



Town of Surfside
Office of the Town Manager
Weekly Overview

May 6, 2024



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Below is a weekly overview of key administration activities per department for this week.

Building Department

- Permits issued: 16
- Inspections performed: 33
- Valuation of Permits issued: \$1,519,261.00
- Total Plan Reviews Performed: 72

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Prepare cases to present before the Special Magistrate at May Special Master hearing
- Refer to the attached report

Capital Improvement Projects

96th Street Perk

- Evaluating LEED certification for the park

Abbott Avenue Drainage

- ITB posted April 15, 2024
- Bid opening & evaluation May 17, 2024

Traffic Calming & Walkability

- MOU scheduled for Commission approval April 30, 2024 was deferred to a later time



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Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- CITT Quarterly Compliance Reporting
- Florida PA CTS ongoing review
- Annual Local Option Gas Tax Certification
- FY 2024 Proposed Budget Preparation ongoing

Human Resources Department

- Police accreditation – collected documents needed from HR for mock accreditation
- New hire orientation – Executive Assistant to Interim Town Attorney
- Conducting background investigation for CRS Coordinator/Floodplain plans reviewer (PT)
- Town Manager recruitment – initial stage (employment advertisement/job description)
- Lifeguard interviews (seasonal staff)
- Risk management related duties
- Accepting resumes for: Town Manager (effective 5/3/24) Building Official, Lifeguard (Seasonal), Certified Police Officer, and Recreation Leader I
- Wellness fair preparation cont.

Parks and Recreation Department

- Spring Mini Session is in process
- Tenn Scene meets Thursday, May 9, 2024 @ 5:30 p.m.

Planning Department

- Preparation of Planning and Zoning Board project applications
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance



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Police Department

- The SurfStreet Saturdays block party was May 4, 2024 from 6:00 p.m. – 9:00 p.m. on 93rd Street between Collins and Harding Avenue. The Police Department assisted the Tourist Board with traffic control, street closures and pedestrian safety from 1:00 p.m. to 10:00 p.m.
- Police Department hosted a community blood drive on May 5, 2024 from 10:00 a.m. – 5:00 p.m. in the Town Hall municipal parking lot
- Arley Flaherty was sworn in as the Police Department's new Captain on May 6, 2024
- The Police Department is hosting a Community Meet and Greet with the Command Staff on May 8, 2024 from 5:00 p.m. to 7:30 p.m. in the Commission Chambers
- Officer Ronald Donoso will proudly represent the Surfside Police Department as a member of a multijurisdictional Honor Guard Team on May 10, 2024 for the graduation ceremony for Criminal Justice students from St. Thomas University
- The Surfside Farmers Market is every Sunday at the 96th Street Beach entrance and the hard pack from 9:30 a.m. to 3:30 p.m. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety from 7:00 a.m. to 5:00 p.m.

Public Works Department

- Utilities responded to a sewer back up on Harding Avenue
- Utilities conducted locates for the week

Tourism & Communications Department

- Tourism and Communications released the May Tourist Board meeting agenda
- Tourism and Communications spoke with the Town's special event vendors in preparation for the May 6 Board meeting
- Tourism and Communications worked the May 4 Surfstreet Saturdays block party event
- Tourism and Communications is promoting the start of Sea Turtle Nesting season across all channels



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Code Compliance Weekly Report April 29 May 5, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
240536	4/29/2024	89 St./Harding Ave.		Snipe sign (Sale)	P	Not Applicable
240537	4/29/2024	9489 Carlyle Ave.	Laurence V Baldwin Trs.	Landscaping debris disposed of on ROW	See Click Fix	Courtesy Notice
240538	4/29/2024	94 St./Byron Ave.	Right-of-Way	Snipe sign (We love Surfside Police)	P	Not Applicable
240539	4/29/2024	9476 Harding Ave.	9476 Harding Investments Inc & Rustko Bistro (Tenant)	Trash in alleyway	R	Complaint Investigation
240540	4/29/2024	88 St. Harding Ave.	Right-of-Way	Snipe Sign (We Love Surfside Police)	P	Not Applicable
240541	4/29/2024	524 89 St.	Mikhail Damiani & Dannielle Corpora Damiani	Construction vehicle obstructing traffic lane	P	Verbal Warning
240542	4/30/2024	8835 Froude Ave.	Ksa 8835 LLC	Windscreens in direpair	P	Courtesy Notice
240543	4/30/2024	90 St./Dickens Ave.	Right-of-Way	Snipe Sign (We Love Surfside Police) on ROW	P	Not Applicable
240544	4/30/2024	8910 Dickens Ave.	William David Kirsh Trs & Kirsh Irrevocable Trust	Snipe sign (We Love Surfside Police) on ROW	P	Not Applicable
240545	4/30/2024	8911 Dickens Ave.	William Howard Blumenkranz &W Dina L Goldstein	Snipe sign (We Love Surfside Police) on ROW	P	Not Applicable
240546	4/30/2024	500 Surfside Blvd.	Arlene Rajjman	Snipe Sign (We Love Surfside Police) on ROW	P	Not Applicable
240547	4/30/2024	9017 Byron Ave.	Dovid Duchman	Snipe sign (We love Surfside Police) on ROW	P	Not Applicable
240548	4/30/2024	9016 Byron Ave.	Jeffrey R Rose And Leah R Rose LLC	Snipe sign (We Love Surfside Police) on ROW	P	Not Applicable
240549	4/30/2024	92 St. Carlyle Ave.	Right-of-Way	Snipe sign (We Love Surfside Police) on ROW	P	Not Applicable
240550	4/30/2024	9449 Collins Ave.	Beach House Hotel LLC	Alarm sounding incessantly	R	Complaint Investigation
240551	4/30/2024	Public Beach		Dog on the beach	P	Verbal Warning
240552	4/30/2024	9540 Collins Ave.	The Shul Of Bal Harbour Inc.	Pallets stored in alleyway	P	Courtesy Notice
240553	4/30/2024	8927 Harding Ave.	8927 Harding Ave. Holdings LLC	Generator running after 6PM	P	Civil Violation Notice
240554	5/1/2024	8925 Bay Dr.	Jorge Cortes Ileana Cortes	Landscaping debris/tree trimmings on ROW	P	Civil Violation Notice



Surfside
FLORIDA

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Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
240555	5/1/2024	8927 Harding Ave.	8927 Harding Ave Holdings LLC	Unsecured Construction Site	P	Courtesy Notice
240556	5/1/2024	501 95 St.	Yaakov Polak Miriam Polak	Gate to construction fence in disrepair	P	Civil Violation Notice
240557	5/2/2024	9525 Byron Ave.	Sara Medalie	Overgrown Tree	P	Courtesy Notice
240558	5/2/2024	9553 Harding Ave.	9553 Harding Investment LLC	Working without approved permit	P	Courtesy Notice
240559	5/2/2024	8926 Irving Ave.	Israel Jacob Kohn Chaya Izirel Kohn	Dirty Roof	P	Courtesy Notice
240560	5/3/2024	Surfide Beach		Dog on the beach	P	Verbal Warning
240561	5/3/2024	8874 Abbott Ave.	Devesh Nakra Mitali Saxena	Excessive Landscaping Debris on ROW	P	Courtesy Notice
240562	5/3/2024	9116 Harding Ave.	303 Surfside Blvd LLC	Unsecured Lot/ Gate in disrepair	P	Courtesy Notice
240563	5/4/2024	Surside Beach		Dog on the beach	P	Verbal Warning
240564	5/4/2024	1452 Biscaya Dr.	Biscaya Drive Investment LLC	Unsecured construction site	P	Courtesy Notice
240565	5/4/2024	901 88 St.	Israel Jacob Kohn	Landscaping debris on ROW	P	Civil Violation Notice
240566	5/4/2024	Surfside Beach Vicinity Of 94 St		Loud music	PD Dispatch	Complaint Investigation
240567	5/4/2024	Surside Beach		Dog on the beach	P	Verbal Warning
240568	5/4/2024	9008 Froude Ave.	Ha Hai Ta Hoang Ngan Nguyen	Short-Term Rental w/o registration	R	Civil Violation Notice
240569	5/5/2024	9425 Harding Ave.	9425-27 Harding Ave. Inc. And (Tenant) Tzfasman Jewelers	A-Frame sign on sidewalk	P	Verbal Warning
240570	5/5/2024	9476 Harding Ave.	9476 Harding Investments Inc & Rustko Bistro (Tenant)	Complaint of overflowing dumpster	R	Complaint Investigation
240571	5/5/2024	9476 Harding Ave.	9476 Harding Investments Inc & Rustko Bistro (Tenant)	SWC umbrellas obstructing parking spaces	P	Civil Violation Notice
240572	5/5/2024	9476 Harding Ave.	9476 Harding Investments Inc & Rustko Bistro (Tenant)	SWC tables set up directly in front of neighboring restaurant	P	Civil Violation Notice
240573	5/5/2024	1404 Biscaya Dr.	Christine J Taplin Trs; Christine J Taplin Trust	Permanent sign - no permit	P	Courtesy Notice