



**Town of Surfside**  
Office of the Town Manager  
Weekly Overview

February 20, 2024



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Below is a weekly overview of key administration activities per department for this week.

## Town Clerk's Office

- [Town calendar](#)

## Code Compliance Department

- Prepare cases to be presented before the Special Magistrate
- Draft Final Orders
- Refer to the attached report

## Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- GASB 75 Post-Retirement Benefit actuarial audit FY 2023 ongoing
- CITT 5 Year Plan Compliance Reporting Filing
- IRS Payroll 941 Quarterly Filing
- Annual Federal UEID/Cage Code renewal
- FEMA/CTS ongoing filing and reporting

## Human Resources Department

- New hire - Certified Police Officer
- Background – Deputy Town Clerk and Accountant (PT)
- Employee wellness/appreciation event
- Accepting resumes for: Assistant Chief of Police, Accountant (PT), Capital Improvement Projects Director, Communications Operator, Certified Police Officer, Deputy Clerk, Custodian and Recreation Leader (PT)



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### Parks and Recreation Department

- Community Center Pool and Water Tot Lot closed for maintenance February 20 - 23
- Working with Contractor on finishing 96<sup>th</sup> Street Park Field for Opening
- 5K run Sunday, February 25, 2024 @ 8:00 a.m.

### Planning Department

- Comprehensive Plan Update
- Design Guidelines Update
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

### Police Department

- Captain Jay Matelis attended the Florida Department of Transportation (FDOT) Traffic Safety Meeting on February 20, 2024, at 10:00 a.m. at the Miccosukee Police Department.
- The Yeshiva Elementary in Miami Beach hosted annual Career Week February 19 to February 23, 2024. The Police Department participated on February 20, 2024, with a law enforcement presentation and police equipment demonstration from Sergeant Diana Leon.
- The Miami-Dade County Department of Emergency Management is conducting a FEMA Virtual Tabletop Exercise (VTTX) - Flood Response on February 22, 2024, from 12:00 p.m. to 4:00 p.m. at the Miami-Dade County Emergency Operations Center. Captain Jay Matelis and Sergeant Marian Cruz will attend this training.

### Public Works Department

- Utilities installed stormwater pump on 89<sup>th</sup> St and Hawthorne Avenue
- Public Works continued with the bollard installation on the hardpack



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### Tourism & Communications Department

- Tourism and Communications team produced and sent out the February Visit Surfside newsletter
- Tourism and Communications attended the Hialeah Sister City Partnership signing event alongside Mayor Danzinger and staff
- Tourism and Communications created a flyer for the Commissioner Candidates' Forum II
- Tourism and Communications rescheduled the 2024 Auto Show to Sunday, May 19 due to inclement weather

### Building Department

- The Town of Surfside has received the digital Demolition Permit Application from Damac Properties Co. LLC to remove the rest of the structure formerly known as Champlain Towers South located at 8777 Collins Avenue. The only part of the previous structure which remains is the foundation, the lowest garage floor slab, and other elements of the underground parking garage. This application will be reviewed in depth by multiple staff directors to achieve full compliance with the following controlling documents:
  - Resolution No. 23-Z-3209 Site Plan Approval and Conditions
  - Ordinance no. 2022-1720 Construction Sites Ordinance
  - Town of Surfside Development Order for 8777 Collins Avenue



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## Code Compliance Weekly Report February 12 to February 18, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Notification Type
240220	2/12/2024	9065 Dickens Ave.	Alejandro Gomez	Noise complaint/Barking Dogs	PD	Complaint Investigation
240221	2/12/2024	600 90 St.	Jared Freedman & Current Occupant	Broken Fence	P	Courtesy Notice
240222	2/12/2024	8801 Collins Ave.	Solara Surfside Condo	Beach Furniture Operator set up staging area in dunes	P	Courtesy Notice
240223	2/12/2024	9116 Carlyle Ave.	Spencer Golden & Erika Golden	Car parked on grass	P	Courtesy Notice
240224	2/12/2024	9281 Byron Ave.	A Weber Family Holdings LLC	Overgrown/Ditch unsecured on exterior side of temporary fence/Multiple construction signs	P	Courtesy Notice
240225	2/12/2024	9525 Harding Ave.	9525 37 Harding Avenue LLC, Erikdavid LLC	Temporary banner above storefront	P	Courtesy Notice
240226	2/12/2024	9525 Harding Ave.	9526 37 Harding Avenue LLC, Erikdavid LLC	Wall banner	P	Courtesy Notice
240227	2/12/2024	9525 Harding Ave.	9527 37 Harding Avenue LLC, Erikdavid LLC	Temporary window signs	P	Courtesy Notice
240228	2/12/2024	9564 Harding Ave.	9564 Harding Investment LLC	Temporary banners placed over permanent signs	P	Courtesy Notice
240229	2/13/2024	600 88 St.	Kort Properties LLC	Excessive number of temporary signs and excessive number of construction signs	P	Courtesy Notice
240230	2/13/2024	9480 Bay Dr.	Pablo Guala	Broken slats on wood fence	P	Courtesy Notice
240231	2/13/2024	600 90 St.	Jared Freedman	Overgrown	P	Civil Violation Notice
240232	2/13/2024	88 St/NW Corner Of Byron Ave, Light Pole		Snipe sign "Pressure Cleaning Services"	P	Not Applicable
240233	2/13/2024	9308 Harding Ave.	Maguen David LLC	2 real estate signs	P	Courtesy Notice
240234	2/14/2024	600 88 St.	Kort Properties LLC	Concrete truck idling on property prior to 8:00 AM	P	Courtesy Notice
240235	2/14/2024	524 89 St.	Mikhail Damiani & Dannielle Corpora Damiani	Overgrown	P	Courtesy Notice
240236	2/14/2024	524 89 St.	Mikhail Damiani & Dannielle Corpora Damiani	Construction noise/loud music prior to 8:00 AM	P	Courtesy Notice
240237	2/14/2024	Public Beach		Dog on the beach/leashed	P	Verbal Warning
240238	2/14/2024	9177 Dickens Ave.	Ibrahim Menendez Perez & Daimis Vazquez Rosabal	Excessive number of temporary signs	P	Courtesy Notice
240239	2/17/2024	Public Beach		Dog on the beach	P	Verbal Warning
240240	2/14/2024	8900 Harding Ave.	8900 Harding Ave LLC	Overgrown hedges	R	Civil Violation Notice
240241	2/15/2024	1452 Biscaya Dr	Biscaya Drive Investment LLC	Oversized vehicle dropping off crane	PD	Complaint Investigation
240242	2/15/2024	9540 Bay Dr	Waterview Holding LLC	Construction work before 8 AM	PD	Complaint Investigation
240243	2/15/2024	9124 Harding Ave		Balcony railings in disrepair, missing section of fence	P	Courtesy Notice
240244	2/16/2024	Public Beach		Dog on the beach	P	Verbal Warning
240245	2/16/2024	524 89 St	Mikhail Damiani Dannielle Corpora Damiani	Overgrown and no visible house number	P	Courtesy Notice
240246	2/16/2024	601 94 St	Joseph Rosanel Sarah Rosanel	Fence installed without a permit	P	Civil Violation Notice
240247	2/17/2024	8851 Hawthorne Ave	8851 Hawthorne Ave LLC	Construction noise on Saturday	P	Verbal Warning
240248	2/17/2024	9133 Froude Ave	Brian Lombardi Rachel Lombardi	Use of circular saw on Saturday by hired contractor	P	Verbal Warning
240249	2/17/2024	9234 Bay Dr	9234 Bay LLC	Construction noise on Saturday	P	Courtesy Notice
240250	2/17/2024	9448 Abbott Ave	Karo Five LLC	Construction Noise on Saturday	P	Courtesy Notice
240251	2/17/2024	9072 Dickens Ave	Antonio Salup Gonzalez Silvia MDel Campo	Window installation on Saturday	P	Courtesy Notice
240252	2/17/2024	Public Beach		Dog on the beach	P	Verbal Warning



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FLORIDA

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**Spotlight on PW:** *Installation of a stormwater pump on 89<sup>th</sup> St and Hawthorne Avenue*

