



Town of Surfside
Office of the Town Manager
Weekly Overview

May 20, 2024



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Below is a weekly overview of key administration activities per department for this week.

Building Department

- Permits issued: 20
- Inspections performed: 36
- Valuation of Permits issued: \$ 2,788,932.53
- Total Plan Reviews Performed: 28

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Refer to the attached report

Capital Improvement Projects

Abbott Avenue Drainage

- ITB posted April 15, 2024
- Bid opening & evaluation June 4, 2024

Traffic Calming & Walkability

- MOU approved at the May Town Commission meeting

96th Street Park

The 96th Street Park team presented at the May 14 Town Commission meeting and answered Commissions' questions.



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The way forward is to complete the project minus the railing for August/September 2024 and to have the rails for the upper floor installed in October 2024. The rail has a 14 weeks lead time which pushed the opening of the upper floor until installed.

Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 ongoing
- Annual Employee Pension Audit FY 2023 ongoing
- CITT Quarterly Compliance Reporting
- Florida PA CTS ongoing review
- Annual Local Option Gas Tax Certification
- FY 2024 Proposed Budget Preparation ongoing

Human Resources Department

- Town Manager recruitment – receiving resumes; closing date 5/17/24.
- Lifeguard seasonal staff employment offer, and background investigation cont.
- Accepting resumes for: Town Manager, Building Official, Lifeguard (Seasonal), Certified Police Officer, and Recreation Leader I

Parks and Recreation Department

- Aftercare program - Daily - 1:50 pm - 6 pm
- Parks and Recreation Committee meeting - Monday - 5:30 pm - Manny Crawford Room
- 96th Street Park Construction progress meeting - Wednesday - 10:30 am
- 96th Street Park Site Review meeting - Wednesday - 11:30 am
- Memorial Day Ceremony, May 27, 2024 @ 10:00 a.m. at the Veterans Park

Planning Department

- Preparation of Planning and Zoning Board project applications



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Weekly Overview

- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- Wearing a seat belt is one of the safest choices drivers and passengers can make and have been proven to be one of the best ways to save your life in a crash. *The Click It or Ticket* seat belt enforcement campaign focuses on safety education, strong laws, and law enforcement support to save lives. The National Seat Belt Enforcement Mobilization begins May 20, 2024 concluding June 2, 2024. The Police Department will once again participate in this significant event.
- Community Service Aides Felix Fermin, Donald Laurent and Henry Popoteur will attend a Police Service Aide Foundations course (May 20 - June 6, 2024) at Broward College.
- The Grand Opening of the Miami-Dade College North Campus School of Justice will be May 21, 2024 at 9:00 a.m. Chief Enrique Doce, Assistant Chief Wayne Holbrook and Captain Arley Flaherty will attend.
- The inauguration (ribbon cutting) of the new Civic Center/Police Headquarter in the Town of Golden Beach will be May 23, 2024 from 6:00 p.m. to 9:00 p.m. Chief Enrique Doce, Assistant Chief Wayne Holbrook and Captain Arley Flaherty will attend.
- The Surfside Farmers Market is every Sunday at the 96th Street Beach entrance and the hard pack from 9:30 a.m. to 3:30 p.m. The Police Department will assist with traffic control during set up and breakdown, security during the event, and ensuring pedestrian safety from 7:00 a.m. to 5:00 p.m.

Public Works Department

- Utilities conducted locates for the week.
- Utilities continued installation of cellular meters

Tourism & Communications Department

- Tourism and Communications is promoting the Town's 89th Anniversary on social media
- Tourism and Communications followed up with the DVAC Committee after their May 8 meeting
- Tourism and Communications worked the Third Thursdays event, the final one this season



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- Tourism and Communications drafted and posted the Community Center concession announcement
- Tourism and Communications created a flyer for the Community Relations Board and promoted it along with additional openings
- Tourism and Communications is working on visual assets for Pride weekend
- Tourism and Communications created a Save the Date for the upcoming Third Remembrance Event



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Weekly Overview

Code Compliance Weekly Report May 13 to May 19

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
240619	5/13/2024	9148 Dickens Ave.	Vivi Tahasiut Beton LLC	Bulk trash disposed of in front yard and street	R	Civil Violation Notice
240620	5/13/2024	9480 Harding Ave.	Harding Properties LLC	A-Frame sign on sidewalk	P	Verbal Warning
240621	5/13/2024	9390 Bay Dr.	Michael Blisko Ronit Blisko	Permanent sign w/o a permit	P	Courtesy Notice
240622	5/13/2024	8841 Froude Ave.	Luis Perish & Ailed Alonso	Construction sign not up to code	R	Courtesy Notice
240623	5/13/2024	8841 Froude Ave.	Luis Perish & Ailed Alonso	No Address number	R	Courtesy Notice
240624	5/13/2024	8841 Froude Ave.	Luis Perish & Ailed Alonso	Permanent sign w/o a permit	R	Courtesy Notice
240625	5/13/2024	8842 Froude Ave.	Louis J D'antuono &W Michele	Permanent sign w/o a permit	P	Courtesy Notice
240626	5/13/2024	8705 Carlyle Ave.	Michael Vinciguerra Janette Vinciguerra	Construction sign does not meet code	P	Courtesy Notice
240627	5/13/2024	625 94 St.	Fred R Landsman & Courtney L Landsman	Permanent sign w/o a permit	P	Courtesy Notice
240628	5/14/2024	925 88 St.	Nicolas Michael Wigoda	Permanent sign w/o a permit	P	Courtesy Notice
240629	5/14/2024	8850 Carlyle Ave.	Ricardo Lopez &W Nury	No address number visible	P	Courtesy Notice
240630	5/14/2024	8850 Carlyle Ave.	Ricardo Lopez &W Nury	Carport/awning detached from ground	P	Civil Violation Notice
240631	5/14/2024	8818 Hawthorne Ave.	David V Wilson & Sarah V Wilson	Construction materials delivered and left on street/ROW	P	Civil Violation Notice
240632	5/14/2024	8818 Hawthorne Ave.	David V Wilson & Sarah V Wilson	Construction signs do not meet code	P	Courtesy Notice
240633	5/14/2024	9195 Collins Ave.	Carlisle On The Ocean Condominium Association, Inc.	Overgrown hedges encroaching on ROW	See click Fix	Courtesy Notice
240634	5/14/2024	9464 Bay Dr.	Eran Frai & W Elisabeth	Permanant sign w/o a permit	P	Courtesy Notice
240635	5/14/2024	9045 Hawthorne Ave.	Jeffrey R Rose & Leah R Rose	Signs on construction site do not meet Town Code	P	Courtesy Notice
240636	5/15/2024	9072 Harding Ave.	Deco Square Homeowners Assoc Inc.	Sign promoting fence company without a fence permit	P	Courtesy Notice
240637	5/15/2024	8927 Harding Ave.	8927 Harding Ave Holdings LLC	Windscreens missing from south side of fence	P	Courtesy Notice
240638	5/15/2024	901 Surfside Blvd.	Mirasurf LTD	Unsecured plumbing trench	P	Civil Violation Notice



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240639	5/15/2024	724 90 St.	Francisco Mallmann Melissa Contreras Mallmann	Sign on construction site does not meet town code	P	Courtesy Notice
240640	5/15/2024	801 90 St.	Walter Puls Hilary Puls	Signs placed on right of way	P	Courtesy Notice
240641	5/15/2024	9156 Abbott Ave.	Jovica Pejic Jtrs Anita Pejic Jtrs	Excessive amount of coconuts on palm tree	R	Courtesy Notice
240642	5/16/2024	8910 Garland Ave.	Joey A Purvis Trs, et all	Permanent sign erected on property without a permit.	P	Courtesy Notice
240643	5/16/2024	9132 Dickens Ave.	Ez Bh LLC	Construction work after 6 pm on weekday	P	Civil Violation Notice
240644	5/16/2024	9234 Bay Dr.	9234 Bay LLC	Permanent sign erected on property without a permit.	P	Courtesy Notice
240645	5/16/2024	500 93 St.	9280 Byron Surfside LLC	Unsecured construction site	P	Courtesy Notice
240646	5/17/2024	9525 Harding Ave.	9525-37 Harding Ave LLC	Vacant store/no window covering	P	Courtesy Notice
240647	5/17/2024	9455 Collins Ave.	The Waves Condo	Marine turtle lighting	P	Courtesy Notice
240648	5/17/2024	9449 Collins Ave.	Beach House Hotel LLC	Marine turtle lighting	P	Verbal Warning
240649	5/17/2024	9349 Collins Ave.	Chateau Ocean Condo	Marine turtle lighting	P	Courtesy Notice
240650	5/17/2024	9225 Collins Ave.	Four Winds Condo	Marine turtle lighting	P	Courtesy Notice
240651	5/17/2024	9241 Collins Ave.	Seaside Terrace Condo	Marine turtle lighting	P	Courtesy Notice
240652	5/17/2024	9195 Collins Ave.	Carlisle On The Ocean	Turtle lighting	P	Courtesy Notice
240653	5/17/2024	9201 Collins Ave.	The Waverly	Exterior light non turtle friendly	P	Courtesy Notice
240654	5/18/2024	9500 Carlyle Ave.	Nathaniel Haeems	Installation of front door on saturday	P	Verbal Warning
240655	5/18/2024	9548 Abbott Ave.	Rem Rachel Tourgeman; Eli Tourgeman, et all	Use of pressure cleaner by hired contractor on saturday	P	Courtesy Notice
240656	5/18/2024	1292 Biscaya Dr.	Emphasis LTD	AC replacement with use of crane	PD Dispatch	Civil Violation Notice
240657	5/18/2024	1452 Biscaya Dr.	Biscaya Drive Investment LLC	Unsecured construction site	P	Courtesy Notice
240658	5/19/2024	9476 Harding Ave.	9476 Harding Investments Inc & Rustiko Bistro (Tenant)	Sidewalk Cafe umbrella extended onto parking space	P	Civil Violation Notice
240659	5/19/2024	9032 Carlyle Ave.	Sivia M Carvajal Jtrs	Real estate has handwritten numbers	P	Courtesy Notice
240660	5/19/2024	1400 Biscaya Dr.	Patricia Aline Pereira Trs Onix Trust	Port-a-potty stored in front of property	P	Courtesy Notice