



Town of Surfside
Office of the Town Manager
Weekly Overview

July 3, 2023



Town of Surfside

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Weekly Overview

Below is a weekly overview of key administration activities per department for the week of July 3, 2023:

Building Department

- Due to significant building deterioration, the Building Official has declared and placarded the multi-family structures known as the Regent Palace, located at 9309 and 9317 as Unsafe for Occupancy. The unoccupied buildings have been fenced off and secured to prevent entry. They are slated for demolition to enable the construction of a new modern 12 story multi-family building referred to as 93 Ocean.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Distributed Beach Furniture Operations renewal notices

Finance Department

- Completion and reporting of Pension, Financial & Federal Single audit to various regulatory agencies
- FEMA/CTS ongoing filing and reporting
- CITT Audit for the previous four (4) fiscal years ongoing

Human Resources Department

- Insurance renewal – initial process cont.
- Personnel/HR investigation
- Communications Operator, Parking Enforcement interviews
- New hire Orientation – Police, Seasonal Lifeguard
- Conducting/coordinating background checks for Lifeguard (PT/Seasonal), and Parking Enforcement Officer, Certified Police Officer and Community Service Aide - Tourism cont.



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- Accepting resumes for Code Compliance Officer I, II, or III, Building Permit Technicians I, II, III, CDL and Heavy Equipment Operator, Community Service Aide – Tourism, Communications Operator, Certified Police Officer, Maintenance Worker II – Water & Sewer, and Lifeguard (PT) and Seasonal

Parks and Recreation Department

- 4th of July 2023 Event, 2:00 p.m. – 9:30 p.m. this year's event will include a drone show along with fireworks
- 4th of July recap and clean on July 5th
- Week 2 of session 2 for YMCA Summer Camp in progress
- Registration in progress for Jr. Lifeguard Camp in July
- Special event coordination meeting between the vendor and Town Manager's Office, Police Department and Parks & Recreation on Wednesday, July 5, 2023

Planning Department

- Reporting of Planning and Zoning Applications
- Review of proposed Development projects and preparation for Town Commission meeting
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- On July 4, 2023, the Town of Surfside will celebrate the holiday with the annual Parks and Recreation Department event at the Community Center. The Police Department has assigned additional personnel from 1:00 p.m. to 10:00 p.m. to ensure safety and security at the Community Center, on the beach, during the fireworks set-up and display, beach escorts for trucks carrying equipment to the Community Center and on Collins Avenue to assist with pedestrian crossing.
- The Police Department will host a community blood drive on July 5, 2023 from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot



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Public Works Department

- Utilities Department & Vactor Truck Services cleared Stormwater pipes and removed sedimentation from catch basins on 95th Street from Bay Drive to Abbott Avenue
- The Fire Alarm company installed new sensors in PW Operations Managers Office and PW Maintenance Supervisors Office. A fire alarm test was completed.
- 1400 Biscaya Drive has 30 yards of concrete scheduled for 7/5/23. Concrete trucks will be located on property and off the right of way. A concrete washout station was identified by contractor and all NPDES requirements have been inspected.

Tourism & Communications Department

- Tourism and Communications worked the Summer Sunday's July 2nd event where branded towels and tumblers were distributed to attendees
- Tourism and Communications added posts for: safe fertilizer, stormwater master plan town hall, Sargent Cruz graduation & YMCA summer camp to the @surfsideflorida FB & Instagram account
- Tourism and Communications met with attorney Cimo to discuss the July Tourist Board meeting agenda
- Tourism and Communications is coordinating the installation of a window covering for 9551 Harding Avenue



Town of Surfside
Code Compliance Division
Week from June 26 to June 30

| Case # | Case Date | Property Address | Property Owner | Nature of Complaint | Proactive VS Reactive | Notification Type |
|--------|-----------|-----------------------|---|---|-----------------------|------------------------|
| 230932 | 6/26/2023 | 9559-9599 Collins Ave | Solimar Condo | Beach Furniture blocking street end | P | Verbal Warning |
| 230933 | 6/26/2023 | 9455 Collins Ave | The Waves Condominium Association, Inc. | Beach Furniture blocking Street end | P | Verbal Warning |
| 230934 | 6/26/2023 | 9116 Emerson Ave | Carl Joshua Alacqua & Grace Rais | Overgrown Grass | R | Courtesy Notice |
| 230935 | 6/27/2023 | 8835 Emerson Ave | 8835 Emerson Surfside LLC | Overgrown Grass | P | Courtesy Notice |
| 230936 | 6/27/2023 | 9156 Abbott Ave | Jovica Pejicic Jtrs Anita Pejicic JTRS | Overgrown | P | Civil Violation Notice |
| 230937 | 6/27/2023 | 9264 Bay Dr | David Krieger & Bella Tendler Krieger | Overgrown Grass | P | Courtesy Notice |
| 230938 | 6/27/2023 | 600 90 St | Jared Freedman & Current Occupant | Overgrown Grass | P | Civil Violation Notice |
| 230939 | 6/27/2023 | 9550 Harding Ave | 9544 Corporation | 24/7 Locksmith stickers/solicitation | R | N/A |
| 230940 | 6/27/2023 | 9289 Emerson Ave | Max Aquinin | Overgrown Grass | P | Courtesy Notice |
| 230941 | 6/27/2023 | 9057 Emerson Ave | Peter Polak Jtrs; Ana Maria Menendez JTRS | Overgrown Grass | P | Courtesy Notice |
| 230942 | 6/27/2023 | 501 90 St | Diana Chavez Investments Corp | Overgrown Grass | P | Courtesy Notice |
| 230943 | 6/28/2023 | 9256 Harding Ave | Menachem M Katz & W Zelda | Car parked on grass | P | Courtesy Notice |
| 230944 | 6/28/2023 | 525 93 St | Joseph I Emas & W Jill Arlene Robbins | Overgrown Grass | P | Courtesy Notice |
| 230945 | 6/28/2023 | 8866 Dickens Ave | Gloria J Cardello | Overgrown Grass | P | Courtesy Notice |
| 230946 | 6/28/2023 | 9273 Carlyle Ave | Richard I Baker & W Sara | Artificial grass installed without permit | P | Courtesy Notice |
| 230947 | 6/28/2023 | 8826 Dickens Ave | Yonathan Benarroch Bengio | Hedges planted on right of way | P | Courtesy Notice |
| 230948 | 6/28/2023 | 8951 Hawthorne Ave | John Schamy Summer Elyse Schamy | Overgrown Grass | P | Courtesy Notice |
| 230949 | 6/28/2023 | 9448 Harding Ave | Solemat Llc & Alexia + Frankie's (Tenant) | Window signs have missing letters | P | Verbal Warning |
| 230950 | 6/28/2023 | 9125 Dickens Ave | Federal Immigration And Document Management LLC | Property Maintenance | P | Courtesy Notice |