



Town of Surfside
Office of the Town Manager
Weekly Overview

March 18, 2024



Town of Surfside

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Below is a weekly overview of key administration activities per department for this week.

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Continue with multifamily yearly inspections
- Refer to the attached report

Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- CITT 5 Year Plan Compliance Reporting Filing
- FEMA/CTS ongoing filing and reporting
- ACA Compliance Tax Reporting

Human Resources Department

- EEOC complaint re: age, national origin, and retaliation (former P&R employee) – cont.
- New hire orientation – Deputy Clerk - started Monday March 11, 2024
- Capital Improvement Projects Director- background completed; anticipated start date April 8, 2024
- AFCSME – Elections will take place on April 11, 2024
- Responded to public records requests
- Accepting resumes for: Assistant Chief of Police, Communications Operator, Certified Police Officer, and Recreation Leader (PT)



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Parks and Recreation Department

- Aftercare – Monday to Friday – 1:50 p.m. – 6:00 p.m.
- P&R Committee Meeting, Monday, 3/18/24 @ 5:30pm
- Spring Program Sessions are in full swing
- Spring Camp Registration is in progress

Planning Department

- Planning and Zoning Board meeting preparation of reports and agenda (2 new homes, 5 additions/alterations, Design guidelines review)
- Meetings - Miami-Dade County Vision Zero meeting, Wildlife Lighting Webinar; State Legislative Review
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- The Town of Surfside's Third Thursday event is March 21, 2024, from 6:00 p.m. to 9:00 p.m. in the 200 block of 93rd Street. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety from 1:00 p.m. to 10:30 p.m.
- The Miami-Dade County Association of Chiefs of Police Annual General Membership Dinner Meeting hosted by Bal Harbour, Bay Harbor Islands, Indian Creek, North Bay Village and Surfside Police Departments will be March 21, 2024, beginning at 6:30 p.m. at the Indian Creek Country Club.

Public Works Department

- Utilities continued installation of cellular meters
- Public Works made final preparations for the opening of Flaming Park
- Utilities conducted locates for the week



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Tourism & Communications Department

- Tourism and Communications promoted The Mentalist performance on March 17 and worked the event
- Tourism and Communications worked the Flamingo Butterfly Garden unveiling event
- Tourism and Communications worked on media requests
- Tourism and Communications prepared assets for the Swearing In Ceremony

Building Department

- Permits issued: 28
- Inspections performed: 56
- Valuation of Permits issued: \$178,707
- Total Plan Reviews Performed: 47
- Significant Plan Projects Plan Reviewed/Comments sent out:
- Response to comments for:
 - Demolition Permit Application for 8777 Collins Avenue
 - Demolition Permit Application for 9300 Collins Avenue (Historic Building)



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Code Compliance Weekly Report March 11 to March 17, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Complainant Name	Type of Notification
240339	3/11/2024	9341 Collins Ave.	Marbella Condo	Elevators In Disrepair	R	Civil Violation Notice
240340	3/11/2024	600 88 St.	Kort Properties LLC	Litter, Trash, Port-A-Potty Odor	R	Complaint Investigation
240341	3/11/2024	Public Beach		Dog On The Beach	P	Verbal Warning
240342	3/11/2024	Public Beach		Dog On The Beach	P	Verbal Warning
240343	3/11/2024	9540 Bay Dr.	Waterview Holding LLC	Graffiti On Windscreens	P	Courtesy Notice
240344	3/11/2024	9564 Abbott Ave.	Michel Chiche & W Florence	Car Parked On Grass	P	Courtesy Notice
240345	3/12/2024	9080 Garland Ave	Garland Prop LLC	Overgrown Front Lawn	P	Courtesy Notice
240346	3/12/2024	Vacant Lot East Of 700 88 St.	Julian Johnston	Unsecured Construction Site	P	Civil Violation Notice
240347	3/12/2024	Public Beach		Service Dog On The Beach	P	Verbal Warning
240348	3/12/2024	8809 Harding Ave.	8800 Collins Owner LLC	Illegal Sign/Excessive In Size	P	Courtesy Notice
240349	3/12/2024	9484 Harding Ave.	Harding 9484 LLC	Temporary Window Signs	P	Verbal Warning
240350	3/12/2024	9473 Carlyle Ave	Shmuel Y Rubashkin Rochel Rubashkin	No Visible House Number From The Street	P	Courtesy Notice
240351	3/12/2024	9573 Carlyle Ave.	Daisy Davidow Trs Davidow Family Trust	Overgrown	P	Civil Violation Notice
240352	3/12/2024	Public Beach		Dog On The Beach/Lleashed	P	Courtesy Notice
240353	3/12/2024	Public Beach		Dog On The Beach/Lleashed	P	Courtesy Notice
240354	3/13/2024	8819 Byron Ave.	Dan Muller Tamar Muller	Loud Music	PD report	Courtesy Notice
240355	3/13/2024	9017 Abbott Ave.	Jonas D Zetzel	Overgrown Trees Touching Utility Cables	R	Courtesy Notice
240356	3/14/2024	8942 Froude Ave.	Ludy Lopez	Short-Term Rental W/O Registration	CO	Courtesy Notice
240357	3/14/2024	9577 Harding Ave.	Stowe Plaza LLC	Facade In Disrepair And Needs Paint	P	Courtesy Notice
240358	3/16/2024	417 Surfside Blvd.	Lauren Locks	Construction Noise - Roof Work	P	Verbal Warning
240359	3/16/2024	8911 Carlyle Ave.	Gordon Braun Marian Braun	Work w/o permit - AC Replacement	P	Civil Violation Notice
240360	3/16/2024	524 90 St.	Benjamin T Acquario Kristen Mackenzie Jones	Use Of Pressure Cleaner By Hired Contractor on Saturday	P	Courtesy Notice
240361	3/16/2024	624 90 St.	Jennifer D Dray &H Simon P	Overgrown Palm Fronds Blocking Visibility	P	Verbal Warning
Properties along Collons Ave. were sent Educational Pamphlet on Gas-powered leaf blowers.						



Surfside
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Spotlight on Community Services & Public Communications Department: *The Mentalist*

