their health, and create meaningful memories with friends. We appreciate everyone who joined us and look forward to welcoming you to our next senior gathering!

Spooky Spooktacular: Despite a little rain, our Halloween celebration at 96th Street Park was a fantastic evening filled with fun, laughter, and festive activities! Families enjoyed games, entertainment, the spooky maze, and our pumpkin patch, making memories along the way. A big thank-you to all our residents, hotel guests, and everyone who helped make this event such a success. A little rain didn't stop us from having a frightfully fun time! # of Attendants: **1022**

A message from the Parks & Recreation Director…

Exciting things are coming!
Our Concession Stand is getting a soft makeover and will soon offer Sundries, Kosher items, snacks, and beverages!

Upcoming Events and Activities

Under the Stars Movie Night: Parks and Recreation is excited to announce the Second Movie in our "Under the Stars" series at the 96th Street Park. The featured film, *Space Jam*, is scheduled for Saturday, November 7th, 2026, at 7:30 p.m. Residents and hotel guests are invited to enjoy this family-friendly evening under the stars. Popcorn and Refreshments will be provided.

Veterans Day Ceremony: The Town of Surfside will host its annual Veterans Day Ceremony on Wednesday, November 11th, 2026, at 10:00 a.m. at Veterans Park (8750 Collins Avenue). This meaningful event honors and recognizes the bravery and service of all veterans, bringing the community together in remembrance and gratitude.

November Senior Brunch: The November Senior Brunch is scheduled for Friday, November 13th, 2026, from 11:00 a.m. – 1:00 p.m. The event will feature a buffet-style meal and a few fun rounds of bingo for participants to enjoy.

November Senior Trip: The November Senior Trip is scheduled for Wednesday, November 18th, 2026, from 10:00 a.m. to 4:00 p.m. This month, seniors will enjoy a special outing to the beautiful Fairchild Tropical Botanic Garden! Participants will have the opportunity to explore the stunning gardens, admire the tropical plants and breathtaking scenery, and enjoy a relaxing day surrounded by nature. Guests can also take a break and enjoy lunch at the Garden's Café. This trip promises a wonderful opportunity to socialize, unwind, and create lasting memories with friends. Join us for a refreshing and enjoyable day at one of South Florida's most beautiful botanical destinations!

Under the Stars Movie Night: The Parks and Recreation Department is excited to present the next movie in our Under the Stars series at 96th Street Park. The film will be shown on Saturday, December 5th, 2026, at 7:00 p.m. Residents and hotel guests are invited to enjoy this festive, family-friendly evening under the stars. Popcorn and refreshments will be provided.

December Senior Brunch: The Senior Brunch is scheduled for Friday, December 11th, 2026, from 11:00 a.m. to 1:00 p.m. Join us for a festive buffet-style meal filled with holiday cheer, good company, and a few fun rounds of bingo to celebrate the season together.

Winter Wonderland: Join us for Surfside' s annual Winter Wonderland celebration on Sunday, December 13th, 2026, from 10:00 a.m. to 1:00 p.m. at 96th Street Park. This magical holiday event is open exclusively to Surfside residents and hotel guests. Enjoy a festive morning filled with holiday-themed activities, cheerful entertainment, winter treats, and plenty of seasonal fun for the whole family!

Family Fun Day: Join us for Surfside' s 23rd Annual Family Fun Day on Sunday, January 24th, 2027, from 1:00 p.m. to 4:00 p.m. at our 96th Street Park. This beloved community tradition is open exclusively to Surfside residents and hotel guests and will feature exciting activities, entertainment, and fun for all ages. Don't miss this perfect opportunity to celebrate the new year with family, friends, and neighbors!

COMMUNICATIONS DEPARTMENT

The Communications Department's mission is to build strong connections between Surfside residents, elected officials, and the broader community through strategic communication and innovative marketing initiatives. Its objective is to enhance the quality of life in Surfside by providing timely, informative content that educates, engages and empowers residents. As the primary bridge between Town Administration and its citizens, the department ensures transparency, accessibility, and unity within our community, promoting active civic engagement and celebrating Surfside's unique heritage. Through innovative partnerships and implementing forward-thinking strategies, the department strives to position Surfside as a model of effective governance and vibrant community participation.

Team: Cindy Reyes Arboleda, **Director**

In **October 2026**, the Communications Department continued to serve as the Town of Surfside's strategic communications and creative hub, delivering coordinated public information campaigns, strengthening interdepartmental collaboration and expanding digital engagement. Through multimedia storytelling, emergency communications, community outreach and proactive promotion of municipal initiatives, the Department supported significant leadership milestones, public safety priorities, infrastructure improvements and a robust calendar of community programming.

Among the month's accomplishments, the Town reached **4,000 Instagram followers through sustained organic growth** and launched a Florida City Government Week video initiative featuring **28 residents and Town employees sharing why they love Surfside**. These milestones demonstrate the Department's continued commitment to authentic storytelling, civic engagement and strengthening the Town's digital presence.

Town Manager's Office

- Produced and finalized the 24-page November 2026 Surfside Gazette, featuring Town Commission accomplishments, infrastructure improvements, public safety initiatives, employee recognitions and upcoming community programming.
- Led communications for Florida City Government Week, Oct. 19-25, producing a community-centered video campaign featuring 28 residents and Town employees sharing why they love Surfside. The initiative elevated authentic community voices, celebrated civic pride and reinforced connections between residents and local government.

- Promoted the Oct. 22 Mornings with the Mayor gathering, highlighting opportunities for residents to engage directly with Mayor Shlomo Danzinger, elected officials and Town management.
- Announced the appointment of Finance Director Isabel Blanco Rangel, highlighting her more than 20 years of experience in financial management, municipal government and higher education.
- Developed promotional communications for the Alzheimer's Association Walk to End Alzheimer's on Nov. 21, encouraging residents and Town employees to participate alongside Commissioner Gerardo Vildostegui.
- Coordinated the Spookiest Surfside House Contest promotional campaign, engaging residents and local business partners through a seasonal community initiative supported by donated prizes.
- Promoted the upcoming Surfside Bike Bus initiative, highlighting collaboration between Commissioner Gerardo Vildostegui and the Police Department to encourage safe, active transportation to school.
- Advanced promotional planning for the Nov. 24 Mayor's Breakfast Club

Police Department

- Led promotional communications and coverage for the Oct. 16 swearing-in ceremony of Chief Jay Matelis, recognizing his more than 24 years of law enforcement experience and advancement through the Surfside Police Department's leadership ranks.
- Coordinated communications for the Oct. 28 promotion of Marian Cruz from sergeant to major, highlighting her 22 years of law enforcement service, leadership accomplishments and charitable community involvement.
- Launched *Chat with the Chief*, a new video series featuring Chief Jay Matelis, designed to strengthen transparency, increase departmental visibility and encourage direct engagement with residents.
- Promoted and documented Coffee With Our First Responders at the Four Seasons Hotel at The Surf Club on Oct. 15, highlighting collaboration among Surfside Police, Miami-Dade Fire Rescue, elected officials and community stakeholders.
- Amplified the Police Department's Mobile DMV initiative, promoting convenient access to essential motor vehicle services through recurring visits to Town Hall every other month.
- Developed promotional content for Surf-Bal-Bay Community Night Out, highlighting regional law enforcement partnerships and positive interactions between officers and residents.
- Coordinated Breast Cancer Awareness Month messaging featuring Surfside Police officers wearing commemorative pink uniform patches.
- Promoted the Surfside Police Halloween Block Party, encouraging family participation and positive community-police interactions.

Parks and Recreation Department

- Delivered promotional communications for the Oct. 10 Movie Under the Stars presentation of *The Nightmare Before Christmas*, encouraging participation in family-friendly recreational programming.

- Promoted and documented the Town's annual Spooktacular Halloween celebration, highlighting seasonal activities, family entertainment and opportunities for community engagement.
- Amplified the Town's Senior Brunch, recognizing participation by Mayor Shlomo Danzinger, Surfside Police and Miami-Dade Fire Rescue while communicating the Commission's approval of year-round senior-focused programming.
- Highlighted the Oct. 14 senior excursion to Actors' Playhouse at the Miracle Theatre in Coral Gables, showcasing the Town's commitment to social enrichment and active aging.
- Produced recognition content celebrating lifeguards Barbara Vasallo and Leoner Corne for earning their Emergency Medical Technician certifications, emphasizing professional development and enhanced emergency preparedness.
- Recognized nine members of the Parks and Recreation Lifeguard First Responder Team during National First Responders Day on Oct. 28, highlighting their contributions to aquatic safety and emergency response.
- Coordinated public information notices concerning Community Center pool heater repairs, complimentary alternative swimming arrangements through Miami Shores and the pool deck tile replacement project.

Town Clerk's Office

- Developed and disseminated nonpartisan voter information for the Nov. 3, 2026, election, supporting public awareness of election dates, voting procedures and official election resources.
- Promoted and documented the Oct. 13 Town Commission meeting, including the Red Ribbon Week proclamation recognizing the PFC Bruce W. Carter MOH Young Marines and their commitment to youth development and drug prevention.
- Promoted the Commission's $3,000 sponsorship of Mentoring Miracles, supporting its Career Day initiative introducing local youth to careers in aerospace, engineering, science and technology.
- Highlighted the Town Commission's recognition of Surfside Public Works employees and Bay Harbor Islands personnel for their collaborative response to a water main emergency.

Public Works and Infrastructure

- Led resident communications during the Biscaya Island water main break, providing timely updates regarding service disruptions and restoration following emergency repairs.
- Issued King Tide and coastal flooding advisories, communicating anticipated conditions, safety precautions and potential impacts to low-lying areas.
- Coordinated traffic advisories and construction notices concerning scheduled lane closures along Collins Avenue, overnight infrastructure work and temporary road restrictions.
- Developed public notices concerning the 93rd Street and Byron Avenue sewer pump station, including construction-related impacts and traffic restrictions.
- Supported public awareness of the Town's dune restoration project and ongoing infrastructure improvements through Gazette coverage and digital communications.

Employee Recognition and Community Partnerships

- Celebrated National Custodial Workers Recognition Day on Oct. 2, recognizing nine custodial employees and providing special acknowledgment to Jose Acevedo for his contributions to beach maintenance.
- Highlighted Team Surfside's participation in Breast Cancer Awareness Month through coordinated employee recognition and public awareness content.
- Developed National First Responders Day communications honoring Surfside Police personnel and the Town's aquatic first responders, reinforcing appreciation for those who protect residents and visitors.

Digital Strategy, Social Media and Brand Stewardship

- **Reached 4,000 Instagram followers**, a significant milestone achieved through consistent organic growth, strategic content development and sustained community engagement.
- Expanded the Town's multimedia communications portfolio through original video production, leadership features, community testimonials and event coverage.
- Executed integrated digital communications supporting more than 20 distinct community events, public safety initiatives, employee recognitions, awareness campaigns and municipal announcements.
- Maintained active communications across Instagram, Facebook, Nextdoor, the Town website and other digital platforms, ensuring consistent messaging and accessible public information.
- Continued producing and distributing the Town's Weekly Digest, providing residents with consolidated municipal updates, community programming and important notices.
- Strengthened the Town's digital identity through cohesive branding, compelling visual storytelling and timely promotion of municipal accomplishments.

TOURISM DEPARTMENT

Surfside is one of only three municipalities in Miami-Dade County currently eligible by Florida State Law to impose a Resort Tax of four percent (4%) on accommodations and two percent (2%) on food and beverage sales as a source of revenue. Miami Beach and Bal Harbour are the other two municipalities with the same capability. This unique revenue-generating opportunity is also defined in the Town's Charter in Sec. 69-A.

Resort Tax. The Tourist Resort Tax Fund is a special revenue fund within the budget of the Town of Surfside. This means that the funds, like all special revenue funds, are collected from specific sources and dedicated to specific allowable uses. The Resort Tax Board Members, appointed by the Town's Commission, oversee the legal and appropriate use of these funds through the Tourism Director and the operations of the Tourist Bureau. The Tourist Bureau is responsible for promoting the Town's dining, shopping, lodging, recreation and beach to visitors nationally, internationally, and within the State of Florida. Attracting visitors from within the State of Florida, the nation, and internationally, including from Latin America, Canada, United Kingdom, and Israel.

Team: Frank Trigueros, **Director**

Azucar! Hispanic Heritage Month Concert a Big Success - The Resort Tax Board's inaugural Azucar Hispanic Heritage Month concert was a rousing success as visitors and residents gathered at 93rd Street beach for a high-octane performance. Produced by @beachsideevents, the concert featured a full Latin band with both male and female vocalists who captured the essence of Celia Cruz and belted out some of her most famous tunes including 'Quimbara." Observed annually Sept. 15 – Oct. 15, Hispanic Heritage Month highlights the culture and contributions of the Hispanic community in the United States. The event was spearheaded by Resort Tax Board Chair Eli Tourgamen.



November's Singerfest Postponed, Classic Rock Concert Added Nov. 15 – The second edition of Singerfest, scheduled for Nov. 15, has been postponed until further notice due to challenges securing one of the targeted Bashevis-Singer films for screening at the event. It will most likely be proposed again for the spring season. In its place, the Board is funding a second Music on the Beach concert with @beachsideevents, this time featuring Classic Rock. Join us Sunday, Nov. 15 at 4pm on the beach at 93rd Street.

Video Campaign Upcoming Shoots – @VisitSurfside's It's a Surfside Thing videos will continue showcasing the best of Surfside. Upcoming videos will focus on the Community Center and its amenities, as well as additional shops and establishments in the Harding Avenue business district. The goal is to feature a unique Town amenity open to Surfside hotel guests, as well as further highlighting the commercial district and its distinct offerings including fitness studios and specialty shops.

2027 MFF Film Screenings Set – The Resort Tax Board will partner once again with the Miami Film Festival to bring two beachside screenings to Surfside. On Feb. 21, the featured film will be "Eleanor the Great (PG-13)." On March 21, the selected film will be "The Sheep Detectives (PG)." Visitors and residents are welcome to attend free of charge and enjoy complimentary popcorn and snacks. Limited seating will be available, first come, first served.

POLICE

The Surfside Police Department has adopted a proactive policing philosophy and embraces its approach to developing community partnerships and problem-solving. Our employees are extremely proud of our tradition and are committed to public service and to ensuring the safety of our residents and visitors. We are dedicated to providing quality police service to our residents, businesses and tourists.

Team: Jose "Jay" Matelis, **Chief of Police**
Marian Cruz**, Major**

STAFF: 4 Sergeants / **2** Detectives / **19** Officers / **4** Communications Operators
4 Parking Officers / **3** CSAs / **2** Admins / 1 Reserve Officer

Rory Alberto – Sergeant	Lesmes Ruiz – Officer
Frank Colonna – Sergeant	Donovan Saffo – Officer
Alejandro Lorente – Sergeant	Micah Smith – Officer
Julio Torres – Sergeant	Jose Valino – Officer
Ronald Donoso – Detective	Samuel Villegas – Officer
Kemuel Gambirazio – Detective	Ana Chamorro – Communications Operator
Loxley Arch, III – Officer	Jose Dardon – Communications Operator
Lovenson Beaubien - Officer	Stephanie Kamer – Communications Operator
Tammy Campbell – Officer	Susie Sperbeck – Communications Operator
Bobby Gabriel – Officer	Christian Acosta – Parking Officer
John Gentile – Officer	Josue Castro – Parking Officer
Rafael Gomez, Jr. – Officer	Alexander Orduno – Parking Officer
Dianna Hernandez – Officer	William Perez – Parking Officer
Ariel Lage – Officer	Isabelle Dourbecker – CSA
Craig Lovelette – Officer	Felix Fermin – CSA
Bryant Luke – Officer	Donald Laurent – CSA
Joseph Matthews – Officer	Kimberlee Blecha – Executive Assistant
Sharon Perez-Rivera – Officer	Teresa Fernandez – Admin Aide
Ruben Ravelo – Officer	
Joshua Rosario – Officer Jose Pacheco – Reserve Officer	

Recruitment Efforts – The Town of Surfside is recruiting for a Communications Operator, a Parking Officer, and Certified Police Officers; those interested can find full details on the posting through the Town's Human Resources Department and are encouraged to reach out to them for more information.

A message from Chief Jose “Jay” Matelis to our Surfside Family:

Thank you, Town of Surfside, for trusting me to lead the brave men and women at the Surfside Police Department as the Chief of Police. It is an honor of a lifetime, and I am proud to serve the community.



"There is no exercise better for the heart than reaching down and lifting people up."

— John Holmes

Breast Cancer Awareness Month

Throughout October, the Surfside Police Department showed its support for Breast Cancer Awareness Month. Officers replaced their traditional uniform patches with pink ones, and the department's administrative staff wore special Surfside breast cancer awareness shirts.

According to the American Cancer Society, about 1 in 8 women in the United States will be diagnosed with breast cancer in her lifetime, and an estimated 2,670 men will be diagnosed in 2026. The Society recommends that women ages 40 to 44 have the choice to begin annual mammograms, women 45 to 54 get them every year, and women 55 and older switch to every two years or continue annually. Everyone, regardless of gender, should know how their breasts normally look and feel and report any changes to a health care provider right away. Anyone with questions about their personal risk should speak with their doctor.

The department thanks its officers and staff for their service and for helping raise awareness for this important cause.





Jose “Jay” Matelis Sworn in as Chief of Police

On Friday, October 16, 2026, Jose “Jay” Matelis was promoted from Interim Chief to permanent Chief of Police and officially sworn in during a ceremony at 10:00 a.m. in the Commission Chambers. Chief Matelis has more than 24 years of law enforcement experience and has served the Town of Surfside since 2008. He has advanced through every rank in the department, serving as Police Officer, Sergeant, Lieutenant, Captain, Major, and Interim Chief. That experience across patrol, supervisory, and command roles gives him deep knowledge of the department’s operations, its personnel, and the community it serves. His promotion recognizes dedicated service and reflects the department’s commitment to developing leaders from within its own ranks.

The department looks forward to continuing its work under his leadership, including its partnerships with neighboring agencies and community organizations and its commitment to the safety and well-being of Surfside’s residents, businesses, and visitors. The members of the Surfside Police Department congratulate Chief Matelis on this well-deserved milestone.







Marian Cruz Sworn in as Major of Police

The Surfside Police Department welcomed a new Major on October 28th, when Marian Cruz was promoted from Sergeant during a ceremony in the Town Commission Chambers. Members of her family and the department were joined by Mayor Shlomo Danzinger, Commissioner David Weingot, Acting Town Manager Sandra McCready, and Chief Jay Matelis. Major Cruz has spent 22 years in law enforcement and is respected for her leadership, professionalism, and dedication to the community. Away from the department, she gives back through her nonprofit organization, Closet of Living Hope, which provides essential resources to individuals and families in need. The department congratulates Major Cruz and thanks her for her continued service to Surfside.







Surfside Spooktacular

On Friday, October 23rd, members of the Surfside Police Department joined the Parks and Recreation Department at the Town's Spooktacular event at 96th Street Park. The evening featured music, food, mocktails, a spooky maze, rides, a pumpkin patch, face painting, and plenty of creative costumes. Throughout the night, officers mingled with families and handed out giveaways and treats to children and parents alike. Events like this give the department a chance to connect with residents and strengthen the relationships that are central to community policing. The department thanks the Parks and Recreation Department for hosting a well-organized event and for including our officers, and thanks the families and neighbors who came out to celebrate.









Surfside Police Department Halloween Block Party

On Saturday, October 31st, the Surfside Police Department hosted a Halloween Block Party from 6:00 to 9:00 p.m. at 93rd Street and Byron Avenue. Families came out in costume for an evening of music, candy, and community fun. Residents enjoyed a DJ playing music for all ages, photo opportunities with Surfside police officers, and candy giveaways handed out by the department's own officers. The event was attended by Chief Jay Matelis, Major Marian Cruz, Mayor Shlomo Danzinger, Acting Town Manager Sandra N. McCready, numerous officers and civilian staff, and many residents. The block party is part of Chief Matelis' ongoing community outreach initiative, which creates more opportunities for officers and residents to get to know one another. The department thanks everyone who joined us and looks forward to more events in the months ahead.



PUBLIC WORKS

The Public Works Department provides for the effective management and maintenance of the Town's roadways, infrastructure systems, and buildings as well as the management and supervision of the solid waste collection operation and the storm water, water/sewer utilities. The Department also responds to and assists other Town departments in emergencies and instances of severe weather preparation and recovery.

Team: Andre Eugent, **Director**
Lys Desir, Jr., **Operations Manager**

STAFF DIRECTORY
13 Solid Waste
8 Facilities/Maintenance
3 Water & Sewer

SOLID WASTE	FACILITIES AND MAINTENANCE
Derick Scott – Manager	***Josvani Iglesias – Manager***
Jose Acevedo – Beach Patrol	Chiquita Tuff – Coordinator
Martinez Saintilmond – Refuse Collector	Carlos Duarte – General Service Worker
Pierre Desamour – Refuse Collector	Gustavo Gonzalez – Maintenance
Donovan Johnson – Refuse Collector	Idael Suarez – Maintenance
Claude Jean – Refuse Collector	Iran Gonzalez– Maintenance
Harold Jean Baptiste – Refuse Collector	Jose Nodarse – Mechanic
Harry Saintil – Refuse Collector	Guillermo Osorio – CDL Heavy Eqpt.
Esdianis Puente – Refuse Collector	**WATER & SEWER**
Sanel Cazeau – Refuse Collector	
Mitch Michel – Truck Driver	Water & Sewer Manager - Vacant
Albert Noel – Truck Driver	Ainesworth Turner – Maintenance
Bernardo Cordova – Truck Driver	Rigoberto Chaviano – Maintenance
Anivin Asse – Refuse Collector	Jimmy McCray – Maintenance

*** Services through October 31, 2026**

SOLID WASTE

ACTIVITY	VOLUME	COST
Garbage Collected	416.09 TN	$74,217.97
Recycling Collected	43.68 TN	$7,791.33
Bulk Pick Ups	128.13 TN	$22,854.54

WATER & SEWER

ACTIVITY	QUANTITY	QUANTITY TO DATE	COST	TOTAL COST TO DATE	TOTAL TO DATE
Sewer Backups	0	0		Internal	5
Water Leaks	0	0		Internal	2
Drain Cleaning	0	0		Internal/ Contractor	480
Hydrant Flushing	0	0		Internal	49
Asphalt Repair	-			Internal	6
Residential Service Orders	-	-		Internal	8
Commercial Service Orders	-	-		Internal	1
Hard Pack Maintenance	0	3		Internal	1
Hard Pack Levelling	-	-		Internal	12
Wastewater Pumping Station Inspections	-	-		Internal	31
Damaged Utility Box or Cover	-	-		Internal	1
Compliance Samples	-	-		Internal/ Lab	13
In- House Utility Locations	-	-		Internal	48
Meter Installations	0	0		Internal	1
Water Distribution Residual Collected	70	70		Internal	36
Sewer Repairs	1	1		Internal	1
Storm Water Repairs					2

FACILITIES & MAINTENANCE

ACTIVITY	QUANTITY TO REPAIR	QUANTITY TO DATE	COST RESPONSIBILITY	TOTAL COST TO DATE
Sidewalk and Curb Repair	10 linear ft.	10 linear ft.	Internal	$79.91
TOWN HALL BUILDING				
Deep Carpet Cleaning	1	1	Internal	-
Flooring	4	4	Internal	$3,763.84
Painting	1	1	Internal	$488.58
Interior Light Repairs/Replacement	15	15	Internal	$205.46
Exterior Light Repairs/Replacement	8	8	Internal	$503.18

PUBLIC LIGHTING				
Streetlights	1	1	FPL/Miami Dade County	---
Parking Lot Lights	0	0	N/A	----
Beach Entrance Lights	0	0	Internal	----
Downtown Lights	2	2	N/A	----
Christmas Lights	10	10	Internal	----
OTHER MAINTENANCE ACTIVITIES				
Sign Replacement	0	0	Miami Dade County	----
Flag Replacement	2	2	Internal	----
Bus Stop Pressure Washing	4	4	Internal	----
Town Hall Sidewalk Pressure Washing	1	1	Internal	----
Downtown Sidewalk Pressure Washing conducted on a recurring schedule every **3 to 4 weeks** ***Thank you, Facilities, Team!***	 **Week of October 26th**			
Town Hall Windows and Doors Pressure Washing (1st and 2nd Floors)	1	1	Internal	----
Downtown Garbage Can Pressure Washing	1	1	Internal	----
Parking Lot Concrete Fence Repairs	8	8	Internal	$326.65

FINANCE

The Finance Department provides for the effective, lawful, and efficient management of the Town's financial matters. The Department manages and maintains the Town's financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws. The Department develops and runs effective, efficient financial planning and reporting, and supports the operating departments in achieving their program objectives.

Team: Isabel Rangel, **Finance Director**
Duane Mathis, **Consultant**
Andrew S. Fierman, **Consultant**
Robert Correa, Consultant
Amanda Vega, Consultant
Nicholas Guzman, Consultant
Andria Meiri, Budget Officer
Manuel "Manny" Carta, Comptroller
Damaris "Didi" Montes de Oca, Customer Service Representative
Tamara Capote, Accounting Clerk

FIERMAN ACCOUNTANTS & ADVISORS

MEMORANDUM

TO: Sandra McCready, Acting Town Manager, Town of Surfside

CC: Isabel Rangel, Finance Director

FROM: Fierman Accountants & Advisors, Finance Department Support and Audit Preparedness Consultants

DATE: October 31, 2026

SUBJECT: Status Update Regarding Finance Director Transition, Finance Department Support Services, Audit Preparedness Services, and Financial Close and Reporting Process

Executive Summary

Fierman Accountants & Advisors is providing this status update as of October 31, 2026.

FY 2025 audit preparation is complete. The fully adjusted trial balance, supporting schedules and fieldwork requests were delivered to CBIZ, the Town's external auditors, during the week of October 19, 2026, meeting the agreed milestone. All pension information needed for the FY 2025 audit has been received and submitted. CBIZ is now actively engaged in fieldwork, and our team is assisting the Town in responding to their questions and additional requests. The target for completion and issuance of the audit remains January 31, 2027.

Finance Director transition. Isabel Rangel joined the Town as Finance Director on October 19, 2026. Our team is supporting her transition and the department's daily operations while the Town fills its open positions.

Other matters. Our team is also assisting with the review of cost recovery deposits and resort tax receivables. Raftelis is now drafting the rate study report, and the Municipal Parking Fund review is on hold at the direction of the Town.

Status at a Glance

Workstream	Status	Update
FY 2025 audit preparation	Complete	Fully adjusted trial balance, supporting schedules and fieldwork requests delivered to CBIZ the week of October 19.
FY 2025 audit fieldwork	In progress	CBIZ is actively engaged in fieldwork; we are responding to additional requests.
Pension (GASB 67/68)	Complete	All pension information needed for the FY 2025 audit received and submitted to CBIZ; that component of the audit is under way.
Finance Director transition	In progress	Isabel Rangel started October 19, 2026; transition and support under way.
Bank reconciliations	Through 12/31/2025	January 2026 to present in process with the Finance Director.
Cost recovery deposits	In process	Status of residential deposits being documented to determine refunds and outstanding charges.

Workstream	Status	Update
Resort tax receivables	In process	Information on outstanding receivables being gathered.
Rate study	Draft in process	Raftelis is drafting the report; a few follow-up questions may come to confirm details.
FEMA PW 8 and PW 11	Awaiting FEMA	No action required of the Town at this time.
Municipal Parking Fund	On hold	On hold at the Town's direction.
FY 2026 close and audit readiness	When the Town is ready	Approach and timeline discussed with the Finance Director; our team will begin when the Town is ready and requests us to begin.

FY 2025 Audit

The Town has assigned a dedicated team to the audit and maintains a structured, proactive plan to ensure audit readiness. As part of that effort, the trial balance was uploaded during the week of October 19. Since then, CBIZ has been actively engaged in the audit fieldwork and has begun submitting additional requests for information and supporting documentation. As is typical in an audit of this scope, further requests are anticipated as the work progresses, and our team remains committed to responding to each one promptly and thoroughly.

We have also maintained regular, ongoing communication with Foster & Foster, the Town's pension plan administrator, to coordinate and support the pension plan audit. Through this collaboration, all pension information needed for the FY 2025 audit has been received, compiled and submitted to CBIZ, and that component of the audit is now officially under way.

The timeline agreed to with CBIZ is as follows:

Date	Milestone	Status
October 5, 2026	Complete and deliver all planning-phase audit items	Met; delivered early
October 19, 2026	Provide fully adjusted trial balance, supporting schedules and audit fieldwork requests	Delivered
January 31, 2027	Targeted completion and final issuance of the audit	Targeted; on track

Finance Director Transition and Department Support

Since Isabel Rangel's start on October 19, our team has been supporting her onboarding and the department's day-to-day operations, including payroll, accounts payable, daily receipts and reconciliations. The Town has engaged staff through Robert Half starting November 2, and our staff will help train the new team members and transition these functions starting November 2, including working alongside them through at least one full payroll cycle.

With the audit preparation complete, our support is moving from the full team needed to meet the audit deliverables to a reduced schedule focused on the Finance Director's priorities, the audit, and the transition of daily operations.

Financial Close and Bank Reconciliations

Bank reconciliations are complete through December 31, 2025. The Finance Director is going to be continuing the reconciliations for January 2026 to the present, with our team providing the status and working papers to date. Bringing these reconciliations current is the critical step before FY 2026 year end close and audit preparation can begin.

Cost Recovery Deposits

Our team met with Corradino staff, the Town's Planning and Zoning consultants, regarding cost recovery deposits. Sixty-four residential applications have been submitted, 38 of which included a cost recovery deposit. Because the Town Attorney concluded that cost recovery deposits should not have been collected for residential properties, we are documenting the status of each deposit to determine refund amounts. The analysis will also give the Town information to collect outstanding charges from residents who were not previously invoiced.

Resort Tax

Our team met with Town staff to gather information on outstanding resort tax receivables. Staff indicated there may be additional receivables outstanding, as all taxes may not have been reported. Files are still being gathered, and we will report on the results once the review is complete.

Rate Study

On October 20, 2026, Raftelis submitted follow-up questions on the water and sewer revenue projections and the stormwater capital plan and its funding sources. Town staff, including the Budget Officer and Public Works, prepared responses and supporting documentation, which were provided to Raftelis on October 25, 2026. We then followed up with Raftelis to request an anticipated timeline for the final report.

On October 29, 2026, Raftelis advised that it is now drafting the report. Raftelis may have a few follow-up questions to verify certain details, including the stormwater project information, which may be older than other more recent documents they have. We will continue to coordinate with Raftelis and the Finance Director and keep the Town informed as the draft progresses.

FEMA Project Worksheets PW 8 and PW 11

As previously reported, the Florida Division of Emergency Management has submitted the Town's materials to FEMA for review, and nothing further is required of the Town at this time. There have been no further updates; we will continue to monitor this matter and notify the Town promptly of any update.

Municipal Parking Fund

Following our discussion with the Finance Director, the Municipal Parking Fund review is on hold at the Town's direction. We will begin the review when the Town is ready.

FY 2026 Year-End Close and Audit Readiness

Once the FY 2025 audit is complete and the 2026 bank reconciliations are current, the Town will be in a position to move into its FY 2026 year-end close and audit preparation. We have discussed the approach and timeline with the Finance Director, and when the Town is ready for us to begin, our team will assist with the following, with the goal of completing the FY 2026 audit by the June 30, 2027 statutory deadline (§218.39, F.S.) and returning the Town to on-time filing:

- The FY 2026 closeout, supporting schedules and GASB entries for debt, pensions and subscription-based IT arrangements.
- Coordinating with CBIZ as the FY 2025 audit concludes in January 2027 to set up the FY 2026 audit requests, with fieldwork targeted to begin in early April 2027, after the auditors' busy season.
- Coordinating with Foster & Foster on the FY 2026 GASB 67/68 actuarial reports and determining whether an updated OPEB actuarial report is needed. Given actuarial lead times, we recommend the Town begin these conversations soon.
- Planning for new GASB financial reporting requirements effective for FY 2026, including changes to the MD&A and statement presentation.

Staffing

As outlined in Appendix B of our October 5 update, the department's priorities are filling a budget position, three accountant positions, and an assistant finance director/controller-type position. Filling the operational positions first allows senior resources to focus on the close, entries and audit. Retention of trained staff is also a priority, given recent turnover and the loss of staff.

Priorities Going Forward

- Respond to CBIZ questions and requests through completion of the FY 2025 audit by January 31, 2027.
- Support the Finance Director transition and train the new temporary staff in payroll, accounts payable, cash receipts and reconciliations.
- Bring the January 2026 to present bank reconciliations current which the finance director will be completing.
- Complete the cost recovery deposit analysis, including refund amounts and outstanding charges to be invoiced.
- Complete the review of outstanding resort tax receivables.
- Respond to any Raftelis follow-up questions and follow up on the timeline for the draft report at the direction of the finance director.
- When the Town is ready and requests us to do so, begin assisting with the FY 2026 year end close and audit readiness, including pension and OPEB actuarial coordination.
- Continue monitoring FEMA's review of PW 8 and PW 11 at the direction of the finance director.

We would be glad to discuss this update at your convenience.

Fierman Accountants & Advisors

GRANT ADMINISTRATOR

A Grant Administrator is responsible for managing the full life cycle of grants in alignment with the priorities established by the Town Commission and leadership. This includes pre-award activities such as supporting the identification of funding opportunities based on strategic direction, assisting departments in developing project scopes, preparing and submitting grant applications, and ensuring proposals meet eligibility and compliance criteria. Once awarded, the post-award responsibilities include monitoring project progress, tracking expenditures, managing grant compliance, coordinating with departments and funding agencies, and submitting timely financial and performance reports. The Grant Administrator serves as the central point of contact for all grant-related matters, ensuring accountability, transparency, and effective use of funds across the Town of Surfside.

Team: Kristina Brown, **Grant Administrator**

	FUNDER	$ AWARDED
Resilient Florida Grant Program - Abbott Avenue Stormwater Improvements	FDEP	$5,000,000.00
Resilient Florida Grant Program - Collins Avenue Water Main Replacement Design	FDEP	$217,731.00
State Appropriations Project Request - Surfside Boulevard Improvements	FDOT	$250,000.00
Public Transit Service Development Grant Program – Freebee On-Demand (Yr 1)	FDOT	$120,898.00
State Appropriation's Request - Surfside Memorial Design and Construction	FDOS	$1,000,000.00
Resilient Florida Grant Program - Vulnerability Assessment and Adaptation Plan	FDEP	$300,000.00
Beach Management Grant Program - Coastal Dunes Rehabilitation	FDEP	$1,220,683.50
General County Funds - Surfside Memorial	MDC	$250,000.00
State Appropriations Request – Surfside Memorial	FDOC	$750,000.00
Viva Florida Grant – Flamingo Garden Park	Florida Wildflower Foundation	$3,000.00

NAME OF GRANT	FUNDER	$ AWARDED
Safe Streets for All – Comprehensive Safety Action Plan	DOT	$200,000.00
District 4 Capital Improvement Grant - Paws Up Park and Community Recreation Improvement Project	Miami-Dade County - Commissioner Steinberg	$25,000.00
TOTAL $ AWARDED	**$9,337,312.50**	

Grant applications submitted pending determination:

NAME OF GRANT	FUNDER	$ APPLIED FOR
Coastal Partnership Initiative - Street End Park & Sea Tile Installation	FDEP	$55,000.00
Resilient Florida – Stormwater Resilience Project	FDEP	$650,000.00
BRIC – Water Main Replacement	FDEM	Notice of Interest
Cybersecurity – Town Software Solutions	FLDS	Software Subscriptions

CAPITAL IMPROVEMENT PROJECTS

The Town's Capital Improvement Projects Services provides for the effective management and maintenance of the Town's capital improvement projects as well as the management and supervision of these projects.

Improving our community's quality of life for generations to come is a priority for all Town residents. Several Projects are currently underway to make the Town of Surfside safer, more enjoyable, and more resilient long-term.

Team: Andre Eugent, **Director**

Attachment "**A**"

PROJECTS
Surfside Memorial
Abbott Avenue Drainage
Collins Avenue Water Main
Dune Restoration
Town Hall HVAC Installation

Surfside Memorial

Scope:

The Town is seeking to create the Surfside Memorial to honor and remember the lives lost in the tragic event that occurred on June 24, 2021, when the CTS Building collapsed. The Surfside Memorial will serve as a permanent remembrance of the immense loss suffered by the Surfside community and will offer a place for families, friends, and visitors to reflect, understand the truth of that day, and find solace through the peace and serenity conveyed through this site.

Phase: Permitting / Contract award

Status: The KEITH Team has completed permitting efforts and the Town's Legal and Procurement teams are still working with the contractor, Shiff Construction, to finalize the language and execute the construction contract.

SURFSIDE MEMORIAL PROJECT	
CONSULTANT	KEITH & ASSOCIATES
CONTRACT AMOUNT DESIGN	$590,000
AMOUNT PAID TO DATE	$563,979.44
BALANCE	$41,181.25
DESIGN COMPLETE	100%
PERMITTING	ONGOING
CONTRACT EXECUTION	TBD
CONTRACTOR	SHIFF
CONSTRUCTION START DATE	TBD

November Schedule

- **Contract execution with Shiff Construction**
- **Issue NTP**

Abbott Avenue Drainage

Scope:

The construction will entail the addition of two new pump stations with respective force mains to alleviate flooding on Abbott Avenue from 90th Street to 94th Street.

Phase: Construction

Status: The contractor has challenges with the weather and high tides making its installation slower. The town had issued a letter of concern to the contractor for them to provide a recovery plan.

FG has submitted the recovery plan which is currently being reviewed by the engineer of record (Keith Team and the town). The contractor continues restoration effort on 92nd street from Byron to the Bay. This will change the completion date to December once accepted by Change order for time.

ABBOTT AVENUE DRAINAGE IMPROVEMENT	
CONTRACTOR	FG CONSTRUCTION
CONTRACT AMOUNT	$8,481,234.01
AMOUNT PAID TO DATE	$5,251,574.46
BALANCE	$3,229659.55
PERCENT PAID TO DATE	62%
PERCENT WORK COMPLETE	80%
ORIGINAL COMPLETION DATE	08/27/2026
EXPECTED COMPLETION DATE	11/23/2026

November Schedule

Location – 92nd Street

- **Final Restoration of 92nd street intersection**
- **Raise well casing for well # 2**
- **Pressure test line**
- **Install electrical control panel**

Location – Abbott Avenue between 91st Street & 92nd Street and West on 92nd Street

- **Final Road Restoration of 91st Street**
- **Install butterfly Valve**

- **Connect piping to well #3,4, 5 and 6**
- **Pressure test line**
- **Install electrical control panel**

Collins Avenue Water Main

Scope:

Pursuant to Town Resolution 2022-2907 passed and adopted unanimously on August 9, 2022, Nova Consulting was selected to design this project to replace the current, undersized water main on Collins Avenue. The existing water main is past its useful life and requires up-sizing and replacement. The Town sought and obtained a grant for design services for the project. The water main currently services all the facilities along the Collins Avenue corridor.

Phase: Design

Status: Nova Consultants has submitted the **100% design package** to both the **Town** and **FDEP** for review and approval. Nova is continuing its permitting efforts with other governing agencies to ensure the project progresses as planned. Miami-Dade County Fire Rescue has approved the plans. Nova has submitted plans to FDOH.

The **Capital Improvement Program (CIP) team** is actively exploring **alternative grant funding opportunities** to support the project's implementation.

COLLINS AVENUE WATER MAIN	
CONSULTANT	NOVA ENGINEERING
CONTRACT AMOUNT	$340,456.00
AMOUNT PAID TO DATE	$294,042.57
BALANCE	$46,413.19
PERCENT PAID	86.4%
STATUS	PERMITTING
CONSTRUCTION START DATE	TBD

November Schedule

- **Continue regulatory permitting approval efforts.**

Dune Restoration

Scope:

The Commission tasked Town Administration to promote both dune beautification and resiliency improvements. Kimley-Horn was tasked to design the required resiliency improvements and beautification of the Town's dunes.

Phase: Construction

Status: Project close-out process and warranty handover.

We are pleased to report that Miami-Dade County has installed new garbage bins along the hardpack. Additionally, Fish and Wildlife is in the process of replacing the informational turtle signs.



DUNE RESTORATION AND BEAUTIFICATION	
CONTRACTOR	DICKERSON
CONTRACT AMOUNT	$2,317,846.00
AMOUNT PAID TO DATE	$2,320,621.85
BALANCE	$115,892.30
PERCENT PAID TO DATE	95%
PERCENT WORK COMPLETE	100%
CONSTRUCTION START DATE	May 11, 2026
SUBSTANTIAL COMPLETION DATE	September 1, 2026
EXPECTED COMPLETION DATE	October 2026

November Schedule

- **Close out.**

Town Hall HVAC Installation

Scope:

The Town of Surfside was awarded a contract to FXP for the removal and installation of a new HVAC system for Town Hall.

Phase: Construction

Status: Mechanical permit issued from the Town of Surfside; contractor mobilized and in the process of installing the mini splits. This effort is being hampered by the weather, but FXP is anticipating starting the mini splits in the week of November 2, 2026.

TOWN HALL HVAC REPLACEMENT	
CONTRACTOR	FXP
CONTRACT AMOUNT	$1,170,000.00
AMOUNT PAID TO DATE	$49,115.00
BALANCE	$1,120,885.00
PERCENT WORK COMPLETE	5%
PERCENT PAID COMPLETE	4%
ESTIMATED COMPLETION DATE	02/01/2027

November Schedule

- **Install Mini split**
- **Installation of duct work**

Town Hall Roof Installation

Scope:

Removal and installation new Roofing system for Town Hall.

Phase: Construction

Status: Z Roofing has executed the contract and is prepared to begin the roof removal and installation. CIP has coordinated with the HVAC and Z Roofing contractors to ensure that both projects proceed concurrently and that the work is properly sequenced. During the coordination meeting, it was determined that, due to the nature and sequencing requirements of the HVAC work, the roofing schedule will need to be reanalyzed, and a revised completion date established.

TOWN HALL ROOFING REPLACEMENT	
CONTRACTOR	Z Roofing
CONTRACT AMOUNT	$320,810.00
AMOUNT PAID TO DATE	$0
BALANCE	$320,810.00
PERCENT WORK COMPLETE	0%

November Schedule

Coordinating FXP with the HVAC installation to avoid conflict and rework.