



Town of Surfside
Office of the Town Manager
Weekly Overview

July 31, 2023



Town of Surfside

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Weekly Overview

Below is a weekly overview of key administration activities per department for this week.

Building Department

- Since the Town's Building Plans Examiner/Roofing Inspector is on vacation this week, the Building Official will be performing all Building Plans Reviews and Roofing Inspections this week in addition to the regular Building Official duties.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Sending Notices to Appear for Hearing next month
- Conducting Code Compliance Officer Interviews

Finance Department

- FEMA/CTS ongoing filing and reporting
- CITT Audit for the previous four (4) fiscal years ongoing
- Budget preparation FY 2024 ongoing

Human Resources Department

- Insurance renewal – cont.
- Code Compliance Officer, Communications Operator, and Community Service Aide - Tourism interviews
- New Hire orientation – Community Service Aide - Tourism
- Conducting / coordinating background checks for Building Permit Technician I, Community Service Aide – Tourism, Maintenance Worker II – W & S, and Parking Enforcement Officer
- Accepting resumes for CDL and Heavy Equipment Operator, Community Service Aide – Tourism, Maintenance Worker II – W & S, and Communications Operator



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Parks and Recreation Department

- Monday, July 31st – start of Session 2 of JR lifeguard camp
- Wednesday, August 2nd – 96th St Park construction meeting
- Thursday, August 3rd – 96th St Park LEED Meeting
- YMCA After School Care Program registration in process

Planning Department

- Ongoing work on the design guidelines, comprehensive plan and downtown walkability
- Zoning Reviews of building department permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Police Department coordinated for the Parks and Recreation Jr. Lifeguard Camp's and the entire summer camp a K-9 Demonstration from the Aventura Police Department on August 2, 2023 at 9:30 a.m. at the Community Center

Public Works Department

- FDOT has approved night work at 9165 Collins Ave. The scope of work is to complete the milling and resurfacing from last week that was not completed due to weather. The Parking lane and left lane will be resurfaced on the north west side of 91st and Collins Ave
- The Utilities Division has completed a sewer lateral repair to the sewer main at 1437 Biscaya Drive. A new PVC connection was installed, and the road restored to pre-existing conditions.
- A meeting was held between the Indian Creek Country Club Superintendent (Aaron Barrett) regarding operations at Lot X on 9100 Bay Drive. Additional street sweeping activities, additional BMPs, Ballast rock site entrance will be installed in the coming weeks. This is to mitigate large soil deliveries in the coming weeks



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Tourism & Communications Department

- Tourism and Communications worked closely with the new Summer Sundays vendor, Festival & Event Inc, about the event production coordinated a location walkthrough, and finalized expectations with the vendor.
- Tourism and Communications did a hotel outreach visiting in person the concierge teams of The Four Seasons, Marriot, and Grand Beach promoting tourism upcoming events and activities.
- Tourism and Communications created news items and Social Boosts highlighting the Town's Environmental Grants
- Tourism and Communications worked on the production of the upcoming Salining Surfside Internal Employee Newsletter, reaching out to department heads for new content highlighting team member wins.
- Tourism and Communications did outreach to Downtown Business owners to encourage attendance and feedback to the tourist board meeting on August 7th
- Tourism and Communications distributed the County Survey: Help Guide the Future of Miami-Dade County Transit

Code Compliance Weekly Report



Town of Surfside
Code Compliance Division
Week from July 24 to July 30, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
231032	7/24/2023	825 90 St	Levi & Miriam Boymelgreen	Vegetation obstructing STOP sign	P	Courtesy Notice
231033	7/24/2023	9132 Dickens Ave	Erich R & Ivonne R Bucher (Trust)	Overgrown Grass	P	Courtesy Notice
231034	7/24/2023	1101 89 St	Matthew Steven Sussman Emily L Ryon	Overgrown hedges obstructing view of stop sign.	P	Courtesy Notice
231035	7/24/2023	9040-9048 Collins Ave	9040 Llc	Mattress left at rear of building	P	Courtesy Notice
231036	7/25/2023	600 Surfside Blvd	Eric Stupel	Temporary fence installed without a permit	P	Civil Violation Notice
231037	7/25/2023	9172 Dickens Ave	Paul E Baldauf &W Jennifer Hill	Roof repair/no permit	P	N/A
231038	7/25/2023	9205 Byron Ave	Tiferet Avner Inc.	Overgrown Grass/Weeds growing into curb	P	Courtesy Notice
231039	7/25/2023	8835 Froude Ave	Ksa 8835 Llc	Overgrown Grass	P	Civil Violation Notice
231040	7/25/2023	8826 Froude Ave	Albert Eskenazi Viviana Eskenazi	Unsecured construction site	P	Verbal Warning
231041	7/26/2023	9564 Harding Ave	9564 Harding Investments Llc & (Tenant) The Agency	Blinking lights on exterior of building - Amtrust Bank & Sotheby's	P	Courtesy Notice
231042	7/26/2023	9511 Collins Ave	9500 Ocean Condominium Inc., Dba Surfside Towers	Tenant uses entire hallway as playroom for children, toys and miscellaneous items throughout hallway	R	Courtesy Notice
231043	7/26/2023	9072 Byron Ave	Erik Lindquist Kudla Anna Vekhalevska	Weeds	P	Courtesy Notice
231044	7/26/2023	8858 Byron Ave	Luis A Chait &W Magaly	Overgrown Grass	P	Courtesy Notice
231045	7/27/2023	9195 Collins Ave	Carlisle On The Ocean Condominium Association, Inc	Unsafe Pool (Electrical Components)	Building Dept.	Civil Violation Notice
231046	7/28/2023	8835 Emerson Ave	8835 Emerson Surfside Llc	Various Property Maintenance	P	Civil Violation Notice
231047	7/28/2023	228 89 St	Casa De Jesus Inc	Work w/o Permit	P	Civil Violation Notice
231048	7/28/2023	228 89 St	Casa De Jesus Inc	Derelect Vehicle and debris	P	Courtesy Notice
231049	7/28/2023	9016 Collins Ave	90th Street Intl Investment Corp	Work w/o Permit	Building Dept.	Civil Violation Notice
231050	7/29/2023	8811 Carlyle Ave	Katherine Pazmino; Claudio Castellon	Construction on a Saturday with noise.	P	Courtesy Notice
231051	7/29/2023	9033 Froude Ave	Jonathan Weiss & Amanda Baumann Weiss	Construction with noise on a Saturday	P	Civil Violation Notice
231052	7/29/2023	Public Beach		Leashed dogs on beach	PD	Verbal Warning