



Town of Surfside
Office of the Town Manager
Weekly Overview

December 4, 2023



Town of Surfside

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Weekly Overview

Below is a weekly overview of key administration activities per department for this week.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Refer to the attached report

Finance Department

- Year-end closing of FY 2023
- FEMA/CTS ongoing filing and reporting
- Federal and State Asset Forfeiture Annual Report Filing
- Workers' Comp Audit Ongoing
- FY 2023 Annual Financial Statement Audit Ongoing
- FY 2023 Annual Pension Audit Ongoing

Human Resources Department

- Review/discussion regarding pay and classification of 10 job classifications (salary data/internal equity) with consultant
- New hire Customer Service Representative (Building orientation)
- Facilitated a retirement plan presentation for staff
- Scheduled interviews for Capital Improvement Projects Director
- Accepting resumes for: Capital Improvement Projects Director, Communications Operator, Certified Police Officer and Recreation Leader

Parks and Recreation Department

- Resident registration for winter programs is ongoing
- Monday, December 4 – Gardening Workshop @ 5:00 p.m. at the Community Center



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- Wednesday, December 6 – 96th St Park Construction meeting @ 10:30 a.m. at the 96th St Park

Planning Department

- Capital Improvements Project Director Interviews
- RFQ 2023-06 Continuing Professional Architectural, Engineering Landscape Architectural, Surveying and Mapping Services - Bid Opening
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Police Department will host a community blood drive on December 10, 2023 from 11:00 a.m. – 4:30 p.m. from 11:00 a.m. – 4:30 p.m. in the Town Hall municipal parking lot.
- The Menorah Parade held by the Shul of Bal Harbour will take place on December 10, 2023 departing from Ruth Broad Elementary School in Bay Harbor Islands at 3:45 p.m., pass through Bal Harbour, and concluded at the Shul in Surfside. Surfside, Bal Harbour and Bay Harbor Islands Police Departments will assist with traffic management. A Chanukah Festival will follow the conclusion of the Menorah Parade in the 200 block of 95th Street. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety.

Public Works Department

- PW installed an ADA beach mat at the Waverly. This beach mat was sponsored by the Waverly Condominium Association.
- Utilities continued installation of cellular meters

Tourism & Communications Department

- Tourism and Communications is working on designs for the walking and hard pack bollards
- Tourism and Communications is working on the creative assets for the 2024 Third Thursday Series
- Tourism and Communications connected with new Town business Woofgang Bakery to discuss promotional support



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Building Department

- At the November Planning and Zoning Board Meeting the block long project located at 9300 Collins Ave was approved by a 4 to 1 vote of the Board. This three-story mixed-use structure will contain 87 apartments and an institutional use. Per Miami-Dade Historical Department the existing 1920's structure shall be demolished, and an identical structure will be constructed in its place. The project's design includes a 137 space underground parking garage. All measures will be taken to ensure no impact on neighboring properties through the strict adherence to and enforcement of Ordinance #22-1720 also known as the Surfside Construction Safety Site Ordinance.



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Code Compliance Weekly Report November 27 to December 3, 2023

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
231486	11/27/2023	9348 Carlyle Ave	Dinah Vogel & Shneur Shapira	Noise Complaint	PD referral	Courtesy Notice
231487	11/27/2023	9349 Dickens Ave	Shmuel Friedman	Bulk trash left on ROW on a Sunday	P	Courtesy Notice
231488	11/27/2023	9540 Collins Ave	The Shul Of Bal Harbour Inc.	Lane closure on Collins Ave without PW permit or off duty police officer	PD	Courtesy Notice
231489	11/27/2023	Public Beach		Dog on the beach/unleashed	P	Verbal Warning
231490	11/27/2023	9449 Collins Ave	Beach House HotelLC	Sign promoting spa within BFO area and massage chair	P	Courtesy Notice
231491	11/27/2023	9501 Harding Ave	9501 Properties Inc.	Temporary window signs exceed size restrictions	P	Courtesy Notice
231492	11/28/2023	8877 Collins Ave	Champlain Towers North Condo	New sign by front entrance "Ocean Waves" requires Zoning approval.	P	Courtesy Notice
231493	11/28/2023	9208 Byron Ave	Mofid Alyazji Vanessa Nathalia Cura Manzur	Overgrown/Real estate sign	P	Courtesy Notice
231494	11/28/2023	9040-9048 Collins Ave	9040 LLC	Several Property maintenance issues	R	Civil Violation Notice
231495	11/28/2023	Public Beach		Service dog on beach	P	Verbal Warning
231496	11/28/2023	9540 Collins Ave	The Shul Of Bal Harbour Inc.	Failure to obtain a permit for portable storage unit in alleyway	P	Courtesy Notice
231497	11/28/2023	9429 Harding Ave	Donald J Khan Le Rem Jennifer Lourdes Kahn	Awning in disrepair/UPS store	P	Courtesy Notice
231498	11/29/2023	9125 Bay Dr	Samuel E Maya Naama Maya	Overgrown	P	Courtesy Notice
231499	11/29/2023	90 St./Bay Drive vicinity of		Idling construction vehicle prior to 8:00 AM	P	Courtesy Notice
231500	11/29/2023	500 93 St	Roie Gigi & Sharon Gigi	Sprinkler heads spraying onto street, large ditch must be filled in and windscreens in disrepair.	P	Courtesy Notice
231501	11/29/2023	9040-9048 Collins Ave	9040 LLC	Water heater issue, no hot water in building; multiple complaints	R	Civil Violation Notice
231502	11/29/2023	9033 Harding Ave	9025 Harding LLC	Overgrown, pile of lumbar, fallen palm fronds, litter	P	Courtesy Notice



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231503	11/29/2023	9281 Byron Ave	A Weber Family Holdings LLC	Storm Water violation	P	Civil Violation Ticket
231504	11/29/2023	9281 Byron Ave	A Weber Family Holdings LLC	Litter, debris, detached fence screening	P	Civil Violation Notice
231505	11/29/2023	9281 Emerson Ave	Gary D Lampner Trs Lampner Family Trust Surfside	Overgrownencroaching on ROW	P	Courtesy Notice
231506	11/30/2023	9569 Harding Ave	9569 9571 Harding LLC & (Tenant) At&t	Feather sign on ROW	P	Courtesy Notice
231507	12/1/2023	Public Beach		Dogs on the beach	P	Verbal Warning
231508	12/1/2023	9309 Abbott Ave	Abraham Fried Sarah Fried	Construction noise before 8:00 am	P	Courtesy Notice
231509	12/1/2023	300 Surfside Blvd	300 Surfside LLC	Contruccion noise before 8:00 am	P	Civil Violation Ticket
231510	12/1/2023	8843 Abbott Ave	Juan Felipe Garcia	Fence installed w/o permit	P	Civil Violation Notice
231511	12/1/2023	8843 Abbott Ave	Juan Felipe Garcia	Tiles installed in backyard w/o permit	R	Civil Violation Notice
231512	12/2/2023	9388 Abbott Ave	Rodrigo & Rachel Slelatt	Contruccion Noise on Saturday	P	Courtesy Notice
231513	12/2/2023	9057 Emerson Ave	Peter Polak Jtrs; Ana Maria Menendez Jtrs.	Pressure cleaning on Saturday	P	Verbal Warning
231514	12/2/2023	9200 Collins Ave	Continental 647 Fund LLC	Work without a permit, noise complaint	PD	Civil Violation Notice
231515	12/2/2023	9364 Harding Ave	Rita Regev Trs Rita Regev Decl Of Rev Tr	Work without a permit	P	Civil Violation Notice
231516	12/3/2023	9561 Harding Ave	Koo Lulu	A frame sign place on sidewalk	P	Verbal Warning
231517	12/3/2023	8950 Hawthorne Ave	Paula Sperduto & H Anthony	Construction on a Sunday	P	Verbal Warning
231518	12/3/2023	9248 Carlyle Ave	Marc & Sharon Grossman	Chain link fence installed on front of property/no permit	P	Courtesy Notice
231519	12/3/2023	Public Beach		Service dog on the beach	P	Verbal Warning
231520	12/3/2023	Public Beach		Dogs on the beach/leashed	P	Verbal Warning
231521	12/3/2023	1020 88 St	Jared & Allison Margolis	Multiple signs on construction fence	P	Courtesy Notice



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Spotlight on P&R

