



Town of Surfside
Office of the Town Manager
Weekly Overview

September 11, 2023



Town of Surfside

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Weekly Overview

Below is a weekly overview of key administration activities per department for this week.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Training of new Code Officer
- Preparing Code Compliance hearing cases

Finance Department

- State of Florida – Department of Financial Services Annual Financial Reports (AFR) filing
- Year-end closing of fiscal year 2023
- Completion and reporting of Pension, Financial & Federal Single audit to various regulatory agencies
- FEMA/CTS ongoing filing and reporting
- CITT Audit for the previous four (4) fiscal years ongoing
- Budget preparation FY 2024 ongoing

Human Resources Department

- New hire orientation – CSA -Tourism, Parking Enforcement and Code Compliance Officer started 9/5/2023
- Sergeant's exam communications with vendor and applicable Town staff
- Insurance related assistance
- Interviews – Communication Operator
- Accepting resumes for Community Service Aide – Tourism, Recreation Leader I (PT), Certified Police Officer and Communications Operator

Parks and Recreation Department

- After Care – Ongoing daily (1:50 p.m. – 6:00 p.m.)



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- Gardening Workshop @ the Community Center – Monday 5:00 p.m.
- Jam with Jaime – Hawthorne Tot Lot – Tuesday 9:30 p.m.
- 96th Park Construction meeting – 10:30am (onsite and Zoom)

Planning Department

- Preparation for Town Commission meeting on September 12th and post meeting review
- Review of 8851 Harding Avenue and preparation for DRG
- Zoning Reviews of Building Department permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Sunny Isles Beach Police Department is conducting a Marine Night Watch operation on September 9, 2023 from 8:00 p.m. to 4:00 a.m. The purpose of the operation is enforcement of Maritime Laws, Narcotics and Human Trafficking, with an emphasis on boater safety and education. Officers will be deployed strategically throughout the Intracoastal Waterway from the County Line (Golden Beach) south to the Surfside town limits focusing on the areas of Aventura, Golden Beach, Haulover, Indian Creek, North Miami Beach, North Bay Village, and Sunny Isles Beach. Officer Dianna Hernandez and Officer Lesmes Ruiz will be participating as members of the Police Departments Auxiliary Marine Patrol Unit.
- The Police Department in conjunction with Axon will host a Taser Certification class on September 11, 2023 from 8:00 a.m. to 5:00 p.m. in the Commission Chambers. Attendees from other police agencies will be present along with Surfside police officers.
- The University of Miami is hosting a Stop the Bleed and Airway Management training course at the Ryder Trauma Center on September 14, 2023 from 9:00 a.m. to 11:00 a.m. Captain Jay Matelis, Sergeant Julio Torres, Detective Diana Leon and Officer Juan Duran will be participating in the training.
- The Mystic Force Foundation in conjunction with the North Miami Police Department will host the 6th Annual Gold Ribbon Parade on September 16, 2023. The parade, led by the North Miami Police Department, will depart from Nicklaus Children's Hospital at 10:00 a.m. and conclude at the North Miami Police Department. Over 100 gold ribbon adorned vehicles from police agencies across Miami-Dade and Broward counties, specialty vehicles and



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superheroes will join forces to show support of our littlest heroes battling Childhood Cancer. Officer Loxley Arch will participate in this momentous event.

Public Works Department

- Public works continued with pedestrian safety and traffic calming project
 - 92nd Street and Bay Drive (Pouring of Concrete Curb, Catch Basin Re-Location, and ADA ramp installation)
- Responded to Sewer Back-up on 94th St & Abbott Ave
- Utilities continued installation of cellular meters

Tourism & Communications Department

- Tourism and Communications participated in the Ruth K Broad School donation delivery on Friday, Sept 8
- Tourism and Communications shot a video with Commissioner Landsman on the Town's Better Cities for Pets Certification. The Team will also shoot Mayor Danzinger to make a joint video.
- Tourism and Communications covered Sunday's Music on the Beach Tropical concert

Building Department

- Working on streamlining various straight changeout permits for over the counter same day issuance



Town of Surfside
Code Compliance Division

Week from September 4 to September 10

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
231149	9/5/2023	9281 Byron Ave	A Weber Family Holdings Llc	Construction work on Federal Holiday	PD report	Civil Violation Notice
231150	9/5/2023	9008 Abbott Ave	Soraya-Batista Garcia &H Mario	Noise- Loud Party	PD report	Courtesy Notice
231151	9/6/2023	8920 Byron Ave	Maria T Gutierrez	2 jet skis	P	Courtesy Notice
231152	9/6/2023	9484 Harding Ave	Harding 9484 Llc	Dirty Storefront/litter	P	Courtesy Notice
231153	9/6/2023	9224 Byron Ave	Yonathan Berdugo; Mazal Berdugo	Real estate sign with orange colors	P	Courtesy Notice
231154	9/7/2023	8925 Dickens Ave	David Mark Shulman; Nancy Lynne Dunn	Real Estate sign with red letters	P	Courtesy Notice
231155	9/7/2023	9241 Emerson Ave	Ronen Michael	Overgrown grass /weeds	P	Courtesy Notice
231156	9/7/2023	400 93 St	David Elmaleh & Miryam Bouhsira Elmaleh	Gate/ Fence installed without a permit	P	Civil Violation Notice
231157	9/7/2023	9513 Harding Ave	9513 Llc	Dirty Store front	P	Verbal Warning
231158	9/7/2023	9491 Harding Avenue	9491 Harding Ave Buildings Llc	Sidewalk Cafe w/o Permit	P	Verbal Warning
231159	9/7/2023	9491 Harding Avenue	9485 Harding Ave	Dirty Storefront	P	Courtesy Notice
231160	9/8/2023	9281 Byron Ave	A Weber Family Holdings Llc	Overgrown front lawn	P	Courtesy Notice
231161	9/8/2023	8877 Collins Ave	Champlain Towers North Condo	Overgrown hedges by Hardpack	R	Courtesy Notice