



**Town of Surfside**  
Office of the Town Manager  
Weekly Overview

August 7, 2023



# Town of Surfside

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Weekly Overview

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Below is a weekly overview of key administration activities per department for this week.

## Building Department

- The Damac Group, developer of the former Champlain Towers Site, will be presenting to staff the Conceptual plans, including site plan and elevations, for the proposed new building at 8777 Collins Avenue. This much anticipated presentation to staff's Development Review Group, will be the precursor to the developer's presentation to the Planning Zoning Board on August 31, 2023 for Site Plan Approval.

## Town Clerk's Office

- [Town calendar](#)

## Code Compliance Department

- Regular day-to-day activities
- Officer Ruvin out on FMLA

## Finance Department

- FEMA/CTS ongoing filing and reporting
- CITT Audit for the previous four (4) fiscal years ongoing
- Budget preparation FY 2024 ongoing

## Human Resources Department

- Insurance renewal – cont.
- Code Compliance Officer, Communications Operator, and Community Service Aide - Tourism interviews
- New Hire orientation – Community Service Aide - Tourism
- Conducting / coordinating background checks for Building Permit Technician I, Community Service Aide – Tourism, Maintenance Worker II – W & S, and Parking Enforcement Officer
- Accepting resumes for CDL and Heavy Equipment Operator, Community Service Aide – Tourism, Maintenance Worker II – W & S, and Communications Operator



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## Parks and Recreation Department

- Monday, July 31<sup>st</sup> – start of Session 2 of JR lifeguard camp
- Wednesday, August 2<sup>nd</sup> – 96<sup>th</sup> St Park construction meeting
- Thursday, August 3<sup>rd</sup> – 96<sup>th</sup> St Park LEED Meeting
- YMCA After School Care Program registration in process

## Planning Department

- Ongoing work on the design guidelines, comprehensive plan and downtown walkability
- Zoning Reviews of building department permits, zoning discussions with potential applicants and coordinating with Code Compliance

## Police Department

- The Police Department coordinated for the Parks and Recreation Jr. Lifeguard Camp's a Marine Patrol Presentation on August 9, 2023 at 9:30 a.m. at the Indian Creek Police Department
- Chief John Healy will attend an FDLE Commission Meeting in Ponte Vedra Beach, Florida on August 10, 2023

## Public Works Department

- Fort Partners is relocating their trailers at the Seaway Property located at 9133 Collins AVE to 9100 Collins Ave
  - Moderate usage of the Hard Pack to move office equipment to new location
  - New water service to be established
  - Trailer Removal through hard pack not anticipated until EOM
- FPL to move service from light pole at 9188 Bay Drive to new pole on location; FPL is pole owner.
  - Current pole is no longer serviceable
  - Contact initiated with other service providers to finalize move
  - Street light to be moved with service change
- Final components to Manhole rehab to be deployed; program to conclude.
  - 8 Rain Dish
  - 7 Manholes



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## Tourism & Communications Department

- Tourism and Communications coordinated Tourt Board meeting recaps of events Surfcastle Royale with ATC productions vendor, Summer Sundays with Festival & Event Inc
- Tourism and Communications worked on the production of the September Gazette, collecting news items from department heads.
- Tourism and Communications worked on designs for the images of Pedestrian Safety and Beautification Overhaul for Residential Roads
- Tourism and Communications coordinated the Miracle Mile Walkability Tour with the City of Coral Gables, IKE and transportation vendors
- Tourism and Communications worked on a survey for downtown business owners to distribute asking for ideas and improvements on behalf of the Tourist Board



Town of Surfside  
Code Compliance Division  
Week from July 31 to August 6, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
231053	7/31/2023	1420 Biscaya Dr	Peter D Haytaian & Amanda R Haytaian	Property maintenance on construction site	P	Courtesy Notice
231054	7/31/2023	9409 Byron Ave	Carlos A Rosa & W Gisela	ROW encroachment- New curb	P	Courtesy Notice
231055	7/31/2023	9511 Collins Ave	9500 Ocean Condominium Inc., Db a Surfside Towers	Tenant left a stroller in hallway /unit 409	R	Verbal Warning
231056	8/1/2023	8821 Froude Ave	KSA 8821 LLC	Tree branches too low over road	PW Dept.	Courtesy Notice
231057	8/2/2023	9308 Byron Ave	Lior Cohen Le & Rem Leon Falic	Pipes and fill on property of Town of Surfside's pump station.	PW Dept.	Verbal Warning
231058	8/2/2023	9517 Carlyle Ave	Rodrigo B Butori Patricia G V Fernandes	Roof tiles dangling from roof on South side of roof	R	Courtesy Notice
231059	8/2/2023	Biscaya Dr	Rodriguez Catering	Lunch truck honk	R	Verbal Warning
231060	8/2/2023	300 88 St	Feride Kocak	Overgrown Grass	P	Civil Violation Notice
231061	8/3/2023	9457 Harding Ave	7101 Collins Llc & Tenant Serendipity Yogurt Café	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231062	8/3/2023	9561 Harding Ave	Leinwand Properties LLC & Tenant Koo Lulu	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231063	8/3/2023	9500 Harding Ave	13585760 Canada Inc & Tenant Café Rahazzi	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231064	8/3/2023	9301 Collins Ave	Hamsa Hamsa LLC dba Surf-n-sides	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231065	8/3/2023	9463 Harding Ave	Gold Enterprises Inc & Tenant Fialkoff's Pizza	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231066	8/3/2023	9441 Harding Ave	Ufaratzta Corp & Tenant Roast	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231067	8/3/2023	9472 Harding Ave	Encyclia C Group LLC & Tenant Backyard BBQ Miami Tenant	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231068	8/3/2023	9536 Harding Ave	Donald J Kahn Trs Donald J Kahn Rev Tr & Tenant Subway	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231069	8/3/2023	9571 Harding Ave	9569 9571 Harding LLC, & Tenant Morelia	Failure to Remit Resort Taxes	Finance Dept.	Courtesy Notice
231070	8/4/2023	600 95 St	Silvia T Echemendia	Stop Sign blocked	P	Courtesy Notice
231071	8/4/2023	9208 Byron Ave	Mofid Alyazji Vanessa Nathalia Cura Manzur	Stop sign blocked	P	Courtesy Notice
231072	8/4/2023	9009 Byron Ave	Cecilia M Escobar	Overgrown Grass	P	Courtesy Notice
231073	8/4/2023	9513 Harding Ave	9513 LLC	Vacant store w/o approved covering	P	Courtesy Notice