



Town of Surfside
Office of the Town Manager
Weekly Overview

March 11, 2024



Town of Surfside

Office of the Town Manager
Weekly Overview

Below is a weekly overview of key administration activities per department for this week.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Continue with multifamily yearly inspections
- Survey of landscape on Right-Of-Way for Utilities Undergrounding Project
- Refer to the attached report

Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- GASB 75 Post-Retirement Benefit actuarial audit FY 2023 ongoing
- CITT 5 Year Plan Compliance Reporting Filing
- IRS Payroll 941 Quarterly Filing
- Annual Federal UEID/Cage Code renewal
- FEMA/CTS ongoing filing and reporting

Human Resources Department

- EEOC complaint re: age, national origin, and retaliation (former P&R employee) – cont. to gather information/ requests for attorney's response
- Capital Improvement Projects Director- employment offer, background
- AFCSME – communication with attorney regarding election day/process etc.
- Public records requests
- Accepting resumes for: Assistant Chief of Police, Communications Operator, Certified Police Officer, and Recreation Leader (PT)



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Parks and Recreation Department

- Aftercare – Monday to Friday – 1:50 p.m. – 6:00 p.m.
- 96th Street Park Construction update meeting - Wednesday - 10:30 a.m.
- Senior Brunch – Friday, March 15, 2024 @ 11:00 a.m.
- Flamingo Garden Park opening ceremony – Friday 15, 2024 @ 12:00 p.m.

Planning Department

- Meeting with students from Syracuse University Architecture School
- Miami-Dade County TPO meeting
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Miami-Dade County Association of Chiefs of Police (MDCACP) is hosting their 3rd Annual Law Enforcement Women's Empowerment Lunch and Learn Forum on March 13, 2024 from 11:00 a.m. to 4:00 p.m. at the Rusty Pelican. Sergeant Marian Cruz will attend the event.
- The K9s For Warriors in conjunction with Chewy.com are hosting a K9 Veterans Day Presentation on March 13, 2024, at 1:00 p.m. at the Chewy Headquarters in Plantation. Chief Antonio Marciante and Officer Mike will attend this event.

Public Works Department

- Public Works replaced street sign on 94th Street and Collins Avenue
- Utilities repaired utility access doors on 88th Street
- Utilities conducted locates for the week



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Tourism & Communications Department

- Tourism and Communications held the March Tourist Board meeting
- Tourism and Communications worked the SURF FOOD FEST event on Thursday, March 7 which was a huge success
- Tourism and Communications worked the Sunday, March 10 Music on the Beach event
- Tourism and Communications worked on the State of the Town creative assets

Building Department

- Permits issued: 33
- Inspections performed: 61
- Valuation of Permits issued: \$165,314.00
- Total Plan Reviews Performed: 58
- Significant Plan Projects Plan Reviewed/Comments sent out:
 - Demolition Permit Application for 8777 Collins Ave - Former CTS Site
 - Demolition Permit Application for 9300 Collins Ave - Historic Building
 - New Single Family Home at 9009 Byron Ave.



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Code Compliance Weekly Report March 4 to March 10, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
240305	3/4/2024	9341 Collins Ave.	Marbella Condo	Yearly Inspection	P	Courtesy Notice
240306	3/4/2024	Public Beach		Dog on the beach- Service dog	P	Verbal Warning
240307	3/4/2024	8851 Hawthorne Ave.	8851 Hawthorne Ave LLC	Construction site maintenance/mud in gutters/no contact number on fence/gutter buddy clogged	P	Courtesy Notice
240308	3/4/2024	9449 Collins Ave.	Beach House Hotel LLC	Beach furniture operation requires trash bin	P	Courtesy Notice
240309	3/4/2024	9553 Harding Ave.	9553 Harding Investment LLC	Boxes not flattened/discarded outside of trash receptacle.	P	Courtesy Notice
240310	3/5/2024	9045 Hawthorne Ave	Jeffrey R Rose Leah R Rose	Dumpster exchange before allowable hrs.	R	Courtesy Notice
240311	3/5/2024	9156 Emerson Ave	9156 Emerson Ave LLC	Large amount of tree cutting debris on road	R	Courtesy Notice
240312	3/6/2024	8911 Collins Ave.	Rimini Beach Condominium Association	Yearly Inspection	P	Courtesy Notice
240313	3/6/2024	9365 Carlyle Ave.	Yakov Avramov & W Dvorah	Complaint of overgrown hedges	R	Complaint Investigation
240314	3/6/2024	9125 Dickens Ave.	Federal Immigration And Document Management LLC	Landsaping debris left on street	PW	Courtesy Notice
240315	3/6/2024	9008 Collins Ave	The Mediterranean Condo Assn Inc	Yearly Inspection	P	Courtesy Notice
240316	3/6/2024	8855 Collins Ave. Unit 4c	Fernando T Carballo &W Carmen Carballo	Failure to obtain a building permit for flooring installation	R	Civil Violation Notice
240317	3/6/2024	8934 Garland Ave	Jared M Brunnabend	Pool water dewatering	PW	Civil Violation Notice
240318	3/6/2024	9000 Harding Ave	Shlomo Danzinger Rochel Leah Danzinger	Overgrown lawn	P	Verbal Warning
240319	3/6/2024	9016 Byron Ave	Jeffrey R Rose And Leah R Rose LLC	Driveway without a permit, grass being removed and driveway cuts on curb	R	Complaint Investigation
240320	3/7/2024	8801 Emerson Ave	8801 Emerson LLC	Running water, possible broken water line	R	Complaint Investigation
240321	3/7/2024	9033 Abbott Ave	Lynette Long Le Rem Sarah Alson et al	Overgrown tree branches touching utility cables	R	Courtesy Notice
240322	3/8/2024	900 89 St	Andrew E Feldman & W Lisa B	Pool work on weekday before 8:00 am	P	Civil Violation Notice
240323	3/8/2024	8801 Emerson Ave	8801 Emerson LLC	Demolition work with excessive disturbance	R	Complaint Investigation
240324	3/8/2024	Surfside Beach		Dog on the beach	P	Verbal Warning
240325	3/8/2024	Surfside Beach		Dog on the beach	P	Verbal Warning
240326	3/8/2024	9488 Byron Ave	Ezequiel Singer Sabrina Kantt	Construction fence in disrepair and overflowing roll-off	R	Courtesy Notice
240327	3/9/2024	9309 Carlyle Ave	Maria Elena Rey Trs Maria Elena Rey Revo Trust	Vehicle parked on grass	P	Verbal Warning
240328	3/9/2024	9133 Dickens Ave	Michael J Weiss Arlene R Weiss	Use of gas powered machinery by hired contractor on Saturday	P	Verbal Warning
240329	3/9/2024	9125 Dickens Ave	Federal Immigration And Document Management LLC	Hired contractor using power tools on weekend	P	Courtesy Notice
240330	3/9/2024	8826 Froude Ave	Albert Eskenazi Viviana Eskenazi	Use of power tools by hired contractor on Saturday	P	Verbal Warning
240331	3/9/2024	9057 Carlyle Ave	David Cabral	Landscape work on Saturday by hired contractor	P	Courtesy Notice
240332	3/9/2024	9308 Abbott Ave	Ratko Kravljanc Trs Rb Family Trust, et al.	Address not visible from the street	P	Courtesy Notice
240333	3/9/2024	9585 Harding Ave	Helen Kotler & S Packar Co-Trs & Shirley Finkelstein Tr.	No town approved screening on windows	P	Courtesy Notice
240334	3/9/2024	Surfside Beach		Dog on the beach	P	Verbal Warning
240335	3/9/2024	Surfside Beach		Dog on the beach	P	Verbal Warning
240336	3/10/2024	9273 Harding Ave.	Manatee Condo Assn.	Yearly Inspection	P	Courtesy Notice
240337	3/10/2024	9540 Bay Dr.	Waterview Holding LLC	Construction gate wide open, obstructing sidewalk	P	Courtesy Notice
240338	3/10/2024	9540 Collins Ave.	The Shul Of Bal Harbour Inc.	Commercial vehicle unloading equipment in alleyway, storage of equipment obstructing ROW, parking spaces & main pump in alleyway	P	Verbal Warning



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Spotlight on PW: Utilities repaired utility access doors on 88th Street





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Spotlight on PW: *New sign*





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Spotlight on P&R: *Swimming lessons*

