



Town of Surfside
Office of the Town Manager
Weekly Overview

March 4, 2024



Town of Surfside

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Weekly Overview

Below is a weekly overview of key administration activities per department for this week.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Prepare Notices to Appear for the March Code Compliance Hearing
- Refer to the attached report

Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- GASB 75 Post-Retirement Benefit actuarial audit FY 2023 ongoing
- CITT 5 Year Plan Compliance Reporting Filing
- IRS Payroll 941 Quarterly Filing
- Annual Federal UEID/Cage Code renewal
- FEMA/CTS ongoing filing and reporting

Human Resources Department

- EEOC complaint re: age, national origin, and retaliation (former P&R employee) – initial meeting, gathered information for attorney's response
- Grievance regarding police disciplinary action and final discipline determination
- Interviews – Capital Improvement Projects Director
- Employee Appreciation Day – March 1st – appreciation activities
- Accepting resumes for: Assistant Chief of Police, Capital Improvement Projects Director, Communications Operator, Certified Police Officer, Custodian and Recreation Leader (PT)



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Parks and Recreation Department

- Aftercare – Monday to Friday – 1:50 p.m. – 6:00 p.m.
- First day of Spring session – Monday – 9:00 a.m.
- Splash into Spring Egg Hunt – Sunday, March 10 @ 10:00 a.m.

Planning Department

- Demolition Permits for 9300 Collins Avenue and 8777 Collins Avenue
- Zoning Verification Letters for 8995 Collins Avenue
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Police Department will host a community blood drive on March 6, 2024, from 10:00 a.m. – 5:00 p.m. in the Town Hall municipal parking lot.
- The Police Department coordinated for the Parks and Recreation Teen Scene Program a Marine Patrol class on March 7, 2024, from 5:00 p.m. to 7:00 p.m. at the Indian Creek Police Department. Bal Harbour and Sunny Isles Beach Police Departments will be participating along with Officer Jose Valino as a member of the Police Department's Auxiliary Marine Patrol Unit.

Public Works Department

- Public Works continued with the bollard installation on the hardpack
- Public Works repaired concrete flags at the Abbott parking lot post completion of utility repair.
- Public Works installed Hialeah Sister City Flamingo at the Butterfly Park

Tourism & Communications Department

- Tourism and Communications Director worked the Safe Streets Community Workshop on Monday
- Tourism and Communications created videos for the Police traffic details and a recap of the Safe Streets Workshop



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- Tourism and Communications created a landing page for the Safe Streets initiative
- Tourism and Communications hosted the Jazz Night Surfstreet Saturdays event on March 2

Building Department

- The Building Department awaits response to comments from the architectural/engineering design team for the new townhouse project located at 8851 to 8873 Harding Avenue. The project will consist of 8 new 3 bedroom/2.5 bath modern townhomes with two living levels above parking. Each unit will be nearly 2,800 square feet featuring a plunge (splash) pool for each unit located on the upper living level. Total project cost for construction of the 8 units will exceed \$6,500,000.



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Code Compliance Weekly Report February 26 to March 3, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Complainant Name	Type of Notification
240276	2/26/2024	9272 Abbott Ave.	Solomon Zolty Investment LLC	Failure to obtain a PW permit for curb removal	P	Civil Violation Notice
240277	2/26/2024	9256 Harding Ave.	Menachem M Katz & W Zeld	Car parked on grass	P	Civil Violation Notice
240278	2/26/2024	8855 Collins Ave.	Champlain Towers East Condo	Standing water on planters in off of lobby	R	Courtesy Notice
240279	2/26/2024	9449 Collins Ave.	Beach House Hotel LLC	Patrons obstructing emergency pathway awaiting beach chairs	P	Courtesy Notice
240280	2/26/2024	9456 Abbott Ave.	Roman Ilysova & Miry Ilysova	Temporary fence open and encroaching on street	P	Courtesy Notice
240281	2/26/2024	601 94 St.	Joseph & Sarah Rosanel	Construction after 6 PM	P	Courtesy Notice
240282	2/26/2024	8910 Garland Ave.	Joey A Purvis Revocable Tr & Marcia J Purvis Trs	Construction after 6 PM	P	Courtesy Notice
240283	2/27/2024	900 89 St.	Andrew E Feldman & W Lisa B	No pool barrier	P	Courtesy Notice
240284	2/27/2024	624 95 St.	Edwin De La Cadena & Elizabeth De La Cadena	Overgrown hedges encroaching on ROW	P	Courtesy Notice
240285	2/27/2024	9116 Harding Ave.	303 Surfside Blvd LLC	Overgrown	P	Courtesy Notice
240286	2/27/2024	303 Surfside Blvd.	303 Surfside Blvd LLC	Overgrown, weeds growing into curb, litter	P	Courtesy Notice
240287	2/27/2024	9540 Collins Ave.	The Shul Of Bal Harbour Inc	Abandoned "Publix" shopping carts in alleyway	P	Verbal Warning
240288	2/28/2024	524 89 St.	Mikhail Damiani & Dannielle Corpora Damiani	Construction activity before allowed hours	P	Civil Violation Notice
240289	2/28/2024	9523 Harding Ave.	Kenneth Winfield Jones Trs Mary Ellen Jones Trs	Interior partial demolition/remodel without a permit	P	Civil Violation Notice
240290	2/28/2024	600 88 St.	Kort Properties LLC	Windscreens in disrepair	P	Courtesy Notice
240291	2/28/2024	9455 Harding Ave.	Kfg Investments, LLC	Missing tiles on storefront facade	P	Courtesy Notice
240292	2/29/2024	8855 Collins Ave 6a	Santa Blanca Llc & Sarra, Jaime A	Loud Music	PD report	Courtesy Notice
240293	2/29/2024	9248 Collins Ave 203	Nsb Butler LLC	Short-Term rental w/o registration	P	Courtesy Notice
240294	2/29/2024	9156 Bay Dr	Bay Drive 9156 LTD	Utility trailer parked in vacant lot	P	Courtesy Notice
240295	2/29/2024	9132 Dickens Ave.	Ez Bh LLC	Construction work after 6 pm.	R	Not Applicable
240296	2/29/2024	8818 Hawthorne Ave	David V Wilson Sarah V Wilson	Construction sign laying on front planter	P	Verbal Warning
240297	3/1/2024	9232 Byron Ave	Urban Capital Realty LLC	Construction work on weekday before 8:00 am	P	Courtesy Notice
240298	3/1/2024	900 89 St	Andrew E Feldman & W Lisa B	Fence on ROW, not as approved by plans	P	Civil Violation Notice
240299	3/2/2024	8874 Abbott Ave	Devesh Nakra Mitali Saxena	Delivery of appliances using truck with lift	P	Verbal Warning
240300	3/2/2024	8810 Garland Ave	8810surfside LLC	Camper parked at residence longer than 24 hrs	P	Courtesy Notice
240301	3/2/2024	228 89 St	Casa De Jesus Inc	Use of generator for welding work	P	Courtesy Notice
240302	3/2/2024	Surfside Beach		Dog on the beach	P	Verbal Warning
240303	3/3/2024	8851 Hawthorne Ave.	8851 Harding LLC	Missing windscreens on temporary fence	P	Courtesy Notice
240304	3/3/2024	Public Beach		Dog on the beach	PD	Complaint Investigation



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Spotlight on PW: *Installation of Hialeah Sister City Flamingo at the Butterfly Park*





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Spotlight on P&R: *New mile markers*

