



**Town of Surfside**  
Office of the Town Manager  
Weekly Overview

November 20, 2023



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Below is a weekly overview of key administration activities per department for this week.

## Town Clerk's Office

- [Town calendar](#)
- Access Election results [here](#)

## Code Compliance Department

- Draft special master final orders and provide service
- Prepare Notices to Appear for the December Special Master hearing

## Finance Department

- Year-end closing of FY 2023
- FEMA/CTS ongoing filing and reporting
- Federal and State Asset Forfeiture Annual Report Filing
- Workers' Comp Audit Ongoing
- FY 2023 Annual Financial Statement Audit Ongoing
- FY 2023 Annual Pension Audit Ongoing

## Human Resources Department

- New hire orientation – Community Service Aide (PD)
- Conducting background for Police Officer
- Accepting resumes for: Capital Improvement Projects Director, Communications Operator, and Recreation Leader I
- Customer Service Representative (P&R)

## Parks and Recreation Department

- 96<sup>th</sup> Street Topping Out Ceremony, Wednesday, 11/22/23 12:30 p.m. at the Park
- All youth programs are on Thanksgiving break during the week of 11/20/23



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## Planning Department

- Complete November 30<sup>th</sup> Planning and Zoning Board meeting reports and agenda
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

## Police Department

- Interim Chief Antonio Marciante will attend the Coastal Police Chiefs Meeting on November 21, 2023 at noon at the St. Regis Hotel in Bal Harbour.
- The Police Department will host a community blood drive on November 26, 2023 from 11:00 a.m. – 4:30 p.m. from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.

## Public Works Department

- Public Works assessed the damage from last week's storm and is cleaning the neighborhood

## Tourism & Communications Department

- Tourism and Communications team is wrapping up the December 2023 Gazette
- Tourism and Communications created a flyer for the Nov. 5 Condos Q&A event
- Tourism and Communications sent out alerts about the driver in the stolen vehicle incident
- Tourism and Communications has made the final requested changes to the staging website

## Building Department

- Building Official, along with other members of the Town's Development Review Group, met with the owner's agent and developers of the former Eden South Property, located at 9300 Collins Avenue, a project site which runs the full east side of the block from 93<sup>rd</sup> to 94<sup>th</sup> Streets.



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## Code Compliance Weekly Report November 13 to November 19, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
231440	11/13/2023	8911 Carlyle Ave	Gordon Braun & Marian Braun	Overgrown Lawn	P	Courtesy Notice
231441	11/13/2023	9117 Froude Ave	Kamil Karter, Victor May, Laila May	Overgrown Lawn	P	Courtesy Notice
231442	11/15/2023	9205 Byron Ave	Tiferet Avner Inc.	Fallen palm fronds on right of way and property	P	Courtesy Notice
231443	11/15/2023	416 Surfside Blvd	Laura McLoughlin Llorente	Incessant beeping from faulty smoke alarm/dead battery	R	Verbal Warning
231444	11/15/2023	9033 Dickens Ave	Fanny & Eli Tourgeman	Overgrown Lawn	P	Courtesy Notice
231445	11/15/2023	9073 Byron Ave	Pablo Llorente	Incessant beeping noise from smoke alarm/dead battery	R	Courtesy Notice
231446	11/15/2023	8950 Hawthorne Ave	Paula Sperduto & H Anthony	Artificial grass installed on front pathway without permit	P	Courtesy Notice
231447	11/15/2023	525 Surfside Blvd	Francis E McGill 111 Trs	Overgrown Lawn	P	Courtesy Notice
231449	11/15/2023	9248 Emerson Ave	9248 Emerson Surfside LLC	Temporary fence in disrepair/ Unsecured site	P	Courtesy Notice
231450	11/15/2023	500 93 St	500 93rd Surfside LLC	Unsecured Site/ Gate in disrepair	P	Courtesy Notice
231451	11/15/2023	508 Surfside Blvd	Michael Anthony Falke	Unsecured construction site/No address number	P	Courtesy Notice
231452	11/15/2023	9157 Emerson Ave	Charles Manuel Rebecca K Manuel	Portable storage unit without a permit	P	Courtesy Notice
231453	11/15/2023	300 Surfside Blvd	300 Surfside LLC	Construction noise on a weekend	PD Report	Courtesy Notice
231454	11/16/2023	1001 89 St	Rita Murgolo Trs Rita Murgolo Rev Trust	Overgrown Lawn	P	Courtesy Notice
231455	11/17/2023	8942 Garland Ave	Shea Schneider & Baila Shagalow	Construction debris and litter	P	Courtesy Notice
231456	11/17/2023	Public Beach		Dogs on beach	P	Verbal Warning
231457	11/17/2023	8901 Hawthorne Ave	Stephen H Schott	Overgrown Lawn	P	Courtesy Notice
231458	11/17/2023	525 88 St	Radames Ocasio	Fallen down tree on right of way	P	Courtesy Notice
231459	11/17/2023	9301 Byron Ave	9301 Byron LLC	Fallen hedges obstructing ROW	P	Courtesy Notice
231460	11/18/2023	9056 Bay Dr	9056 Bay Drive LLC	Compressor noise	R	Complaint Investigation
231461	11/18/2023	9049 Byron Ave	Dustin M & Renee R Tischler	Construction noise on a Saturday	P	Courtesy Notice
231462	11/18/2023	9024 Abbott Ave	Urban Capital Realty LLC	Digging well on Saturday	PD referral	Courtesy Notice
231463	11/19/2023	8851 Harding Ave	8851 Harding LLC	No windscreens on portions of construction fence	P	Courtesy Notice
231464	11/19/2023	Public Beach		Noise complaint/loud music	PD referral	Verbal Warning
231465	11/19/2023	524 89 St	Mikhail Damiani & Dannielle Corpora Damiani	Unsecured construction site/gate left open	P	Courtesy Notice
231466	11/19/2023	9000 Abbott Ave	9000 Abbott Surfside LLC	Unsecured construction site/construction fence in disrepair	P	Courtesy Notice
231467	11/19/2023	1420 Biscaya Dr	Peter D Haytaian & Amanda R Haytaian	Windscreens in disrepair. Exterior side of construction fence neglected, dirty curb, street not washed down.	P	Verbal Warning



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## ***Spotlight on IT: Installation of security cameras***





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## **Spotlight on P&R**

*Senior Fun Brunch, Friday 11/17*



*Senior Trip to Actors Play House Wednesday 11/15*

