



**Town of Surfside**  
Office of the Town Manager  
Weekly Overview

August 19, 2024



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Below is a weekly overview of key administration activities per department for this week.

## **Building Department**

- Permits issued: 32
- Inspections performed: 52
- Valuation of Permits issued: \$879,044.88
- Total Plan Reviews Performed: 57

## **Town Clerk's Office**

- [Town calendar](#)

## **Code Compliance Department**

- Present cases before the Special Magistrate
- Continue with yearly inspections
- Refer to the attached report

## **Capital Improvement Projects**

### ***Abbott Avenue Drainage***

- ITB posted April 15, 2024
- Bid opening & evaluation: June 11, 2024
- The lowest Bid is now Ric Man because of the Bid Alternate A that was chosen. Ric Man had a deduction for doing directional as opposed to FG Construction that saw an increase for using the same Alternate
- The award recommendation was approved at July Town Commission meeting



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## ***Traffic Calming & Walkability***

- MOU approved at the May Town Commission meeting
- The Traffic Study that was completed and sent to County for permitting – County had multiple comments to be addressed.

## ***96th Street Park***

The 96th Street Park Team was at the May 14 Commission meeting to answer commission questions. They did a presentation of the delay and answered commissioners questions. The way forward is to complete the project minus the railing for August/September 2024 and to have the rails for the upper floor installed in October 2024. The Rail has a 14 weeks lead time which pushed the opening of the upper floor until installed. The project is schedule for substantial completion August 30, 2024. The Construction team is hoping to get TCO for the project pending the railing to open the upper floor of the building.

## **Finance Department**

- Working to complete post-closing activities for FY2023 in preparation for the FY2024 audit. Review of issues related to delay of FY2023 audited financials
- Continuing Budget work for FY2025
- Various Pension Issues
- Review of Accounts Receivable/Billings and Issues Related Thereto
- Updated Bank Account Access for Users
- Annual Renewals for Business Tax Receipts, payments and questions
- Code Enforcement efforts on delinquent Resort Tax Returns. Updated process for receivable reviews of Resort Tax Returns
- Review of Financial Accounting Software access
- Review of pay codes and issues related to approval of benefits and pay
- Team review of health insurance renewals for FY2025
- Training efforts for Finance Staff



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- OPEB data collection for FY2024 audit
- Review of Purchasing Card practices and policies

## Human Resources Department

- Wellness Fair
- Insurance renewal – initial steps cont.
- FMIT – reporting / adjuster's questions etc.
- Accepting resumes for: Accountant, Controller, Building Official, Lifeguard (Seasonal), Certified Police Officer, Building Permit Technician I, and Recreation Leader II

## Parks and Recreation Department

- After Care Program – daily from 1:50 pm – 6:00 pm
- Meeting with Event vendor at the park to go over Grand Reopening Ceremony and Halloween Spooktacular Event – Tuesday 10:30 am
- Meeting with Kayak Vending vendor – Thursday at 1:00 pm

## Planning Department

- Preparation of Planning and Zoning Board project applications
- Zoning Reviews of Building Department Permits, zoning discussions with potential applicants and coordinating with Code Compliance

## Police Department

- The Police Department met on Monday, August 19, 2024, with Pastor Lorenzo Johnson Jr, the CEO for Community Youth Against Violence (C.Y.A.V.) and discussed issues about teen curfew. The Surfside Police Department will be bringing this important item to the Commission for review and approval in joining their efforts.



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- The Police Department will be going live with Telestaff, which is a cloud-based attendance software by August 26, 2024. This software will simplify and modernize attendance tracking and link payroll for a much smoother process.
- The Summer Sundays Beach Party event was held on, August 11, 2024 from 4:00 pm to 7:00 pm at 93<sup>rd</sup> Street Beach and was a great success as the Police Department assisted the Tourist Board with traffic control during set up and breakdown.
- The Police Department's proactive traffic detail will be conducted the week of August 19 through August 24, 2024 to address the traffic concerns in the community.
- The Police Department has proceeded to work with Citibike management in moving forward with the buildout of the four new locations for Citibike stations. There will be 4 additional stations that will be built by Citibike at the below listed locations:
  - Hawthorne Tot Lot (Hawthorne Ave & 90<sup>th</sup> Street)
  - Publix Supermarket (94<sup>th</sup> Street & Harding Ave)
  - Resident Inn Marriott (92<sup>nd</sup> Street btw Collins Ave & Harding Ave)
  - 96<sup>th</sup> Street Park (Bay Drive & 96<sup>th</sup> Street)

### Public Works Department

- Meter installation
- Storm Drain Cleaning

### Tourism & Communications Department

- Tourism and Communications worked on the production of the September Gazette
- Tourism and Communications hosted Summer Sunday's Beatlemania at 93<sup>rd</sup> Street Beach
- Tourism and Communications worked on the production of August's Visit Surfside monthly tourism newsletter
- Tourism and Communications worked on new window coverings for the downtown district's vacant businesses



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## Code Compliance Weekly Report August 12 to August 18, 2024

Case #	Case Date	Property Address	Property Owner	Nature of Complaint	Proactive VS Reactive	Type of Notification
241056	8/12/2024	9132 Dickens Ave.		ATT wires have been cut and are hanging from pole	R	Complaint Investigation
241057	8/12/2024	9141 Carlyle Ave.	Jose M Izquierdo &W Caridad Y	Address numbers not visible from the street	P	Courtesy Notice
241058	8/12/2024	9141 Carlyle Ave.	Jose M Izquierdo &W Caridad Y	Portable storage unit installed without a permit	P	Courtesy Notice
241059	8/12/2024	8821 Froude Ave.	Ksa 8821 Llc	Overgrown Lawn	P	Courtesy Notice
241060	8/12/2024	8835 Froude Ave.	Ksa 8835 Llc	Overgrown Lawn	P	Courtesy Notice
241061	8/12/2024	9332 Bay Dr.	Patrick C Emans Trs	Overflowing dumpster without a cover	P	Courtesy Notice
241062	8/12/2024	9500 Block Of Bay Dr./Vicinity Of		Construction dumpster on street	P	Not Applicable
241063	8/13/2024	92 St./Abbott Ave. Pole		Snipe sign	R	Not Applicable
241064	8/13/2024	8950 Hawthorne Ave.	Paula Sperduto & H Anthony	Sign on construction site does not meet Town code requirements	P	Verbal Warning
241065	8/13/2024	9333 Abbott Ave.	The Elels Llc	Overgrown Lawn	P	Courtesy Notice
241066	8/13/2024	9332 Abbott Ave.	Maximo V Wullich	Overgrown Lawn	P	Courtesy Notice
241067	8/13/2024	9341 Abbott Ave.	Garfala Litsa Scheiner	Overgrown Lawn	P	Courtesy Notice
241068	8/13/2024	724 92 St.	Juliana Belton Mitzler &H Henry	Vegetation encroaching on ROW and obstructing view of stop sign	P	Courtesy Notice
241069	8/13/2024	724 92 St.	Juliana Belton Mitzler &H Henry	Address number not visible from the street, blocked by heavy vegetation	P	Courtesy Notice
241070	8/13/2024	8910 Collins Ave.	Kristina Vida Sirois Houser	Trash enclosure door being left open	P	Complaint Investigation
241071	8/13/2024	93 St. Harding Ave. Vicinity Of		Commercial landscaper utilizing a gasoline powered leaf blower	P	Educational Campaign
241072	8/13/2024	9556 Abbott Ave.	Dovber Aizenman & Libe Lapidus	Overgrown Lawn	P	Courtesy Notice
241073	8/13/2024	1452 Biscaya Dr.	Biscaya Drive Investment Llc	Fence/pipe discarded on ROW	P	Courtesy Notice
241074	8/13/2024	9200 Bay Dr.	Marcio Lucchese	Sign on construction site does not meet code requirements.	P	Courtesy Notice
241075	8/14/2024	9149 Collins Ave.	Seaway Villas Condo	Overflowing construction dumpster without cover	P	Courtesy Notice
241076	8/14/2024	9165 Collins Ave.	Hillcrest Land Lc	Overflowing construction dumpsters without cover	P	Courtesy Notice
241077	8/14/2024	Town Of Surfside	Eduardo Landscaping	Gas leaf blower	P	Educational Campaign
241078	8/14/2024	501 95 St	Pavel Dancheev	Miscellaneous object discarded on lot/Overgrown	P	Courtesy Notice
241079	8/14/2024	Public Beach		Dog on the beach/in ocean/leashed	P	Verbal Warning
241080	8/14/2024	9440 Byron Ave.	Douglas Fullerton Natalia Fullerton	Concrete washing into stormwater management system (Curb and Road)	R	Courtesy Notice



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241081	8/14/2024	424 90 St	Miguel Zamek Le Rem Alina Freeman & Albert Zamek	Roof in disrepair	P	Courtesy Notice
241082	8/14/2024	424 90 St	Miguel Zamek Le Rem Alina Freeman & Albert Zamek	trash/litter	P	Courtesy Notice
241083	8/14/2024	9440 Byron Ave.	Douglas Fullerton Natalia Fullerton	Loose roof tiles	P	Courtesy Notice
241084	8/14/2024	8958 Dickens Ave.	Jeffrey Eric Tepel	Construction debris bagged and discarded on public right of way	PW	Courtesy Notice
241085	8/14/2024	6157 Nw 167th St	Jv Landscape Design Llc	Gasoline powered leaf blower	P	Educational Campaign
241086	8/14/2024		8873 Harding Ave	Trash, miscellaneous objects, and litter	P	Courtesy Notice
241087	8/14/2024	9500 Carlyle Ave.	Nathaniel Haeems	Hedges obstructing fire hydrant	P	Courtesy Notice
241088	8/15/2024	9056 Abbott Ave	Maria I Citrano	Gas Leaf blower	P	Verbal Warning
241089	8/15/2024	9057 Abbott Ave	Ruben Bravo	Gas leaf blower	P	Courtesy Notice
241090	8/15/2024	8926 Irving Ave	Israel Jacob Kohn Chaya Izirel Kohn	Overgrown Lawn	P	Courtesy Notice
241091	8/15/2024	8926 Irving Ave	Israel Jacob Kohn Chaya Izirel Kohn	No visible street number	P	Courtesy Notice
241092	8/15/2024	501 95 St	Pavel Dancheev & B&B Commercial And Residential Landscaping	Leaf Blower Educational Campaign	P	Courtesy Notice
241093	8/15/2024	8927 Garland Ave	Deborah Acosta Clark S Splichal	New Hedges Planted on ROW	P	Courtesy Notice
241094	8/15/2024	9001 Abbott Ave	Ana Irma Radelat Le & Rem Andrew Radelat	Roof and overhang in disrepair	P	Courtesy Notice
241095	8/16/2024	816 Surfside Blvd	Omar Guillen Trs et al	Palm tree concern	R	Not Applicable
241096	8/17/2024	Indian Creek Vacant Lot	Indian Creek Country Club Inc	Work/noise on Saturday coming from lot	P	Complaint Investigation
241097	8/17/2024	8819 Garland Ave	Phillip Hazard Ana Maria De Los Reyes	Overgrown Lawn	P	Courtesy Notice
241098	8/17/2024	9064 Froude Ave	Jennifer S Brilliant	Crew installing/repair fence on weekend	P	Courtesy Notice
241099	8/17/2024	9064 Froude Ave	Jennifer S Brilliant	Repair/replacement of wood fence. WWOP	P	Courtesy Notice
241100	8/17/2024	700 93 St	Elmar Holtermann &W Toshie	Landscaper working on Saturday	P	Courtesy Notice
241101	8/17/2024	700 93 St	Elmar Holtermann &W Toshie & Mm Landscaping	Leaf Blower Educational Campaign	P	Courtesy Notice
241102	8/17/2024	9156 Collins Ave #202	Kevin Taylor	Floor replaced without a permit 2-3 years ago	R	Complaint Investigation
241103	8/17/2024	9205 Byron Ave	Tiferet Avner Inc	Overgrwon lawn and palm fronds	P	Courtesy Notice
241104	8/17/2024	1101 89 St	Matthew Steven Sussman Emily L Ryon	Stop sign blocked by hedges	P	Courtesy Notice
241105	8/17/2024	1101 89 St	Matthew Steven Sussman Emily L Ryon	No visible street number	P	Courtesy Notice
241106	8/18/2024	9300 Collins Ave/Vicinity Of		Snipe sign (Open house)	P	Not Applicable
241107	8/18/2024	Town Of Surfside Community Center		Snipe sign (Open house)	P	Not Applicable
241108	8/18/2024	9380 Harding Ave./Vicinity Of		Snipe sign (Open house)	P	Not Applicable
241109	8/18/2024	9484 Harding Ave/Vicinity Of		Snipe sign (Open house)	P	Not Applicable