



Town of Surfside
Office of the Town Manager
Weekly Overview

November 13, 2023



Town of Surfside

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Below is a weekly overview of key administration activities per department for this week.

Town Clerk's Office

- [Town calendar](#)
- Access Election results [here](#)

Code Compliance Department

- Present cases before the Special Magistrate
- Refer to attached Code Report

Finance Department

- State of Florida – Department of Financial Services Annual Financial Reports (AFR) filing
- Year-end closing of FY 2023
- FEMA/CTS ongoing filing and reporting
- Federal and State Asset Forfeiture Annual Report Filing
- Workers' Comp Audit Ongoing

Human Resources Department

- Communication with attorney conducting investigation
- Interviews – Customer Service Representative (P&R)
- New hire orientation – Public Works Coordinator
- Conducting background for Customer Service Representative (Building and Certified Police Officer)
- Community Service Aide (Tourism) expected start date is Tuesday November 14, 2023
- Accepting resumes for: Capital Improvement Projects Director, Communications Operator, Recreation Leader and Customer Service Representative (P&R)



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Parks and Recreation Department

- Preventative maintenance of Community Center water tot lot play shade structure has been completed (repairs of rust and holes in structure)
- Pre-Holiday Construction Meeting will be held on Thursday 11/16 11:30 a.m.
- Senior Filed Trip to Actor's play house – Wednesday, 11/15 *Sweet Goats & Blueberry Signorias*
- Senior Fun Brunch at the Community Center – Friday, 11/17 @ 11:30 a.m.

Planning Department

- Complete draft of Comprehensive Plan update and Design Guideline for November 16th P&Z meeting
- Review of several applications for Planning and Zoning Board in November
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Parks and Recreation Department hosted the annual Veterans Day Ceremony on November 11, 2023 at 10:00 a.m. at Veterans Park. Officer Ronald Donoso and Officer Bryant Luke will participate in the ceremony as members of the Honor Guard. Interim Chief Antonio Marciante, Captain Jose Matelis and Acting Captain Marian Cruz will attend the ceremony.
- Community Service Aide Donald Laurent will join the Surfside Police Department family on November 14, 2023
- The Miami-Dade County Association of Chiefs of Police (MDCACP) will host their annual Feed the Vets at the Miami Marlins stadium LoanDepot Park on November 14, 2023 from 11:00 a.m. to 3:00 p.m. Interim Chief Antonio Marciante and Captain Jay Matelis will contribute to this significant event.

Public Works Department

- Public Works continued with the bollard installation on the hardpack
- Public Works finalized the annual sidewalk staining with slip resistant additive
- Utilities responded to a sewer backup on Harding Ave from 96th Street to 94th Street



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Tourism & Communications Department

- Tourism and Communications hosted the second Seaside Soiree beach event on Sunday, November 12
- Tourism and Communications spoke with vendor The Wavey Group about a venue change for the Tourist Board's potential food trucks event
- Tourism and Communications created a flyer for the upcoming *Traffic & Walkability Study Workshop* on November 28, 2023
- Tourism and Communications created a flyer for the 96th Street Park Topping Out Celebration

Building Department

- The Building Department has received the demolition permit application for the former Champlain Towers South site to remove the remaining parts of the building, specifically what remains of the underground parking garage. The demolition permit application will be reviewed in strict accordance with Ordinance #22-1720 Construction Sites Safety adopted by the Town.



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Code Compliance Weekly Report November 6 to November 12, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
231397	11/6/2023	9449 Abbott Ave	Publix Super Markets Inc	Litter, cardboard, debris, pallet	P	Courtesy Notice
231399	11/6/2023	9260 Carlyle Ave	Andres Rey &W Maria Elena	Portable storage container without a permit	P	Courtesy Notice
231400	11/6/2023	9454 Harding Ave	9454 Harding LLC	Discarded items, cleaning supplies, A-frame sign, shelf racks	P	Courtesy Notice
231401	11/6/2023	9454 Harding Ave	9455 Harding LLC	Exposed electric wires	P	Courtesy Notice
231402	11/6/2023	9248 Carlyle Ave	Marc & Sharon Grossman	Excessive landscaping debris	P	Courtesy Notice
231403	11/6/2023	9024 Collins Ave	90th Street International Investment Corp.	Cement half wall in front of property in disrepair.	P	Courtesy Notice
231404	11/6/2023	9512 Collins Ave	The Shul Of Bal Harbour Inc	Pole with electrical outlet installed w/out a permit	P	Courtesy Notice
231405	11/6/2023	9516 Harding Ave	Shill Surf Lp And Flanigans Bar & Grill (Tenant)	Potential distribution of plastic straws	R	Courtesy Notice
231406	11/6/2023	9165 Abbott Ave	My 3 Kids LLC	Hedges planted on public right of way.	R	Courtesy Notice
231407	11/6/2023	9224 Dickens Ave	Peretz Chen & Devorah L Chen	Loud noise from pool pump	R	Complaint Investigation
231408	11/7/2023	9025 Hawthorne Ave	90 Hawthorne LLC	Dog at large	PD Report	Courtesy Notice
231409	11/7/2023	8851 Hawthorne Ave		Potentially pumping water into street	R	Complaint Investigation
231410	11/7/2023	Vacant Lot (9332 Abbott Ave)	Maximo V Wullich	Overgrown	P	Courtesy Notice
231411	11/7/2023	8959 Abbott Ave	William Eric Joseph; Gillian Siegal	Overgrown	P	Courtesy Notice
231412	11/7/2023	9341 Byron Ave	Jorge E Gomez &W Aloima	Overgrown	P	Courtesy Notice
231413	11/7/2023	8835 Emerson Ave	8835 Emerson Surfside LLC	No address number/windcreens in disrepair/Temp fence installed without a permit	P	Courtesy Notice
231414	11/7/2023	9148 Dickens Ave	Vivi Tahasiut Beton LLC	Overgrown	P	Courtesy Notice
231415	11/7/2023	1020 88 St	Jared & Allison Margolis	Potentially cleaning out chute from cement truck onto street	R	Complaint Investigation
231416	11/7/2023	625 Surfside Blvd	Cindy Fitelson & Norman A Weintraub	Overgrown tree branch blocking sign	P	Courtesy Notice
231417	11/7/2023	9501 Collins Ave Unit: Res 7	Tomas Yankelevich Sofia Reca	Weeds growing on 2nd floor balcony	P	Courtesy Notice
231418	11/7/2023	9499 Collins Ave	Spiaggia Ocean Condo Assn.	Broken glass on front walkway	P	Courtesy Notice
231419	11/7/2023	9241 Collins Ave	Seaside Terrace Condominium, Inc.	Loud music and construction noise on a weekend	PD Report	Courtesy Notice



Surfside
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Spotlight on Undergrounding of Utilities Project: Field Data Collection & Surveying

