



Town of Surfside
Office of the Town Manager
Weekly Overview

April 10, 2023



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Below is a weekly overview of key administration activities per department for the week of April 10, 2023:

Building Department

- The Building Department has hired an experienced Permit Technician III, Clara Riveron, with 27 years of experience in Building/Community Development with the City of Hialeah. Clara will join our team on Monday April 17, 2023.
- The Building Department will issue permits for two new single-family homes in excess of \$1 million each in construction value and two major home renovations next week.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Preparing to present code cases in front of the Special Magistrate

Finance Department

- CITT Quarterly Reporting
- Payroll 941's Quarterly Reporting

Human Resources Department

- Town Manager search – notified candidates invited to participate in the interviews; requested employment applications
- Conducting / coordinating background checks for Recreation Leader I (PT), Lifeguard (PT)
- Interviews conducted for Lifeguard (PT), Recreation Leader (PT), Parking Enforcement Officer, and Communications Operator.
- Accepting resumes for Building Permit Technicians I, II, III, Community Service Aide – Tourism, Code Compliance Officer (PT), Communications Operator, Certified Police Officer, Maintenance Worker II – Water & Sewer, Parking Enforcement Officer, Assistant Building Official, Recreation Leader (PT) and Lifeguard (PT).
- Employee and family event planning



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Parks and Recreation Department

- Beach equipment installation in progress
- The Town of Surfside's Park and Recreation Department continues to offer beach chair service at 93rd Street behind the Community Center
- Hawthorne Tot Lot schedule to reopen end of April 2023
- 96th Street park construction ongoing

Planning Department

- Prepare for Town Commission meeting in May. Internal meeting on synthetic turf ordinance scheduled for this week.
- Prepare staff report for Planning and Zoning Applications. 9 applications expected to be added to the agenda
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- Chief John Healy and Captain Antonio Marciante will attend the Law Enforcement Coordination Meeting (LECM) for Miami-Dade and Monroe Counties on April 13, 2023 at 10:30 a.m. at the United States Attorney's Office in Miami. The collaborative efforts between municipalities result in more focused and effective law enforcement solutions.
- The Six Islands and a Pig Team comprised of Surfside, Bal Harbour, Bay Harbor Islands, Indian Creek Village, North Bay Village, and Sunny Isles Beach Police Departments will be participating in the 7th Annual Pig Cook Off Police vs. Fire on April 15, 2023 at the Hialeah Park Casino. The 7-year-old daughter of a police officer is battling DIPG (Diffuse Intrinsic Pontine Glioma-brainstem Tumor) has been chosen as this year's recipient to receive all proceeds. Chief John Healy, Captain Antonio Marciante, Parking Enforcement Officer Josue Castro, Town Clerk Sandra McCready and Deputy Town Clerk Evelyn Herbello will be participating in the event.

Public Works Department

- SFM Services started the spring maintenance of Town-wide Palm Trees and Hardwoods at Beach ends, Street Ends and residential right-of-way (includes traffic circles).
- ADA mats arrived at Town Hall; Deployment expected in April 2023



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Tourism & Communications Department

- Tourism and Communications was directed to extend the block party events through the month of May. The Tourist Board added Surfside Under the Stars, Pedaltopia (National Bike Day) on May 7, and Third Thursdays Dance Party on May 18
- Tourism and Communications worked with CGA and Kimley Horn to launch the new Capital Improvement Project landing page and GIS map portal
- Tourism and Communications created the subscribable, segmented Google calendars for Tourism, Parks and Recreation, Police and Town Meetings
- Tourism and Communications held the weekly website call with CGA. Their team is currently working on new coding and setting up the most technical aspects of the new website scheduled for May 2023



Town of Surfside
Code Compliance Division
Week from April 3 to April 9, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
230587	4/3/2023	9516 Bay Dr	Sharon Hakmon; Avital Adar	Construction Noise After 6:00 PM	PD report	Civil Violation Notice
230588	4/3/2023	9467-9471 Harding Ave	Jpcf Llc & (Tenant) Grove Kosher Market	Excessive Litter/Debris In Alleyway	P	Civil Violation Ticket
230589	4/3/2023	9528 Harding Ave	Helen P Stevens Family Ltd C/O Stevens Mgmt, And Gary Curson, Dpm (Tenant)	Commode Discarded Outside Of Container/Solicitation 24/7 Locksmith Sticker	R	Complaint Investigation
230590	4/4/2023	9511 Collins Ave	9500 Ocean Condominium Inc., Dba Surfside Towers	Pool Has Been Emptied In Preparation For Resurfacing Without A Permit	P	Civil Violation Notice
230591	4/4/2023	9380 Bay Dr	9380 Bay Drive Llc C/O Corporation Service Company	Storage Container Without A Permit & Styrofoam Scattered	R	Courtesy Notice
230592	4/4/2023	8955 Collins Ave	8955 Collins Condo	Beach Furniture Staging Area Place Too Close To Dunes	P	Verbal Warning
230593	4/4/2023	9424 Bay Dr	Yossi & Natali Yaacov	Work without Permit- Driveway	PW Dept.	Civil Violation Notice
230594	4/5/2023	9516 Bay Dr	Sharon Hakmon; Avital Adar	Dirty Street In Front Of New Construction/Broken Glass	PD	Verbal Warning
230595	4/5/2023	411 88 St	Sylvio & Dayane Martini	No Address Number	P	Courtesy Notice
230596	4/5/2023	625 93 St	Gabriela Benzaquen & H Matias M Cohen	Dog At Large On The Neighborhood.	P	Verbal Warning
230597	4/5/2023	9248 Emerson Ave	9248 Emerson Surfside Llc	Overgrown	P	Civil Violation Notice
230598	4/5/2023	9364 Bay Dr	Daniel Shapiro Gabriella Hennah Yachad	Cardboard Boxes Not Flattened	P	Courtesy Notice
230599	4/5/2023			Snipe Sign; Pressure Cleaning	P	Verbal Warning
230600	4/5/2023	9380 Bay Dr	9380 Bay Drive Llc C/O Corporation Service Company	Possible Short-Term Rental W/O Registration	P	N/A
230601	4/5/2023			Fishing On Bridge	P	Verbal Warning
230602	4/5/2023	9016 Carlyle Ave	Kevin Wayne Beigel Trs The Beigel Trust Yael Rachel Mamann Trs	Overgrown	P	Courtesy Notice
230603	4/6/2023	9273 Collins Ave 702	Oscar Espinosa & Mireille Lopez	Shory-Term Rental W/O Registration	P	Courtesy Notice
230604	4/6/2023	9017 Harding Ave	9025 Harding Llc	Chain-Link Fence Added To The Original Fence,and other Work without Permit	P	Civil Violation Notice
230605	4/7/2023			Dog At The Beach	P	Verbal Warning
230606	4/7/2023			Dog At The Beach	P	Verbal Warning

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
230607	4/7/2023		Domino's Pizza	Domino's Pizza Sign On The Sidewalk	P	Verbal Warning
230608	4/7/2023	9467-9471 Harding Ave	Jpcf Llc & (Tenant) Grove Kosher Market	Storage In Alleyway	P	Civil Violation Notice
230609	4/7/2023	9024 Garland Ave	Mary V Murphy	Boat Parked Not Parallel To The Driveway, Covered With Tarp.	P	Courtesy Notice
230610	4/8/2023	8950 Hawthorne Ave	Paula Sperduto & H Anthony	Noise On Saturday	P	Courtesy Notice
230611	4/8/2023			Dog Unleashed At The Beach.	PD	N/A
230612	4/8/2023	8801 Collins Ave	Solara Surfside Condo Assn.	Construction On Saturday	P	Courtesy Notice
230613	4/8/2023	8712 Byron Ave	Jag Byron Llc	Rear Gate Unlocked.	P	Courtesy Notice
230614	4/8/2023	900 89 St	Andrew E Feldman & W Lisa B	Construction Site Gate Missing Lock.	P	Civil Violation Notice
230615	4/8/2023			Dog Unleashed At The Beach- Service	PD	N/A
230616	4/8/2023			Dog At The Beach-Service	P	N/A
230617	4/8/2023			Dog At The Beach.	P	Verbal Warning
v	4/8/2023			Dog At The Beach.	P	Verbal Warning
230619	4/8/2023	9024 Collins Ave	90th Street International Investment Corp.	Cutting Tiles For A Repair On Saturday.	R	Courtesy Notice
230620	4/9/2023	9501 Harding Ave	9501 Properties Inc.	Banner - Grand Opening Taped To Building	P	Verbal Warning
230621	4/9/2023	1452 Biscaya Dr	Biscaya Drive Investment Llc	Patio Cushions Dumped On Right Of Way In Front Of Property.	P	Courtesy Notice
230622	4/9/2023			Dog On Beach/Leashed	P	Verbal Warning
230623	4/9/2023	9049 Abbott Ave	Solomon Scharf	Windscreens In Disrepair	P	Courtesy Notice
230624	4/9/2023	9488 Byron Ave	Ezequiel Singer & Sabrina Kantt	Construction Fence In Disrepair	P	Courtesy Notice
230625	4/9/2023	600 Surfside Blvd	Eric Stupel	Dead Vegetation On Side Of Property	P	Courtesy Notice