



Town of Surfside
Office of the Town Manager
Weekly Overview

July 1, 2024



Town of Surfside

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Below is a weekly overview of key administration activities per department for this week.

Building Department

- Permits issued: 31
- Inspections performed: 49
- Valuation of Permits issued: \$683,069.54
- Total Plan Reviews Performed: 35

Town Clerk's Office

- [Town calendar](#)

Code Compliance Department

- Sent Beach Furniture Operators renewal notices
- Sent Notices to Appear for the July Special Master Hearing
- Refer to the attached report

Capital Improvement Projects

Abbott Avenue Drainage

- ITB posted April 15, 2024
- Bid opening & evaluation: June 11, 2024
- The lowest Bid is now Ric Man because of the Bid Alternate A that was chosen. Ric Man had a deduction for doing directional as opposed to FG Construction that saw an increase for using the same Alternate.
- The award recommendation is scheduled for July Commission meeting



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Traffic Calming & Walkability

- MOU approved at the May Town Commission meeting
- The Traffic Study that was completed and sent to County for permitting – County had multiple comments to be addressed.

96th Street Park

Construction is 80% complete with a targeted completion date of August 31st, 2024. Targeted completion date will allow for all areas on the park to be accessible except for the upper floor until the rail for the west staircase to be installed. The rail will be installed in October 2024 due to long manufacture lead time. The contractor is placing the concrete curbs and finishing the Terrazzo flooring. The glass rails were delivered, and contractor scheduled to start installation in the week of July 1st.

Finance Department

- Annual Comprehensive Financial Report Audit FY 2023 completed
- Annual Employee Pension Audit FY 2023 completed
- CITT Quarterly Compliance Reporting July 19, 2024
- Florida PA CTS will be contacting Miami Beach for additional documentation requested by Florida PA. In addition, we will be contacting this week Florida PA to have status of pending CTS projects. Last week, Hurricane Irma was finally closed by Florida PA.
- FY 2024 Proposed Budget Preparation ongoing
- Preliminary Solid Waste Assessment was approved for Commission meeting on 7/09/24 and will be submitting to MDC Folio and rate files on 7/10/24

Human Resources Department

- Town Manager recruitment – cont.
- FMIT – flood damage reporting/adjuster's questions etc.
- Assistance with Pension Audit and TPA duties



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- Building Inspector background check
- Recreation Leader II interview
- Recreation Leader I, Seasonal Lifeguards – backgrounds cont.
- Accepting resumes for: Accountant, Controller, Building Official, Lifeguard (Seasonal), Certified Police Officer, Building Permit Technician I, and Recreation Leader II.
- Wellness fair – vendors/services to be provided

Parks and Recreation Department

- Summer Camp Daily – 8am – 6pm
- Final coordination meeting for JR Lifeguard Camp starting July 8th

Planning Department

- Preparation of Planning and Zoning Board project applications
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

Police Department

- On July 4, 2024, the Parks and Recreation Department will host their annual 4th of July Holiday Celebration featuring swimming races, live music, DJ sets, crafts, a photo booth and outdoor games. The event will conclude with a beachside fireworks exhibition and a drone show at 9:00 p.m. The Police Department will assign additional police officers from 1:30 p.m. to 11:00 p.m. to ensure safety and security at the Community Center, on the beach, during the fireworks set-up and display, beach escorts for trucks carrying equipment to the Community Center and on Collins Avenue to assist with pedestrian crossing.
- The Police Department will host a community blood drive on July 6, 2024 from 10:00 a.m. – 5:00 p.m. in the Town Hall municipal parking lot.



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Public Works Department

- Utilities conducted locates for the week
- Utilities conducted utility billing re-reads

Tourism & Communications Department

- Tourism and Communications shared a recap of the Remembrance Event on social media in addition to the video recording
- Tourism and Communications updated the 98 Points of Light specialty publication
- Tourism and Communications finalized the July Gazette



Surfside
FLORIDA

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Code Compliance Weekly Report June 24 - 30

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
240794	6/24/2024	9233 Byron Ave.	Danilo V Ong & Peter C Battye	Construction after hours	PD	Courtesy Notice
240795	6/24/2024	1249 Biscaya Dr.	1249 Biscaya LLC	Construction noise	PD	Courtesy Notice
240796	6/25/2024	9000 Abbott Ave.	9000 Abbott Surfside LLC	Construction debris (chain link fence) discarded on public right of way	P	Civil Violation Notice
240797	6/25/2024	9000 Abbott Ave.	9000 Abbott Surfside LLC	Commercial landscapers discarded bagged landscaping debris on ROW	P	Courtesy Notice
240798	6/25/2024	9024 Abbott Ave.	R8g Investments LLC	Gate in disrepair	P	Courtesy Notice
240799	6/25/2024	88 St. Between Carlyle & Dickens Aves.		Southern Asphalt Engineering/Teco gas blocked off street w/o right of way permit	R	Verbal Warning
240800	6/25/2024	9466 Harding Ave.	Stowe Plaza II LLC	Salon dumping chemicals into neighbor's grease trap	R	Courtesy Notice
240801	6/25/2024	9009 Byron Ave.	Ez Bh LLC	No emergency contact information on fence & windscreens in disrepair	P	Courtesy Notice
240802	6/26/2024	900 Surfside Blvd.	Adriana Cohen	Overgrown/Fallen palm fronds	P	Courtesy Notice
240803	6/26/2024	8851 Garland Ave.	Jamie Jacker Beckman TRS et all	Overgrown	P	Courtesy Notice
240804	6/26/2024	8819 Garland Ave.	Phillip Hazard & Ana Maria De Los Reyes	Gate in disrepair	P	Courtesy Notice
240805	6/26/2024	325 Surfside Blvd.	Carlos M Guerra Tr& Elsa F Guerra Tr	Overgrown	P	Courtesy Notice
240806	6/26/2024	8942 Garland Ave.	Shea Schneider & Baila Shagalow	Overgrown	P	Courtesy Notice
240807	6/26/2024	8851 Hawthorne Ave.	8851 Hawthorne Ave. LLC	Construction fence requires emergency contact sign	P	Courtesy Notice
240808	6/26/2024	8819 Garland Ave.	Phillip Hazard & Ana Maria De Los Reyes	Overgrown	P	Courtesy Notice
240809	6/26/2024	524 94 St.	Carlyle Avenue LLC	Overgrown	P	Courtesy Notice



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240810	6/26/2024	8955 Collins Ave.	8955 Collins Condo	Yearly Inspection	P	Courtesy Notice
240811	6/27/2024	9080 Collins Ave	Sc West Parking LLC	Noise	R	Courtesy Notice
240812	6/27/2024	Town Of Surfside	Samantha's Lawn Services & Landscaping	Gas leaf blower	P	Educational Campaign
240813	6/27/2024	Town Of Surfside	Greenland Lawn Services & Landscaping	Gas leaf blower	P	Educational Campaign
240814	6/27/2024	9125 Dickens Ave	Federal Immigration & Document Management LLC	Overgrown lawn	P	Courtesy Notice
240815	6/28/2024	Town Of Surfside	Figuroa Lawn Services & Landscaping	Gas leaf blower	P	Educational Campaign
240816	6/29/2024	601 Surfside Blvd	Steven & Elizabeth Levine	Stop sign blocked by overgrown vegetation	P	Courtesy Notice
240817	6/29/2024	9132 Dickens Ave	Ez Bh LLC	No emergency contact info	P	Courtesy Notice
240818	6/29/2024	9132 Dickens Ave	Ez Bh LLC	Construction gate in disrepair	P	Courtesy Notice
240819	6/29/2024	9248 Carlyle Ave.	Marc Grossman TRS et all	Windscreen in disrepair	P	Courtesy Notice
240820	6/29/2024	9248 Carlyle Ave.	Marc Grossman TRS et all	Overgrown Grass	P	Courtesy Notice
240821	6/29/2024	424 92 St	David Jacobson & April Pullo	Overgrownveg blocking stop sign	P	Courtesy Notice
240822	6/29/2024	8926 Garland Ave	Yolanda Gonzalez	Overgrown tree branches hanging low	P	Courtesy Notice
240823	6/29/2024	9040 - 9048 Collins Ave	9040 LLC	Water damage around windows, clogged sink, and lifted wood floors	R	Courtesy Notice
240824	6/30/2024	9224 Abbott Ave.	Martin Feigenbaum &W Candida	Car parked on grass	P	Courtesy Notice
240825	6/30/2024	8867 Emerson Ave.	Conrad Ogniewicz	Construction sign does not meet Town requirements	P	Courtesy Notice